

11. REVIEW OF BOARD COMMITTEES AND WORKING PARTIES

General Manager responsible:	General Manager Regulation and Democracy Services
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PURPOSE OF REPORT

1. The purpose of this report is to review the Burwood/Pegasus Community Board's committees and working parties.

EXECUTIVE SUMMARY

2. The Board has a number of committees and working parties which were established at various times in the past to address specific purposes. The list of committees and working parties has not been reviewed during the current triennium and it is considered appropriate to do so now as some have fulfilled their purpose and may no longer be required. This is also an opportunity for the Board to review the membership of the committees and working parties.

The list of committees and working parties is attached in the background section of this report and each one is discussed in detail with staff recommendations.

FINANCIAL AND LEGAL CONSIDERATIONS

3. There are no meeting fees paid to Board members or community representatives on Board committees or working parties. However, catering is usually provided for meetings, the cost of which is met within existing budgets.

STAFF RECOMMENDATION

It is recommended that the Board review its list of committees and working parties and confirm, amend or disestablish as appropriate.

CHAIRPERSON'S RECOMMENDATIONS

1. That the Board disestablish the following committees and working parties and thanks the members for their contributions:
 - North New Brighton Community Centre Working Party
 - Rawhiti Domain Community Garden Working Party
 - Dallington Community Project Committee.
2. That the membership of the remaining committees and working parties be for discussion.

BACKGROUND

4. The list of existing Burwood/Pegasus Community Board committees and working parties is detailed below:

Committee/Working Party	Purpose	Date Est.
Community Funding Assessment Committee (Hammond, Kellaway & Lomax plus community representatives.)	To consider funding applications.	
Sale Of Liquor Act Committee (Hammond, Kellaway & Sheriff)	To consider applications for liquor licences under the Sale of Liquor Act.	19/11/01
North New Brighton Community Centre Working Party (Evans, Hammond, Kellaway & Sheriff plus community representatives.)	To consider refurbishment and management options for the North New Brighton Community Centre.	16/1/02 28/1/02
Artworks in Burwood/Pegasus Working Party (Burt, Hammond, Lomax & Rowlands, plus community representatives.)	To promote art in Burwood/Pegasus and to feed into the citywide strategy for artworks in public places.	28/1/02
Parklands/Queenspark Youth Committee (Hammond plus community and staff representatives.)	To distribute funding for youth activities in Parklands/Queenspark, in consultation with youth.	
Rawhiti Domain Community Garden Working Party (Evans & Kellaway plus Board members from the previous triennium were appointed, plus community and staff representatives.)	To work through the Community Garden Development Process (including assessment of the site).	28/4/03
Dallington Community Project Committee (Burt, Evans, Hammond, Rowlands, Sheriff.)	To investigate the final payment for the community worker and approve any further funding associated with the community worker; to authorise the release of 2003/04 Discretionary funding for the Dallington Community Centre Project.	3/12/03
Civil Defence Emergency Management Working Party (Burt, Hammond and Rowlands plus community representatives invited to participate.)	To progress the implementation of and encourage community education of Civil Defence Emergency Management in the Burwood/Pegasus ward.	7/12/05

5. Each committee or working party is discussed below and a recommendation made where appropriate.

Funding Assessment Committee – this committee’s purpose and function is ongoing. The committee consists of board members and community representatives. The community representatives have recently completed their three-year terms and a reappointment process for all the community boards will be undertaken by the Community Development Team. The Board members on the committee are reviewed at a different time to the community representatives in the interests of continuity. The current members were confirmed by the Board in December 2004.

Sale of Liquor Committee – this committee’s purpose and function is ongoing. The Board may however wish to review the membership.

North New Brighton Community Centre Working Party – this working party has fulfilled its purpose and has achieved its objectives. The Board has resolved that council staff would manage the refurbished facility for one year following the official opening. Staff will report directly to the Board on future management options following the first year of operation. The working party is no longer required in its current form and it is recommended that it be disestablished.

Artworks in Burwood/Pegasus Working Party – this working party’s purpose and function is ongoing. The Board may however wish to review the membership.

Parklands/Queenspark Youth Committee - a review of the working party is currently underway. The committee will meet to review the original objectives, to discuss the progress/achievements of the last two and a half years, determine if the original objectives have been met and discuss the best way forward for both the working party and the Parklands/Queenspark youth community. A full report will be presented to the Board on the Parklands/Queenspark Youth project prior to the upcoming Board Project Funding round.

Rawhiti Domain Community Garden Working Party – this working party has fulfilled its purpose and is no longer required. It is recommended that it be disestablished.

Dallington Community Project Committee – this committee has completed its work and is no longer required. It is recommended that it be disestablished.

Civil Defence Emergency Management Working Party – this working party was established in December 2005 and its purpose and function will be ongoing.

6. In August 2005 the Board received a proposal from a resident to install lighting on the New Brighton Pier. The Board resolved to establish a Pier Lighting Working Party, subject to receiving further advice from staff. The pier lighting proposal has recently been discussed by the Artworks in Burwood/Pegasus Working Party in the context of the New Brighton revitalisation and it was requested that this be considered further by the Artworks Working Party, with a subsequent recommendation to be put to the Board. It is therefore recommended that the Board agree, following this advice, to not formally establish the Pier Lighting Working Party.