

14. RECESS COMMITTEE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI: 941-8549
Officer responsible:	Secretariat Manager
Author:	Peter Dow, Acting Community Board Principal Adviser

PURPOSE OF REPORT

1. The purpose of this report is to arrange for any routine issues requiring a decision to be dealt with by the Board over the 2006/07 Christmas period.

EXECUTIVE SUMMARY

2. As there is a long break between Board meetings over the Christmas/New Year period, it is recommended that a Recess Committee with power to act, be appointed to deal with any routine issues requiring a decision that would otherwise go to the monthly Board meetings for a decision.

STAFF RECOMMENDATIONS

- (a) That the Board establish a Recess Committee with power to act to make any needed decisions on behalf of the Board for the period following its 13 December 2006 meeting, up until the Board resumes normal business on 21 February 2007, with any such decisions to be made in the presence of the Acting Community Board Principal Adviser.
- (b) That the Committee comprise the Chairperson and one other available member of the Board.
- (c) That any decisions made be reported to the first Board meeting in 2007 for record purposes.
- (d) That notice of any Recess Committee meeting to be publicised and forwarded to all Board members.