

**CHRISTCHURCH CITY COUNCIL**

**MINUTES OF A MEETING OF THE  
AUDIT AND RISK MANAGEMENT SUBCOMMITTEE**

**Held in the Mayor's Lounge, Civic Offices  
on Wednesday 30 August 2006 at 11 am**

**PRESENT:** Councillor Bob Shearing (Chairperson),  
Councillors Graham Condon, David Cox and Gail Sheriff,  
Messrs John Hooper and Mike Rendell

**APOLOGY:** An apology for absence was received and accepted from  
Mayor Garry Moore.

**IN ATTENDANCE:** Lesley McTurk, Roy Baker, Diane Brandish, Bob Lineham,  
Graeme Nicholas and Tony McKendry (Christchurch City  
Council) Bede Kearney, Greg Bell and Scott Tobin (Audit  
New Zealand), Murray Harrington and Gordon MacLeod  
(Pricewaterhouse Coopers), and Shiva Khosraviani  
(University student).

	<b>ACTION</b>
<p>1. <b>CONFIRMATION OF MINUTES</b></p> <p>It was <b>resolved</b> to confirm the minutes of the previous meeting of the Subcommittee held on 28 June 2006 as a true and correct record of that meeting.</p>	
<p>2. <b>AUDIT ISSUES FROM PREVIOUS MEETINGS</b></p> <p><b>Sponsorship Opportunities</b></p> <p>Diane Brandish (Corporate Finance Manager) advised that Richard Stokes (Marketing Manager) was researching this recommendation and would provide feedback to the Council by way of a future report.</p>	<p>Diane Brandish/ Richard Stokes/ Tony McKendry</p>
<p>3. <b>REPORT ON INTERNAL AUDIT ACTIVITY: THREE MONTHS ENDED 30 JUNE 2006</b></p> <p>Messrs Graeme Nicholas, Murray Harrington and Gordon MacLeod spoke to this report and responded to questions covering many aspects of internal auditing.</p> <p>The Chairperson (on behalf of the Subcommittee) and the Chief Executive congratulated the team on the processes introduced.</p> <p>It was <b>resolved</b> that the report be received</p>	<p>Graeme Nicholas</p>

	<b>ACTION</b>
<p>4. <b>AUDIT - EXPENDITURE CONTROL</b></p> <p>Messrs Graeme Nicholas and Roy Baker spoke to this report.</p> <p>It was <b>resolved</b> that the report be received.</p> <p>At this stage Messrs Harrington and MacLeod left the meeting.</p>	<p>Graeme Nicholas</p>
<p>5. <b>ISSUES FOR FUTURE MEETINGS</b></p> <p><b>Water Tight Homes</b></p> <p>Further to discussions that have taken place at previous meetings with no decision reached it was <b>resolved</b> that this Subcommittee request staff to report on the risk to the Council on the water tight homes issue at a Council wide level.</p> <p>The Chairperson acknowledged a request from Mr Lindsay Carswell seeking speaking rights at the next meeting of the Subcommittee, and reserved his decision in respect of the request.</p> <p><b>Insurance Cover</b></p> <ul style="list-style-type: none"><li>- Adequate cover for a Civil Defence emergency.</li><li>- An update on insurance overall</li></ul>	<p>Peter Mitchell/ Tony McKendry</p> <p>Peter Mitchell/ Tony McKendry/ Roy Baker/ Diane Brandish</p>
<p>6. <b>RESOLUTION TO EXCLUDE THE PUBLIC</b></p> <p>It was <b>resolved</b> that the draft resolution to exclude the public contained in the agenda be adopted.</p>	
<p>8. <b>IN OPEN MEETING</b></p>	
<p>9. <b>NEXT MEETING</b></p> <p>Wednesday 6 December 2006 at 1pm</p>	

The meeting concluded at 12.45pm