

## 8. BURWOOD/PEGASUS YOUTH DEVELOPMENT SCHEME

<b>General Manager responsible:</b>	General Manager Community Services, DDI 941-8534
<b>Officer responsible:</b>	Recreation and Sports Manager
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### PURPOSE OF REPORT

1. The purpose of this report is to discuss the Youth Development Scheme, specifically to review the current Burwood/Pegasus Youth Development Scheme funding criteria. (A copy of the current criteria is **attached**.)

### EXECUTIVE SUMMARY

2. The Youth Development Fund has been in existence in the Burwood/Pegasus ward since 2001. Historically the Youth Development Scheme has been administered by the Community Development Advisor in the Burwood/Pegasus ward. Last year a metropolitan review of the Youth Development Scheme was carried out by Deidre Ryan, Senior Community Development Adviser and in November 2005 the results of this review were released.
3. The review brought about changes to the Youth Development Scheme application process. A set of guidelines were distributed to Community Development and Community Recreation staff to assist staff with the processing of applications. The guidelines given to staff included the following statements:
  - (a) Funding criteria to be agreed with each Board on an individual basis.
  - (b) A review of funding criteria could take place at the start of the year when Boards decide how much money to set aside for the scheme.
  - (c) The new application form to be revised to be ward specific, this will include ward specific funding criteria.
4. In the 2005/06 financial year \$5,000 was allocated as funding for the Burwood/Pegasus Youth Development Scheme. All available funding had been allocated. Applications continued to be received for the Youth Development Scheme and from the number of applications that are being processed by staff it appears that there is a growing awareness in the community of the existence of this scheme.

### RECOMMENDATION

5. That the Board agree to consider the following issues when setting the funding criteria to be utilised for the 2006/07 financial year:
  - (a) **Limits to the Allocation Amount**

Addition to the existing funding criteria information of a limit on the amount allocated to an individual.

Historically this has been a one off grant of \$250 for events under \$2,000 and \$500 for events over \$2,000.
  - (b) **Restriction Criteria relating to the Number of People Funded**

With the increasing awareness of this fund it is common to receive a number of applications from members within the same team. Some consideration on how the Board deal with this situation would assist with the decision making process.
  - (c) **Allocation Amounts to Family Members**

Staff have received inquiries from families who have more than one child selected to represent the province/their school, etc. and want to know if they can apply to this fund for more than one member of their family. Staff suggest in this instance that the Board may choose to make one allocation payable equally to family members.

(d) **Reporting back to the Board from Successful Applicants**

Historically the Board have received a written report from successful applicants following the expenditure of their funding support. The Board may have a preference for the style of reporting which it receives from applicants which should this be specified in the criteria.

(e) **Maximum Number of Applications from the Same Individual**

As the fund has been in operation for five years and awareness has increased. The Board may wish to consider stating a maximum number of times which an individual or team may apply to the fund. For example funding may be limited to two grants per individual or team, and no more than one in any 12 month period.

(f) **Retrospective Funding**

The current funding criteria states that retrospective applications will not be considered however, the Board may wish to consider clarifying, that all applications will be considered by the Board if the application is received by staff prior to the event/activity for which the applicant(s) seek funding.

**FINANCIAL AND LEGAL CONSIDERATIONS**

6. There are no financial or legal issues to be considered.
7. Current accountability processes are sound and do not require modification.

**STAFF RECOMMENDATION**

It is recommended that the Board receive the information and discuss accordingly.