

4. BOARD MEETING DATES FOR 2005

Officer responsible Secretariat Manager	Author Emma Davison, Community Secretary, DDI 941-6624
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PURPOSE OF REPORT

1. The purpose of this report is to submit an updated schedule of 2005 meeting dates for the Board's approval.

EXECUTIVE SUMMARY

2. The proposed meeting dates are now scheduled to occur in the alternate week to the meetings of the Burwood/Pegasus Community Board. This will ensure resources are managed collectively and meeting schedules reflect a twice monthly recurrence.

Any extraordinary meetings or Board seminars will be set throughout the year as required.

It is proposed that Board meetings will occur on the second and fourth Wednesday of each month as detailed below with a start time of 3.00 pm.

An extraordinary meeting will be held at 9.00 am on Friday 1 April to allocate project and discretionary funding.

Wednesday	23 February	Wednesday	10 and 24 August
Wednesday	9 and 23 March	Wednesday	14 and 28 September
Wednesday	13 and 27 April	Wednesday	12 and 26 October
Wednesday	11 and 25 May	Wednesday	9 and 23 November
Wednesday	8 and 22 June	Wednesday	14 December
Wednesday	13 and 27 July		

FINANCIAL AND LEGAL CONSIDERATIONS

3. There are no financial considerations.

STAFF RECOMMENDATION

That the revised schedule of meeting dates for 2005 be adopted.

CHAIRPERSON'S RECOMMENDATION

That the recommendation be adopted.