

15. CHRISTMAS BREAK: EMERGENCY DECISION MAKING

General Manager responsible:	General Manager Regulation and Democracy Services
Officer responsible:	Secretariat Manager
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PURPOSE OF REPORT

1. The purpose of this report is to arrange for emergency issues to be dealt with by the Board over the Christmas period.

EXECUTIVE SUMMARY

2. There is a long break between Board meetings over the Christmas period. Therefore, it is recommended that an Emergency Committee with power to act on all matters delegated to the Board, be appointed to deal with any emergency issue that would otherwise go to the Board for decision. In past years, it has been normal practice for the Board to give delegated authority to the Emergency Committee (that is, a quorum of the Chairperson and at least two members) to make decisions on its behalf.

STAFF RECOMMENDATIONS

1. That the Board establish an Emergency Committee with power to act to make emergency decisions on behalf of the Board for the period following its 13 December 2005 joint meeting with the Shirley/Papanui Community Board, up until the Board resumes normal business proposed to commence on 1 February 2006; with any such decisions to be made in the presence of the Community Board Principal Adviser.
2. That the Committee comprise the Chairperson plus any two available members of the Board.
3. That any decisions made be reported to the first Board meeting in 2006.
4. That a notice of any Emergency Committee meeting be forwarded to all Board members.

CHAIRPERSON'S RECOMMENDATION

That the abovementioned recommendations be adopted.