

15. COMMUNITY BOARD OBJECTIVES AND PROJECT FUNDING PROCESS

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The purpose of this report is to outline the interim processes for setting Community Board objectives and allocating Board project funding for 2005/06, including the timeline for implementing these refinements.

The aims of these refinements are to ensure that:

- Community Board funding is aligned with the community outcomes;
- Community Board decisions align with the decision making framework;
- There is consistency across Community Board;

The process involves four steps for each Board:

- (i) Establishing Community Boards objectives which are aligned with community outcomes
- (ii) Implementing a standard assessment process (whereby funding projects are assessed against objectives)
- (iii) Community Board funding allocation decisions based on assessment
- (iv) Implementing of standard accountability and evaluation processes and standard documentation

Process and Timing

Action	Who responsible	When
Joint seminar for Boards on funding process and substitutions	Roy Baker and Peter Mitchell, Clare Sullivan and Mary Richardson (to co-ordinate)	Early December 2004
Board set objectives and funding process and distribution process (separate Board meetings)	Clare Sullivan and Mary Richardson with relevant Community Board Servicing teams	First meeting for year Late January 2005
Development of documentation	Mary Richardson	
Funding bids/tender/gather an substitutions	Board servicing teams	February 2005
Staff assess/recommend projects and substitutions	Clare Sullivan to co-ordinate or provide support where necessary	By end February 2005
Project funding allocated	Board or Board committees Board Secretaries	Early-mid March

Please note the Community Board project funding for the year is confirmed and will be included in the draft plan as a single line item.

There will be a seminar for all elected members on Monday 13 December 2004 at 5pm in conjunction with another topic.

At a recent informal meeting of members, it was agreed that the Community Board in total would look at consideration and decisions on this process (during the previous terms of the Board this was handled by the Finance and Policy Committee with Powers to Act).

Elsewhere on the Order Paper we have identified the 2005 meeting schedule for the Board and its sub-committees to meet the process timelines (as noted in the table above) it may be that the Board will have to schedule extraordinary meetings to consider this process for 2005/06.

Recommendation: That the Community Board endorse the principle of the scheduling of seminars/ extraordinary Board meetings to meet the requirements for the 2005/06 Objectives and Projecting Funding process.

Deputy Chairperson's

Recommendation: For discussion.