12. FIXING OF DATE, TIME AND VENUE OF ORDINARY MEETINGS OF THE BOARD FOR 2005

| Officer responsible Community Advocate | Author Peter Dow, DDI 941 6728 |
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| Community Advocate | reter bow, bbi 941 6726 |

PURPOSE OF REPORT

The purpose of this report is to have the Board adopt its schedule of ordinary meetings through to June 2005.

SUMMARY

In anticipation of the Board wanting to continue its present meeting arrangements, the following dates are submitted for adoption with meetings being held in the Board Room, CCC Fendalton on a Tuesday at 4.00 pm as follows:

1 February

8 March

12 April

10 May

7 June

STAFF RECOMMENDATION

That the above dates for ordinary meetings of the Board from February to June 2005 inclusive commencing at 4.00 pm in the Board Room, CCC Fendalton, be adopted.

Chairman's

Recommendation: That the above recommendation be adopted.