

7. BOARD STRUCTURE FOR NEW TERM

The Board Chairman comments as follows:

"Members have given consideration to the manner in which the Board should operate for the new term.

After evaluating options, the consensus is that the general principle of operating with Standing Committees should be continued. Because of changing circumstances related to the operation of the Council, and ongoing review of the delegations to Boards, and implications associated with general work flow, it is considered appropriate that any adopted structure should be confirmed for a period of six months (i.e. to 30 June 2005) and that this be kept under review during this period.

The following structure is recommended for adoption by the Board:

Committee	Areas of Responsibility
Works, Traffic and Environment (meetings generally monthly)	<ul style="list-style-type: none">• The consideration of traffic related safety issues referred by the Board and/or the recommendation of solutions to the Board.• The associated considerations of roading and streetscape designs associated with roading projects and improvements.• The consideration of parks and waterways and environmental related matters.
Community Services (meetings generally bi-monthly or as required.)	<ul style="list-style-type: none">• The consideration of "community" and "social" issues, together with the process of assisting community organisations to deliver their services for the overall betterment of the community.• The ongoing allocation of "community worker" and "SCAP" funding provided by the Council.• The ongoing overview of community facilities.
Finance and Planning (as and when required)	<ul style="list-style-type: none">• The consideration of all relevant matters related to the Council's annual/long term planning process, including the preparation of submissions to the Council.• Overall planning for consultation with key stakeholders in the community.• Ongoing recommendations to the Board for the allocation of annual project and discretionary funding.

During the previous term the Board also made use of Working Parties for a range of issues. One residual need is that related to ongoing work with "Public Art", and there will also be a need from time to time to consider other matters.

Two such additional matters requiring attention are a) working with the Elmwood shopowners on opportunities for enhancement of the shopping precinct, and b) an opportunity to identify and prioritise work associated with "heritage" and historical aspects of the Fendalton/Waimairi community.

It would seem appropriate that Working Parties be established for each of these tasks. (Clauses 13 and 14 of this agenda refer.)

The following draft timetable for overall activity of the Board Committees (excluding Working Parties, which will evolve as demand requires) has been prepared for the Board's consideration.

Meeting	Day	Jan	Feb	Mar	Apr	May	Jun
Community Services	Wednesday 8.00 am	-	16	-	20	-	22
Finance & Planning	Wednesday 8.00 am		18* (Friday)		20*		
Works, Traffic & Environment	Monday 8.00 am		14	14	18	16	20

* Dates scheduled (and confirmed) as required through the year.

The balance of dates for 2005 are subject to review by the Board in June 2005.

Chairman's

Recommendation:

1. That the Board confirms the principle of operating with the three named Standing Committees and that their recommendations be reported to the monthly Community Board meeting.
2. That the draft meeting scheduled for the Board's Standing Committees through to June 2005 be adopted.
3. That the Committee structure be confirmed for a period of six months to 30 June 2005 and that it be kept under review during this period.
4. That all members be appointed to each of the Board's committees.