

7. MEETING DATES 2005

Officer responsible General Manager City Environment	Author Kevin Roche, Committee Secretary, DDI 941-8536
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PURPOSE OF THE REPORT

The purpose of this report is to seek confirmation from members of a proposed schedule of meetings for 2005.

EXECUTIVE SUMMARY

In the previous term of the Subcommittee meetings were held on the second Monday of each month. While usually not all 11 time slots are used for meetings it is considered prudent to allocate one day per month for this purpose at this stage. Usually some 8-9 meetings of the Subcommittee are held each year.

A suggested schedule is detailed below:

Date	Time	Location
Monday 7 February	10am	No 2 Committee Room, Civic Offices
Monday 14 March	10am	No 2 Committee Room, Civic Offices
Monday 11 April	10am	No 3 Committee Room, Civic Offices
Monday 9 May	10am	No 3 Committee Room, Civic Offices
Monday 13 June	10am	No 3 Committee Room, Civic Offices
Monday 11 July	10am	No 3 Committee Room, Civic Offices
Monday 8 August	10am	No 3 Committee Room, Civic Offices
Monday 12 September	10am	No 3 Committee Room, Civic Offices
Monday 10 October	10am	No 3 Committee Room, Civic Offices
Monday 14 November	10am	No 3 Committee Room, Civic Offices
Monday 12 December	10am	No 3 Committee Room, Civic Offices

Should meetings not be required then they may be cancelled.

FINANCIAL AND LEGAL CONSIDERATIONS

Nil.

STAFF RECOMMENDATION

For discussion/confirmation.