

## 7. BOARD OBJECTIVES FOR 2003/04 – END OF YEAR REPORT

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As part of the Council's Corporate Plan (Page 3.2.text.4) Community Boards have, as an objective, a requirement to achieve each of its objectives set for the respective financial year. The Performance Indicator relating to the main objective is for Boards to receive progress reports on the implementation of the separate objectives in February, and at the end of the financial year.

This report covers achievements for the 2003/04 year.

The objectives, which were adopted by the Board on 26 November 2002, are as follows:

### OBJECTIVES

1. Effective communication with the Fendalton/Waimairi community.
2. To be an advocate for the Fendalton/Waimairi community.
3. To provide the Council with timely and accurate information on issues relating to community/business needs and priorities.
4. To monitor and have input into the implementation of capital projects within the Fendalton/Waimairi community.
5. To ensure that all specified discretionary funded works are completed during the year.
6. To promote safer roads, cycleways, pedestrian access and open space areas that serve the community well.
7. To develop local community safety initiatives.
8. To encourage development in the community that is responsive to the needs of all residents/business in the Fendalton/Waimairi community.
9. To identify, monitor and, where appropriate, facilitate the preservation of local heritage, both structural and environmental.
10. To be an active participant in dealing with and responding to local environmental issues including continuing to lobby for the undergrounding of overhead services.
11. To liaise and encourage local business success, growth, and innovation as a part of the Fendalton/Waimairi community.
12. To seek to create an environment that will promote and actively encourage opportunities for employment growth in the Fendalton/Waimairi community.

The following table provides the progress on outcomes against the agreed performance indicators for the first six months of the year:-

PERFORMANCE INDICATORS	ACHIEVEMENTS
1. Communication with the Fendalton/Waimairi community to be conducted throughout year by: <ul style="list-style-type: none"><li>• Distributing at least two informative newsletters throughout the community.</li></ul>	<ul style="list-style-type: none"><li>• The practice of circulating custom made newsletters has largely been superseded by the circulation of community/Board news supplements within the "City Scene". The first issue was in 2001, incorporating the community projects among a number of local news items. A number of Fendalton/Waimairi supplements have been produced since then, and two supplements were produced in August and October 2003.</li></ul>

<ul style="list-style-type: none"> <li>• Holding no fewer than two general consultative meetings to which residents groups and representatives of neighbourhood support groups are invited.</li> </ul>	<ul style="list-style-type: none"> <li>• A meeting with these representatives was scheduled for 27 August but had to be cancelled at late notice because of many groups not being available to attend.</li> </ul>
<ul style="list-style-type: none"> <li>• Holding no fewer than one consultative meeting with representatives of sporting groups in the community.</li> </ul>	<ul style="list-style-type: none"> <li>• This forum was originally based on the Hillary Commission aspect of the annual community funding round. With the demise of the Hillary Commission funding and still some uncertainty as to process arising from SPARC reviews, the best method for consulting with this sector of the community has still to be determined.</li> </ul>
<ul style="list-style-type: none"> <li>• Holding a consultative forum to elicit input into the annual Council Plan process.</li> </ul>	<ul style="list-style-type: none"> <li>• With the restraint on “projects” over recent years this practice has been deferred. Ongoing communication with different sector groups does however provide a basis for identifying community issues.</li> </ul>
<ul style="list-style-type: none"> <li>• Holding at least two consultative meetings with School Principals and Boards of Trustees representatives.</li> </ul>	<ul style="list-style-type: none"> <li>• A reasonably well attended meeting with Principals was held on 25 May 2004.</li> </ul>
<ul style="list-style-type: none"> <li>• Liaise with Police on community safety on an on-going basis.</li> </ul>	<ul style="list-style-type: none"> <li>• A meeting with Police representatives was held on 25 May.</li> <li>• Day to day contact with the local Community Constables continues with the Advocacy Team.</li> </ul>
<p>2.1 To participate in the Council's annual budget process</p>	<p>There are a number of well defined steps in the overall process:-</p> <ul style="list-style-type: none"> <li>- the Board prepares a Planning Statement for submission to the Council. This was adopted in August 2003.</li> <li>- the Board undertakes a bus tour of inspection of its community (this was held on 14 November 2003).</li> <li>- the Board prepares its objectives for the following year (this task was undertaken by the Finance and Planning Committee and endorsed by the Board on 2 March 2004).</li> <li>- the Board allocates its project funding for the following year (this was addressed through the Finance and Planning Committee on 29 January, and endorsed by the Board on 2 March).</li> <li>- the Board prepares a submission to the Council's draft Financial Plan and appears before the Council Working Party in support of its submission (Submissions on the Long Term Council Community Plan were prepared by the Finance and Planning Committee and confirmed by the Board on 4 May. The submissions were presented on 1 June 2004).</li> </ul>
<p>2.2 To monitor Council committee activities and act as an advocate where necessary on behalf of the Fendalton/Waimairi community.</p>	<ul style="list-style-type: none"> <li>• Copies of standing Committee agenda contents and relevant reports are circulated to non-Councillor Board Members each month.</li> </ul>

2.3 To represent the view of the community to other agencies, such as the Government and Environment Canterbury, as required.	<ul style="list-style-type: none"> <li>Input is ongoing as required. Typical examples have been the Board's contributions to ECan's various Christchurch Bus Reviews, and the submission to ECans Annual Plan.</li> </ul>
2.4 To continue to support and promote the provision of appropriate Council services through decentralised service delivery.	<ul style="list-style-type: none"> <li>In recent years, including 2004, the Board has submitted through the Annual Plan process on this matter. The opportunity has also been taken through the Board's Planning Statement to refer to the importance of providing service to the community in the community.</li> </ul>
3. That all significant issues or concerns raised through the community consultation process be reported to the Council through the Board's monthly reports, as required.	<ul style="list-style-type: none"> <li>Actioned as required, often through the Board's Committees, and included in all monthly reports to the Council. The opportunity is also taken through the Annual Plan submission process to appear before the Annual Plan Working Party in support of these issues/concerns.</li> </ul>
4. That the Board receives and considers updates on the capital works programme on a three monthly basis.	<ul style="list-style-type: none"> <li>Is being achieved with routine reporting from the City Transport, and Greenspace Units.</li> </ul>
5. That two progress reports be received during the year advising on the extent to which discretionary funding has been expended.	<ul style="list-style-type: none"> <li>A report on progress in expenditure of the Boards Project and Discretionary Funding was included in the agenda for the 29 January meeting of the Finance and Planning Committee. The final report covering expenditure for the full year is the subject of a report to this Committee.</li> </ul>
6. To monitor the ongoing implementation of local traffic management projects and open space amenity.	<ul style="list-style-type: none"> <li>The Board has a stakeholder role through the consultative phases and in finalisation of the respective plans.</li> </ul>
7. To Implement the approved SCAPlan by 30 June 2004.	<ul style="list-style-type: none"> <li>The SCAP Committee concluded a major review of funding opportunities in June 2003 with the Board adopting a range of recommendations on 11 July 2003, which also included 2003/04 expenditure. The balance of SCAP funding was allocated through the Committee/Board in June 2004.</li> </ul>
8. To facilitate and support, where appropriate, the programmes and initiatives for the overall benefit of the community.	<ul style="list-style-type: none"> <li>The allocation of the Board's Project Funding together with Discretionary funded projects continue(d) through the year. The allocation of funding through the "Community Workers" and "SCAP" votes will continue in an appropriate and timely manner.</li> </ul>
9.1 To identify a potential list of additional protected trees and conservation sites in the community.	<ul style="list-style-type: none"> <li>Not proceeded with. There is already an earlier list available but the Council has limited additional variations to the City Plan preferring instead to achieve final adoption of the Plan.</li> </ul>
9.2 To develop a list of heritage buildings and sites in the community.	<ul style="list-style-type: none"> <li>Work has begun on this initiative.</li> </ul>
10. To ensure full participation by residents in street enhancement programmes.	<ul style="list-style-type: none"> <li>These are ongoing and generally involve trees, streets and waterways projects, as well as renewal proposals and some planning issues.</li> </ul>
11 } To identify issues for support through 12 } ongoing consultative meeting(s) with the local business sector(s).	<ul style="list-style-type: none"> <li>Some informal discussion is ongoing with suburban shopping groups. Formal business sector forums yet to be initiated.</li> </ul>

**Staff**

**Recommendation:** That the information be received.