

## 1. ADMINISTRATION ISSUES ARISING FROM DISESTABLISHMENT OF CONSULTATION AND COMMUNICATION SPECIAL COMMITTEE

**Officer responsible**  
Director of Human Resources

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The purpose of this report is to:

- Signal a way to progress the draft policy on communication to the Council.
- Seek the appointment of a small subcommittee to act as a reference point for a limited period.

With the disestablishment of the Consultation and Communication Special Committee this month, it is suggested that a vacuum will occur regarding:

1. Progressing the draft policy on communication through to the Council; and
2. The initial implementation and auditing of the respective consultation and communication policies.

To obtain sign-off on the draft communication policy it will be necessary to seek feedback from Standing Committees and Community Boards along similar lines to those used with the proposed consultation policy.

Accordingly, it is considered appropriate for such feedback to be channelled through the Strategy and Finance Committee to the Council meeting set down for Thursday 28 August 2003.

Provision has been made in the 2003/04 Annual Plan for a person to co-ordinate and monitor the two policies and their implementation, and it is considered essential for a time that elected members are able to provide feedback and input to the co-ordinator and work with him/her to ensure that our new obligations under the Local Government Act 2002 are met.

Therefore a small subcommittee should be appointed and a recommendation to this effect follows.

- Recommendation:**
1. That feedback on the draft policy on communication be processed by the Strategy and Finance Committee for ultimate submission of the draft to the Council.
  2. That a subcommittee comprising Councillors Oscar Alpers and Sue Wells, and Mrs Yvonne Palmer be established to:
    - (a) Liaise with the new staff appointee referred to above.
    - (b) Monitor and evaluate the policies relating to consultation and communication for an initial period.