

## 1. COMMITTEE STRUCTURES AND TERMS OF REFERENCE

The Board considered suggested terms of reference, activities and processes for committees it resolved to establish at its 17 December 2001 meeting.

The Board **resolved:**

1. To adopt the following terms of reference for its committees:

(a) **Finance and Policy Committee**

*Public Accountability and Governance*

Overview and monitoring of the Board's alignment to Council strategic goals and objectives. This will include responsibility for the adoption of triple bottom line (economical, social & environment) reporting processes and the application of Sustainable Christchurch principles.

*Allocation of Project Funds*

*Submissions to Annual Plan*

*Treaty Matters and Cultural Diversity*

*Consultation and Communication (including forums, e-democracy)*

*Community Plan*

*Residents' Group Liaison*

*Economic Development and Well-Being*

Issues not specifically dealt with elsewhere, eg street disturbances, library/service centre development, Local Government Bill submissions, feedback from deputations.

(b) **Community Services and Development Committee**

Development of programmes and plans for achieving community development, social well-being and community safety outcomes at the local level within the framework developed by the Council.

This can be interpreted as covering all matters relating to the local implementation and outcomes of the following Council policies and strategies and programmes:

Out of School Programmes

Older Persons Policy

Youth Policy and Strategy

Community Policy

Social Well-Being Policy

Children's Policy

Early Childhood Education

People with Disabilities Policy

Arts Policy and Strategy

Other matters:

Community facilities/centres

Community cottages

Community awards

Discretionary fund grants relating to community services and development matters

Community Funding

(c) **Transport Committee**

Overview of all matters delegated to the Board in respect of roads, traffic controls and signage, street works, traffic engineering and restraints, street trees, bus stops and shelters, parking and structures on streets, plus additional matters affecting the local community and not otherwise dealt with on a metropolitan basis, ie:

Living Streets

Neighbourhood Improvements

Rights of way and easements

Cycleways

Footpaths and berms

Undergrounding of overhead services

Public transport  
Road safety issues (vehicle traffic and pedestrians)  
Discretionary fund grants relating to transport, roading or traffic matters

(d) **Parks, Environment and Leisure Committee**

Overview of those functions delegated to the Board in respect of the Sale of Liquor Act 1989, resource management and parks and reserves, plus additional matters affecting the local community and not otherwise dealt with on a metropolitan basis:

Urban renewal  
Heritage conservation  
Garden City Strategy  
Garden Awards  
Land drainage and retention basins  
Waterways and wetlands  
Purchase of land, within approved budgets for parks reserves and waterways  
Discretionary fund grants relating to parks, environment or leisure activities  
All matters relating to recreation and leisure

2. That the committees meet to discuss implementation of objectives, together with any other business that may be to hand.