

20. COMMITTEE TERMS OF REFERENCE

A report from the Committee Secretary outlined suggested terms of reference for the committees the Board established on 21 November.

The Board **resolved**:

1. That the terms of reference for the Committees be as follows:

Works and Traffic: The consideration of traffic and city streets issues and bus stops. The consideration of Local Area Traffic Management Schemes (LATMS), Neighbourhood improvement Plans agreed in previous years to ascertain progress on implementation.

Environment: The consideration of all matters relating to green space issues, parks and waterways, cemeteries, issues relating to the estuary, rivers and Living Streets and bylaws.

Community Policy and Finance: The consideration of issues relating to the Council's annual planning process, funding, consultation and communication, Out of School Programmes, allocation of community events and special days fund and target groups such as children, youth and the elderly funding, community and social policies, community facilities, social initiatives.

2. That the quorum of a committee be two members.
3. That no sub committees be appointed without the approval of the Board.
4. That the terms of reference and committee membership be reviewed after six months.