

10. FINANCE AND POLICY COMMITTEE

The Board **resolved** that the report of the meeting of the Finance and Policy Committee of 11 July 2002 be received and the recommendations contained therein be adopted as follows:

10.1 Board Funding Applications Review

1. In view of some anomalies identified when considering the Council Community Funding Review report (i.e. double-dipping), a disclosure sheet be attached to the Board's current Funding Application form, asking applicants to:
 - (a) List all funding applications (current and planned) made to any of the following:
 - Council
 - Spreydon-Heathcote Community Board
 - Other community boards
 - Other community funding agencies (i.e. Lotteries, etc.)
 - (b) List affiliation with any other groups:
 - Parent body
 - Trust
 - Church group
 - Regional/national organisation
 - Other
2. That applications for funding from Council units be in the form of a comprehensive report including, where appropriate, three quotes for the work to be undertaken.
3. In exceptional circumstances* (to be decided upon by the Chairperson and Deputy Chairperson), authority be delegated to the Board Chairperson, Deputy Chairperson and Community Advocate to approve grant applications not exceeding \$1,000, with Board members being provided with copies of the officer's report (including latest discretionary fund schedule) at least 48 hours prior to a decision being made on an application. Board members may request clarification of information and/or attend the funding meeting to consider the application, and should advise support (or otherwise) by telephone/email.

* Exceptional circumstances do not include lack of forward planning on the part of the applicant, but may include a degree of unexpected urgency or where the matter is so minor that it would be unreasonable for it to be considered by the Board.
4. Deputations in support of funding applications should be directed to the appropriate Board Committee. However, it is not sensible to introduce this process if the Board is about to undertake a review of the committees. Therefore, the Board should commence its review of committees immediately, so that the funding processes can be considered alongside the committee structure by way of a Special Board meeting to be held on 12 August 2002.
5. The Finance and Policy Committee add to its Terms of Reference:
"Consideration of applications for Discretionary Funding not appropriate to be considered by any of the other Board committees."

10.2 Proposed Canterbury Natural Resources Regional Plan

That this matter be deferred to the next meeting of the Finance and Policy Committee now scheduled for 4.30 pm on 8 August 2002.