

22. 2. 2001

**REPORT BY THE CHAIRMAN OF THE
CITY SERVICES COMMITTEE**

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. DESIGNATION OF COUNCIL OFFICER AS ENGINEER

Officer responsible Legal Services Manager	Author Peter Mitchell, DDI 371-1549
Corporate Plan Output: Legal Advice	

The purpose of this report is to seek an updated delegation in respect of the appointment of Council officers as “the Engineer” for the purpose of the NZS 3910:1998 “New Zealand Standard Conditions of Contract for Building and Civil Engineering Construction”.

At its meeting on 23 December 1996 the Council delegated to the Director of Operations the authority to designate eight Unit Managers as “the Engineer” for the purpose of the New Zealand Standard for contracts falling within the areas of operation and responsibility.

With the changes in relation to units that have occurred since that time, it is now necessary to update that delegation. It is proposed that the Council appoint Mr Albert Louman, Senior Professional – Project Management in the Professional Services Group as the Engineer for Council contracts using NZS 3910:1998 and he be authorised to appoint another Council engineer as the Engineer where warranted by the circumstances of the particular contract.

It is intended that the City Streets Manager continue to be the Engineer for City Streets maintenance contracts such as cleaning, conveyancing, maintenance, road making sealing and paving works.

- Recommendation:**
1. That Mr Albert Louman be appointed by the Council as the Engineer for the purpose of contracts using NZS 3910:1998.
 2. That Mr Louman be authorised to appoint another engineer in the Professional Services Group as the Engineer for NZS 3910:1998 where in Mr Louman’s opinion this is warranted by the circumstances.
 3. That if Mr Louman is unavailable or unable to appoint another officer as the Engineer for a contract the Director of Business Projects and Relationships be authorised to appoint another Council officer in any Council unit as Engineer for that contract.
 4. That the City Streets Manager be the Engineer for maintenance contracts using NZS 3910:1998 administered by the City Streets Unit.

CONSIDERED THIS 22ND DAY OF FEBRUARY 2001

MAYOR