



16. APPOINTMENT OF COMMITTEES/SUBCOMMITTEES AND MEETING ALLOWANCE FEES

The Community Advocate reported on guidelines for establishing Committees/Subcommittees and Working Parties. The Board **decided:**

1. To take note of Council policy when considering the appointment of a Committee or Subcommittee.
2. That where more formal discussion or investigation is required a Subcommittee be convened with clear terms of reference.
3. To continue to convene Working Parties as necessary to investigate through presentations and briefing session issues which may arise.
4. To note that Committee and Subcommittee meetings will be paid meetings and that Working Parties will be non-paid.
5. That any Subcommittees formed are for a defined period, and that particular attention is paid to the Council policy points 2(d), 3 and 4.