

## 2. CHRISTCHURCH ART GALLERY: CONTRACT AUTHORITIES

<b>Officer responsible</b> Major Projects Co-ordinator	<b>Author</b> Albert Louman, DDI: 371 1909
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The purpose of this report is to seek Council confirmation of the Engineer to the contract and the delegation of authorities for the processing of contract variations.

### ENGINEER TO THE CONTRACT

The Conditions of Contract for the Christchurch Art Gallery project are NZS 3910:1998 “Conditions of Contract for Building and Civil Engineering Construction”. Section 1.1 of NZS 3910:1998 defines “Engineer” to the contract as “the professional engineer, architect, surveyor or other one natural person named or identified in the Special Conditions.”

The Special Conditions under Section 6.1 state that the Engineer will be Ben Mitchell, Carson Group South Island Ltd, whose qualifications are BE(Hons), Dip Mgmt, MIPENZ. Mr Mitchell will be assisted by Peter Chudleigh of the Carson Group whose qualifications are NZCQS and PMP.

### AUTHORISATION OF CONTRACT VARIATIONS

It is recommended that the following delegated authority and procedures be used on this contract:

- Variations involving a cost adjustment to the contract price up to a total value of \$10,000 shall be processed by the ‘Engineer’ to the contract in accordance with Section 9 of NZS 3910:1998.
- Variations involving a cost adjustment to the contract price between \$10,000 and \$30,000 shall be processed by the Engineer to the contract in accordance with Section 9 of NZS 3910:1998 but shall have the prior approval of the Major Projects Co-ordinator (Mr A Louman).
- Variations involving a cost adjustment to the contract price over \$50,000 shall have the prior approval of the Projects and Property Committee.
- All Variations shall be reported in the monthly progress report to the Project Control Group meeting and further they shall be reported monthly to the Projects and Property Committee in summary form.

- Recommendation:**
1. That Ben Mitchell be confirmed as the Engineer to the contract.
  2. That the above procedures in respect of delegated authorities for the processing of contract variations be adopted.