

## **PART 3 – MEETING OF 16 NOVEMBER 1998**

**A meeting of the Recovered Materials Special Committee was held on Wednesday 17 February 1999 which considered the reports from the Recovered Foundation Materials Board meeting which took place on Monday 16 November 1998 at 11.00 am**

- PRESENT:** Councillor Denis O'Rourke (Chairman),  
Messrs Chris Pickrill and Peter Townsend.
- APOLOGIES:** Apologies for absence were received and accepted from  
Councillor Ian Howell and Mr Mark Prain.
- An apology for lateness was received and accepted from  
Mr Dixon McIvor.
- IN ATTENDANCE:** The Mayor (from 1.05 pm until 1.25 pm),  
Piet Beukman (CEO),  
Martin Homisan (Finance and Administration Manager),  
Mike Stockwell (Waste Manager, CCC)  
and Dale Wreford (Committee Secretary, CCC).

The Committee reports that:

### **PART B - REPORTS FOR INFORMATION**

#### **3.1 FINANCIAL REPORT**

A financial report from the Recovered Materials Foundation for the month of October 1998, as adopted by the Recovered Materials Foundation Board at its meeting on 16 November 1998, was considered. This report included a cashflow summary and a "sales of materials" summary for October 1998. The information was **received**.

#### **3.2 REPORT FROM THE CHIEF EXECUTIVE OFFICER, RECOVERED MATERIALS FOUNDATION**

The Special Committee considered a report from the CEO of the Recovered Materials Foundation to the RMF Board meeting on 16 November 1998, which covered:

### 3.2 Cont'd

- RMF Administration
- RMF Consolidation
- GPS and Site Consolidation
- RMF Core Task Execution
- Supporting Reports – A report showing the tonnage figures up to October 1998 was submitted.
- Next Steps
- CEO Contract Status Summary

The information was **received**.

### 3.3 APPOINTMENTS TO BOARD

A report from the RMF CEO covering appointments to the RMF Board, which had been considered at the meeting of the Recovered Materials Foundation Board on 16 November 1998, was considered.

It was **agreed** by consensus that the Chairman instruct Buddle Findlay to amend the RMF Trust Deed to provide for the appointment of advisory trustees to the RMF Board, should this be needed.

It was **resolved** that RMF Board members be paid a meeting fee in line with the Christchurch City Council meeting fees, of \$185 per meeting to take effect from 1 July 1999, acknowledging individual members could decide whether or not to accept the fee or donate it to a charity.

### 3.4 KERBSIDE PUBLICITY CAMPAIGN REPORT

The RMF Board had considered a report circulated at the meeting from the Kerbside Publicity Campaign Co-ordinator. The information was **received**.