

Officer responsible Environmental Services Manager	Author Jane Donaldson
Corporate Plan Output: Resource Consents	

The purpose of this report is to seek approval to amend certain delegations made previously by the Council under the Resource Management Act 1991.

Recently the Environmental Services Unit has restructured some of its teams, and as a result the previous position of Team Leader Planning Administration has been re-titled the Planning Administration Manager. The position holder (John Gibson) remains unchanged.

It is now necessary for the Council to delegate to the Planning Administration Manager powers and functions which it had previously delegated to the Team Leader Planning Administration.

- Recommendation:**
1. That the Planning Administration Manager be appointed to the Resource Management Officer Subcommittee which was established by the Council at its meeting on 18 December 1996.
 2. That pursuant to section 34(4) of the Resource Management Act 1991, the following delegations of powers and functions under that Act which were formerly made to the Team Leader Planning Administration be made to the Planning Administration Manager:
 - (a) To require further information to be provided, or to commission a report, before a resource consent application is notified, or heard, pursuant to section 92 of the Resource Management Act 1991.
 - (b) To determine which persons and bodies shall be served with a copy on any notified resource consent application, and to arrange its public notification, and erection of signs, pursuant to section 93(1) of the Resource Management Act 1991.
 - (c) To determine which persons shall be required to give their written approval for any resource consent which is not to be publicly notified, pursuant to section 94 of the Resource Management Act 1991.
 - (d) To issue a certificate of compliance pursuant to section 139 of the Resource Management Act 1991.

- (e) To consider and impose conditions on a Development Plan under section 410 of the Resource Management Act 1991. (This delegation also to Subdivision Planning Officers.)
- (f) To certify compliance as “authorised officer” under section 224 of the Resource Management Act 1991 (compliance certificate – survey plan). (This delegation also to Subdivision Planning Officers.)
- (g) To certify any plans of subdivision or copy thereof, which has not had a previous statutory approval (section 226 Resource Management Act 1991). (This delegation also to Subdivision Planning Officers.)
- (h) The powers of the Council under section 37(2) of the Building Act 1991 relating to the erection of buildings on two or more allotments.
- (i) Authority to sign the cancellation of bond and cancellation of covenant documents to release these instruments where registered under sections 108 and 109 of the Resource Management Act 1991.

((a) to (i) inclusive can also be exercised by Environmental Services Manager, Team Leader Subdivisions or Area Development Officers).