

**6. MAYOR'S WELFARE FUND CHARITABLE TRUST -  
CHEQUE SIGNATORIES**

RR 10457

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Corporate Plan Output: Mayor's Welfare Fund, 6.1.text 18	

The purpose of this report is to seek authority to amend the Mayor's Welfare Fund cheque signatories.

There is a need to amend the Mayor's Welfare Fund authorised receipt signatories as a result of staff movement. Under the conditions of the Income Tax Act 1994, those making a donation require a receipt that meets the following criteria in order to qualify for a tax rebate:

- be officially stamped with the name of the organisation
- show the date the donation / or gift was received
- be signed by a person authorised by the Fund to accept donations

Those currently authorised to issue receipts are the Mayor, Elizabeth Siataga, Therese Carey and Murray Sinclair.

**Recommendation:** That all previous authorities in respect of the Mayor's Welfare Fund Charitable Trust to sign receipts be cancelled and any of the following officers of the Council be authorised to sign receipts for donations or gifts:

The Mayor  
Elizabeth Siataga  
Therese Carey  
Paul Noble