

25. 3. 98

**PARKS AND RECREATION COMMITTEE
11 MARCH 1998**

**A meeting of the Parks and Recreation Committee
was held on Wednesday 11 March 1998 at 4.00 pm**

PRESENT: Councillor Gordon Freeman (Chairman),
Councillors Carole Anderton, David Buist,
David Cox, Ishwar Ganda and Gail Sheriff.

IN ATTENDANCE: Councillors Anna Crighton and Ron Wright.

APOLOGIES: Apologies for absence were received and accepted
from Councillors Graham Berry and
Graham Condon.

Councillor Buist arrived at 4.30 pm and was
present for all clauses except clauses 6 and 7

The Committee reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. EVENTS FUNDING STRATEGY

RR 6955

Officer responsible Communications and Promotions Manager	Author Susan Selway and Julie Battersby
Corporate Plan Output: Events and Festivals: Vol II pp 7.5text4	

The purpose of this report is to provide the Council with a final strategy for the funding of festivals and events and to seek the Council's support and approval of this strategy.

BACKGROUND

A number of recommendations relating to festival funding were adopted by the Council in June 1997, including a policy for festivals and events and a recommendation to adopt the strategy in draft form and consult with the event industry.

The formal Events Funding Policy adopted by the Council in June 1997 was:

Parks and Recreation 11.3.98

- 2 -

1 Cont'd

The Christchurch City Council is committed to a lively and dynamic city which is enhanced by a range of events and festivals that:

- *increase the well-being of residents*
- *attract economic benefits through growth in the number and length of stay of visitors;*
- *promote the establishment of industry related business activity and employment opportunities for residents.*

The outcomes of this policy will be to:

- *meet the needs of residents and visitors for enjoyment, sport, recreation, art and culture;*
- *promote healthy lifestyles of residents through participation in events;*
- *provide a great place to live where residents are provided with both free and paid entertainment of a standard that meets or exceeds their expectations;*
- *improve residents and visitors understanding of the cultural diversity of the city;*
- *enhance the unique identity (as described in Council's strategic objectives of Christchurch, both nationally and internationally);*
- *grow business in the city in related industries;*
- *provide employment opportunities for technical, artistic and sports related residents;*
- *provide related Christchurch businesses with the opportunity to expand their products and/or services into other parts of New Zealand and internationally;*
- *increase the number and length of stay of visitors to the city; and*
- *improve the understanding and respect for Christchurch both nationally and internationally.*

The roles the Council will have in this policy are:

- *provider: directly organising and funding festivals and events*

Parks and Recreation 11.3.98

- 3 -

1 Cont'd

- *funder: providing financial resources to external events providers*
- *advocate: representing the interests of the local events industry*
- *evaluation: measuring the success of Council funded events and festivals*
- *monitoring: observing quality and delivery of Council funded events and festivals*
- *resource facilitation and provision: providing an events advisory service to the events industry*
- *promoter: generically promoting the Christchurch calendar of events and festivals*

The Council also agreed the following:

1. *That festivals receiving core funding in the 1997/98 Annual Plan are given funding on a three year rolling basis subject to satisfactorily meeting Council objectives, as defined in its evaluation and monitoring strategy.*
2. *That the first formal evaluation after twelve months be used to assess festivals funding for the next three year period and applied annually thereafter*

Consultation has taken place with the industry and issues raised have been included within the final strategy.

The following recommendations are a consolidation of the recommendations in the report to the Parks and Recreation Committee which included the consultants report as an attachment.

1.0 Implementation of Evaluation and Monitoring System

Recommendation 1.1:

That Council staff monitor Council funded festivals and events with provision of an external audit, in year one, to ensure a correct application of an evaluation and monitoring system.

Recommendation 1.2:

1.2.1 That the commissioning, evaluation and monitoring of core funded festivals and events be aligned with the administration, evaluation and implementation of event seeding funding.

1.2.2. That a review and restructure of the events seeding fund be considered so this can happen.

25. 3. 98

Parks and Recreation 11.3.98

- 4 -

Parks and Recreation 11.3.98

1 Cont'd

2.0 Monitoring and Evaluation of the Calendar

Recommendation 2.1:

That the monitoring and evaluation system developed by KPMG be used to monitor and evaluate the individual festivals and the calendar as a whole on an annual basis to ensure that components and the calendar as a whole meet Council's objectives.

Recommendation 2.2:

2.2.1 That seeding funding be used as development funding for the Council to continue to add festivals and events to the calendar.

2.2.2 That event seeding funds continue to be used to allow a new event or festival to go through a settling in period and develop a place within the calendar. A two year period of event seeding should be allowed to provide time to develop a programme that has been tested and proven successful before a festival or event is considered for core funding.

2.2.3 That a dynamic, quality calendar be maintained by using event seeding funding to allow existing festivals to develop new events within their existing programmes, at no cost to their existing core funding, especially once the calendar shortfall has been addressed.

2.2.4 That the evaluation and monitoring framework is aligned with and supports Council policy and strategic objectives in relation to the children's strategy, sport and recreation strategy, social strategy youth strategy and economic strategy etc. (The monitoring and evaluation system has been amended to incorporate this.)

3.0 Contractual Arrangements

Given that the Council has previously adopted our recommendation for 3 year rolling funding, we consider it is important to develop more formal contractual arrangements with event organisers.

Recommendation 3.1

3.1.1 That in the event funding contracts, Council should guarantee no more than, 75% of the funding prior to the event, with the remaining 25% subject to a satisfactory post event evaluation.

Parks and Recreation 11.3.98

- 6 -

1 Cont'd

3.1.2 That funding contracts contain an 'opt out' clause for the Council in the instance of an event not achieving a satisfactory performance level in any given year. While funding agreements would be for three year periods continued funding be dependant on satisfactory monitoring of events on an annual basis.

3.1.3 The Council may choose to place a 'cap' on total festival funding and the Council will reserve the right to reduce funding for strategic reasons. Contracts will contain provision for a sunset clause.

3.1.4 That the evaluation of each festival be prior to contracts being signed for three year terms.

This will allow both the Council and the event manager time to review the climate created by such a scheme as well as the format and criteria used. It will also be necessary to consider whether a contractual arrangement is required for festivals produced by council staff and, if so, what implications this has. The next 12 month period will allow time for this issue to be considered.

4.0 Promotion

We do not believe it is the role of the Council to commit additional funding over and above that provided to festival and event co-ordinators, for the purpose of promoting individual festivals or events. However, as the calendar is a product of Christchurch, there is a role to continue to develop promotional opportunities for the calendar as an entity. The establishment of a promotion budget would be worthwhile for co-operative marketing.

A marketing and promotion strategy for the Calendar of Festivals and Events will be developed in preparation for consideration in conjunction with the 1999/2000 annual plan.

5.0 Budget provision for the events and festivals programme

While the Council has committed ongoing funding to the provision of festivals and events for the city, KPMG have made recommendation on the allocation of that funding between events seeding, core funding, and research and development.

Parks and Recreation 11.3.98

- 7 -

1 Cont'd

KPMG recommended that additional funding (\$350,000) be included in the budget and that it be used for the development of two new festivals and support for the industry in the form of research and development. (NB This figure is identified on current environment. It is important to use this figure as guidance only to ensure we do not restrict the changing needs of a dynamic environment. The Council may decide to increase or decrease this figure for strategic reasons.)

The maximum annual increase in the events and festival budget should be no more than the average increase or the annual CPI, whichever is the lower.

Given that the Council may 'cap' annual expenditure on festivals at some point, a proposed new festival should not necessarily replace an existing festival. If monitoring reveals that a festival is consistently losing points on the annual monitoring scale then it should be dropped. However, if it peaks and troughs then, following assessment, it could justify continued support.

We do not recommend an increase in festival programme budget of \$350,000 as identified by KPMG at this stage. We believe it is more important that the Council facilitate industry development to maximise the return on investment in festivals and events. Industry development would include activities such as:

- Developing industry standards (especially health and safety and ethics)
- Facilitating networking of event organisers for co-ordination and information sharing
- Research of festivals and new initiatives
- Establishing a festivals and events web site on internet
- Facilitating industry training (eg University, Polytechnic diploma and degree courses)
- Running seminars on operational efficiency (eg accounting, fundraising)
- Establishing a central database of volunteers and facilitating volunteer training
- Seed funding co-operative initiatives for promotion
- Developing strategic alliances

This will require Council funding which would be supplemented with funding from other industry stakeholders (event organisers and industry suppliers). At this stage budget for industry development support has not been included in the 1998/99 Annual Plan.

Recommendation: 1. That the report be received.

25. 3. 98

Parks and Recreation 11.3.98

- 8 -

2. That the Council adopt the Events Funding Strategy recommendations provided in this report.

Parks and Recreation 11.3.98

**2. CHARGING STRATEGY FOR MAJOR EVENTS
BASED ON HAGLEY PARK**

RR 6958

Officer responsible Leisure and Community Services Manager	Authors Lyll Matchett and Melissa Slater
Corporate Plan Output: Special Events Page 8.4.7	

The purpose of this report is to determine a structured charging regime for major events that are held on Hagley Park. Included with this is an equitable cost recovery for the Leisure and Community Services Unit for the processing of applications and associated permits required for the event to proceed.

CURRENT SITUATION

All applications for ground hires at Hagley Park are processed by the Activities Co-ordinator in the Leisure and Community Services Unit. Depending on the size and duration of the event, and its similarity with previous events, a hire charge is determined. Within this framework, concessions to different organisations are applied, based on the type of event, whether it is run for profit, if an entry is charged etc. Consideration is also given to whether Council are contributors to the cost of running the event. The Leisure and Community Services recovery for processing applications is 20% of the total fee charged. The remainder of the fee is forwarded to the Parks Unit.

As each event that is held on the Park has individual characteristics, there are varying requirements and numbers of permits needed before the event can be held. Ensuring that these are met is the responsibility of the Activities Co ordinator and in most cases result in a considerable amount of time and effort before the event takes place.

For example: Permits required for Marathon:
Standard for Every Event:

Health and Safety Contract, Public Liability Insurance, Information Pamphlet to Neighbouring Residents, First Aid Station.

Optional Depending of Services Being Provided:

Gas Permit for heater/BBQs, Liquor Licence, Occasional Food Premise Licence, Building Consent for tent/ staging, Bond.

In some instances the applicant can be well versed in meeting these requirements, but generally they take a considerable amount of advise and effort from the Activities Co-ordinator and other Council Staff.

Parks and Recreation 11.3.98

- 10 -

2 Cont'd

The other difficulty that arises is ensuring that the charge made matches the revenue opportunity gained by the applicant having exclusive right to a portion of Hagley Park for a certain period of time.

The cost of booking indoor facilities or stand alone outdoor facilities is considerably higher than the level of charges that we are making. However, there are a number of additional costs that are incorporated in using Hagley Park as a venue e.g. public exclusion and security, lighting, toilet facilities, staging and grandstands.

Our current charging method, while taking the above into consideration is very arbitrary and has been based on historical charging or at a lower price than other venues that provide greater services.

To provide the public and the Activities Co-ordinator with a transparent fee calculation method and to ensure that the LACSU Unit recovers the costs associated with processing applications, a new charging method categorising users and identifying social outcomes from these events has been prepared for consideration.

BENEFITS OF NORTH HAGLEY AS AN EVENT VENUE

- The site now has provincial wide identity/recognition for the types of events which are held there
- Quality free public entertainment
- Significance as a market place
- Family type entertainment
- Sympathetic to surroundings
- Synergy with neighbouring attractions
- Self promoting image
- Opportunity of accessing an area of a natural environment in a central city location for an exclusive use
- Its location has natural appeal and is surrounded by unique historical buildings and the botanic gardens
- It is accessible to all members of the public through closeness to central city and public transport
- It is part of the “people’s park” which in itself creates an aura of ownership to an event
- The event area can hold up to 100,000 plus people
- There is an opportunity for commercial gain because of location and history.
- Draws audiences from the whole region
- Associated attractions of museum, botanic gardens, art gallery which are free to the public and have high visitor numbers.

25. 3. 98

Parks and Recreation 11.3.98

- 11 -

Parks and Recreation 11.3.98

- 12 -

2 Cont'd

COUNCIL POLICIES AND LONG TERM STRATEGIES

The following Council policy documents refer to long term policies and strategies that can be linked to the activities of this area.

- The Council's City Plan refers to a "Healthy City"
Section 9 - Community Facilities and Identity Goal

It is believed that events held in Hagley Park meet the aims of this section which is to:

Promote health of the environment and the community, create a supportive environment, strengthen community action through consultation, through people taking responsibility for their own health, well-being and that of their community.

- The Council's Annual Plan includes a number of long term Strategic Objectives it is aiming for through its main activities. The holding of events in North Hagley Park help achieve the following:

Social Well-being and Community Development

A8 A strong sense of community at local and city levels reflected in:

High Proportions of people identifying with focal points or meeting places in their environment

High levels of Participation in community groups activities and issues

Wide ranging expression of community pride

Recreation and Leisure

A14 Point 2

Experience and enjoyment of the Garden City element of the city's unique identity.

A15 Point 2

Enhanced personal enjoyment from the ideas and experiences conveyed by written and recorded language, and the visual and performing arts.

- The Council's Recreation and Sport Policy states the following:

The Christchurch City Council is committed to making a significant and sustainable contribution to the quality of life of its resident, particularly its children and youth, by supporting a broad range of recreation and sport services, facilities and programmes.

The Policy Outcomes identified which relate to Hagley Park as an event venue are

25. 3. 98

Parks and Recreation 11.3.98

- 13 -

Children, youth, people with disabilities and people on limited incomes are aware of, have access to and are increasing their participation in a broad range of recreation and sporting activities.

Parks and Recreation 11.3.98

- 14 -

2 Cont'd

Services, facilities and programmes meet the recreation and sporting needs of the Christchurch community, particularly its children and youth, and also its people with disabilities and people with limited incomes.

Christchurch is widely recognised for hosting successful local, regional, national and international recreation and sports events and festivals.

Public Versus Private Good

The Local Government Amendment Act (No 3) 1996 requires the Council to examine how it funds the services it provides for the people of Christchurch. The introduction of this charging policy is to clearly identify the degree of benefit that is being accorded to the residents and ratepayers of Christchurch. Where an event is being organised for profit and an admission charge is made significantly reduces the level of "Public Good" for that event. A number of events are specifically run by the Council for providing entertainment to the residents of Christchurch. Here it is clearly evident that the public are receiving the bulk of the benefit being obtained from this event. The level of charging proposed is subsequently much lower.

Other Local Authorities Charging Procedure

Enquiries have been made with the Auckland City Council and the Wellington City Council to see if they have a charging mechanism and what their level of fees were.

The Wellington City Council do not have a comparable venue where hires are made to private businesses or organisations for events. The botanic gardens are used for small Council run events for which no charge is made.

The Auckland City Council has the Auckland Domain for which there are 3 major Council events organised on an annual basis. They do not make an internal charge for this hire.

For the hire of other Parks, Streets and Squares the following is their Policy.

A maximum charge of \$1,000 per day and \$500 per half day for events and activities of an exclusive nature which have a relatively high impact on the amenity. The level of impact for any booking is assessed on criteria such as numbers of people involved, complexity of structures to be erected, exclusivity of event and level of inconvenience to the general public.

Generally events of an international nature are charged a full rate and events of a local community nature at a lesser rate dependent on impact. Private functions, including weddings are also assessed on the basis of impact. Each application is assessed individually according to the level of impact.

Parks and Recreation 11.3.98

- 15 -

2 Cont'd

SOCIAL OUTCOMES

In almost all cases the use of Hagley Park as an Event Venue is to take advantage of its size, location and popularity as an Events/Entertainment area in Christchurch. A number of the events held there (in particular "Summertimes" which are run by the Council) are free to the public. However, others are run for purely a profit-making opportunity.

Associated with all of these events is a social outcome, or benefit to the rest of Christchurch. This would generally diminish as the profit motive of the event increases. In some cases it is the revenue obtained from the event which is recirculated into the community from Service Organisations that reflects the social outcome - not the event itself.

The following Social Outcomes have been identified as specifically relating to events in North Hagley Park..

- Category 1 Proceeds generated from an Event held at Hagley Park are redistributed back into welfare and volunteer agencies, and sporting areas of the Christchurch community.
- Category 2 Attracts visitors from outside of the City Boundaries with an associated economic benefit to the city. The larger the event the greater the economic benefit.
- Category 3 The opportunity to experience an event or form of entertainment not normally available through conventional venues.
- Category 4 Adds to the vibrancy of the City Centre and contributes to a "healthy city"
- Category 5 Increases Christchurch's appeal as a destination city for internal and overseas tourists
- Category 6 Benefits adjacent facilities such as the Botanic Gardens, Museum, Art Gallery and Arts Centre
- Category 7 Free concerts and activities have a significantly wider benefit to the City as they do not discriminate against persons or families in lower socio economic groups and as such provide:
 - Family orientated activities
 - Opportunity for wider public interaction
 - Promotes greater cultural understanding
 - Contributes to a healthy city
 - Increases individual self esteem
 - This is not to say that other events do not provide these

25. 3. 98

Parks and Recreation 11.3.98

- 16 -

outcomes, but that free events maximise them.

Parks and Recreation 11.3.98

- 17 -

2 Cont'd

CHARGING CATEGORIES

The following 5 Categories have been developed for assessing Events and can be matched to the Social Outcomes that have been identified. The major difference between the categories and the resulting charges are the use of an entry fee, proceeds going to community organisation as opposed to commercial operators, and the level of Council funding involved.

Categories:	
Commercial 1: - Social Outcomes 2,3,4,5,6, Naming right sponsor. Entry fee. Organised for Profit for individual. Not normally Council funded. High attendance numbers. (e.g. Gardenz)	Commercial 2: - Social Outcomes 1,2,3,4,5,6, Naming right sponsor. Entry fee. Organised by Community Group with proceeds of event going back into the community. High attendance numbers. Not normally Council funded. (e.g. Brews Blues & BBQs)
Commercial 3: - Social Outcomes 2,3,4,5,6,7 Council funded. Naming right sponsor. No entry fee. Council as an Associated Sponsor. Attendance numbers vary. (e.g. Coca Cola on Park, Summertimes).	Non Commercial:- Social Outcomes 1,2,3,4,5,6,7 Sometimes Council funded. Run by Charitable Group or Organisation or proceeds from event to charity. No entry fee. Attendance numbers vary - < 5,000 per day. (e.g. Rotary Market Day).
Unique Opportunity: This would be an event which is a once in a lifetime opportunity to Christchurch, where without the support of the Christchurch City Council, it would not occur. With the Agreement of the Parks Manager and the Leisure and Community Services Manager - No Charge for the Hire of the Venue is made. (e.g. Kiri Te-Kanawa)	

Parks and Recreation 11.3.98

- 18 -

2 Cont'd

BASIS OF CHARGING

LACSU Administration - Set Fee

To cover administration costs it is proposed to institute a set fee for the first four categories to ensure that the cost of administration by the Activities Officer is recovered. The previous fee was calculated as a percentage of the total hire.

Parks Site Management Fee (Botanic Gardens)

In most cases where tents and other structures are placed in the Park, it is necessary in the Parks Unit to identify the area to be used by the event, and also the underground services to avoid damage. The Botanic Gardens staff support events in the following area, - arranging access, bonds, site issues, undertaking renovations of the site after the event.

A set fee is proposed where staff time is involved in identifying these services (current practice).

Parking Operations Unit Traffic Management Fee

For major events where traffic and parking problems are likely to occur the Parking Operations Unit wish to introduce a fee to the Event Organisers which represents the amount of staff time involved in planning for parking and traffic flows in and around the event area. This is crucial for the success of these major events and necessary to ensure that the public at large are not disrupted to any great extent because of it.

A set fee is proposed for the 3 Commercial Categories when the Parking Operations Unit is strategically involved.

No charging is made for enforcement or traffic control

City Streets Unit Fee

In some circumstances, the Area Traffic Engineer for Central City is involved in assisting with Traffic problems caused by an event, e.g. Marathon, cycling races, resulting in partial or full road closures. Their input is also crucial to the success of the event and protecting the general public.

A set fee is proposed for the 3 Commercial Categories when the City Streets Unit would be strategically involved.

Parks and Recreation 11.3.98

2 Cont'd

Schedule of Fees

The proposed schedule of fees was considered and approved by the Committee at its Annual Plan meeting. The new fees have been incorporated in the unit's fee schedule and referred to the Annual Plan Working Party.

Venue Hire

The best means of determining the level of charge for this type of venue is by using projected attendance numbers as it either increases the profit making opportunity or the social and economic benefit to the city. It also determines the amount of space required.

The Christchurch City Council contributed to an International survey of event venues and it appears that using attendance numbers is an appropriate methodology: The scale used in that survey has been slightly modified to relate to the most frequent types of events.

Number of People:

50 - 1,000	7,501 - 15,000	50,000+
1,001 - 2,500	15,000 -25,000	
2,501 - 7,500	25,000 - 50,000	

Scaling charges using attendance numbers and the four categories, plus set fees for individual services by Units provides a structured means for determining a relevant charge for each individual event on the North Hagley Park Event Area.

It must be recognised that while an event is being set up and run that the organiser has exclusive rights to an area of public property and an appropriate charge must be made.

Set Up Fee

Incorporated with the Venue hire is a standard fee for days occupied in setting up and breaking down of the event. This fee would now vary for the 4 categories.

Annual Review of Charges

One of the difficulties when introducing charges like this is to identify a formula or method for review.

Parks and Recreation 11.3.98

2 Cont'd

It is proposed to identify some specific commercial venues operating within the city, and use an average of the level of increase that they introduce from year to year.

Type of facilities Proposed are:

Convention Centre Addington Raceway Entertainment Centre

Marquee Hire Firms

INTRODUCING NEW FEES

Due to the significant level of increase in charges for some Categories, it may be necessary to bring them in over a two year period for regular events. The proposed charges also increase significantly the costs faced by the Summertime Events. It will be necessary to liaise with the Communications and Promotions Unit to inform them of the additional costs so that they can budget accordingly.

Recommendation: That the Charging Strategy for North Hagley Park be adopted.

3. QEII PARK - URGENT MAINTENANCE

RR 7246

Officer responsible Major Projects Co-ordinator	Author Albert Louman
Corporate Plan Output: QEII Park Maintenance	

The purpose of this report is to obtain Council approval to undertake urgent remedial work. The estimated cost of this work is \$150,000 and has not been budgeted for in 1997/98 financial year.

As part of the 1998/99 budget process, the Parks and Recreation Committee considered at its meeting held on 24 February 1998 a report by the Major Projects Co-ordinator on the condition of the pools building and main stand. The Committee's attention was drawn to a draft report prepared by a consultant team that recommends to the Council to adopt a remedial repair programme spread out over a period of four years. The matter was referred to the working party of the Strategy and Resources Committee which met on 26 February 1998.

The working party resolved to include the cost of the remedial repairs in the draft 1998/99 Council Plan and that a preliminary masterplan be prepared.

Parks and Recreation 11.3.98

- 21 -

3 Cont'd

The primary purpose of such a plan would be to confirm that the remedial work could be satisfactorily integrated with future expansion/renewal projects. The completion of the preliminary master plan is to coincide with the Council finalising its 1998/99 edition in June 1998.

In answer to a request by the Major Project Co-ordinator to make \$150,000 available for urgent remedial work, the working party instructed the Major Project Co-ordinator to make application through the March round of Council meetings.

Set out below are estimates for urgent maintenance items which cannot be held over until the beginning of the financial year as health and safety issues are involved.

1.	Hanger bolts All bolts to the hangers from the main truss to the castellated lower beams require replacing over the whole complex.	\$ 15,000
2.	Access Ways The catwalks in the ceiling spaces require upgrading and replacement to comply with minimum safety standards. The access to the ceiling spaces and the roof require considerable work to bring them to the required standard.	20,000
3.	Clerestory windows The existing double glazed windows over the dive pool and main pool require removal and replacement with composite insulation panels. There is a large element of scaffolding in this cost.	30,000
4.	Mechanical maintenance This work includes the steam cleaning and painting of all concrete sub floor return air ducting and re-insulation and repair work to pipework	50,000
5.	Dive platform repairs The reinforcing to the concrete platform has corroded. The concrete will require cutting out, reinforcing treated and the platform patched.	2,000
6.	Dive tower. This work includes the replacement of all tread bolts and repairs to treads. All rust and staining removed from stainless steel.	5,000
7.	Pool ceiling lights The rails supporting these lights and the brackets required immediate replacement.	4,000
8.	Concrete investigation Further inspection and testing	5,000
9.	Hydroslide steps The area under the concrete seating suffers from seepage of water from the hydroslide access steps. The water seeps through the joints in the precast concrete units. The joints require cutting out and sealing.	10,000
10.	Provision for fees and estimating contingency	9,000

25. 3. 98

Parks and Recreation 11.3.98

- 22 -

	Total	150,000
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Parks and Recreation 11.3.98

3 Cont'd

The Director of Finance comments:

“These items will have to be treated as maintenance and as such will add to the operating deficit for the current year. However, as there are clearly safety issues involved the Council has little alternative than to go ahead and deal with this as an over-expenditure item at the end of year.”

Recommendation: That Council approve the urgent remedial work as listed for a not to be exceeded figure of \$150,000.

4. ADCOCK RESERVE: LAND EXCHANGE - SMITH DEVELOPMENTS

RR 7192

<p>Officer responsible Parks Manager</p>	<p>Author Property Services Officer, Lewis Burn</p>
<p>Corporate Plan Output: New reserves</p>	

The purpose of this report is to obtain a Council resolution to declare part of a Council freehold title (forming part Adcock Park) a Recreation Reserve subject to the provisions of the Reserves Act 1977.

BACKGROUND

Back in September 1995, the Council authorised the revocation as recreation reserve, some 3604m² being part of Adcock Park. The intention of this action was to enable the revoked reserve area together with part (1.2408 ha) of an adjoining Council fee simple title (CT 18A/929 2.9259ha), a total area of 1.6012ha to be exchanged for an equivalent area of Smith Developments land within the “Forest Park” reserve on the corner of Bower Avenue and Rothesay Road. The ‘exchange’ was to facilitate the creation of a larger reserve suitable for sports use adjacent to Bottle Lake Forest. The reserve area including the Council fee simple land adjacent (see plan 1 attached) was considered surplus to a redesigned Adcock Park.

SUBSEQUENT ACTION

1. The Council received the reserve contribution together with the additional land given in exchange by Smith Developments by way of vesting when the survey plan deposited on 6 October 1995. The larger forest park reserve is shown as Lot 82 on DP 69864 (copy attached as Plan 2).

25. 3. 98

Parks and Recreation 11.3.98

- 24 -

2. Revocation of part Adcock Park (3604m²) has been successfully completed under the provisions of the Reserves Act 1977 and title to this area has been transferred to Smith Developments Limited.

Parks and Recreation 11.3.98

4 Cont'd

To complete the exchange and fulfil the Council's obligation in this matter it now remains for 1.2408ha of Council's fee simple title to be transferred to Smith Developments. In order to achieve this the part of CT 18A/929 (parcel A plan 1, to be retained and held in Adcock Park) is to be formally declared a recreation reserve. Following gazettal the balance title can then be transferred to Smith Developments. Public notification to the declaration is not required as the land is zoned in the Council's operative district plan for recreation purposes. A variation to the City Plan will be pursued to Zone the land Smith Developments are receiving in the exchange Living 1

RESOLUTION

A resolution of the Council is required to declare Council fee simple land recreation reserve subject to the provisions of the Reserves Act 1977.

Resolution

Pursuant to Section 14 of the Reserves Act 1977 the Christchurch City Council hereby resolves to declare the land described in the schedule below a recreation reserve within the meaning of Section 17 of the Reserves Act 1977.

Schedule

All that parcel of land being part Lot 1 DP 40138 comprising 1.6851ha more or less being part of the land contained in CT 18A/929 Canterbury Registry shown as parcel A on S O Plan 19528

Recommendation: That the above resolution be adopted.

**5. LAND EXCHANGE - ENTERPRISE HOMES LIMITED
SUBDIVISION - CHARLESWORTH STREET**

RR 7191

<p>Officer responsible Parks Manager</p>	<p>Author Property Services Officer, Lewis Burn</p>
<p>Corporate Plan Output: Parks - Reserve Purchases</p>	

The purpose of this report is to obtain the Council's formal resolution to a land exchange for reserve purposes in the Enterprise Homes subdivision at Charlesworth Street.

Parks and Recreation 11.3.98

- 26 -

5 Cont'd

BACKGROUND

The Council, at its meeting on 17 December 1997, gave its approval to publicly notify the intention to carry out an exchange of existing reserve for an equivalent area of land within the Enterprise Homes subdivision adjacent to Charlesworth Street. The proposed exchange will result in an enhanced and better laid out Estuary Wetland Reserve when allowing for reserve contribution and the required stormwater retention basin. (See attached plan.) Sporting interests in the area are being catered for as part of the discussions on the future development of the Linwood Paddocks.

PUBLIC NOTIFICATION

Section 15 of the Reserves Act 1977 requires that before the administering body formally resolves to request an exchange of reserve land for other land, one month's public notice is to be given calling for objections or submissions to the intended exchange.

Public notification was given in the Christchurch Press on 23 December 1997 closing 17 February 1998 (allowing for the statutory Christmas/New Year break) and no objections or submissions to the proposed exchange were received.

AGREEMENT

The agreement proposed with Enterprise Homes is a land based exchange with no money changing hands. The Council receives by way of reserve contribution, water retention basin and exchanged land, a total area of approximately 17 655 m² to give the best possible shape for the new reserve in relation to the adjoining Charlesworth Street reserve.

RESOLUTION

In order to proceed with the land exchange it is necessary for the Council to pass the following resolution:

Resolution

Pursuant to Section 15 of the Reserves Act 1977 the Christchurch City Council requests the Minister of Conservation to exchange the reserve land described in the First Schedule for the land described in the Second Schedule.

First Schedule

25. 3. 98

Parks and Recreation 11.3.98

- 27 -

Part of Lot 3 DP 9893, 5416m² (subject to survey) comprised in Certificate of Title 430/204 Canterbury Registry..

Parks and Recreation 11.3.98

- 28 -

5 Cont'd

Second Schedule

Part of Lot 90 on a scheme plan of subdivision proposed by Enterprise Homes Limited (Drawing 160083), 5416m² (subject to survey) comprised in Certificate of Title 430/205 Canterbury Registry.

Recommendation: That the above resolution be adopted.

PART B - REPORTS FOR INFORMATION

6. DEPUTATIONS BY APPOINTMENT

(a) TAYLORS MISTAKE - TRACK ACROSS RESERVE LAND

Mr Peter Hill addressed the Committee on behalf of the Taylors Mistake Association in support of the retention of the access road across Taylors Mistake Reserve and the proposed improvements to the Taylors Mistake car park.

Mr Jonathan Gillard spoke on behalf of the Save the Bay Group and sought the removal of the track and the restoration of the area to its natural state. Mr Gillard submitted that the track provided access to the baches rather than the car park and as an easement had not been granted to the bach owners concerned, pursuant to the Reserves Act 1997, the current use was in conflict with the provisions of the legislation.

(b) SUMNER CROQUET CLUB

Mr Keith Beardsley, President, Sumner Rugby Football Club, made submissions in support of the acquisition of the land occupied by the Sumner Croquet Club in Wakefield Avenue for reserve purposes.

7. TAYLORS MISTAKE - CAR PARK AND BACH ACCESS

RR 7231

The Parks Manager reported in response to concerns raised by the Hagley/Ferrymead Community Board and the Save the Bay Group regarding the track across reserves land at Taylors Mistake and the proposed upgrading of the Taylors Mistake beach park car park.

The Committee **decided** that a sub-committee comprising the Chairman, Councillors Cox, Manning and Sheriff, together with the Ferrymead Ward members of the Hagley/Ferrymead Community Board meet on site with

25. 3. 98

Parks and Recreation 11.3.98

- 29 -

representatives of the Taylors Mistake Association, Save the Bay Group and CoastCare.

Parks and Recreation 11.3.98

- 30 -

**8. AVONHEAD PARK CEMETERY
REQUEST FOR HEADSTONES IN THE EXCLUDED AREA** RR 8972

The Parks Manager reported in response to the resolution passed at the November 1997 Council meeting regarding the type and size of the proposed memorials in the Avonhead Park Cemetery.

The report outlined the concerns of the Canterbury Master Monumental Masons' Association in relation to the proposed plaques.

The Committee **referred** the report to the Avonhead Park Cemetery Sub-Committee with the request that the concerns raised by the Association be taken into consideration in reviewing this issue.

**9. SPENCER PARK AND SOUTH NEW BRIGHTON CAMPING GROUNDS
CUSTOMER SURVEYS** RR 7174

The Leisure and Community Services Manager reported on the results of customer surveys undertaken at Spencer Park and South New Brighton Camping Grounds over the Christmas period.

The results were very pleasing with most respondents being satisfied with the presentation and quality of the facilities, and commenting favourably on the friendliness and helpfulness of camp staff.

Suggestions made by campers for improved directional signs to both camps are being actioned and requests for additional showers/toilet facilities are being investigated.

The Committee **decided** that a letter of appreciation be forwarded to the camp managers thanking them for the standard of service provided to camp patrons.

**10. COUNCIL RECREATION/SPORT SERVICES AND
SPORTS CANTERBURY PROJECT PARTNERSHIPS** RR 7104

The Leisure and Community Services Manager reported, outlining the current project partnerships between the Council and Sports Canterbury.

The Committee **received** the report and requested the Leisure and Community Services Manager to actively explore further partnerships with appropriate recreation/sports providers.

Parks and Recreation 11.3.98

- 31 -

11. REPORTS RECEIVED

The Committee **received** the following reports:

11.1 Halswell Lions - Adopt A Park

RR 7259

A report from the Parks Manager advising that the Halswell Lions had adopted Halswell Quarry under the Council's "Adopt a Park" scheme. The aim of the scheme is to form a partnership between local residents or interested groups and the Council to assist in the management, planning and development of a particular park or reserve.

**11.2 Performance of Associations
Renting Leased Facilities**

RR 7212

A report from the Leisure and Community Services Manager advising that the performance reviews of the Associations which rent Council facilities will be presented to the April meeting of the Committee.

12. REPORTS DEFERRED

The Committee **deferred** consideration of the following reports:

**12.1 Proposed Property Purchase - Sumner Croquet Club Site
Report on Submissions**

RR 7230

The Parks Manager was requested to report back to the Committee on the cost of bringing the property up to the standard necessary for year round use, together with an indication of the likely level of use of the proposed reserve.

12.2 Winter Carnival - Advance Funding Request

RR 7222

The Communications and Promotions Manager was requested to report back to the Committee with the following information:

- The membership of the Trust Board.
- The number of events held in the city.
- Previous years' accounts.

Parks and Recreation 11.3.98

- 32 -

**PART C - REPORT ON DELEGATED DECISIONS
TAKEN BY THE COMMITTEE**

**13. WAINONI PLUNKET -
AVON TOY LIBRARY, BICKERTON RESERVE**

RR 7119

The Parks Manager sought approval to grant a ground lease of the Wainoni Plunket building site to the Avon Toy Library Incorporated.

The Royal New Zealand Plunket Society (Inc) applied to transfer their ground lease to the Toy Library which has entered into an agreement to purchase the plunket clinic subject to the ground lease being held in favour of the toy library.

The Committee **resolved**:

1. That the surrender of the ground lease to the Royal Plunket Society of New Zealand of the Bickerton Memorial Clinic site effective 31 March 1998 be accepted.
2. That, pursuant to Section 61 of the Reserves Act 1977 the Avon Toy Library (Inc) be granted a lease of 126.5m² approximately of Bickerton Reserve (the site of the Wainoni Plunket clinic) for a maximum term of nine years from 1 April 1998 subject to:
 - (a) The provisions of the Reserves Act 1977 being fully complied with.
 - (b) The terms and conditions of the lease being to the satisfaction of the Property Manager in consultation with the Parks Manager.
 - (c) Following adoption by the Council of its Policy on Early Childhood Services, amendments or charges as appropriate being made to the proposed lease to comply with that Policy.
 - (d) The Avon Toy Library being responsible for the costs of preparing and issuing the lease.

**14. SEAFIELD PARK -
GRAZING LICENCES FOR TEMPORARY OCCUPATION**

RR 7154

The Parks Manager sought approval to issue temporary grazing licences under the Reserves Act for three areas of Seafield Park, Brooklands. The Parks Unit propose to permit horse grazing on the sites concerned on a temporary basis for the next five years until full development of the park takes place.

The Committee **resolved** that the Property Manager be authorised to negotiate and issue annual licences for horse grazing on the three sites on Seafield Park shown

25. 3. 98

Parks and Recreation 11.3.98

- 33 -

on the plan attached to the agenda, in accordance with the provisions of Section 74(2) of the Reserves Act 1977.

Parks and Recreation 11.3.98

- 34 -

15. PAPANUI PARKS MAINTENANCE CONTRACT

RR 7208

The Parks Manager reported, advising that the following tenders had been received, following a registration of interest process, for parks maintenance works in the Papanui area:

CONTRACTOR	ANNUAL PRICE	DAY WORKS	TOTAL
Parks Estimate	\$202,000.00	\$65,000.00	\$267,000.00
B A Murray	\$203,494.05	\$57,031.20	\$260,525.25
PAE	\$195,000.14	\$38,478.90	\$233,479.04
GMS	\$219,729.01	\$43,783.89	\$263,512.90
CSC	\$159,430.02	\$51,180.00	\$210,610.02
Works Operations	\$103,947.83	\$43,463.78	\$147,411.61
GSL	\$182,973.21	\$37,344.26	\$220,317.47

The contract is for a four year term, with no right of renewal, commencing on 1 May 1998.

The Committee **resolved** that Works Operations tender for the Papanui Parks Maintenance Contract 97/98-255 be accepted.

16. SPECIAL MEETINGS

The Committee **resolved** that two special meetings be held on 16 March and 17 March to deal with the following issues:

- Wharenui Pool - Additional Funding Requirements
- 1997/98 Corporate Plan Six Monthly Monitoring

17. RESOLUTION TO EXCLUDE THE PUBLIC

The Committee **resolved** that the draft resolution to exclude the public set out on page 55 of the agenda be adopted.

CONSIDERED THIS 25TH DAY OF MARCH 1998

MAYOR