

**MINUTES OF A MEETING OF THE CHRISTCHURCH CITY COUNCIL
FOR THE INSTALLATION OF THE MAYOR AND COUNCILLORS
HELD AT 2.00 PM ON WEDNESDAY 4 NOVEMBER 1998**

PRESENT: The Mayor, Mr Garry Moore (Chairperson).
Councillors Carole Anderton, Paddy Austin, Erin Baker, Robin Booth, Sally Buck, David Buist, David Close, Graham Condon, Barry Corbett, Anna Crighton, Carole Evans, Morgan Fahey, Ishwar Ganda, Pat Harrow, Ian Howell, Alister James, Lesley Keast, Charles Manning, Denis O'Rourke, Gail Sheriff, Barbara Stewart, Sally Thompson, Sue Wells and Ron Wright.

APOLOGIES: Nil.

1. ORAL DECLARATION BY THE MAYOR DULY ATTESTED

The City Manager assumed the chair and declared the inaugural meeting open.

At the invitation of the City Manager, the Mayor made the statutory declaration required of him under the provisions of the Local Government Act 1974.

The Mayor's declaration was signed in the presence of the Council and witnessed by the City Manager.

The Mayor assumed the chair.

2. INSTALLATION OF THE MAYOR

The City Manager congratulated the Mayor on his election.

3. ORAL DECLARATION BY COUNCILLORS, ATTESTED IN THE PRESENCE OF THE MAYOR AND CITY MANAGER

All Councillors then declared that they would faithfully and impartially, and according to the best of their skill and judgment, execute and perform, in the best interests of the City of Christchurch, the powers, authorities, and duties vested in or imposed upon them as a member of the Christchurch City Council by virtue of the Local Government Act 1974, the Local Government Official Information and Meetings Act 1987, or any other Act.

The Councillors' declarations were signed in the presence of the Council and witnessed by the Mayor and City Manager.

4. ADDRESS BY THE MAYOR

The Mayor addressed the Council.

5. REPORT OF THE RETURNING OFFICER

It was **resolved** that the report of the Returning Officer be received, subject to the incorporation of a correction on page 1 of the report, so that Councillor Denis O'Rourke was listed as a Labour for Christchurch 2021 candidate.

6. GENERAL EXPLANATION BY THE LEGAL SERVICES MANAGER REGARDING THE PROVISIONS OF CERTAIN LEGISLATION

The Legal Services Manager presented his report giving a general explanation of the key provisions of the following Acts:

- (a) The Local Government Official Information and Meetings Act 1987.
- (b) Local Authorities (Members' Interests) Act 1968.
- (c) Sections 99, 105 and 105A of the Crimes Act 1961.
- (d) Secret Commissions Act 1910.

7. ELECTION OF DEPUTY MAYOR

It was **resolved**:

- 1. That the open method of voting, with one vote for each member, be adopted for the election of the Deputy Mayor.
- 2. That Councillor Lesley Keast be elected as Deputy Mayor.

8. ESTABLISHMENT OF STANDING COMMITTEES, SPECIAL COMMITTEES, STANDING SUB-COMMITTEES AND THEIR TERMS OF REFERENCE

Resolved:

- 1. That pursuant to sections 114P, 114Q and 114R of the Local Government Act 1974 the following standing committees be established and their terms of reference be defined as set out in Appendix I of the City Manager's report, and the Council make the delegations set out in Appendix II of the report:

- Strategy and Resources Committee
- Environment Committee
- Community Services Committee
- City Services Committee
- Projects and Property Committee
- Parks and Recreation Committee
- Council Hearings Panel
- City Plan Hearings Committee
- Resource Management Committee

2. That the chairperson and member of each committee be appointed as follows:

Strategy and Resources Committee

Councillor David Close (Chair)
Councillor Carole Anderton
Councillor Graham Condon
Councillor Anna Crighton
Councillor Carole Evans
Councillor Pat Harrow

Councillor Ian Howell
Councillor Alister James
Councillor Denis O'Rourke
Councillor Gail Sheriff
Councillor Barbara Stewart
Councillor Ron Wright

Projects and Property Committee

Councillor Ron Wright (Chair)
Councillor Erin Baker
Councillor Robin Booth
Councillor Anna Crighton
Councillor Morgan Fahey

Councillor Ishwar Ganda
Councillor Ian Howell
Councillor Alister James
Councillor Denis O'Rourke
Councillor Gail Sheriff

Parks and Recreation Committee

Councillor Graham Condon (Chair)
Councillor Carole Anderton
Councillor Paddy Austin
Councillor Erin Baker
Councillor Sally Buck

Councillor David Buist
Councillor Barry Corbett
Councillor Ishwar Ganda
Councillor Pat Harrow
Councillor Gail Sheriff

Environment Committee

Councillor Anna Crighton (Chair)
Councillor Robin Booth
Councillor Barry Corbett
Councillor Carole Evans
Councillor Pat Harrow

Councillor Lesley Keast
Councillor Charles Manning
Councillor Sally Thompson
Councillor Sue Wells

Community Services Committee

Councillor Carole Anderton (Chair)
Councillor Paddy Austin
Councillor Erin Baker
Councillor Sally Buck
Councillor Barry Corbett

Councillor Ishwar Ganda
Councillor Lesley Keast
Councillor Barbara Stewart
Councillor Sally Thompson
Councillor Sue Wells

City Services Committee

Councillor Denis O'Rourke (Chair)	Councillor Morgan Fahey
Councillor Robin Booth	Councillor Ian Howell
Councillor David Buist	Councillor Charles Manning
Councillor David Close	Councillor Sally Thompson
Councillor Graham Condon	Councillor Ron Wright

Council Hearings Panel

Councillor Charles Manning (Chair)
Councillor Carole Evans
All members of the Council and all Community Board members

City Plan Hearings Committee

Councillor Charles Manning (Chair)	Mrs Margaret Murray
The Mayor	Mr Rex Arbuckle
Councillor David Buist	Mr Alex Clark
Councillor David Close	Ms Maria Tait
Councillor Anna Crighton	Mr Bill Edwards
Councillor Lesley Keast	Mr Maurice Nutira
Mr David Cox	Ms Cushla Dwyer
Mr Newton Dodge	

Resource Management Committee

Councillor Charles Manning (Chair)	Councillor Lesley Keast
Councillor David Buist	Councillor Sue Wells
Councillor Carole Evans	

3. That pursuant to section 114P of the Local Government Act 1974 the following special committees be established and the Council make the delegations set out in Appendix III of the City Manager's report:

Recess Special Committee

That the Recess Special Committee comprise the Chairperson of the relevant Standing Committee and the Mayor, or, in their absence, their respective deputies.

Control of Public Places/Fencing of Swimming Pools Special Committee

Chairman of City Services Committee (Councillor Denis O'Rourke)
Chairman of Environment Committee (Councillor Anna Crighton)
Councillor Carole Evans
Councillor Pat Harrow
or their nominees

4. That pursuant to section 114P of the Local Government Act 1974 the following standing sub-committees be established with the terms of reference/delegations as set out in Appendix IV of the City Manager's report:

Maori Liaison Sub-Committee

The Mayor	Councillor David Close
The Deputy Mayor	Councillor Barry Corbett
Councillor David Buist	Councillor Anna Crighton

Legislation Sub-Committee

Councillor David Close
Councillor Carole Evans
Councillor Alister James

Councillor Charles Manning
Councillor Denis O'Rourke
Councillor Sue Wells

City Manager Liaison Sub-Committee

The Mayor
Councillor David Buist
Councillor David Close

Audit Sub-Committee

The Mayor
Councillor David Close
Councillor Ian Howell

Councillor David Buist
Councillor Denis O'Rourke

Metropolitan Funding Sub-Committee

The Mayor
Chairman of Strategy and Resources Committee (Councillor David Close)
Chairman of Parks and Recreation Committee (Councillor Graham Condon) or nominee
Chairman of Community Services Committee (Councillor Carole Anderton) or nominee
Councillor Sally Buck
Councillor David Buist
Councillor Carole Evans

9. APPOINTMENT OF REPRESENTATIVES ON ZONE 5 OF LOCAL GOVERNMENT ASSOCIATION

It was **resolved** that the following members be appointed as the Council's representatives on Zone 5 of the Local Government Association:

The Mayor
Councillor Sheriff
Councillor Harrow

Alternates: The Deputy Mayor, Councillor Close and Councillor O'Rourke

10. CHRISTCHURCH CITY HOLDINGS LIMITED: APPOINTMENT OF DIRECTORS

Moved: That the following Councillors be appointed to replace Ms Buck and Mrs Murray:

Councillor Paddy Austin
Councillor Barbara Stewart

That the following be reappointed:

Internal Directors:

Councillor Alister James (Chair)

The Mayor

Councillor David Close

Councillor Pat Harrow

External Directors:

Mr D Stock

Mr P Taylor

Mr C Boyce

Councillor Evans moved by way of amendment “*That Councillors Austin, Sheriff and Stewart be assessed by outside consultants as to their suitability for appointment as directors of CCHL, and that two of the Councillors in question be appointed as directors of CCHL following such assessment*”. The amendment was seconded by Councillor Sheriff and when put to the meeting was declared **lost**.

The original motion was then put to the meeting and declared **carried**.

11. APPOINTMENT OF COUNCIL REPRESENTATIVES TO COMMUNITY BOARDS

It was **resolved** that the following members be appointed to the Community Boards listed:

Burwood/Pegasus Community Board

Councillor David Close (from 4 November 1998 to 31 December 2000 inclusive)

Councillor Carole Evans (from 1 January 2000 to 31 October 2001 inclusive)

Councillor Alister James (from 4 November 1998 to 31 December 1999 and again from 1 January 2001 to 31 October 2001)

Councillor Gail Sheriff (from 4 November 1998 to 31 October 2001)

Hagley/Ferrymead Community Board

Councillor Erin Baker

Councillor Charles Manning

Councillor Anna Crighton

Riccarton/Wigram Community Board

Councillor Paddy Austin

Councillor David Buist

Councillor Ishwar Ganda

Fendalton/Waimairi Community Board

Councillor Ron Wright

Councillor Barbara Stewart

Councillor Pat Harrow

Shirley/Papanui Community Board

Councillor Graham Condon

Councillor Sally Thompson

Councillor Morgan Fahey

Spreydon/Heathcote Community Board

Councillor Ian Howell

Councillor Sue Wells

Councillor Barry Corbett

It was further **resolved** that the Council Secretary report back to the Council through the November meeting of the Strategy and Resources Committee on possible ways in which the Council could allow all Councillors to serve as an appointed Community Board member during part at least of their three year term.

12. COMMUNITY BOARDS: DELEGATIONS AND TERMS OF REFERENCE

Resolved:

1. That the proposed terms of reference for Community Boards appended to the City Manager's report be adopted.
2. That the following powers be delegated to Community Boards with the exception of that part of the Hagley/Ferrymead community defined as the central city in the delegations of the City Services Committee. Pursuant to section 101ZZ of the Local Government Act 1974 and Section 4(I) of the Public Bodies Contracts Act 1959, the Christchurch City Council delegates to the Community Boards:
 1. (a) Pursuant to Section 101ZZ of the Local Government Act 1974 and Section 4(1) of the Public Bodies Contracts Act 1959, the Christchurch City Council delegate to the Community Boards the power of the Council to enter into contracts for the purchase of materials, works and services subject to the specified amounts in respect of items provided for in the Annual Plan for sums from \$300,000 to \$500,000.
 - (b) Subject to the next paragraph, every exercise of these delegated powers to be reported to the next ordinary meeting, or where that is not practicable, to the succeeding ordinary meeting of the Council in a schedule specifying the Community Board which exercised the delegated authority and including brief details of the transaction. This schedule shall be prepared by the Director of Finance and shall be included in his report to the Council.
 - (c) To recommend proposed contracts over \$500,000 to the Council for decision in respect of the purchase of materials, works and services provided for in the Annual Plan.

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- (d) Absolute discretion over the implementation of the discretionary funding allocation of \$50,000.
- 2. (a) Generally the power of the Council to approve the erection of garages, parking platforms and structures related to vehicular access wholly or partly on legal road.
- (b) The power of the Council provided in section 335(3) of the Local Government Act 1974 to enquire into and dispose of objections relating to notices issued pursuant to section 335(1) (relates to vehicle crossings).
- (c) The power of the Council in respect of any **local** road (as defined in the various sections of the Transitional District Plan) or upon any areas under their control (including car parks), subject to Council policy, pursuant to the Transport Act 1962, the Traffic Regulations 1976 and, within the appropriate areas of control, the Christchurch City Traffic and Parking Bylaw 1991:

- (i) The placement of the following regulatory signs to control traffic movement at intersections on any roads, within car parks or in other areas controlled by the Council and used by vehicles:

- Stop
- Give Way
- No Entry
- No Right Turn
- No Left Turn
- No U Turn
- No Cycling
- No Pedestrians
- One Way

- (ii) The placement of the following parking signs to control the parking, standing or stopping of vehicles on **any** road or within car parks or in other areas controlled by the Council and used by vehicles:

- Parking Time Limit
- No Stopping
- Area Parking Sign
- Combination Sign
- Bus Stop
- Taxi Stand
- Cycle Stand
- Motorcycle Stand
- Loading Zone
- Goods Vehicle Loading Zone
- Clearway

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- (iii) The placement of broken yellow “No Stopping at any time” lines restricting the parking, standing or stopping of vehicles and traffic lanes restricting vehicular movement on any road or part of a road, within car parks or other areas controlled by the Council and used by vehicles.
 - (iv) The creation of temporary controls on any road for traffic and parking at roadworks and building sites including Construction Site Loading Zones.
 - (v) The installation of traffic islands, roundabouts and traffic restraints on local roads (as defined in the various sections of the Transitional District Plan) within their areas of responsibility, including at intersections with classified roads where the classified road is substantially unchanged.
 - (vi) The installation of pedestrian crossings on local roads (as defined in the Transitional District Plan) within their areas of responsibility.
- (d) That the Boards may, where issues are seen by it to be of a complex or controversial nature or are of wide public interest, decline to proceed with its delegated power and refer the matter to the Council.
3. The power of the Council to hear and consider submissions and objections and to make decisions on such submissions and objections in relation to the:
- (a) Preparation, review and change of management plans for local reserves (section 41 Reserves Act);
 - (b) Granting of rights-of-way and other easements over local reserves (section 48 Reserves Act); and
 - (c) Granting of leases or licences on local reserves pursuant to sections 54, 56, 58A, 73 and 74 of the Reserves Act.
4. The power contained in section 319(j) of the Local Government Act to name any road.
5. The Council to appoint one or more members of each Community Board, (such members to be nominated by the Community Boards respectively) to appear and be heard under section 108(e) of the Sale of Liquor Act 1989, for the purpose of providing community input.
6. The oversight of implementation of all capital projects except those designated as ‘major’ or ‘metropolitan’ projects.

Note: 1. In the case of all projects, Community Boards will be kept informed of progress and timetables. Generally, projects not altering the appearance of public spaces would be implemented under officer delegation (eg sewer and water mains renewals, playing field reseeding and parks irrigation).

2. All concept plans for reserve development in the city are to be submitted to the Parks and Recreation Committee in the first instance.
7. Submissions on behalf of the Council, on applications for resource consents to other territorial authorities or the Canterbury Regional Council, where the application is of particular concern to the local community.
8. Granting of Community Awards.
9. Subject to the prior adoption by the Council of a standard policy for the granting of such leases, the power pursuant to section 54(1)(b) of the Reserves Act 1977, to grant leases for a maximum term of 20 years (less 1 day) to voluntary organisations over recreation reserves for the erection of pavilions and other buildings and structures for associated with and necessary for the use of the reserve for outdoor sports games and other recreational activities. (Such delegation to include local reserves only.)
10. Subject to the prior adoption by the Council of a standard policy for the granting of such leases, the power pursuant to ss. 231 and 601 of the Local Government Act 1974, to grant leases for a maximum term of 20 years (less 1 day) to voluntary organisations over land held under the Local Government Act 1974 for reserve purposes for the erection of pavilions and other buildings and structures for associated with and necessary for the use of the land for outdoor sports games and other recreational activities. (Such delegation to include local reserves only.)
11. Acceptance of tenders for stall licences on reserve sites.
12. All Standing Committees, Community Boards and sub-committees shall have the right to decline to exercise any delegated power, and to instead refer the item concerned to the Council for a decision.

13. FIXING OF DATE AND TIME OF FIRST ORDINARY COUNCIL MEETING AND APPROVAL OF 1998/99 MEETINGS SCHEDULES

It was **resolved**:

1. That the draft Community Board, Standing Committee and Council meeting timetable for November and December 1998 be approved.
2. That the proposed dates for Standing Committee meetings during 1999 be approved, but that each Committee be given an opportunity to decide its own regular meeting time at the first round of meetings in November.
3. That the proposal to hold monthly Council meetings commencing at 2.00 pm on a Thursday be the subject of a further report by the Council Secretary to the 10 December Council meeting.

14. FIXING OF REMUNERATION OF ELECTED MEMBERS AND CHRISTCHURCH CITY HOLDINGS LIMITED DIRECTORS' FEES

It was **resolved**:

1. That the salary and meeting allowances for the following positions be fixed at the maximum rates set out in the Determination issued by the Minister of Local Government in September 1998:

Mayor
Deputy Mayor
Chairpersons of Standing Committees
Councillors
Chairpersons, Community Boards
Members of Community Boards
2. That such rates apply without change throughout the whole of the 1998-2001 term of Council.
3. That the fixing of fees for the Directors of Christchurch City Holdings Limited be deferred until the 10 December Council meeting.

Note: The following members retired from consideration of resolution 3 above, when the Deputy Mayor temporarily assumed the chair:

The Mayor
Councillor Paddy Austin
Councillor David Buist
Councillor David Close
Councillor Morgan Fahey
Councillor Ishwar Ganda
Councillor Pat Harrow
Councillor Ian Howell
Councillor Alister James
Councillor Denis O'Rourke
Councillor Barbara Stewart
Councillor Ron Wright

15. CONCLUSION

The meeting concluded at 4.20 pm.

CONFIRMED THIS 10TH DAY OF DECEMBER 1998

MAYOR