

11.4.0

*SUPPORT
SERVICES*

11.4.i

RESPONSIBLE COMMITTEE:	STRATEGY & FINANCE COMMITTEE
BUSINESS UNIT:	SUPPORT SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

Key Changes***Committed Costs (Operating)***

<ul style="list-style-type: none"> Additional costs have been budgeted for in Procurement following the Corporate Services Unit review. This amount will be substantially over-recovered and the benefits will accrue to Corporate Services and to other Units. The monitoring reports specifically comment on expected savings generated by contracts negotiated. 	\$102,883
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Efficiency Gains / Additional Revenue

<ul style="list-style-type: none"> The accelerated Capital Renewal Programme for light vehicles has allowed a budgeted reduction in operating costs of \$250,000 with the purchase of a newer more environmentally sustainable fleet and a 3 year planned replacement cycle. This has been reflected in reduced monthly charges to units for vehicles. 	\$250,000
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11.4.ii

RESPONSIBLE COMMITTEE:	STRATEGY & FINANCE COMMITTEE
DEPARTMENT:	SUPPORT SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

Restructuring Budgets

FROM			TO		
Corporate Services Unit			I T Services		
	2003/04 \$	2004/05 \$		2003/04 \$	2004/05 \$
Printers and Copiers	\$758,529		Printers and Copiers	\$758,529	
TOTAL	\$758,529	\$	TOTAL	\$758,529	\$

11.4.1

RESPONSIBLE COMMITTEE:	STRATEGY & FINANCE COMMITTEE
BUSINESS UNIT:	SUPPORT SERVICES
OUTPUT CLASS:	OUTPUT SUMMARY

NET COST SUMMARY	2003/2004 BUDGET	2004/2005 BUDGET
	\$	\$
INTERNAL SUPPORT SERVICES		
Internal Support Services	0	0
Plant Hire Services	(243,557)	(249,874)
ENERGY PROGRAMMES		
Energy Advisory Service	75,367	75,846
NET COST OF OUTPUTS	<u>(168,190)</u>	<u>(174,028)</u>
COST OF CAPITAL EMPLOYED	254,875	284,360
PLANT PURCHASES (NET)	1,647,040	1,897,030
MISCELLANEOUS FIXED ASSETS	30,000	34,500

11.4.2

RESPONSIBLE COMMITTEE:	STRATEGY & FINANCE COMMITTEE
BUSINESS UNIT:	SUPPORT SERVICES
OUTPUT CLASS:	OUTPUT SUMMARY

OUTPUT EXPENDITURE	2003/2004 BUDGET	2004/2005 BUDGET
	\$	\$
INTERNAL SUPPORT SERVICES		
Internal Support Services	8,942,372	8,733,045
Plant Hire Services	2,142,019	1,866,830
ENERGY PROGRAMMES		
Energy Advisory Service	87,457	75,846
TOTAL EXPENDITURE	11,171,848	10,675,722
OUTPUT REVENUE & RECOVERIES		
INTERNAL SUPPORT SERVICES		
Internal Support Services	8,942,372	8,733,045
Plant Hire Services	2,385,576	2,116,704
ENERGY PROGRAMMES		
Energy Advisory Service	12,090	0
TOTAL REVENUE & RECOVERIES	11,340,038	10,849,749

11.4.3

RESPONSIBLE COMMITTEE:	STRATEGY & FINANCE COMMITTEE
BUSINESS UNIT:	SUPPORT SERVICES
OUTPUT CLASS:	CAPITAL OUTPUTS

		2004/2005	2005/2006	2006/2007	2007/2008	2008/2009
RENEWALS & REPLACEMENTS						
Plant		2,479,700	2,194,070	2,315,400	2,283,000	2,463,919
		2,479,700	2,194,070	2,315,400	2,283,000	2,463,919
Plant Hire						
Meeting Rooms & Tea Nooks		34,500	34,500	34,500	34,500	34,500
TOTAL RENEWALS & REPLACEMENTS		\$2,514,200	\$2,228,570	\$2,349,900	\$2,317,500	\$2,498,419
TOTAL CAPITAL EXPENDITURE		\$2,514,200	\$2,228,570	\$2,349,900	\$2,317,500	\$2,498,419
SALE OF ASSETS		(\$582,670)	(\$1,361,707)	(\$1,373,840)	(\$1,370,600)	(\$1,416,009)
TOTAL CAPITAL EXPENDITURE		\$1,931,530	\$866,863	\$976,060	\$946,900	\$1,082,410
Annual Plan 2003/2004	\$1,677,040	\$1,931,530	\$866,863	\$976,060	\$946,900	\$1,082,410
		YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
RENEWALS & REPLACEMENTS		1,084,777	1,084,777	1,084,777	1,084,777	2,464,500
Renewals & Replacements - Plant Hire		1,283,768	1,495,202	1,326,413	1,379,756	
		\$2,368,545	\$2,579,979	\$2,411,190	\$2,464,533	\$2,464,500
Sale of Plant		(\$1,377,393)	(\$1,396,303)	(\$1,382,404)	(\$1,367,029)	(\$1,367,000)
		\$991,152	\$1,183,675	\$1,028,786	\$1,097,504	\$1,097,500
Annual Plan 2003/2004		991,152	1,183,675	1,028,786	1,097,504	

11.4.4

RESPONSIBLE COMMITTEE:		STRATEGY & FINANCE COMMITTEE				
BUSINESS UNIT:		SUPPORT SERVICES				
ACTIVITY:		FEES SCHEDULE				
Fees Description	2003/2004 Present Charge	2003/2004 Revenue from Present Charge	2004/2005 Proposed Charge	2004/2005 Projected Revenue From Proposed Charge	2004/2005 Projected Revenue as a percentage of Total Cost	Notes
Storage Rental						
Storage Rental per m2	\$0.25	\$1,000		\$1,000		
Stock Management Recoveries		\$850,000		\$1,100,000		
Mail Room		\$4,000		\$4,500		
Tender Documents (excluding postage/courier costs)						
Up to 50 A4 Sides	\$10.00					
50 to 100 A4 Sides	\$20.00	\$500		\$0		
Over 100 A4 Sides	\$30.00					
Other Documents for Sale of Goods	None					
Brokerage Fees & Rebates		\$247,952		\$254,138		
EECA Grant		\$12,090		\$0		
Plant Hire Services						
Warranty/Repairs						
Misc receipts						
Petrol Duty Refund						
Other Income		\$0				
TOTAL		\$1,115,543		\$1,359,638		