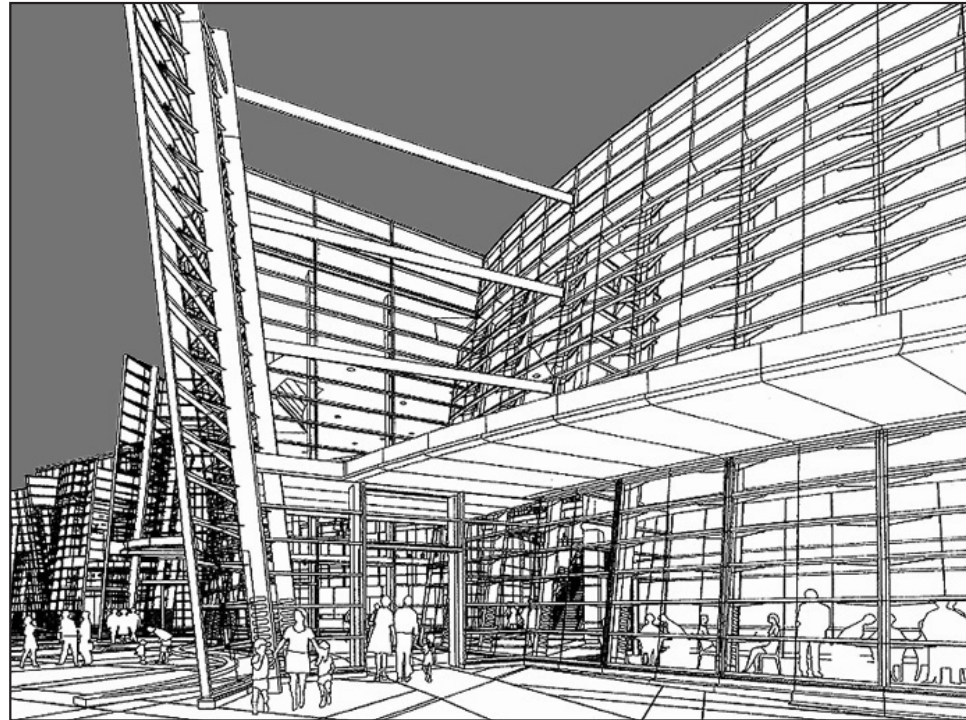


CHRISTCHURCH CITY COUNCIL



CORPORATE PLAN 2002 EDITION

VOLUME I

- Budget Tables
- Corporate Expenses, Revenues & Grants
- Public Accountability
- Corporate Office
- Legal Services
- Financial Services
- Corporate Services
- Management Information Services



CHRISTCHURCH

CITY COUNCIL · YOUR PEOPLE · YOUR CITY

Volume I

Table of Contents

Introductory Information

Mission Statement of the Christchurch City Council	1.1.1
Councillors, Community Board Members and Senior Management	1.1.11
List of Committees, Sub-Committees and Other Appointments.....	1.1.12
Guide to the Corporate Plan : 2000 Edition	1.1.14
Statement of Financial Management Policies.....	1.1.17
Statement of Funding Policy	1.1.19
Borrowing Management Policy.....	1.1.28
Investment Policy.....	1.1.33
Statement of Rating Information	1.1.44
Statement of Accounting Policies	1.1.50
Statement of Contra Agreements.....	1.1.57
The Capital Endowment Fund.....	1.1.60
Equal Employment Opportunity Policy and Management Plan	1.1.64

Budget Tables and Financial Planning Model

Ratepayers Current Account	Table I
Master Summary Table	Table II
Corporate Expenses and Revenues	Table III
Schedule of Grants to Community Organisations	Table IV
Corporate Financing Costs.....	Table V
Financing Transfers.....	Table VI
Public Debt Summary 2001/02	Table VII
Schedule of Special Fund Account Movements 2001/02.....	Table VIII
Landfill Liability Costs	Table IX
Financial Planning Model Summary	Table X
Carry Forwards from 2000/01 to 2001/02.....	Table XI

Table of Contents

Corporate Expenses, Revenues and Grants

Operating Budget	3.1.0
Capital Outputs	3.1.13

Public Accountability

Key Changes	3.2.i
Operating Budget	3.2.1
Capital Outputs	3.2.10
Ten Year Programme	3.2.11
Fees Schedule.....	3.2.12
Community Board Funded Projects	3.2.text.13

Corporate Office

Key Changes	4.1.i
Operating Budget	4.1.0
Capital Outputs	4.1.72
Ten Year Programme	4.1.79
Fees Schedule.....	4.1.89

Table of Contents

Legal Services

Key Changes	4.3.i
Operating Budget	4.3.1
Capital Outputs	4.3.4
Ten Year Programme	4.3.5
Fees Schedule.....	4.3.6

Financial Services

Key Changes	5.1.i
Operating Budget	5.1.0
Capital Outputs	5.1.23
Ten Year Programme	5.1.24
Fees Schedule.....	5.1.25

Corporate Services

Key Changes	6.2.i
Operating Budget	6.2.1
Capital Outputs	6.2.9
Ten Year Programme	6.2.11
Fees Schedule.....	6.2.13

Table of Contents

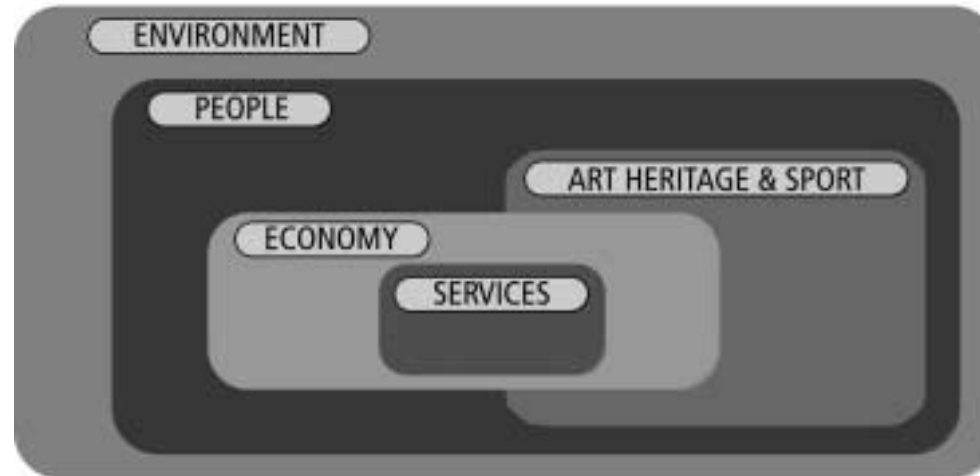
Management Information Services

Key Changes	7.4.i
Operating Budget	7.4.1
Capital Outputs	7.4.16
Ten Year Programme	7.4.21

1.1.0

*INTRODUCTORY
INFORMATION*

Vision for Christchurch



Christchurch is a place for people at one with each other and the environment, becoming one of the world's leading sustainable cities, socially, environmentally and economically. We recognise the need to preserve our natural ecosystems or ENVIRONMENT, on which all life depends, including PEOPLE. People in turn see the ECONOMY, SERVICES, and ART, HERITAGE & SPORT as important aspects of community life.

A vision for Christchurch as we want it to be

1. Christchurch people enjoy belonging to their local community, to their city and to Canterbury.
2. All people - of whatever background - feel welcome here.
3. The unique position of the tangata whenua is acknowledged and respected.
4. Children are nurtured, young people are encouraged and the elderly are respected.
5. Neighbours help each other and join together to achieve shared aims.
6. People are free from the threat of crime or injury.
7. Unique characteristics - including heritage buildings and natural features - are preserved.
8. Everyone has access to good housing, health care and education and to sufficient resources for their well-being.
9. Everyone has opportunities for fun, sport, recreation, art and culture.
10. Convenient and efficient transport is available for individuals and for business.
11. Christchurch has a thriving economy and full employment.
12. The beauties of our garden city - its trees, flowers and open spaces - are enhanced.
13. The quality of air, water and soils, of hills, plains, streams and open spaces is improved.

1.1.2

Vision for Christchurch (continued)

Indicators

- Satisfaction with Christchurch as a place to live, work and spend time (Residents' Survey).
- Participation by people of all cultures in Council decision making bodies and processes.
- Consultation with tangata whenua in Council decision making processes.
- Participation in community based activity (Residents Survey).
- Crime rates (NZ Police).
- Casualty rates (Road Survey Report).
- Heritage buildings, places and objects listed in City Plan.
- Number of sites in city that have natural value.
- Multiple Hardship Index.
- Household expenditure on housing, health care, and education.
- Sport and spare-time activities (Residents Survey).
- Satisfaction with transport networks (City Streets Survey).
- Labour force participation rates.
- Regional Economic Activity (National Bank).
- Satisfaction with building, alterations, extensions or developments (Residents Survey).
- Total hectares of parks per head of population (Parks Database).
- Number of high smog days (Environment Canterbury).
- Quality of water from aquifers and in rivers, streams and coastlines.

MISSION STATEMENT OF THE CHRISTCHURCH CITY COUNCIL

Providing leadership to achieve the vision for Christchurch through effective local governance and the delivery of high quality services.

In achieving the mission the Council will:

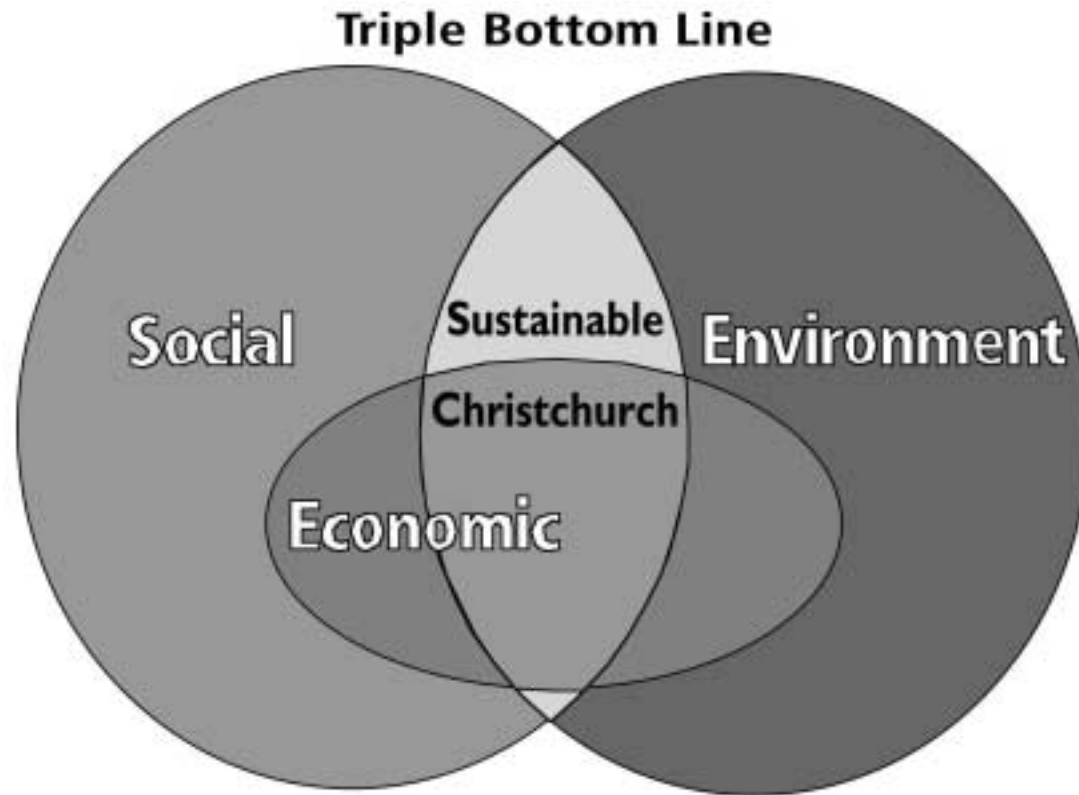
- be responsive to local needs;
- give strong expression to local identity;
- be democratic, effective and efficient;
- be highly accountable for its actions;
- advocate in the interests of the whole community;
- add value to the city's economy;
- enhance the quality of the city's environment;
- use sustainable management principles;
- be efficient in its delivery of high quality services;
- work constructively towards common goals held with central government and the regional unit of local government;
- be both a good corporate citizen and a good employer.

TE PŪRONGO TIKANGA Ä TE KAUNIHERA O ÖTAUTAHI

Mä te hängai tonu o ngä ture ä-rohe me te tuku i te ratonga hiranga e whakakaha ake i te toiora o ngä tängata katoa me te taone nui o Ötautahi.

Te tutukitanga pai o ngä tikanga o te Kaunihera ka:

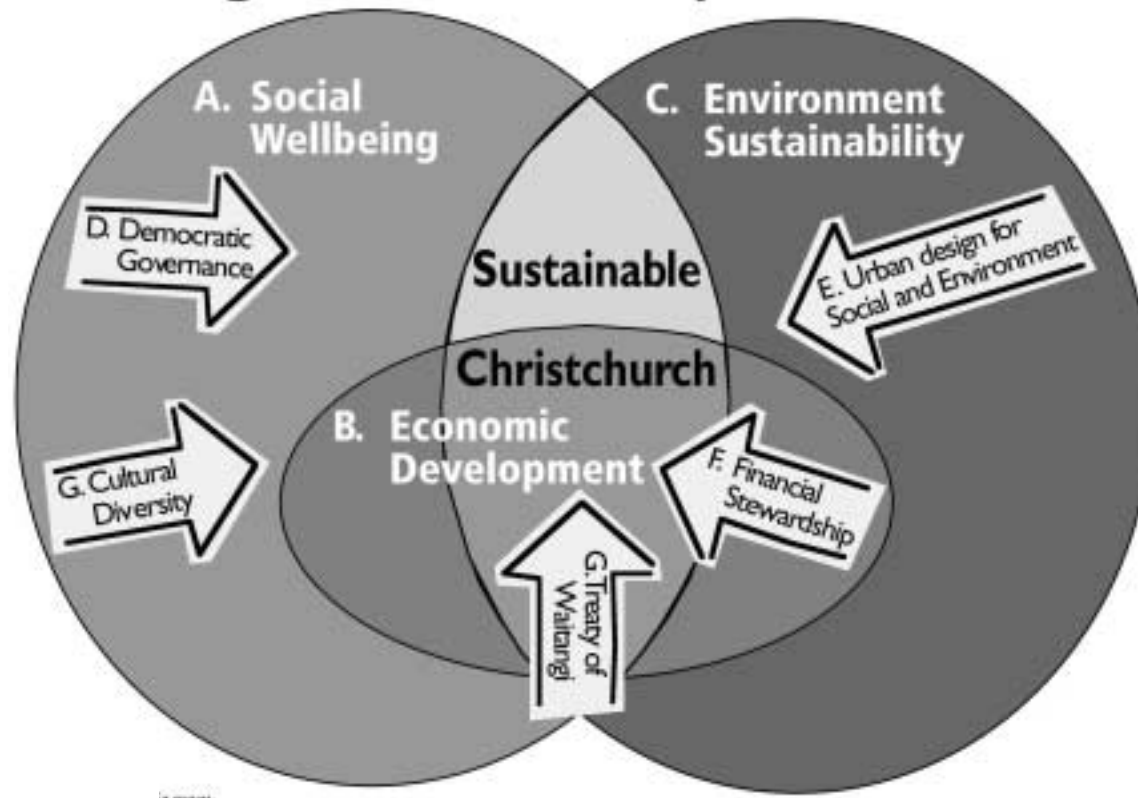
- tahuri mai ki ngä hiahia o te iwi käinga
- tautoko kaha i te tuakiri o te iwi käinga
- whakahaere ngätahi ai te manapori, te whakatutuki, te whakahaere i ngä kaupapa
- whakatau tika i äna mahi katoa
- kaiwawao i ngä kaupapa hei painga mo te iwi käinga
- whai hua ake ki te ao ohanga o te taone nui
- whakakaha ake i te pai o te taiao o te taone nui
- whakahaere i ngä kaupapa mahi häpai kia pümau ai
- whakahaere tika ai i äna ratonga katoa
- mahi ngätahi ai ki te whakatutuki i ngä whäinga e whäia nei e te Käwanatanga me te Wähanga ä rohe o te Kaunihera ä rohe
- tü hei rangatira töpü, hei kaituku mahi



The Triple Bottom Line

When making decisions and planning the Christchurch City Council will take into consideration the social impact, the environmental impact and the economic benefits. This process is referred to in planning as the triple bottom line and will assist us in creating a sustainable city for the future. The aim is to have as many activities as practical providing social, environmental and economic benefits all at the same time. The council will be publishing its 2003 annual report on a triple bottom line basis rather than just presenting the financial bottom line. This means that the next Financial Plan and Programme, for 2002/03, will highlight the social, environmental and economic impacts and benefits of all Council activities.

Strategic Goals in the Triple Bottom Line



This is an action diagram.

The three circles, A. SOCIAL, B. ENVIRONMENTAL and C. ECONOMIC are like telescope sights showing three areas on which to focus. To make our city more sustainable is important. The closer the circles, the closer we are to our vision of a Sustainable Christchurch.

The arrows show actions the Council is taking to move the circles closer.

D. DEMOCRATIC GOVERNANCE, E. URBAN DESIGN (eg essential infrastructure) FOR SOCIAL AND ENVIRONMENTAL benefits, F. FINANCIAL STEWARDSHIP, G. TREATY OF WAITANGI and CULTURAL DIVERSITY actions.

STRATEGIC GOALS

The following goals have been identified as being vital to the community and the Council:

Outcomes

A. Community Cohesion and Well-being

Provide or facilitate the delivery of services and opportunities in order to enhance the safety, health and well-being of Christchurch people.

B. Economic Development

Foster opportunities for sustainable economic development in order to generate employment and income and enhance the quality of life of all residents.

C. Environmental Sustainability

Conserve and where practicable restore the natural environment and develop the built environment to enhance the distinct character of Christchurch and maximise the quality of life for current and future generations.

Processes

which we will or have put in place to help deliver the outcomes

D. Democratic Governance

Provide high quality consultative leadership and advocacy to ensure that Christchurch residents achieve their desired outcomes.

E. Essential Infrastructure

Maintain and improve the physical and service infrastructure of the city in order to generate wealth, promote health and safety, reduce hazards and facilitate social opportunities.

F. Financial Stewardship

Maintain an asset and investment base and ensure that appropriate levels of income match commitments to expenditure in order to support long term goals.

G. Treaty of Waitangi and Cultural Diversity

Respect the unique position of tangata whenua and value the contribution of all peoples in Christchurch.

STRATEGIC OBJECTIVES

A COMMUNITY COHESION AND WELL-BEING

The City Council will enhance community cohesion and well-being through:

A1 Maximising opportunities for residents to participate in learning and leisure activities by

- providing access to books and other information through the city's public libraries
- supporting and providing visual and performing arts
- facilitating education and learning opportunities especially pre-schools and pre-employment activities
- advocating for quality provision of education and training at all levels.

A2 Strengthening communities by

- funding and supporting community initiatives, festivals and community organisations
- initiating and supporting community development projects
- facilitating collaboration between public, private and community agencies
- advocating for an equitable share of national resources
- advocating for provision of social and income support that is adequate to meet residents needs and allow them to participate in the life of the community
- working with community groups, government agencies and other funding bodies to address key areas of social need.

A3 Contributing to safe and healthy lifestyles by

- promoting and protecting health standards
- providing parks, festivals and recreation and leisure services
- supporting self help initiatives
- advocating for quality health and disability services
- supporting crime reduction and public safety initiatives
- providing affordable housing for those on low incomes.

A4 Celebrating, protecting and increasing understanding of cultural diversity by

- supporting a range of arts, festivals and events
- facilitating the cultural expression of ethnic and cultural groups
- recognising the unique role of tangata whenua.

A5 Ensuring that the needs and aspirations of children, youth, elderly and people with disabilities are taken into account in all Council activities.

B ECONOMIC DEVELOPMENT

The City Council, recognising that economic growth is not an end in itself but a means to achieve social goals, will:

B1 Foster broad-based sustainable economic development that generates real employment, income and social opportunities for all residents

B2 Create an environment that encourages enterprise, innovation and development of new ideas and technologies and minimises barriers to economic development

B3 Create an environment in which businesses flourish

B4 Support the contribution the public, private and voluntary sectors make to the local economy and promote co-operation within and between these sectors.

C ENVIRONMENTAL SUSTAINABILITY

The City Council will contribute to Christchurch's environmental sustainability through:

C1 Managing our impact on the environment in order to

- enhance air quality in the city
- protect artesian water resources
- maintain water quality in streams and rivers
- maintain production potential of fertile soils
- minimise erosion.

C2 Ensuring that the development and redevelopment of the built environment

- enhances the unique qualities of the city particularly the physical characteristics such as the parks, gardens, riverbank and buildings
- provides for accessible working and leisure activities and facilities
- offers a range of desirable residential choices
- stimulates economic activity
- increases the central city's role as the heart of the city
- enhances health and safety.

C3 Protecting significant natural features of the physical environment (such as the Port Hills and the estuary), open spaces and landscape elements, native habitat and ecosystems, significant buildings and sites and other taonga.

C4 Promoting efficient use of physical resources, an increase in recycling and material recover, and a reduction of waste.

C5 Minimising the risks from earthquake, flood, fire and other natural hazards.

D DEMOCRATIC GOVERNANCE

The City Council will facilitate democratic governance for the residents of Christchurch by:

- D1 Creating and maintaining mechanisms for citizens' participation in decision-making and policy development.
- D2 Protecting the rights of all citizens.
- D3 Developing cross-sector networks at local, regional, national and international level which will deliver positive outcomes for the people of Christchurch.
- D4 Providing leadership and advocacy in partnership with public, private and voluntary agencies which ensure the city's interests are reflected in regional and national decisions.
- D5 Developing a fair, cost-effective regulatory framework which protects health and safety, maintains environmental standards, and promotes business and social opportunities.

E ESSENTIAL INFRASTRUCTURE

The Council will improve and sustain essential infrastructure services which will:

- E1 Ensure high quality utilities (water supply, sewerage, and waste and stormwater management) meet the reasonable service demands of residents at efficient prices.
- E2 Develop a network of roads, cycleways, footways and passenger transport to provide both for personal mobility and the needs of commerce and industry.
- E3 Design projects to enhance environmental and social sustainability and otherwise avoid or mitigate, where possible, adverse effects of both natural and technological hazards on people, property and environment.
- E4 Where possible recognise and report on social, environmental and economic impacts and benefits.

F FINANCIAL STEWARDSHIP

The Council will practise good financial stewardship by:

- F1 Applying financial policies which maintain or enhance the value of the Council's asset base.
- F2 Ensuring that financial assets, liabilities and cash flows are sustainable in the long term.
- F3 Operating under accounting procedures which
 - are consistent with generally accepted accounting practice
 - comply in all respects with external financial reporting requirements
 - enable the true costs of goods and services produced to be determined.
- F4 Maintaining a controlling interest in those trading activities where it is critical that they are managed in a way that has regard, not only to commercial requirements, but also to wider social and economic objectives.

1.1.10

- F5 Operating a funding and charging system which ensures that Council services are accessible to all residents.
- F6 Assess whether programmes and activities are achieving the desired outcomes in the most effective, efficient and financially prudent manner.
- F7 Continuing to improve efficiency in the delivery of Council activities and programmes and measuring the value created through efficiency gains.

G TREATY OF WAITANGI AND CULTURAL DIVERSITY

The Council will recognise the Treaty of Waitangi and value cultural diversity through

- G1 Protecting the rights of tangata whenua under the Treaty of Waitangi.
- G2 Maintaining mutually acceptable consultation procedures with the tangata whenua.
- G3 Considering and protecting the aspirations of all people in all the planning and delivery of all Council activity.

1.1.11

CHRISTCHURCH CITY COUNCIL

MAYOR

Garry Moore CA

DEPUTY MAYOR

Councillor Lesley Keast QSM JP

COUNCILLORS

Carole Anderton
Paddy Austin MA (Hons) PhD
Erin Baker MBE
Robin Booth
Sally Buck MEd
David Buist

David Close QSO MA (NZ) MA (Essex)
Graham Condon QSM JP
Barry Corbett
Anna Crighton JP MA (Hons)
Carole Evans QSO JP
Ishwar Ganda

Pat Harrow Dip Hort
Ian Howell OBE FNZIM
Alister James LLB
Charles Manning MA (S'ton)
Denis O'Rourke LLB
Gail Sheriff

Barbara Stewart
Ingrid Stonhill
Sally Thompson QSM
Sue Wells BA
Ron Wright JP MPMI

MEMBERSHIP OF COMMUNITY BOARDS

Burwood-Pegasus

Chrissie Williams (Chair)
Glenda Burt
Carole Evans (Cr)
Alister James (Cr)
Caroline Kellaway JP

Andy Lea
Anne McCormack
Don Rowlands
Gail Sheriff (Cr)

Hagley-Ferrymead

Bob Todd OBE JP (Chair)
Erin Baker (Cr)
John Freeman JP MA
Derek McCullough

Charles Manning (Cr)
Aaron O'Brien BA
Dennis O'Rourke (Cr)
Linda Rutland

Spreydon-Heathcote

Oscar Alpers LLB Notary Public (Chair)
Carole Anderton (Cr)
Lynda Carter
Phil Clearwater MA(Hons)
Barry Corbett (Cr)

Sonia Gill BA ATCL AREINZ
Ian Howell (Cr)
Elizabeth Maunsell
Sue Wells (Cr)

Fendalton-Waimairi

Keith Nuttall JP (Chair)
Diana Bradley
Sally Buck (Cr)
Val Carter
Pat Harrow (Cr)
Elected members as at 12 July 2001

Yiyi Ku MMus(Dist)
Barbara Stewart (Cr)
Mike Wall
Ron Wright (Cr)

Shirley-Papanui

Yvonne Palmer QSM JP (Chair)
Myra Barry QSO
Robin Booth (Cr)
Anne Carroll
Graham Condon (Cr)

Dennis Hills JP BSc FNZIC FIM
FAPRI CContEd MRSNZ
Ingrid Stonhill (Cr)
Sally Thompson (Cr)
Steve Wright

Riccarton-Wigram

Mike Mora (Chair)
Paddy Austin (Cr)
Neville Bennett BSc(Hons) PhD
Helen Broughton MA DipEd (GC)
David Buist (Cr)

Mary Corbett JP TCC
Ishwar Ganda (Cr)
Bob Shearing
Alison Wilkie

SENIOR MANAGEMENT

Mike Richardson MA(Econ) MA(Town&Reg Planning) MRTPI FRS FNZIM
City Manager

Simon Markham BA BTP
Director of Information

Ian Hay CA ACIS ANZIM
Director of Business Projects and Relationships

Ken Lawn BA DipTP MNZPI
Director of Operations

Bob Lineham BCom FCA AFNZIM MILAM
Director of Finance

Jonathan Fletcher BE(Hons) ME(EnvEng) MPP MIPENZ MNZAE
Director of Policy

Dorothea Brown NZLA Cert FNZLA AFNZIM
Director of Human Resources

CHRISTCHURCH CITY COUNCIL
LIST OF COMMITTEES, SUB-COMMITTEES AND OTHER APPOINTMENTS

<p>Strategy and Resources Committee Councillor David Close (Chair) Councillor Carole Anderton Councillor Graham Condon Councillor Anna Crighton Councillor Carole Evans Councillor Pat Harrow</p>	<p><i>Principal Adviser: Mike Richardson</i> Councillor Ian Howell Councillor Alister James Councillor Denis O'Rourke Councillor Gail Sheriff Councillor Barbara Stewart Councillor Ron Wright</p>	<p>Projects and Property Committee Councillor Ron Wright (Chair) Councillor Erin Baker Councillor Robin Booth Councillor Anna Crighton</p>	<p><i>Principal Adviser: Ian Hay</i> Councillor Ishwar Ganda Councillor Ian Howell Councillor Denis O'Rourke Councillor Gail Sheriff</p>
<p>Parks and Recreation Committee Councillor Graham Condon (Chair) Councillor Carole Anderton Councillor Paddy Austin Councillor Erin Baker Councillor Sally Buck Councillor David Buist</p>	<p><i>Principal Adviser: Don Hampton</i> Councillor Barry Corbett Councillor Ishwar Ganda Councillor Pat Harrow Councillor Gail Sheriff Councillor Ingrid Stonhill</p>	<p>Environment Committee Councillor Anna Crighton (Chair) Councillor Paddy Austin Councillor Robin Booth Councillor Sally Buck Councillor Barry Corbett</p>	<p><i>Principal Adviser: Allan Watson</i> Councillor Carole Evans Councillor Pat Harrow Councillor Lesley Keast Councillor Charles Manning Councillor Sue Wells</p>
<p>Community Services Committee Councillor Carole Anderton (Chair) Councillor Erin Baker Councillor Sally Buck Councillor Barry Corbett Councillor Ishwar Ganda Councillor Alister James</p>	<p><i>Principal Adviser: Simon Markham</i> Councillor Lesley Keast Councillor Barbara Stewart Councillor Ingrid Stonhill Councillor Sally Thompson Councillor Sue Wells</p>	<p>City Services Committee Councillor Denis O'Rourke (Chair) Councillor Robin Booth Councillor Sally Buck Councillor David Buist Councillor Graham Condon Councillor Carole Evans</p>	<p><i>Principal Adviser: Jonathan Fletcher</i> Councillor Ian Howell Councillor Alister James Councillor Charles Manning Councillor Ingrid Stonhill Councillor Sally Thompson Councillor Ron Wright</p>
<p>Council Hearings Panel Councillor Charles Manning (Chair) Councillor Carole Evans All members of the Council and all Community Board members</p> <p>The Mayor is a member of all Standing Committees ex officio.</p>		<p>City Plan Hearings Committee Councillor Charles Manning (Chair) The Mayor Councillor David Buist Councillor David Close Councillor Anna Crighton Councillor Lesley Keast Mr David Cox Mr Newton Dodge</p>	<p>Mrs Margaret Murray Mr Rex Arbuckle Mr Alex Clark Ms Maria Tait Mr Bill Edwards Mr Maurice Nutira Ms Cushla Dwyer</p>

Committees, sub committees and other appointments as at 12 July 2001.

CHRISTCHURCH CITY COUNCIL
LIST OF COMMITTEES, SUB-COMMITTEES AND OTHER APPOINTMENTS

<p>Canterbury Waste Subcommittee Councillor Denis O'Rourke (Chairman) (Christchurch City Council) Mayor Noeline Allan (Banks Peninsula District Council) Councillor Lee Burdon (Timaru District Council) Councillor David Close (Christchurch City Council) Councillor John Coles (Waimate District Council) Councillor Gerald Herbert (Hurunui District Council)</p>	<p>Councillor Stan Scoringe (Mackenzie District Council) Councillor Bryan Seddon (Kaikoura District Council) Mayor Janice Skurr (Waimakariri District Council) Councillor Bev Tasker (Ashburton District Council) Councillor Bill Woods (Selwyn District Council) Councillor Ron Wright (Christchurch City Council)</p>	<p>Resource Management Committee Councillor Charles Manning (Chair) Councillor David Buist</p>	<p><i>Principal Adviser: Ken Lawn</i> Councillor Lesley Keast Councillor Sue Wells</p>
<p>Recess Special Committee The Recess Special Committee comprises the Chairperson of the relevant Standing Committee and the Mayor, or, in their absence, their respective deputies.</p>		<p>Control of Public Places/Fencing of Swimming Pools Chairman of City Services Committee (Councillor Denis O'Rourke) Chairman of Environment Committee (Councillor Anna Crighton)</p>	<p>Special Committee Councillor Erin Baker Councillor Pat Harrow or their nominees</p>
<p>Maori Liaison Sub-Committee The Mayor The Deputy Mayor Councillor David Buist</p>	<p>Councillor David Close Councillor Barry Corbett Councillor Anna Crighton Councillor Sue Wells</p>	<p>Legislation Sub-Committee Councillor David Close Councillor Carole Evans Councillor Alister James</p>	<p>Councillor Charles Manning Councillor Denis O'Rourke Councillor Sue Wells</p>
<p>City Manager Liaison Sub-Committee The Mayor Councillor David Buist Councillor David Close</p>		<p>Audit Sub-Committee The Mayor Councillor David Close Councillor Ian Howell Councillor David Buist Councillor Denis O'Rourke</p>	
<p>Metropolitan Funding Sub-Committee The Mayor Chairman of Strategy and Resources Committee (Councillor David Close) Chairman of Parks and Recreation Committee (Councillor Graham Condon) or nominee</p>	<p>Chairman of Community Services Committee (Councillor Carole Anderton) or nominee Councillor Sally Thompson Councillor David Buist Councillor Carole Evans</p>	<p>Local Government Association Zone 5 The Mayor Councillor Gail Sheriff Councillor Pat Harrow Alternates: The Deputy Mayor, Councillor David Close, Councillor Denis O'Rourke</p>	

Committees, sub committees and other appointments as at 12 July 2001.

GUIDE TO THE CORPORATE PLAN : 2002 EDITION

The Corporate Plan is large and complex and to make it more user friendly, the following format has been developed. The main features of this format are:

- **Introductory Section**

Consists of the budget tables (budget summaries) together with other background information like the Statement of Accounting Policies, Statement of Financial Management Policies, Statement of Funding Policy, Borrowing Management Policy, the Investment Policy and the Equal Employment Policy.

- **Unit Budgets**

The remainder of the Corporate Plan is made up of the budgets and plans for each of the Council's Business Units.

The Unit's budgets and plans can be divided into the following sections:

- **Key Changes (Summary Pages)**

The Key Change pages are the summary pages which appear at the beginning of the Unit's budget.

- **Key Changes**

Key changes for 2001/02 are identified with respect to:

- resources - staffing and fixed assets
- charges - fees and user charges
- operational outputs - programme expenditure including major projects
- capital outputs - expenditure on capital projects

- **Committed Costs (Operational)**

These are costs which the Council is committed. They may relate to the operating costs on a new Council facility built in the previous year or compliance costs which have been imposed on Council by Central Government. They may also represent a commitment which the Council has made subsequent to the adoption of the previous Corporate Plan and prior to the adoption of the draft version of this Plan.

- **Items Committed by Council during the year (Operational)**

This represents those items which have been approved by the Council since the 2000 Financial Plan was adopted on 6 July 2000.

- **Costs Due to Growth**

Costs which are directly attributable to the growth in the cities population and the consequential increase in demand for Council services.

- **New Operating Initiatives**

These are new items which were not allowed for in the long term financial model. They reflect changing priorities and are a Council response to meet changed conditions.

- **Efficiency Gains**

This schedule highlights all the efficiency gains and cost savings which have been reflected In Unit budgets.

- **Capital Committed by Council during the year**

This schedule represents those capital items which have been approved by the Council since the 2000 Financial Plan was adopted on 6 July 2000.

- **Restructuring of Budgets**

This section draws attention to any major restructuring of Unit budgets. Details of the 2000/01 situation are noted and are followed by the changes for 2001/02.

- **New Capital Initiatives**

Like the new operating initiatives these items were not allowed for in the long term financial model. They may reflect a response to changed conditions or they may relate to meeting health and safety requirements.

This format change is intended to highlight in summary form the significant changes for each sub budget.

- **Operating Summary and Budget**

On the summary pages the output classes are in upper case and in bold. Outputs which are a subset of output classes are in lower case. Where there are sub outputs, the outputs are in upper case but not in bold.

Capital expenditure is termed “Capital Outputs” and is shown “below the line” on the summary page.

For the operating budgets the output class is identified in the header at the top of the page.

The budget text has been prepared at either the output class or output level. The text consists of a brief description of the output class or output, the objectives for 2000/01 and the performance indicators. The performance indicators assess performance in relation to the objective(s).

On the budget pages direct costs are those costs which relate directly to the output. Transfers from the suspense account(s) represent the outputs share of joint costs. Joint costs may include labour costs, superannuation, ACC and office expenses. While labour and labour related costs may be transferred on an hours worked basis, other allocated costs may be transferred on a capacity or usage basis.

- **2001/02 Capital Section**

This section of the budget details the capital outputs (or capital expenditure). Capital expenditure has been grouped under the following “output headings”:

- Renewals and Replacements. (Maintaining existing assets necessary to sustain agreed levels of service.)
- Asset Improvements. (Capital expenditure that improves or adds to the level of service of existing assets.)
- New Assets. (Works or purchases creating wholly new assets.)

Where a capital item straddles two or more outputs, the majority rule has been applied. (eg. If it is 80% renewal and 20% improvement, it has been placed in the renewal class.)

- **10 year Capital Programme**

This section projects capital expenditure forward for the next 10 years. Whereas the first five years are detailed on a line by line basis, the remaining five years are general provisions which are not supported by detailed projects.

- **Fees Schedule**

Although now at the back of each Unit plan and budget, the fee schedules are of no less importance. As was the case in previous Corporate Plans, managers have been asked to calculate the projected revenue from the fees as a percentage of total cost. This has been included in the schedule in order to highlight those services which are not fully recovered by fees.

STATEMENT OF FINANCIAL MANAGEMENT POLICIES

In 1994 the Council adopted a Financial Management Policy which provided a framework for ensuring that the Council's long term programme was financially sustainable. Elements of this policy are now required by the Local Government Act. A summary of the Financial Management Policy is noted below:

Principles and Policy

The following principles underlie the policy on financial and debt management:

- Debt repayment programme over 20 years to ensure inter-generational equity.
- 55% of average annual capital expenditure for year 1 (rising in steady progression over the next 10 years to 66%) to be funded from depreciation and operating surpluses.
[Note: The average percentage has been increased from 60% to 66% and spread over 10 years.]
- New asset net additions funded both from loans and internal financing.
- Operating expenditure will be funded from operating revenue.

1. Operating Surpluses

The operating surpluses are calculated using a formula. The surpluses for the first four years of the Plan will be:

Year	Dollar provision for surplus in the 2002 Plan
2001/02	\$8.16M *
2002/03	\$11.45M
2003/04	\$16.76M
2004/05	\$10.23M

(*) Has been adjusted to remove the effect of the Orion Gas Proceeds of \$128M.

2. Reserves and Sinking Funds

Provision by way of reserve/sinking fund will be made each year for repayment of all new loans raised by the Council, plus the existing debt of Christchurch City Holdings Ltd, at no less than 3% of the amount borrowed, i.e. to fix a debt repayment time frame of 20 years for the City Council.

3. Financial Ratios

- (a) Net interest paid on term debt by the Council and Christchurch City Holdings Ltd combined will not exceed 8% of the consolidated gross revenue, provided interest rates do not increase above 8.5%. This parameter would be reviewed in the event of interest rates rising above this level.
- (b) Term Debt as a percentage of total assets of the Council and Christchurch City Holdings Ltd shall be no more than 12%.

- (c) Term Debt as a percentage of realisable assets (includes net trading enterprise assets but excludes Infrastructural and Restricted Assets) shall be no more than 33%.
- (d) Net debt to funds flow from operations shall not exceed five times, ie an ability to repay debt over five years (medium term) before net capital additions.

(Note: Funds flow from operations is the net cash surplus of gross revenue over operating cash expenses (excludes depreciation).)
- (e) The liquidity ratio (current assets: current liabilities) shall be not less than 1:1 at each year end. (Note: Current assets excludes for this purpose cash investments relating to specified reserve funds and current liabilities excludes the current portion of term debt.)

4. Operating Expenditure

The operating expenditure of the Council shall be met from operating revenues.

5. Infrastructural Asset Expenditure

Sufficient expenditure will be applied to maintain the existing infrastructural asset base at least to current standards or to standards adopted through an asset management programme.

6. Depreciation

Cash generated from revenue derived to meet depreciation charges will be applied for funding renewal works in the first instance followed by capital works and debt reduction.

7. Application of Cash Surpluses

Cash surpluses in excess of budget from any year will be applied to reduce the borrowing requirement of the subsequent year.

STATEMENT OF FUNDING POLICY

The key issues of the Funding Policy are:

- This Policy is required to be reviewed every three years.
- The allocations have been revised resulting in a new funding requirement mix.
- Rates are still the primary funding source at 44.86% of total funding.
- This year a one-off special dividend of \$128m is expected from CCHL. This is applied to debt repayment and a long term reserve fund.
- The Commercial sector rates will decrease and other sectors will increase under the Funding Policy.
- The Council has resolved on a special temporary modifier to reduce the rate increase from Residential, Rural and Institutions and transfer \$1.89m rates on Commercial properties.
- The Uniform Annual General Charge will remain at \$105 per property.

PURPOSE OF THE FUNDING POLICY

The purpose of this policy statement is to set out a rationale for the funding of the Council functions both now and in the future.

Background

The Funding Policy has been developed by the Council pursuant to the requirements of legislation and the financial management policies. It provides for each of the service delivery outputs to be grouped into like functions, to review the purpose, beneficiaries and the most appropriate funding source, predominantly either user charges or property based rates.

Typically each output has unique issues. However there has been an attempt to establish funding policies which are consistent, rational and fair given the various communities in the City. The individual Outputs are grouped, summarised and published as 'functions'. The full detail of the Output Statements is available on request.

There are approximately 285 outputs. While this review is based on these, the results have been summarised into 17 functions for the purpose of publication.

Legislative Requirements

The Funding Policy has been developed under the requirements of the Local Government Act. This Act describes in detail a process which is required to be followed to achieve a systematic review of the funding mechanisms for all activities or functions of the Council so that the funding is derived as closely as possible from the beneficiaries of those activities or functions.

The gross expenditure of a function is assumed to equate to the benefits derived and is then assigned to a benefit type. The Act identifies three types of benefits / expenditure:

1.1.20

- That which is independent of the number of persons who benefit from the expenditure, or generates benefits which do not accrue to identifiable persons or groups of persons, or which generates benefits to the community generally (general benefits); and
- That which provides direct benefits to persons or categories of persons (direct benefits); and
- That which is needed to control negative effects caused by the action or inaction of persons or categories of persons (negative effects).

The Act then requires local authorities to identify how the costs of the above expenditure should be allocated to the persons or categories of persons to which it delivers services.

The Act then goes on to prescribe how each type of expenditure should be funded:

- Expenditure which gives rise to general benefits may be funded from rates.
- Expenditure which gives rise to direct benefits generally should be funded by contributions from the persons or categories of persons who benefit from that expenditure either by user charges or targeted rates including uniform charges.
- Expenditure necessary to control negative effects should be funded by those whose action or inaction caused the negative effects to occur and failing recovery, rates.

The Act also identifies considerations which may, if the local authority so chooses, allow the local authority to modify the allocation of costs arrived at above:

- The obligation of the local authority to act in the interests of its residents and ratepayers.
- The fairness and equity arising from any allocation of costs.
- Any lawful policy of the local authority, to the extent that allocating costs may effectively promote that policy.
- Provide for transition from an existing funding regime to a new funding regime.

Finally, the Act allows the local authority to consider issues of practicability and efficiency when choosing funding mechanisms. Generally for many services the Council provides, charging the users is impracticable as the cost of monitoring use and collection would either defeat the purpose of the Service or not be possible.

GENERAL PRINCIPLES

The Act sets out a range of broad principles which must be considered in establishing a funding policy. The Council in establishing its own specific policy has adopted the following definitions, principles and procedures.

Who is the Beneficiary of a Function

The Council has formed an opinion on who are the beneficiaries. They will be either:

- The community as a whole in which case the benefits are likely to be General benefits.
- Individuals who are customers of the Council service and are capable of separate identity. There is therefore a Direct Benefit.
- Categories of persons in receipt of a Direct Benefit. In this case the Council has used the Rate Differential groupings of Residential, Commercial / Industrial and Rural as the definition of categories. These are referred to as the rate sectors.

General Benefits

Defined as expenditure which:

- provides benefits which are independent of the number of persons who benefit from the expenditure; or
- generates benefits which do not accrue to identifiable persons or groups of persons; or
- which generates benefits to the community generally

These benefits will generally be funded by the community as a whole using capital value rates payable in the main by properties liable for General Rates because:

- The general benefits relate to the community as a whole.
- Capital value represents the stakeholders (general community) interest.
- Capital value has a broad correlation with the ability to pay.
- Capital value is independently assessed.
- It is considered by the Council to be the most suitable rating mechanism available to Council through the Rating Powers Act.

Direct Benefits

- Direct benefits are defined as expenditure which provides benefits to persons or categories of persons in a manner which matches the extent to which the direct benefits accrue to persons or categories of persons.
- These benefits will be charged to the direct beneficiary through the making of a user charge where this is practicable, and where direct charging is consistent with Council policy, and with fairness and equity for that particular service. In other circumstances, direct benefits will be funded from rates.

1.1.22

- Direct benefits will be largely, if not wholly, funded by user charges for consents processes (to the extent permitted by law), Council housing, refuse disposal (ie the cost of operating transfer stations and the landfill), and certain services delivered directly to individuals or groups.
- Direct benefits will be partially funded from rates for those services the Council wishes to make available to the whole community regardless of ability to pay, where the Council seeks to assist or encourage organisations or individuals, or where the Council is seeking to influence developments and trends in the City.
- User Charges for all of the Council's services are reviewed every year as part of the budget process on the basis of:
 - the cost of the service
 - the market acceptability of the current charge
 - fairness and equity of charges
 - Council Policy regarding the impact of user charges on the community and the Council's purpose in providing the service.
- Where direct benefits will not be fully funded by user charges, then the following mechanisms may be used (this is further discussed in the section on Modifications):
 - Separate rates based on capital values for those properties within the serviced area
 - Uniform charges
 - Capital Value rating to defined user groups
- Separate rates will generally be used as a mechanism for allocation of the cost of direct benefits when:
 - a user group can be defined or benefits are available to a defined area
 - a standard service is available
 - there is generally no alternative supplier
- Uniform Annual Charges (UAGC) will generally be used as a mechanism for allocation of the cost of direct benefits when:
 - The benefit is people related.
 - There is a reasonable correlation between the number of properties and the spread of benefits in the community.
 - Consumption of Benefits is relatively uniform by the inhabitants of the community.
- Capital value rating to defined user groups will generally be used as a mechanism for allocation of the cost of direct benefits when:
 - Individual beneficiaries are difficult to identify, but are part of one of the ratepaying sectors recognised by the Council – the rate sector is the category of persons.
 - Services are property related and hence add value to a property.
 - Availability of services lead to the enhancement of properties or the amenity of the City as a whole.
 - The Council seeks to assist individuals or organisations, or seeks to influence trends and developments in the City.
 - The Council wishes services to be widely available regardless of ability to pay.

Control of Negative Effects

- Where costs are needed to control negative effects caused by the action or inaction of persons or categories of persons then those costs will be allocated to those persons by:
- Firstly a direct charge to the exacerbator (ie person who caused the cost to be incurred. This is the polluter pays approach.); or
- Where a direct charge is not possible, then by the use of one of the following rating mechanisms according to similar principle outlined for direct benefits in the preceding section:
 - Separate rates
 - Uniform charges
 - Capital Value rating

Modifications

- In accordance with the provisions of the Local Government Act, where appropriate, the Council has given consideration to modifying the allocation of costs to take account of:
 - The obligation of the Council to act in the interests of its residents and ratepayers.
 - The fairness and equity arising from any allocation of costs.
 - Policies of the local authority which can be effectively promoted through the utilisation of particular charging mechanisms.
 - Transition from an existing funding regime to a new funding regime.
 - The suitability of a mechanism to:
 - achieve an appropriate allocation of costs
 - be an efficient mechanism
 - be effective and efficient as a separate funding mechanism
 - help identify the expenditure needs to which costs relate.
- Modifications may be made in respect of particular functions and these are described on the function pages.

The main modifications used are:

- to recognise under recovery of user charges over Direct Benefits
- to apply benefits accruing to the institution sector to the other fully rateable sectors. The Rating Powers Act only allows water, refuse and sewerage costs to be levied against the institutions. All other functions must be reallocated to the other sectors.
- a transitional modifier to avoid sudden changes to the rate paying sectors

Capital Funding

- Capital Expenditure will be funded from the following sources:
 - Surplus Cash Flow principally generated from depreciation plus or minus any operating surplus or deficit.
 - Reserve Funds and bequests.
 - Capital Grants received from external parties.
 - Loans raised as per the Council's borrowing policy.

Capital funding is not seen as a Function in its own right but is expressed within each of the operating functions through the depreciation charge and interest costs.

Intergenerational Equity

Within the Funding policy is a recognition that today's users pay today's costs of utilising the Council's assets. To prevent costs being incurred by the current generation which are for the benefit of future generations, the following mechanisms are employed by the Council:

- All assets are depreciated at a rate assessed to reflect the life of particular assets. This depreciation is included in the operating costs of the functions using the assets, along with the annual interest costs on loans used to fund the assets.
- Loans raised to fund new capital works are repaid on a rolling basis over a 20 year period from surpluses generated in the operating account.
- Therefore revenue of the Council is required to be sufficient to meet:
 - Depreciation on capital assets employed.
 - Interest on outstanding debt.
 - Surpluses available to fund the proportion of outstanding debt due to be repaid each year.

Corporate Revenues

- The Council receives a significant amount of corporate revenue, the principal revenue types being dividends, interest and petrol tax.
- These revenues are independent of any specific function of the Council but generally relate to returns on investments which the Council holds on behalf of the community such as its major trading enterprises - Orion Group, Christchurch International Airport, Lyttelton Port Company and Red Bus Company.
- These Revenues are allocated as a credit against General Rates in proportion to capital value because capital value reflects the ratepayers stake (share) in the city.
- The Council receives from time to time significant special dividends by way of capital repatriation from Christchurch City holdings Ltd and possibly other LATEs. These are sourced from surplus capital of the subsidiary companies. On each occasion the Council makes a decision on the use of these funds but generally they will be treated (from a Funding Policy perspective) as capital funds not as operating revenue which offsets General Rates. Therefore they will not reduce the rate requirement in the year of receipt and are transferred to capital as part of the operating surplus.

Capital Endowment Fund

In 2001/02 the Council will receive funds totalling \$175 million as a result of Orion selling its North Island gas networks. These funds will be repatriated by Christchurch City Holdings Limited to Council by way of a special dividend of \$128 million and through the purchase of trading assets from Council of \$47 million. The Council will apply \$100 million to the reduction of current and forecast debt and to

DETAILS OF THE FUNDING POLICY

The Council will fund its services for the 2001/02 financial year as follows:

User Charges	33.39%
Grants and Subsidies	4.20%
Net Corporate Revenues	17.56%
Capital Value Rating	40.89%
Uniform Annual Charge	3.97%

These have been adjusted for the Special Dividend of \$128m from Christchurch City Holdings Ltd.

The Council has applied the analyses described above to each of the outputs recognised by its accounting system, and aggregated these into 17 functions. If costs were to be allocated in the way suggested by the sum of the individual analyses, rates to the residential sector would have increased by 3.39%, the rural sector increased by 41.48%, institutional sectors by 18.42%, and the commercial sector would have decreased by 3.17%. The Council was concerned that only one sector would experience a rate decrease and resolved as follows:

- To achieve a greater degree of fairness and equity (s122G(b) Local Government Act 1974).
- To respect the obligations to act in the interest of all residents (s122G(a) Local Government Act 1974).

2.20% in total rates together with the new funding policy, the following modifications are implemented:

- Uniform Annual General Charge to remain at \$105 and
- a modification transfer of (GST inc.):
 - \$1.89m to the commercial sector,
 - \$1.15m from the residential sector,
 - \$640,000 from the rural sector and
 - \$100,000 from Institutions (on the Sewerage rate)
- The modifications are to phase out over three years subject to the impact of the next capital value revaluation due to affect next year's rate allocation.

As a result of the Council's resolution:

Rates for 2001/02 will be shared among the ratepaying sectors as follows:

Residential	71.35%
Commercial/Industrial	26.32%
Rural	1.44%
Institutions	0.89%

The different sectors will experience increases in their rates from 2000/01 as follows:

Residential	2.32%
Commercial / Industrial	1.54%
Rural	9.85%
Institutions	10.42%

The following summary table shows how the costs of benefits and modifications to the cost of benefits have been calculated for the Council's operations as a whole, together with the funding to be received from user charges, grants and subsidies, net corporate revenues, capital value rating, and the uniform annual charge.

Details of the funding policy are disclosed in the function tables following the summary table. Details of how the funding policy affects individual properties may be found in Appendices 1, 2 and 3.

The Utility networks will be rated for the first time in 2001/02. The Council networks of Water, Sewerage and Stormwater will be rated as residential and other because they are operated for the community benefit on a not for profit basis. The private sector utilities will be rated as commercial as they are the core operational assets of those businesses.

SUMMARY OF THE FUNDING POLICY

The budgeted costs of the benefits the Council proposes to provide in 2001/02, and their proposed funding, are shown in the following table.

Net of GST.

Includes \$105 Uniform Annual General Charge and the global modification, to 'avoid sudden changes'.

		Users	Residential	Commercial	Rural	Institutions	Totals
Cost and Modifications							
Costs							
62.76%	General Benefits	0	201,396,319	53,154,779	6,899,206	13,049,712	274,500,016
36.90%	Direct Benefits	127,299,737	11,438,540	19,731,193	250,273	52,461	158,772,203
0.33%	Negative Effects	1,456,377					1,456,377
	Total Costs	128,756,115	212,834,859	72,885,972	7,149,479	13,102,172	434,728,597
Modifications							
	Transfer User Costs to Rating	(26,339,261)	21,870,869	3,753,752	100,217	614,423	
	Non-Rateable		9,539,944	2,524,898	335,776	(12,400,618)	
	Avoiding Sudden Changes		(1,022,222)	1,680,000	(568,889)	(88,889)	
	Total Modifications	(26,339,261)	30,388,591	7,958,650	(132,897)	(11,875,084)	
	Total Costs and Modifications	102,416,854	243,223,450	80,844,623	7,016,582	1,227,088	434,728,597
Funded By							
23.58%	User Charges	102,416,854					102,416,854
3.04%	Grants and Subsidies		5,162,344	7,604,436	117,365		12,884,145
41.47%	Net Corporate Revenues		139,899,334	37,026,590	4,924,011		181,849,935
29.06%	Capital Value Rating		86,913,332	35,458,344	1,815,512	1,227,088	125,414,276
2.84%	Uniform Annual General Charge		11,248,440	755,253	159,693		12,163,387
	Total Funding	102,416,854	243,223,450	80,844,623	7,016,582	1,227,088	434,728,597
	Share of Rates		71.35%	26.32%	1.44%	0.89%	
Adjusted for the \$128M Special Dividend from CCHL							
33.36%	User Charges						102,416,854
4.30%	Grants and Subsidies						12,884,145
17.19%	Net Corporate Revenues						53,849,935
41.12%	Capital Value Rating						125,414,276
4.02%	Uniform Annual General Charge						12,163,387
100.00%	Total Funding						306,728,597

BORROWING MANAGEMENT POLICY

1 Introduction

This policy has been established to ensure the prudent financial management for the issuance and management of Council debt.

The policy incorporates the requirements of the Local Government Act and should be read together with the Investment Policy. Together they form the Treasury Management Policy of the Council.

This policy is for the Christchurch City Council and includes the Christchurch City Council Sinking Fund Commissioners. For the purposes of limiting total debt levels of the Council and financial management ratios, the debt levels and liquid investments of Christchurch City Holdings Ltd, parent only, (a 100% owned holding company) are added to the Council figures.

To determine the scope of this policy, the definition of terms used shall be that of the Local Government Act and Accounting Standards in force. Standard and Poor's has provided a joint credit rating for both the Council and Christchurch City Holdings Ltd. The rating is AA (Long Term) and A1 (Short Term). It is an objective of this policy that the ratings at this level be maintained as a minimum.

2 Principles

The following principles underlie the policy:

- 2.1 Borrowed funds will be used to fund capital expenditure and investment. An allowed exception is for working capital overdraft under section 4.12. Debt will be used as a residual funds source after funds generated from depreciation are applied to renewal and new capital expenditure. The mix of debt and revenue funding for capital funding will be determined by the Financial Plan each year.
- 2.2 Debt raised will be repaid over the economic life of assets restricted to a maximum of 20 years to ensure inter-generational equity.
- 2.3 Interest costs are part of operating expenditure and will be funded from operating revenue.
- 2.4 The annual debt repayment provision will be funded from operating revenue.
- 2.5 Interest rate exposure will be managed consistent with the aim to:
 - have interest costs where possible at or below interest rates projected from time to time in the Council's Long Term Financial Strategy or the rates determined to be economically feasible for specific assets funded
 - hedging is only allowed for debt in place (or part thereof) or where there is a commitment to borrow in the near future and not for speculative purposes
 - remain risk averse
 - maintain a mix of both fixed and floating rates, where appropriate, to maintain flexibility and advantage in case of interest change.
- 2.6 Debt financing is recognised as a component in the Council's Funding Policy and Long Term Financial Strategy to provide inter-generational equity which prevents costs being incurred by the current generation which are for the benefit of future generations.

3 Limits on Total Borrowing

- 3.1 The forecast interest rate payable on external debt intended to be raised by the Council in the ensuing year will be budgeted for and disclosed in the Financial Plan.
- 3.2 Total external debt as a percentage of total assets of the Council and Christchurch City Holdings Ltd, parent only, shall be no more than 12%.
- 3.3 The total external debt of the Council and Christchurch City Holdings Ltd combined as a percentage of realisable assets (all assets excluding infrastructural and restricted assets) shall be no more than 33%.
- 3.4 Net interest paid on term debt by the Council and Christchurch City Holdings Ltd combined will not exceed 8% of the consolidated gross revenue provided interest rates do not rise above 8.5%. Should rates rise then the Council will approve a further limit to contain interest costs.
- 3.5 The ratio of net external debt of the Council and Christchurch City Holdings Ltd combined to funds flow from operations shall not exceed five times, ie an ability to repay debt over five years (medium term) before net capital additions.

Note: Funds flow from operations is the net cash surplus of gross revenue over operating cash expenses (excludes depreciation).

4 Borrowing

- 4.1 All external debt of the Council including financial leases must be authorised by resolution of the Council.
- 4.2 The aggregate amount the Council determines as not being so significant as to require specific authorisation under Section 122Z (c) (ii) (A), is \$500,000.
- 4.3 Loans raised by the Council are to be secured by a charge on Rates revenue.
- 4.4 Except as qualified in section 4.6 below, new loans raised in any particular year are to be no greater than the amount disclosed in the Financial Plan for that year and applied only to capital projects and investments listed in the Financial Plan.
- 4.5 Borrowing will be applied to project funding after utilisation of other capital funding identified in the Financial Plan in accordance with the principle set out in section 2 above.
- 4.6 All new loans required to fund expenditure which has arisen subsequent to the Financial Plan being confirmed shall require Council approval by a specific resolution of the Council including the reasons why expenditure was not included in the Financial Plan.
- 4.7 Debt may be raised in either fixed or floating rate terms, and for short (ie up to one year) or long maturity terms subject to limits.
- 4.8 The term of a loan must not be longer than the economic life of the capital assets it funds (as defined by the Council resolution) and in any event no more than 20 years.
- 4.9 A loan may be raised in several tranches for terms less than 20 years. Repayments at maturity of a tranche within the term of a loan may be refinanced without further Council resolution. Refinancing loans shall not add to the term of the original loan.

- 4.10 For new loans, the Council must consider the risks of borrowing including a sensitivity analysis to changing interest rates.
- 4.11 The borrowing resolution shall define who has the authority to raise loans. Should it be silent then authority is granted to staff as defined in section 9.2 below.
- 4.12 Unless the Council resolves to the contrary and subject to any instruction issued by the Director of Finance, the Funds Accountant may raise loan funds by way of bank overdraft to cover short term cash shortfalls limited to a maximum of \$2m. Borrowing under this clause is not subject to the constraints of clauses elsewhere in this policy.

The Director of Finance may from time to time issue guidelines and instructions on the raising of overdraft funds up to the \$2m limit. Any overdraft so raised shall be reported to the Director of Finance within two working days. For the purposes of this clause the term “short-term” means for terms of less than one year.

5 Repayment of Debt

- 5.1 Debt may be repaid by one or a combination of:
- Annual Sinking Fund instalments where the Sinking Fund Commissioners hold the funds as a separate trust, for the Council, for the sole purpose of debt repayment of specific loans.
 - Annual Contributions to a Loan Repayment Reserve to be held by the Council for the sole purpose of applying at appropriate opportunities to repayment or reduction of loans.
 - Annual table repayment instalments providing for full repayment over the term of a loan being 20 years or less.
 - Repayment from revenue or other sources.
- 5.2 With the exception of table loans, a minimum of 3% of the aggregate of the initial external debt raised by the Council and Christchurch City Holdings Ltd, combined, shall be repaid annually in accordance with one or a combination of the options set out in 5.1 above. Initial Debt is defined as the original sum of any loan borrowed which has not been fully repaid.
- 5.3 The rate of 3% shall be reviewed from time to time to ensure that with accumulated interest earnings on invested funds that sufficient funds are available to repay each initial loan tranche at the end of 20 years. At all times 3% shall be a minimum.
- 5.4 Sinking Funds and Loan Repayment reserves may be applied to earlier repayment of loans in conjunction with refinancing of tranches. In such cases the annual contributions to sinking funds or loan repayment reserves shall be recalculated to ensure that sufficient funds will be on hand to ensure repayment of the balance within the 20 year time frame.
- 5.5 When the repayment provision for any specific loan has been fully funded, no further contributions will be required for that loan.
- 5.6 The Funds Accountant, after consultation with the Director of Finance and the Company Secretary of Christchurch City Holdings Ltd, may select the specific debt to be repaid in any one year to optimise the mix of debt types retained within the group.

6 Interest Rate Exposure

- 6.1 The interest rate policy of the Council is to manage the exposure to adverse interest rates consistent with the need to have interest costs, where possible, at or below interest rates projected from time to time in the Council's Financial Plan or Long Term Financial Strategy or the rates determined to be economically feasible for specific assets funded.
- 6.2 The Funds Accountant may implement an interest rate strategy with interest rates higher than that budgeted, where this is supported by an interest rate view and strategy formed under the procedures of 6, 7, 8, and 9 below.
- 6.3 The Council may have an exposure to both fixed and floating interest rates. Fixed Rate Debt may vary between 35% and 100% of total debt maintained by either direct borrowing under these terms or by interest rate hedging. There is a preference for fixed rate borrowing to fund long term asset acquisition.
- 6.4 The Funds Accountant shall be authorised to enter into interest rate hedging contracts to avoid an exposure to adverse rates based on the interest rate view.
- 6.5 All hedging contracts are only to protect the actual debt and debt planned to be raised. Speculation is not permitted.
- 6.6 All hedging contracts are to be discussed with the Director of Finance and in his absence with the Funds and Financial Policy Manager prior to being entered into and reported to the Director of Finance immediately following (the same day) the transaction is entered into and to the Strategy and Resources Committee quarterly.
- 6.7 Hedging can only take place with counterparties who have a long term credit rating of 'A-' or better.

7 Liquidity Policy

- 7.1 The debt maturity profile shall be maintained so that no more than 35% of the relevant debt matures in either of the current or following fiscal year unless the total relevant debt outstanding is lower than \$30,000,000. The relevant debt is the total external debt for the Council but excludes any leases, table loans, and floating rate short term loan issues.
- 7.2 Where possible, maturity dates should be spread throughout the year.

8 Credit Exposure

- 8.1 Hedging can only take place with counterparties who are credit rated 'A-' or better.
- 8.2 Settlement for new loans shall be by cleared funds.
- 8.3 Loan raising should be managed so that the impact of settlement default will not adversely affect the Council.

9 Management by Staff of the Borrowing Policies

- 9.1 All external debt must be authorised by the Council except that under section 4.12 (working capital overdraft). Staff shall have evidence of such approvals before any debt is raised.
- 9.2 Authority is delegated (under this Policy Statement) to the Funds Accountant and in his absence, any one of the Director of Finance, Funds and Financial Policy Manager, Financial Analyst, and the Financial Services Manager to raise external debt funds and to enter into hedging contracts on terms he may determine within the limits and guidelines of this Policy Statement. The day-to-day management and actions may be undertaken by the Funds Accountant, but the responsibility for overview lies with the Director of Finance.
- 9.3 The Funds Accountant shall form a view on future interest rates based on independent professional advice. The view shall be revised at least quarterly. Action to change the Council's fixed, floating interest rate profile shall be based on that view.
- 9.4 The Director of Finance shall appoint a Treasury Review Team to assist on the formation of interest rate views and Borrowing management strategy. The Treasury Review Team shall approve and maintain guidance notes and instructions developed for the proper management of Council's Debt under this policy.
- 9.5 A specific debt raising resolution may require joint delegations for action. If so then the more restrictive delegation shall be followed.
- 9.6 There shall be appropriate segregation of duties amongst staff involved in borrowing and investing of Council funds and this shall be subject to audit review.
- 9.7 The Funds Accountant shall maintain the register of charges and shall file with the Registrar of Companies a copy of the debt instrument from time to time.
- 9.8 Actions taken under the Borrowing Policy are to be reported to the Director of Finance at least weekly, and to the Strategy and Resources Committee quarterly. The actions requiring reporting are:
 - Debt Servicing Costs, both budgeted and actual
 - Comment on Interest Rate Exposure
 - Debt Maturity Profiles and expected timing of Debt Raising
 - Total Debt Raised (including financial leases)
 - Hedging Contracts taken up since the last report
 - Hedging and Derivative Contracts in place at the time of the report

INVESTMENT POLICY

1 Introduction

This policy has been established to ensure prudent financial management of Council investments.

The policy incorporates the requirements of the Local Government Act and should be read together with the Borrowing Management Policy. Together they will form the Treasury Management Policy of the Council.

The policy is for the Christchurch City Council and includes the Christchurch City Council Sinking Fund Commissioners. Investments held by subsidiaries (LATEs) are excluded.

To determine the scope of this policy, the definition of terms used shall be that of the Local Government Act and Accounting Standards currently in force.

The Council proposes to invest \$75M of capital repatriation funds due to be received from Christchurch City Holdings Ltd in mid 2001 in a separate fund known as the Capital Endowment Fund. It is intended that the fund be divided into capital of \$71.5M and fluctuation reserves of \$3.5M and that the capital of this fund will be held intact together with sufficient income capitalised annually to cover inflation. The fluctuation reserve will vary depending on returns from investments. The balance of the income will be available to the Council to provide for economic development projects and civic and community projects that will enhance the city or region.

The Council resolution creating the Capital Endowment Fund is attached as Appendix B.

2 Principles

The following principles underlie the policy:

- Investments shall be managed to maximise the return to the Council consistent with the purpose of the investment and risk avoidance.
- The Council shall maintain a prudent mix of investments.
- Council investment management shall as far as possible be risk averse.
- Investments made outside of the policy require specific resolution of the Council.
- Interest rate exposure and yields on investments are to be managed according to practices outlined in this policy. Hedging, if used, is to cover the protection of the actual physical investment and its return.

- For the Capital Endowment Fund the investment objectives are:
 - Maintain the real value of the capital of the Fund with regard to inflation.
 - Maximise the value of the Fund and therefore the amount that can be distributed from the Fund over the long term, subject to a prudent level of portfolio risk.
 - Maintain a degree of consistency in the amounts that can be withdrawn on an annual basis.

- To fulfil the objectives for the Capital Endowment Fund the following investment principles will be followed in addition to those elsewhere in this policy:
 1. Responsibilities under common law and statute must be met. The following policies will be interpreted and applied subject to this policy.
 2. The inflation-adjusted capital of the Fund shall not be withdrawn.
 3. An appropriate level of portfolio risk will be determined and accepted by the Council in consultation with professional advisors.
 4. An appropriate level of diversification of investments in portfolios across securities, sectors, asset classes and countries must be maintained.
 5. The investment portfolio will accept risks in a prudent manner and investment risk will be minimised for the expected level of return.
 6. The capital of the investment portfolio will be preserved on a quarterly basis by adjusting for (positive) changes in the Statistics New Zealand All Groups CPI.
 7. An investment fluctuation reserve must be maintained to finance budgeted distributions from the Fund.
 8. Liquidity must be considered and maintained at an appropriate level.
 9. The investment structure must be able to accommodate changes in the Fund's requirements and the investment environment.
 10. All aspects of the investment process and functions will be reviewed regularly. In particular:
 - The performance of investment managers will be monitored against benchmarks at least monthly, and against the performance of other investment managers at least quarterly.
 - Investment managers will be monitored on an ongoing basis with respect to their organisational structure, investment processes and personnel.
 - Investment policies and objectives, asset allocation strategy and overall investment management structure will be reviewed at least once every three years.

3 Investment Categories Subject to the Policies - Their Purpose

The Council's investments are made for a range of purposes and fall broadly into five categories:

3.1 General Funds Investments

3.1.1 These investments are held for the general use of the Council in the form of financial investments for the purpose of providing general finance. Typically they are invested on a commercial basis to produce a financial return pending utilisation as funding for the Council in its ordinary course of business.

3.1.2 General Funds may be invested in the following investment types:

- Cash and short term bank deposits
- Promissory Notes issued by suitably rated corporate entities
- Stocks and bonds
- Loans to community organisations
- Loans to individuals
- Loans to Council subsidiary companies including LATEs
- Loans to non-Council entities to facilitate community infrastructural asset creation (Council approval required)
- Real estate being held for market return purposes only

3.2 Equity Investments in Subsidiary Companies

3.2.1 The Council holds equity investments in a range of subsidiary companies for a mix of the following purposes:

- Providing a rate of return on the investment to be used for general revenue purposes.
- Ensuring that ownership of essential infrastructural facilities with monopoly characteristics remain in community ownership.
- Separating trading activities or services from the ordinary operations of the Council in the interest of transparency, efficiency and competitiveness of pricing.

3.2.2 These investments are made up of:

- A majority interest in major utility trading enterprises through a 100% interest in Christchurch City Holdings Limited - see Schedule 1.
- 100% interest in LATEs which have been established primarily to provide service delivery to the Council on a commercial basis - see Schedule 2.
- Significant interest in trading enterprises primarily for income purposes but recognised as being of benefit to the local economy - see Schedule 3.

3.3 Property Held for Investment Purposes

- Investment properties are defined as being held for market return purposes and having no Council operational function.
- The decision to hold or dispose of investment property is driven by the performance of this investment compared with similar properties in the market.

3.4 Investment of Reserve Funds including Trust Funds and the Capital Endowment Fund

3.4.1 These reserve and trust funds have the following characteristics:

- The Council has resolved to set aside funds for a specific defined future purpose.
- The Council has defined a minimum holding of the Capital Development Reserve Fund, currently set at \$5M to provide a first source of funding available in the case of an emergency arising from a natural disaster.
- Estimates are prepared each year of the value of each separate reserve fund including revenue projections.
- These funds are available for appropriation in the Financial Plan to finance expenditure incurred on the purpose of the fund.
- The investments which make up the Reserve Funds can be held in common with General Funds investments with the earnings apportioned to each separate fund or may be invested separately with professional Fund Managers in managed portfolios of investments.

3.4.2 Reserve and trust funds may be invested in the following investment types:

- Short term bank deposits
- Promissory Notes issued by suitably rated corporate entities
- Stocks and bonds
- Loans to Council subsidiary companies
- Loans to individuals (for Council approved purposes)
- Loans to community organisations
- Shares in publicly listed companies

- Professionally managed portfolios of investments, either by direct investment or through Unit Trusts, including:
- Equities, New Zealand wide, South Island Specific and overseas
- Fixed Interest investments, both New Zealand and overseas
- Short term cash
- Real Estate
- Other Investments the Council may from time to time resolve.

3.5 Sinking Fund Investments

- 3.5.1 These funds are held by the Commissioners appointed by the Council on trust for the repayment of Council loans in accordance with the Council's Borrowing Management Policy.
- 3.5.2 Sinking Funds may be invested in the following types of investment:
- Cash and Short Term Bank Deposits
 - Promissory Notes issued by suitably rated corporate entities
 - Stocks and bonds
- 3.5.3 Management of Sinking Fund investments shall be subject to the procedures outlined in sections 5 and 6 of this policy.

4 Types of Investments

The Council may hold the following types of investments. See other sections of this policy for restrictions on the management of each type:

- Bank deposits, bank accepted bills and bank issued certificates of deposit
- Short Term Promissory Notes issued by companies and Local Authorities as defined by section 6
- Stocks and bonds issued by Government, SOEs, Local Authorities and suitably rated Corporate entities
- Loans to Council subsidiary companies
- Loans to individuals (for Council approved purposes)
- Loans to community organisations
- Loans to non Council entities to facilitate community infrastructural asset creation as approved specifically by the Council
- Shares in (listed) public companies
- Shares in subsidiaries
- Real estate
- Professionally managed (external to the Council) portfolios of investments, either by direct investment or through Unit Trusts, including:
- Equities both New Zealand and overseas domiciled
- Fixed interest both New Zealand and overseas domiciled
- Short term cash
- Real estate
- Other investments the Council may from time to time resolve.

5 Outline of Procedures for Management of Each Type of Investment

5.1 General Issues

- Each type of investment shall be prudently managed having regard to the purpose for which the investment was made and the needs of the Council.
- Delegated authority to act on all investments in accordance with this policy, (except Real Estate, Professionally Managed Funds, and equity investments in LATEs) is granted to any one of the Director of Finance, Funds and Financial Policy Manager, Funds Accountant, Financial Analyst, and Financial Services Manager. The primary responsibility lies with the Funds Accountant.
- The Funds Accountant shall form a view on future interest rates based on independent professional advice. The view shall be revised at least quarterly and shall be used to guide investment strategy.
- The Director of Finance shall appoint a Treasury Review Team to:
 - assist on the formation of interest rate views
 - advise on investment management strategy
 - approve and maintain guidance notes and instruction developed for the proper management of the Council's Investments made under this policy.
- Reporting requirements by the Funds Accountant:
 - Report daily to the Director of Finance - Hedging instruments used (both in advance of any commitment and after being entered into).
 - Report weekly to the Director of Finance - showing a weekly position.
 - Report quarterly to the Strategy and Resources Committee - on the performance results of the investment portfolio excluding shares in subsidiary companies and returns on real estate which will be reported separately as detailed elsewhere in this policy.
- A division of duties between the staff making and checking on the investment transactions is to be maintained to provide for checks on the prudent handling of investment funds.

5.2 Short Term Liquid Investments - Bank Deposits and Promissory Notes

Investment of this type will be managed on the following basis:

- The objective is to minimise the holding whilst having regard to liquidity needs and investment return.
- Invested in authorised bank instruments in accordance with the criteria outlined in section 6 of this policy.
- Compliance with the policy rules on acquisition, disposal, and the settlement process in accordance with the criteria outlined in section 6 of this policy.
- Interest Rate risk management has an objective to maximise yield based on the interest rate view formed by the Funds Accountant as outlined in section 5.1 of this policy.
- The maturity profile of investments will be based on the need for cash funds derived by the daily liquidity needs forecast.

5.3 Long Term Financial Investments of Authorised Stocks and Bonds

- The objective is to maximise the holding whilst having regard to liquidity needs and investment return subject to the size of funds available for investment and the maturity profile matched to the expected need for liquid funds.
- To minimise credit risk, the investments with any one issuer are subject to the limits as defined in section 6 of this policy.

- The interest view, formed by the Funds Accountant, together with the yield and maturity profile of the investments will form the basis of determining action required. In addition, the Funds Accountant is authorised to use hedging instruments to change the interest rate exposure and to change the financial impact of the terms of the investment asset.
- The Council will seek to maximise yields either by primary investment or incidental arrangement.
- The procedures on acquisition, disposal, and the settlement process is set out in section 6 of this policy.

5.4 Loans to Council Owned LATEs

- Loans to LATEs shall be made only after Council authorisation of the total amount, source of funds, security and the general terms.
- The Director of Finance is authorised to determine the specific terms and conditions of the loan, the maturities and interest cost.
- The administration of the loan investment can be delegated to staff as per section 5.1.

5.5 Loans to non Council entities to facilitate community infrastructural asset creation

- Examples of this type include the Belfast Industrial Pressure Pipeline loan.
- Loans shall be made only after Council authorisation.
- Such authorisation shall include the total amount, source of funds, security and the general terms.
- The Director of Finance is authorised to determine the specific terms and conditions of the loan, the maturities and interest cost.
- The administration of the loan investment can be delegated to staff as per section 5.1.

5.6 Loans to Individuals, and to Community Organisations

- These are subject to authorisation by the Council (or Committee if delegated) either on a one-off basis or by class (for example, the drainage conversion loans).
- The funding source will be nominated in each case, mainly Reserve Funds, to avoid the need for Rate funding.
- If the source of funding is a specific Reserve Fund set up for the purpose of making loans (eg the Community Loans Fund), the loans made will be limited to the quantum of that fund.
- If the source is the Capital Development Fund then the funds available will be limited to 20% of the funds in excess of \$5M. \$5M is required as the minimum liquid cash reserve.
- If the source of funds are unspecified Reserve Funds, ie other than the specific loan Reserve Funds, Capital Development Reserve or Debt Repayment Reserves and other specific short term reserve funds, then the maximum which can be invested in loans from these sources is 10% of the available funds. (Note: The Victory Park lighting Loan is excluded as this will be merged with the redevelopment loan.)
- Interest rate to be charged is set by the Council as either a policy decision or on a case by case basis. In the absence of specific instruction, then at no less than the Council's estimated cost of borrowing plus a margin (1% minimum) for administration and risk.
- The Funds Accountant is to prepare loan documentation as required based on legal advice as to form and procedure.
- Security of Loans will generally be a charge on the borrower's land unless specified as being unsecured (as in the case with some community organisations) in which case such other security as the Council, Director of Finance, or the Funds Accountant may determine as being appropriate for this class of loan.
- Loan Guarantees to protect repayment shall be obtained if directed by the Council or if in the opinion of the Director of Finance or the Funds Accountant it is considered to be prudent for a loan of this type.

5.7 Equity Investments in LATEs and Subsidiaries

- Investment in shares in subsidiary companies will be made on the authorisation of the Council only after the receipt of professional advice on valuation and acquisition procedures.
- The Council will not involve itself directly in the management of its subsidiary companies. Management services may be contracted by the companies from Council staff.
- Each company which is defined as a LATE in the Local Government Act will be required to prepare annually a Statement of Corporate Intent which sets out the activities and strategic direction of each company, and to report in accordance with the Statement of Corporate Intent and the reporting requirements for LATEs in the Local Government Act.
- Christchurch City Holdings Limited is an investment monitoring company established by the Council to hold its significant trading enterprises on behalf of the Council. The Board will comprise a mix of Councillors and external directors with a majority of Councillors.
- Regular monitoring will be carried out by Christchurch City Holdings Limited (CCHL) of the ownership options, business strategy and operating plans, capital structure and risk management affecting the CCHL subsidiaries and other subsidiaries where the shareholding is held directly by the Council.
- Investment performance of subsidiary companies will be assessed in comparison to the performance of other similar companies in the same industry.
- The CCHL Board will report at least six times a year to the Council's Strategy and Resources Committee on the issues arising from its monitoring role. Ad hoc briefing sessions and seminars for Councillors will also be arranged.
- The Council is responsible for the approval of Statements of Corporate Intent and the appointment of directors for all subsidiaries held directly by the Council and directly by CCHL.
- Directors of all subsidiary companies will be selected according to the policy established by the Council in June 1996.
- Ownership of shares in subsidiaries may be transferred to CCHL when a subsidiary has an established record of financial performance and it is Council policy to retain the investment in the long term.
- This policy does not apply to non-trading companies which are held solely for the purpose of land ownership (eg Travis Group).

5.8 Shares in Listed Public Companies

- Specific authorisation is required by the Council to invest directly in listed equities except in the case of professionally managed portfolios as outlined in 5.10 below.
- There is to be an annual review by a broker to assess price, total value and hold or sell advice.
- Trading is authorised to rationalise a holding and on the advice of a broker. Normally taking up cash issues, sale of rights etc will be subject to advice.
- Staff listed in section 5.1 are authorised to enter into transactions.
- Low value transactions may be actioned by the Funds Accountant without further authority.

5.9 Real Estate Held for Investment Purposes

- Acquisition or sale decisions on investment property shall be made by the Council.
- The properties should be managed in accordance with professional property management principles for the administration and maintaining of properties.
- The Property Manager will maintain accurate records for all individual investment properties including income and expenditure which will then be used for measuring performance of the investment.

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- Management principles will be in accordance with prudent commercial terms and conditions effective in the market from time to time.
- The Property Manager will ensure compliance with all relevant statutes.
- The decision to hold or dispose of investment property is driven by the performance of a specific investment compared with similar properties in the market.
- The Property Manager is to report to the Council on a six monthly basis on the performance of all investment property.

5.10 Professionally Managed Portfolios

- Investments in professionally managed (external to the Council) portfolios may be made for Capital Endowment Fund and other reserve fund investments.
- The initial selection of fund managers will be made by the Council's Strategy and Resources Committee on recommendation from the Treasury Review Team after receipt of professional advice.
- Significant decisions relating to Fund Manager appointments will normally be subject to Strategy and Resources Committee approval but the Treasury Review Team is authorised to act on urgent issues and report to the next meeting of the Strategy and Resources Committee.
- Immediately following the initial selection of fund managers the Council will approve appropriate management guidelines for the ongoing management of the Fund and the level of delegated authority to the Treasury Review Team for ongoing decisions relating to these investments.
- The Treasury Review Team shall:
- Take account of and consider the objectives of the funds, management guidelines, the appropriate level of risk to be accepted and the reserve retention policy of the fund as agreed by the Council from time to time.
- Recommend to the Council the quantum of funds which are available for distribution in any year after provision for inflation protection and management of the fluctuation reserve.
- Monitor the performance and compliance of investment managers.
- Develop and implement appropriate periodic reporting to the Council.

6 Assessment and Management of Risks by Type of Investment

6.1 Authorised Bank Instruments

The Council may invest in any registered bank in New Zealand subject to the following:

- The bank remains the primary debtor throughout the term of the investment.
- Investments will only be in banks with a Standard and Poor's short term credit rating of A-3 or better and a long term credit rating of A- or better (equivalent Moody's ratings may be used).
- A maximum of 20% of the total investments issued by the financial market (which is made up of short term bank deposits, promissory notes and long term stocks and bonds including those issued by other Local Authorities and Government Stock) may be invested with any one bank except where the total bank investments are less than \$10M, when the investments shall be made with at least two banks.
- Any instrument issued by the bank may be taken up.
- Deposits may include foreign currency to meet Council commitments in overseas currencies.

6.2 Authorised Stock or Bond Investments

The Council may invest in any fixed term stock or bond issued in New Zealand subject to the following:

- Up to 100% of the available funds may be invested where the stock is issued by the New Zealand Government or State Owned Enterprise guaranteed by the Government.
- Up to 20% of the available funds may be invested in Civic Bonds issued by the Local Government Finance Corporation as these are backed by rate secured investments in Local Authorities.
- Up to 100% of the available funds may be invested where the stock is issued by a Local Authority (not CCC or CCC LATEs) and is rate secured, but subject to a maximum 20% of the total investments (see 6.1) with any one issuer.
- Up to 35% of the available funds may be invested where the bonds are issued by any company in New Zealand subject to the issuer having a Standard and Poor's long term credit rating of A- or better (equivalent Moody's ratings may be used) and subject to a maximum 20% of the total investments (see 6.1) with any one issuer.

6.3 For the Purchase, Sale, and Settlement of Bank Deposits, Stock and Bonds and Listed Public Company Shares

The Funds Accountant and in his absence others listed in section 5.1 have authority to deal in these investments, taking on the authorities of the Funds Accountant, subject to the procedures outlined below and detailed elsewhere in this policy:

6.3.1 Making Investments:

- Bank deposit and promissory notes investments are normally made after three quotations are received.
- The Council is not bound to take the highest bid, nor shift funds from one bank to another where reasonable grounds exist to make an alternative decision (eg to maintain a spread of deposits between banks).
- Investments in stock or promissory notes issued under a tender shall be made with the advice of a broker or professional adviser retained by the Council.
- Investments in stock or promissory notes by direct purchase shall be made on the advice of a broker.
- Settlement to be made by direct credit, cheque or by direct debit.

6.3.2 Recording of Investments:

- Investments made are to be recorded in separate balance sheet asset accounts.
- A division of duties is to be maintained to provide for checks on the prudent handling of investment funds.
- Daily records of cash monitoring and investment decisions shall be maintained.
- Accrued income on a yield to maturity basis is to be calculated and actioned monthly.

6.3.3 Income Recognition:

Income is to be recognised on a yield to maturity basis, with the purchase yield used for both capital values and accrued income. This is applicable as the Council:

- normally selects an investment to match a maturity profile based in the main on an expected need for funds
- would not normally sell the investments earlier unless there is a need for funds
- would not wish short term variation in market interest rates to change the income flows over time from the same investment.

6.3.4 Withdrawal or sale of bank deposits, promissory notes, bonds, and listed equity investments:

- Repayment shall be by cleared funds to minimise the settlement risks.
- The principal proceeds are to be credited to the asset account on the balance sheet with appropriate income recognition.
- Funds are either reinvested or they form part of the liquidity of the Council. In either case the full value is recognised in the equity of the Council. Capital gains or losses are recognised as income and disposed of along with all other income as per the Financial Plan.
- Revenue from any investment is dealt with under the Financial Plan along with all other revenues.

6.4 Purchase, Sale and Settlement of Real Estate Investments

- All acquisitions and disposal decisions are to be made by the Council on advice of the Property Manager.
- The property disposal procedures approved by the Council from time to time shall be used for investment property disposals.
- Sale and purchase contracts in the normal form will be used.
- Investment properties are to be recorded as assets in the financial records and have similar treatment to other assets.

6.5 Purchase, Sale and Settlement of Subsidiary Company Investments

- In general terms it is the intention of the Council that a majority ownership in these investments will be retained in the long term.
- Any decision to dispose of shares in a subsidiary which would reduce the Council's shareholding to less than 50% will be made only after public consultation as set out in the Local Government Act.
- Where existing assets of the Council are transferred to a new LATE, an Establishment Unit will assess all the options and recommend the methodology, value and other matters according to the established procedure set out in the Local Government Act.
- External professional advice will be sought before making any decision to acquire or dispose of any shareholding in any of the subsidiary company investments.

6.6 Purchase of Promissory Notes issued by New Zealand Companies and Local Authorities

The Council may invest in Promissory Notes issued in New Zealand by Corporates and Local Authorities in New Zealand currency provided they have throughout their term a Standard and Poor's short term credit rating of A-3 or better (or equivalent Moody's rating).

- The term would generally be no more than 180 days.
- The interest rate must be better than Bank deposits for the same term to indicate a preference for Promissory Notes.
- For registered Promissory Notes the note must be held in the Council's name.
- For 'bearer' Promissory Notes, the certificate may be held by the Council or by a suitable agent such as a Bank or Austraclear.
- To avoid the Council being exposed to settlement risk, payment on maturity or sale requires settlement by 'Cleared Funds'.

6.7 Investments in Professionally Managed Investment Portfolio

- Professionally managed (external to Council) investment portfolios may be used for Reserve Fund investments in accordance with guidelines approved by the Strategy and Resources Committee from time to time. In considering the selection of any managed portfolio to minimise income and capital risk, the following shall be considered (along with any other relevant consideration):
 - The selection of the professional Fund Manager based on performance and competence.
 - The diversification of the asset class.
 - The expected return of each asset.
 - The volatility of return, both in the past and expected.

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- The Council's tolerance to risk.
 - The appropriate reserve retention level necessary to preserve the fund value and earning potential.
 - The income distribution expectations of the Council.
-
- The management of the investment, once made with an (external to Council) professional Fund Manager, shall be handled entirely by that Fund Manager. Therefore the restrictions stated elsewhere in this policy governing the selection and handling of direct investments shall not apply.
 - It is recognised that title to the underlying investments will be with the Fund Manager who will handle the investments on the Council's behalf. The Council will receive an acknowledgement of its interest in the investment pool.

STATEMENT OF RATING INFORMATION

Rating Policy is based on the Funding Policy

The application of the Funding Policy determines the allocation of rates to sectors and therefore the rates on each property. For information on the Funding Policy please refer to the relevant section in the Strategic Statement.

Rating Overview

The rating system provides the net funding requirement for the Council's programme as set out in this Financial Plan. Rates are levied as a tax on property in compliance with the statutory provisions of the Rating Powers Act (1988).

Property values were revised in September 1998. The next revaluation is in September 2001 and these will apply to the 2002/03 year.

Rates of \$137.58M (exclusive of GST) will be levied for 2001/02. This is an overall increase in the rate requirement of 2.28% over 2000/01 after taking into account the growth in the rating base.

Rate Types

It is planned to levy the following rates. (The figures noted below are exclusive of GST):

• General rates	\$90,568,471
• A Uniform Annual General Charge	\$12,163,387 (\$105 per property)
• Separate rates for:	
- Water	\$11,138,943
- Sewerage	\$15,048,873
- Land and Stormwater Drainage	\$8,657,988

Rate Type Descriptions

General Rates

General Rates are levied on capital values according to the Funding Policy. General rates (including the Uniform Annual General Charge) provide for approximately 74.67% of the total rate requirement of the Council, being the net rate requirement after separate rates are determined.

Uniform Annual General Charge

A portion of general rates is levied as a uniform annual general charge of \$105 per rateable assessment, payable irrespective of property values.

The uniform charge is levied to recover costs which have been determined in the funding policy to:

- provide benefits which are people related;
- have a reasonable correlation between the number of properties and the spread of benefits in the community; and
- to be uniformly consumed by the inhabitants of the community.

Separate Rates

Separate Water Rate. This rate is levied on properties in the serviced area to recover the costs of water supply. Connected properties pay full water rates, non connected pay half rates.

User Charges based on metered consumption are also made for water consumed by properties, other than private residential properties. An allowance is made for the amount of water rates charged.

Separate Sewerage Rate. This rate is levied to recover the costs of sewerage on all properties within the serviced area.

Separate Land Drainage Rate. This rate is levied to recover the costs of land drainage from ratepayers within the land drainage district.

Differential Rating

Differential rating is applied to both General Rates and Separate Rates levied on Capital Values. The quantum of rates required from each sector (Residential, Commercial/Industrial, Rural, and Non Rateable) is based on the Funding Policy allocation which is derived from an analysis of each Council output. The sector requirement for each rate type is then applied to properties within each sector, based on the relative capital values.

The differential sectors are:

Sector A - Commercial and Industrial Properties

Any separately rateable property which is:

- (a) used for a commercial or industrial purpose (including travellers and special purpose accommodation, offices and administrative and associated functions, and commercially owned and operated utility networks); or
- (b) vacant land zoned commercial, industrial or rural industrial under the transitional district plan administered by the Council.

Sector B — Residential and Other Properties

Includes any separately rateable property which is:

- (a) used for residential purposes (including home ownership flats); or
- (b) vacant land zoned residential or rural residential under the transitional district plan administered by the Council; or
- (c) Council operated utility networks; or
- (d) land not otherwise classified under sectors A, C or D.

Sector C - Rural Properties

Includes any separately rateable property which is:

- (a) used solely or principally for:
 - (i) agricultural or horticultural or pastoral purposes; or
 - (ii) for the keeping of bees or poultry; or

- (b) zoned rural under the transitional district plan administered by the Council, but does not include any separately rateable property which is:
- (i) zoned rural industrial or rural residential under the transitional district plan administered by the Council; or
 - (ii) zoned rural and used principally for residential purposes (including home ownership flats).

Sector D — Institutions (Non-Rateable)

These are properties which are deemed not to be rateable properties pursuant to Sections 4, 5 and 6 of the Rating Powers Act 1988. Although this sector is exempt from paying general rates, it is still liable for separate rates for water and sewerage.

Rates for 2001/02 will be shared among the ratepaying sectors as follows:

- Residential and Base	71.35%
- Commercial/Industrial	26.32%
- Rural	1.44%
- Institutions	0.89%

The different rating sectors will experience changes to their rates over the 2000/01 rates as follows:

- Residential and Base	+ 2.32%
- Commercial/Industrial	+ 1.54%
- Rural	+ 9.85%
- Institutions	+ 10.42%

Rating by Instalments

The Council provides for rates to be paid in four instalments, with instalment one generally equal to the previous year's instalment four. A ratepayer may elect to pay the whole of the year's rates in one sum before instalment two due date without additional charges.

Additional Charges

An additional charge of 10% will be added to each instalment which remains unpaid after its due date. Previous years' rates which are unpaid will have 10% added firstly in October 2001 and, if still unpaid, again in April 2002.

Additional Charges may be remitted in accordance with the following criteria:

- (a) All applications must be in writing.
- (b) All rates must be paid in full, as a general rule, before remission is considered.
- (c) Remission will generally be given where late payment has arisen due to sickness, death, age or other acceptable genuine reasons.
- (d) No additional charge will be added where payment is received over the counter on the day following due date or through the mail on the second day following the due date.
- (e) Remission of second and subsequent additional charges where satisfactory arrangements are in place for regular payment of arrears.

- (f) Remission on payments made within five working days of due date, where there is no substantiated reason for remission, up to a maximum of one such remission every two years.
- (g) Remission in respect of commercial, professional or industrial properties will generally not be granted other than once every five years.
- (h) The remission of penalty on current year's rates may be granted where an agreed arrangement for payment is in place which is in excess of the current year's rates.

Postponement of Rates

Statutory provision exists for the Council to remit or postpone rates in cases of extreme financial hardship. The Council has a policy of considering the postponement of rates where hardship exists. Postponed rates are a charge against the property and must be paid either at the end of the postponement term or when the property is sold.

Generally applicants will be over age 65 but consideration will be given in other special circumstances of need.

Interest will be charged on postponed rates for new applicants at the Council's cost of capital rate, currently 6.8%, without incurring additional charges.

Environment Canterbury

The Council acts as agent for the collection of rates for the Environment Canterbury (Canterbury Regional Council) which determines its own rate levels. This policy does not refer to those rates.

Funding Policy

The Funding Policy allocates rates to the four sectors referred to earlier. The factors considered when making such an allocation include:

- general benefits which go to the community
- direct benefits which can be directly attributable to persons or categories of person
- where there is a need to control negative effects (eg pollution)
- modifications. In order to avoid significant adjustment difficulties, the Council may adjust the amount which a sector has to pay.

For further information on the Funding Policy refer to the Strategic Statement.

Actual Rates Payable – 2000/01 Actual and the 2002 Financial Plan Compared

Capital Value	Year	General Rates		Water Rates \$	Land Drainage \$	Sewerage Rates \$	Total \$
		Uniform Charge \$	By Capital Value \$				
Residential (1)							
80,000	2001/02	105	259	37	29	50	480
	2000/01	105	246	40	28	51	471
120,000	2001/02	105	389	55	44	74	667
	2000/01	105	369	61	43	76	654
160,000	2001/02	105	518	74	59	99	855
	2000/01	105	493	81	57	101	836
200,000	2001/02	105	648	92	73	124	1,042
	2000/01	105	616	101	71	126	1,019
260,000	2001/02	105	842	120	95	161	1,324
	2000/01	105	800	132	92	164	1,294
300,000	2001/02	105	972	138	110	186	1,511
	2000/01	105	924	152	107	189	1,476
400,000	2001/02	105	1,296	185	183	248	1,980
	2000/01	105	1,231	202	178	253	1,934
Commercial (1)							
100,000	2001/02	105	587	45	37	62	836
	2000/01	105	598	23	36	63	824
160,000	2001/02	105	940	72	59	98	1,274
	2000/01	105	957	36	57	101	1,256
200,000	2001/02	195	1,175	90	73	123	1,566
	2000/01	105	1,196	45	71	126	1,544
300,000	2001/02	105	1,762	135	110	185	2,297
	2000/01	105	1,794	68	107	189	2,263
500,000	2001/02	105	2,937	226	183	308	3,758
	2000/01	105	2,990	113	178	316	3,701

Actual Rates Payable – 2000/01 Actual and the 2002 Financial Plan Compared

Capital Value	Year	General Rates		Water Rates \$	Land Drainage \$	Sewerage Rates \$	Total \$
		Uniform Charge \$	By Capital Value \$				
Rural (1)							
100,000	2001/02	105	232	41	37	64	478
	2000/01	105	201	55	36	67	463
200,000	2001/02	105	463	83	73	127	852
	2000/01	105	401	110	71	134	822
300,000	2001/02	105	695	124	110	191	1,225
	2000/01	105	602	166	107	201	1,180
400,000	2001/02	105	927	166	146	255	1,598
	2000/01	105	802	221	142	268	1,538
500,000	2001/02	105	1,159	207	183	318	1,972
	2000/01	105	1,003	276	178	335	1,897

Notes:

- (1) Fully serviced properties, and includes a Uniform Annual General Charge of \$105 per property.
- (2) Includes GST and does not include the Canterbury Regional Council Rates.
- (3) 2000/2001 = 2000 Actual rates payable
2001/2002 = 2002 Financial Plan.

STATEMENT OF ACCOUNTING POLICIES

Statement of Reporting Entity

The Christchurch City Council is a territorial local authority formed under the Local Government Act 1974 (as amended).

Measurement Base

The measurement base adopted is that of historical cost as modified by the revaluation of certain assets.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of financial performance and the financial position have been applied:

(a) Fixed Assets

Fixed assets have been divided into three broad categories:

(i) Operational Assets

Operational assets include land, buildings, furniture and office equipment, fixed plant, vehicles and mobile plant. Operational assets are valued at depreciated replacement value at 30 June 1991 with additions recorded at cost. The only exception is land and buildings that are revalued to net current value on an existing use basis every three years. All operational assets with the exception of land are depreciated and details of the depreciation methods and rates are noted below.

(ii) Infrastructural Assets

Infrastructural assets are the fixed utility systems. They include roads, footpaths, bridges, traffic signals, water, sewerage and drainage systems.

Infrastructural assets were valued as optimised depreciated replacement cost except for land under roads that was valued at 30 June 1992 by Quotable Value NZ at its rating value. Additions to Infrastructure Assets since valuation are recorded at cost.

Infrastructural assets are also depreciated and details of the depreciation methods and rates are noted below.

(iii) Restricted Assets

Restricted assets cannot be disposed of because of legal and other restrictions. They include:

- Land and buildings with restrictions on sale - eg, Reserves
- Trust Housing
- Library books - New Zealand Collection
- Properties held in trust for other organisations
- Works of Art

Restricted assets are not depreciated except for Trust Housing and Historic Buildings. These assets are valued on the same basis as Operational Assets.

(b) **Depreciation**

Depreciation is provided in respect of an operational or infrastructural asset. Depreciation is included in each cost of service statement and is an accounting method for writing off the cost of an asset over its estimated useful life. Where it is not shown as a line item it is disclosed by way of note.

(i) Operational Assets

Depreciation is on a straight line basis for all operational assets other than mobile plant. Mobile plant is depreciated on a diminishing value (DV) basis.

The following rates have been applied:

Buildings:

Plant	2%-50% of valuation
Fixtures	2%-50% of valuation
Property	1%-6.7% of valuation

Computers and associated equipment	25% of cost price
Chattels	20% of cost price
Library Books	10%-33% of cost price

Mobile Plant:

Light Vehicles	20% DV	Trucks, Trailers, Buses	15% DV
Small Plant	50% DV	Medium Plant	33.3% DV
Heavy Plant	15% DV	Specialist Plant	7.5% DV

(ii) Infrastructural Assets

Expenditure on infrastructural asset replacement and renewal is capitalised. The expensing of these assets is by way of depreciation. This is calculated using the long run average renewals approach (LRARA). This approach has been used for the following assets:

- Roading
- Sewer, Stormwater and Water Systems and Associated Plant
- Water Meters
- Street Lighting
- Traffic Signals
- Bridges
- Bus Shelters

(iii) Restricted Assets - The only restricted assets that are depreciated are:

Trust Housing	1% of valuation
Historic Buildings	1% of valuation

(iv) Assets under Construction

Assets under construction are not depreciated. The total cost of a project is transferred to the relevant asset class on its completion, and then depreciated.

(c) **Landfill Aftercare Costs**

As operator of the Burwood landfill, the Council has a legal obligation to provide ongoing maintenance and monitoring services at the landfill after closure. To provide for the estimated cost of aftercare, a charge is made each year based on volumes processed through the landfill.

The estimated cost is calculated based on estimates of:

(i) Total current cost

This is defined as the amount that would be paid if all equipment, facilities and services included in the estimate were acquired during the current period. The estimate has been based on costs of closure of similar landfills by other local authorities.

(ii) Total capacity

The estimated length of time needed for post-closure care is 30 years.

The Council also has a legal obligation to provide ongoing maintenance and monitoring services for the closed landfill sites of the former amalgamating authorities. The estimated future costs to perform this obligation have been accrued and charged.

The calculations assume no change in the legislative requirements for closure and post-closure treatment.

(d) **Debt Servicing**

Significant Activities are charged a share of the Council's actual borrowing. These costs are apportioned on the book value of the Operational and Infrastructural Assets employed at 1 July 2001.

(e) **Goods and Services Tax (GST)**

GST has been excluded from all budgetary provisions except for rental housing, accounts receivable and accounts payable.

(f) Cost Allocations

The costs of all internal services are either charged directly to service delivery activities or allocated to them.

Where the user of the service can be identified the recovery is made by way of direct charge. This applies to services provided by City Solutions. Where this is not possible, the costs are allocated by way of corporate overhead. The basis of the corporate overhead allocation is reviewed each year in order to ensure that the allocation best matches the service being utilised. Internal service costs which are allocated out as corporate overhead include: the Corporate Office, Corporate Services, Management Information Services and Financial Services.

Rate collection costs are included within the corporate overhead and are apportioned on the basis of the rates funding applied to each activity.

Debt servicing costs are allocated out separately using assets held as the allocation base.

(g) Research and Development Costs

Research and development costs are expensed in the period incurred. Development costs are deferred where it is probable that future benefits will exceed those costs. Deferred development costs are amortised over future periods in relation to expected future revenue.

(h) Inventories

Inventories are valued at the lower of cost and net realisable value. Cost is determined by FIFO or weighted average methods.

(i) Investments

Subsidiaries, except for Christchurch City Holdings Ltd (CCHL) associates and shares in the Local Government Insurance Corporation Limited and New Zealand Counties Investment Company Limited are valued by the share of equity as per the latest Statement of Financial Position. Shares in CCHL are valued at independent market valuation.

(j) Donated Goods and Services

The Council receives the benefits of many services provided by volunteers. These services are greatly valued. They are however, difficult to measure in monetary terms. From an accounting point of view these services are not considered material in relation to the Council's total expenditure.

Vested land is included at current value and Infrastructural Assets are included at the cost to the subdivider.

(k) Leases**(i) Finance Leases**

These leases effectively transfer all the risks and benefits of ownership to the lessee. Finance Leases are included in liabilities at their current value.

Assets purchased under such leases are included in fixed assets and depreciated at usual rates.

(ii) **Operating Leases**

Under these leases, the lessor effectively retains all the risks and benefits of ownership. These lease payments are charged as expenses in the periods in which they are incurred.

(l) **Employment Entitlements**

Provision is made in respect of the Council's liability for gratuity allowances, and annual and long service leave. The liabilities for leave have been calculated on an actual entitlement basis at current rates of pay. The retiring gratuity liability has been assessed on an actuarial basis.

(m) **Third Party - Transfer Payment Agencies**

The Council collects monies for many organisations including Environment Canterbury, Building Industry Authority and others. Where collections are processed through the Council's books, any monies held are included in the Accounts Payable figure in the Statement of Financial Position.

(n) **Projected Cost of Service 2000/01 and 2001/02**

(See pages 31 to 54 of the Financial Plan.)

(o) **Comparative Figures**

Certain comparative figures have been restated to reflect changes in presentation.

(p) **Income Tax**

The income tax expense charged to the Statement of Financial Performance includes the expense and the income tax effects of timing differences. This has been calculated using the liability method.

(q) **Financial Instruments**

The Christchurch City Council is party to financial instrument arrangements as part of its everyday operations. These financial instruments include Banking Funds, Bank Deposits, Short Term Investments, Accounts Receivable, Sinking Fund Investments, Accounts Payable and Term Debt.

Revenues and expenses are recognised in the Statement of Financial Performance.

All financial instruments are recognised in the Statement of Financial Position, with the exception of Guarantees and Contingent Assets and Liabilities. Any income or expenditure arising from the exercising of a Guarantee, or upon a contingency becoming an actual asset or liability, will be recognised in the Statement of Financial Performance at the time of confirmation.

The following methods and assumptions were used to value each class of financial instrument:

- (i) Accounts Receivable and Long Term Receivable are recorded at estimated realisable value.

- (ii) Short Term Investments are valued at fair value.
- (iii) Investments in Government and Local Authority Stock are valued at cost with premiums paid or discounts taken on acquisition amortised over the life of the investment. Income is recognised on a yield to maturity basis.
- (iv) Share investments, gifted in trust, are valued at fair value.
- (v) Loans to various sporting and cultural organisations are recorded at fair value.
- (vi) All other financial instruments, including Cash and Bank balances, Accounts Payable and Term Debt are valued at fair value.

(r) **Investment and Development Property**

The Council has no properties purchased or acquired for the primary purpose of earning capital gains or rental income.

(s) **Financial Reporting Standard No. 29 (FRS 29) Disclosures**

In accordance with the Institute of Chartered Accountants of New Zealand Financial Reporting Standard 29, the following information is provided in respect of the Long Term Financial Strategy:

(i) **Cautionary Note**

The Long Term Financial Strategy and financial information is prospective. Actual results are likely to vary from the information presented, and the variations may be material.

(ii) **Nature of Prospective Information**

The financial information has been prepared on the basis of best estimate assumptions as to future events which the Council expects to take place.

The financial information presented consists of both forecasts and projections. The financials for 2001/02 are forecasts which reflect the most probable outcome. The financials for 2002/03 and subsequent years are projections. They are based upon varying assumptions about the conditions that might exist and possible courses of action.

(iii) **Assumptions**

The principal assumptions underlying the forecasts and projections are noted in the Long Term Financial Strategy Section of the Strategic Statement. These assumptions were valid as at 12 July 2001, the date this Corporate Plan was adopted.

(iv) **Extent to which Prospective Information Incorporates Actual Results**

Although the period covered by the Long Term Financial Strategy contains no actual operating results, some financial information has however been extrapolated from the Council's audited Financial Statements as at 30 June 2000.

(v) Purpose for which the Prospective Information is Prepared

The Long Term Financial Strategy is in accordance with the Local Government Amendment Act (No. 3) 1996. The purpose of this legislation is to promote prudent, effective, and efficient financial management by local authorities.

Changes in Accounting Policies

There are no changes in accounting policies. These have been applied on a basis consistent with those in previous years.

Policy Change Statement

To meet the requirements of Sections S223(1)(a) and (b) and (3)(b) of the Local Government Amendment Act (No. 3) 1996, it is stated that at this time the Council and its related organisations will have similar policies and objectives in 2002/03 and 2003/04. Where relevant, significant changes between the policies, objectives and activities proposed for 2001/02 and those for 2000/01 are described.

1.1.57

CONTRA AGREEMENTS ⁽¹⁾

Unit	Company Name	Provision	Value (12 Months)	Details	Expiry Date
Waste Management	Telecom (Connectel) Orion (Connetics) Rockgas Distributors Service Electrix Frank Millar Ltd Independent Line Services Design Net Ltd Telstra/Saturn	Service Facility Maps	\$5,000 (approx)	Free exchange of maps detailing underground lateral and reticulation services	By agreement. No fixed contract term.
City Streets	Adshel NZ Ltd	Adshel Bus Shelters	\$10,000	Full advertising rights (with CCC conditions as to content)	31.5.98

(1) The term 'contra' is used to cover any agreements for supply of services or goods to the Council in exchange for services or goods such as advertising, signage, etc.

Unit	Company Name	Provision	Total Value (12 Months)	Details	Expiry Date
Leisure			\$181,770		
	Canterbury Television	Pool Banners (QEII)	\$4,100pa	Television advertising	
	Canterbury International	Pool Banners (QEII)	\$3,600pa	Provision of clothing	
	C93FM	Pool Banners (QEII)	\$3,600pa	Radio advertising	
	Durning Communications	Pool Banners (QEII)	\$3,600pa	Newspaper advertising	
	Christchurch Press	Association with SummerTimes festival	\$5,000	Newspaper advertising	
	The George Hotel	Association with SummerTimes festival Mention in brochure Banner at events	\$8,750	Provision of accommodation and meals	
	Tait Communications	Association with SummerTimes festival Mention in brochure Banner at events	\$12,000	Provision of RTs for festival	
	TVNZ	Naming Rights for KidsFest festival	\$20,000	Television air time	
	Court Florist	Association with SummerTimes festival Mention in brochure	\$400	Provisional flowers for Candlelight Opera	

1.1.59

Unit	Company Name	Provision	Total Value (12 Months)	Details	Expiry Date
	Media Solutions	Association with SummerTimes Festival Mention in brochures, newspaper advertising and on posters	\$10,000	Creation and maintainance of official festival web site	
	AB Equipment	Banners at events Advertising on Superscreen	\$2,000	Free forklifts x 3	
	Hirequip	Banners at events Advertising on Superscreen Mention in brochures	\$3,000	Scissorlift hires x 2	
	Event Volunteers	Event experience	\$10,000	On site assistance with events	
	91ZM	Logo in brochures/newspaper/posters	\$10,000	Radio advertising	
	More FM	Logo in brochures/newspaper/posters	\$10,000	Radio advertising	
	Lite FM	Logo in brochures/newspaper/posters	\$10,000	Radio advertising	
	B98FM	Logo in brochures/newspaper/posters	\$10,000	Radio advertising	
	Newstalk ZB	Logo in brochures/newspaper/posters	\$10,000	Radio advertising	
	Croxley Ltd	Association with a KidsFest event	\$1,500	Crayola drawing products and prizes	

NB. The \$ figures quoted are estimates only

THE CAPITAL ENDOWMENT FUND

Background

In April 2000, Orion New Zealand Limited, the Council's energy company (87.6% owned by the Council), sold its North Island gas network and related assets. The gross proceeds of the sale were \$550 million and the net gain on sale was some \$187 million.

The Council's share of the amount being returned to shareholders is \$175 million. The Council has resolved to apply a \$100 million of this to debt reduction and the balance of \$75 million will be invested in a protected long term fund.

This Fund, to be known as the Capital Endowment Fund, will be used for the benefit of current and future generations. The Fund will be ring-fenced from the Council's other funds in order to protect the capital and provide an ongoing income stream to be used for economic development and civic and community projects.

Establishment of the Capital Endowment Fund

In establishing the Fund the Council resolved:

- That up to 100% of the available income from the fund be allocated in year 1 and up to 75% be allocated for subsequent years.
- That the income from the fund be allocated each year in the following way:
Economic development - 70%;
Civic and community projects 30%.
- That the above general categories be reviewed on a three yearly cycle.
- That if desired, funding for a particular category be carried forward to another year.
- That civic and community projects which have a cost of less than \$100,000 in any one year not be funded from the Capital Endowment Fund.
- That no single project be funded for more than three years, except in exceptional circumstances.
- That the capital of the fund will not be used unless 80% of the Councillors vote in favour.
- That a statement in the Council's funding policy and long term financial strategy will outline the structure and purpose of the fund.
- That the intention is to protect the capital and the process of applying the income to projects for the benefit of the community.
- That the Council will establish a practice of reporting on the fund in its Financial Plan and Annual Report as a separate activity each year including any significant variations to the policy.

Allocating the Economic Development Stream of Income from the Capital Endowment Fund

The Council will in consultation with the Canterbury Development Corporation, the Canterbury Manufacturers Association and the Canterbury Employers' Chamber of Commerce develop a set of criteria for assessing economic development projects, together with appropriate evaluation mechanisms.

The Council will also ensure that the inclusion of a direct increase in economic activity and job creation are prime criteria in the assessment evaluation.

The Council has specified several projects to be funded from the Economic Development portion of the fund over the next two years (see the schedule on page 30). In 2001/02 \$850,000 remains for allocation by the process being developed in conjunction with the above-mentioned organisations.

Allocating the Civic and Community Projects Stream of Income from the Capital Endowment Fund

The Museum Project was shown in the draft Plan as a potential project to be funded from the income of the Capital Endowment Fund. The amount provided for was \$5.5 million over five years commencing in 2002/03. In addition, a capital commitment of \$2.5 million from the Council's capital budget was also provided for making a total of \$8 million.

The total Museum Project cost is estimated at \$31.3 million and funding is being sought as follows:

Local Government	\$10.0 million
Central Government	\$12.5 million
Raised by Museum (sponsors etc.)	\$8.8 million

The Museum have sought a local commitment to this project so that they can approach Government with a realistic indication of local support. The Council has therefore made a significant commitment to this project over six years as it is considered to be exceptional and therefore requires a commitment to be made for more than three years.

It is proposed to provide funding for the Museum of \$3.5M from the Capital Endowment Fund over six years: 2001/02 - \$250,000; 2002/03 - \$532,500; 2003/04 - \$532,500; 2004/05 - \$732,500; 2005/05 - \$732,500; 2006/07 - \$732,500. In addition, the Financial Plan provides for \$2 million from ordinary revenue plus \$2.5 million capital for the overall project, making a total of \$8 million.

The Council has approved the allocation of \$200,000 in the next 3 years for upgrading special character precinct areas of the Central City and has set aside \$443,500 over 3 years for community projects which are yet to be specified. It has noted that the unallocated portion is also available for community projects in later years.

The Council has resolved that in the allocations to local community projects, the Council will follow the principle that all parts of the city will benefit, over a period, from local projects.

Investment Objectives

The Council will invest the assets of the fund in a broad range of investments designed to achieve the following objectives:

1. Maintain the real value of the capital of the fund with regard to inflation.
2. Maximise the value of the fund and therefore the amount that can be distributed from the fund over the long term, subject to a prudent level of portfolio risk.
3. Maintain a degree of consistency in the amounts that can be withdrawn on an annual basis.

Investment Policies

The Investment Policies adopted by the Council to achieve the above objectives are:

1. Responsibilities under common law and statute must be met.
2. The inflation-adjusted capital of the fund shall not be withdrawn.
3. An appropriate level of portfolio risk will be determined and accepted by the Council in consultation with professional advisers.
4. An appropriate level of diversification across securities, sectors, asset classes and countries must be maintained.

1.1.62

5. The portfolio will accept risks in a prudent manner and investment risk will be minimised for the expected level of return.
6. The capital of the portfolio will be preserved on a quarterly basis by adjusting for changes in the Statistics New Zealand All Groups CPI.
7. An investment fluctuation reserve must be maintained to finance budgeted distributions from the fund.
8. Liquidity must be considered and maintained at an appropriate level.
9. The investment structure must be able to accommodate changes in the fund's requirements and the investment environment.
10. All aspects of the investment process and functions will be reviewed regularly. In particular:
 - The performance of investment managers will be monitored against benchmarks at least monthly, and against the performance of other investment managers at least quarterly.
 - Investment managers will be monitored on an ongoing basis with respect to their organisational structure, investment processes and personnel.
 - Investment policies and objectives, asset allocation strategy and overall investment management structure will be reviewed at least once every three years.

The Council has resolved that a target of up to 10% of the Fund should be invested in South Island owned or based companies consistent with prudent investment practice. The Director of Finance has been requested to report on the form and procedure for this part of the investment fund.

CAPITAL ENDOWMENT FUND - FUNDING ALLOCATIONS

	2001/02	2002/03	2003/04
	\$	\$	\$
Estimated Total Available Income From Fund	2,312,500	3,706,250	3,782,375
Not to be allocated until later years (25%)		(926,563)	(945,594)
Available for allocation	2,312,500	2,779,688	2,836,781
Amounts Allocated			
<i>Economic Development (70%)</i>			
Central City Initiatives			
- Central City New Business Initiatives	100,000		
- Central City Project Team	100,000	100,000	
Christchurch Development Corporation (CDC)			
- Central Plains Water Enhancement - Feasibility Studies	295,000		
- Central City Attraction Strategy	100,000		
- Economic Development Projects (subject to an evaluation process being developed)	850,000		
Christchurch & Canterbury Marketing (CCM)			
- Domestic Marketing Campaign	175,000	175,000	
<i>Civic and Community (30%)</i>			
Community Relations			
- Community Projects (unspecified)	242,500	100,500	100,500
Central City Initiatives			
- Special Character Area Precinct Upgrade	200,000	200,000	200,000
Corporate Expenses/Other			
- Museum - Building & Development Project Grant	250,000	532,500	532,500
Remaining balance to be allocated	0	1,671,688	2,003,781

MANAGEMENT PLAN FOR EQUAL EMPLOYMENT OPPORTUNITY POLICY

(Reference to the Local Government Amendment Act No. 2 1989 Section 119f and 119g)

POLICY

The Christchurch City Council is committed to having in place practices within the Council which work towards eliminating all forms of discrimination and which are consistent with the Council's Giving Value - Being Valued Culture Statement. This includes barriers to the recruitment, retention, development and promotion of its employees.

In the latter half of 2000 we reviewed the progress and effectiveness of our EEO programme and support over the last decade. We agreed that we should:

- refocus the programme on **Diversity**;
- integrate it with the principles of our culture, Giving Value – Being Valued and the HR Strategy; and with the learning from other organisational development programmes;
- second a Diversity Coordinator @ 0.5 FTE for a period of 12 months to build on past EEO achievement and develop a change process/programme which will deliver inclusion for all and minimise discrimination on any ground.

This secondment was included in the recent process of realigning and restructuring HR services and a Coordinator appointed, starting late June/early July. One of her key tasks will be to develop a new plan and programme.

Meantime the Council's **EEO Policy** stands and **EEO training** continues.

OBJECTIVES

To ensure that:

- for any given position selection decisions will be made on merit, qualifications and work history relating to the position to be filled, irrespective of gender, race, ethnic or national origins, religious or ethical beliefs, disability, marital status, employment status, family status, political opinions, sexual orientation, or age, which are irrelevant to the person's ability to do the job
- all employees have the opportunity to develop to their full potential and are encouraged to do so
- other differences irrelevant to a person's ability to achieve the requirements of a job do not act as a barrier either to or within employment
- there is ongoing commitment to identify and eliminate discriminatory barriers that cause or perpetuate inequality in the employment of any person or group of persons
- to take stock of EEO development since 1990 and to develop process/programme for refocusing the organisation on Diversity and its integration with the principles of GV-BV and the HR Strategy
- all communications, publications and material produced by the Council are consistent with EEO policy and the principles of valuing Diversity
- all staff are made aware of the Council's commitment to EEO and understand the principles of EEO and Diversity

1.1.65

- the Council has a diverse and flexible workforce and is committed to recognising and valuing different skills, talents and perspectives of our employees

Diversity and its link to EEO are about best practice which is a goal of the Council's Giving Value – Being Valued Culture Statement. A diverse workforce will be able to meet the needs of the Council's diverse customers and communities.

2.2.0

*BUDGET TABLES
AND FINANCIAL MODEL*

TABLE I RATEPAYERS CURRENT ACCOUNT

	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
NET EXPENDITURE		
Total Net Cost For Council Functions - See Table II (Note 1)	125,590,172	9,507,913
Infrastructural Assets - See Table II	64,749,289	55,505,827
Fixed Assets - See Table II	32,844,287	2,901,866
Restricted Assets - See Table II	8,239,605	8,030,823
Appropriations to Reserves - See Table VI	2,123,700	82,789,336
Corporate Financing Costs - See Table V	(33,925,139)	(43,229,591)
Loan to Jade Stadium Ltd	25,216,084	22,407,000
Operating Deficit from 96/97	0	0
	-----	-----
NET EXPENDITURE REQUIRING FUNDING	224,837,998	137,913,174
SOURCES OF FINANCE		
Corporate Finance - For Loan Repayment -See Table VII	(75,171)	(16,664)
Jade Stadium Ltd Loan Repayment		(1,500,000)
Sale Of Canterbury Technology Park		
Draw Down from Reserves - See Table VI	(7,205,700)	(12,382,497)
Loans Raised (New Works)	(30,205,084)	(23,878,000)
less Capital from CCHL for Debt Repayment	0	0
Surplus Capital to Reserve for investment	(57,516,918)	38,552,762
Surplus from Previous Year	0	0
Penalties on Late Rating Payments	(1,111,112)	(1,111,112)
	-----	-----
TOTAL CORPORATE FUNDING	(96,113,985)	(335,511)
	-----	-----
TOTAL NET REQUIREMENT FROM RATES	128,724,013	137,577,663
GST ON RATES @ 12.5%	16,090,502	17,197,208
	-----	-----
RATES REQUIREMENT	144,814,515	154,774,871
	=====	=====
Plus Provision for increased revenue from capital value increase in 2000/2001	6,503,016	

	151,317,532	
	=====	
PERCENTAGE CHANGE FOR 2001/2002		2.28%

(Note 1 Includes a special dividend of \$128M in 2001/02 from CCHL, these are part of the \$175m Capital return from Orion. \$100m of these funds have been put into a Debt Repayment reserve and \$75m into a Capital Endowment Fund of which the majority of interest earnings are available for Economic Development, Civic and Community projects.)

TABLE II MASTER SUMMARY

GROSS ESTIMATED EXPENDITURE AND REVENUE 2001/2002

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	EXPENDITURE:			REVENUE:						
	DIRECT COSTS	OVERHEAD/ RENT/DEPN/ Landfill A/Care Prov.	TOTAL COSTS	EXTERNAL REVENUE	INTERNAL O/HEADS/RENTS & CHARGES	TOTAL REVENUE	NET COST	DEBT SERVICING	COST OF SERVICE	INFRASTRUCTURAL RESTRICTED & FIXED ASSETS
A. FUNDED FROM RATES:										
Public Accountability	4,167,121	5,227,124	9,394,245	-95,500	-25,000	-120,500	9,273,745	10	9,273,745	3,000
Corporate Revenues, Expenses & Grants	11,690,695	3,985,082	15,675,777	-174,743,013	-1,750,552	-176,493,565	-160,817,788	2,817,500	-160,817,788	-47,000,000
Social Spending	0	0	0	0	0	0	0	0	0	0
Project Funding	0	0	0	0	0	0	0	0	0	0
Unspecified Depreciation Reduction	0	0	0	0	0	0	0	0	0	0
Unspecified Operating Provision	0	0	0	0	0	0	0	0	0	0
Unspecified Capital Carryforwards	0	0	0	0	0	0	0	0	0	-4,661,850
Unspecified Capital Provision	0	0	0	0	0	0	0	0	0	0
	15,857,816	9,212,205	25,070,022	-174,838,513	-1,775,552	-176,614,065	-151,544,043	2,817,510	-151,544,043	-51,658,850
City Managers Office	368,726	19,561	388,287	0	-388,287	-388,287	0	0	0	3,000
Operations Section Corporate Office	3,206,940	109,964	3,316,904	-20,000	-1,891,144	-1,911,144	1,405,760	300	1,405,760	47,500
Policy Section Corporate Office	6,479,487	408,565	6,888,052	-80,100	-897,659	-977,759	5,910,294	0	5,910,294	410,000
Finance Section Corporate Office	670,088	22,700	692,788	-371,675	-321,113	-692,788	0	0	0	2,000
Human Resources Section Corporate Office	867,848	148,018	1,015,865	0	-1,015,865	-1,015,865	0	146	0	10,000
Business Projects Section Corporate Office	236,594	27,596	264,190	0	-264,190	-264,190	0	0	0	2,500
Information Section Corporate Office	5,359,100	1,463,474	6,822,574	-148,000	-5,956,367	-6,104,367	718,207	6,677	718,207	717,000
Legal Services	639,104	65,046	704,150	-37,842	-666,308	-704,150	0	0	0	2,500
Corporate Services	6,427,638	1,513,747	7,941,385	-971,864	-6,545,612	-7,517,476	423,908	6,460	423,908	1,074,714
	24,255,524	3,778,671	28,034,195	-1,629,481	-17,946,546	-19,576,027	8,458,169	13,583	8,458,169	2,269,214
Financial Services	5,764,800	2,522,379	8,287,179	-725,804	-7,275,554	-8,001,358	285,821	19	285,821	14,000
	5,764,800	2,522,379	8,287,179	-725,804	-7,275,554	-8,001,358	285,821	19	285,821	14,000

TABLE II MASTER SUMMARY

GROSS ESTIMATED EXPENDITURE AND REVENUE 2001/2002

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	EXPENDITURE:			REVENUE:						
	DIRECT	OVERHEAD/	TOTAL	EXTERNAL	INTERNAL	TOTAL	NET	DEBT	COST	INFRASTRUCTURAL
	COSTS	RENT/DEPN/ Landfill A/Care Prov.	COSTS	REVENUE	O/HEADS/RENTS & CHARGES	REVENUE	COST	SERVICING	OF SERVICE	RESTRICTED & FIXED ASSETS
A. FUNDED FROM RATES:										
Community Relations	10,807,600	3,311,629	14,119,229	-1,227,106	-2,832,781	-4,059,887	10,059,342	1,934	10,059,342	227,100
	10,807,600	3,311,629	14,119,229	-1,227,106	-2,832,781	-4,059,887	10,059,342	1,934	10,059,342	227,100
City Solutions	8,161,031	1,192,945	9,353,976	-350,000	-9,564,914	-9,914,914	-560,939	369	-560,939	122,400
Environmental Services	13,005,879	2,458,507	15,464,386	-8,330,400	-241,628	-8,572,028	6,892,358	1,144	6,892,358	36,600
Employment & Economic Development	6,171,180	203,227	6,374,407	-0	-0	-0	6,374,407	107	6,374,407	0
Management Information Services	4,984,616	954,972	5,939,588	0	-5,939,588	-5,939,588	0	2,618	0	1,274,800
	32,322,706	4,809,651	37,132,357	-8,680,400	-15,746,131	-24,426,531	12,705,826	4,238	12,705,826	1,433,800
Libraries & Information Sevices	16,272,562	8,603,332	24,875,894	-1,614,227	-1,163,424	-2,777,651	22,098,244	19,784	22,098,244	3,877,655
Art Gallery	2,994,911	354,429	3,349,340	-233,500	0	-233,500	3,115,840	8,205	3,115,840	326,000
Convention & Entertainment Ctres	0	4,415,703	4,415,703	-100,000	0	-100,000	4,315,703	3,877,309	4,315,703	380,000
Leisure	16,058,440	3,790,780	19,849,220	-5,627,670	-313,375	-5,941,045	13,908,176	96,269	13,908,176	8,129,498
Car Parking	5,775,932	4,133,729	9,909,661	-11,421,300	-340,800	-11,762,100	-1,852,439	5,735	-1,852,439	187,600
Property Management	1,352,334	271,729	1,624,063	-153,050	-695,800	-848,850	775,213	2,745	775,213	-367,468
Housing Management	1,220,013	405,910	1,625,922	0	-1,625,922	-1,625,922	0	0	0	84,000
General Housing	137,749	8,810	146,559	-110,571	0	-110,571	35,988	0	35,988	0
Property - Asset Management	5,665,250	5,714,202	11,379,452	-1,865,104	-15,834,941	-17,700,045	-6,320,592	176,832	-6,320,592	29,537,486
	49,477,191	27,698,624	77,175,814	-21,125,422	-19,974,261	-41,099,683	36,076,131	4,186,879	36,076,131	42,154,771

TABLE II MASTER SUMMARY

GROSS ESTIMATED EXPENDITURE AND REVENUE 2001/2002

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	EXPENDITURE:			REVENUE:						
	DIRECT	OVERHEAD/	TOTAL	EXTERNAL	INTERNAL	TOTAL	NET	DEBT	COST	INFRASTRUCTURAL
	COSTS	RENT/DEPN/ Landfill A/Care Prov.	COSTS	REVENUE	O/HEADS/RENTS & CHARGES	REVENUE	COST	SERVICING	OF SERVICE	RESTRICTED & FIXED ASSETS
A. FUNDED FROM RATES:										
City Water & Waste	38,221,912	14,878,585	53,100,497	-19,245,204	-4,088,905	-23,334,109	29,766,387	63,463	29,766,387	19,559,135
Parks & Wetlands	26,236,441	3,603,505	29,839,946	-2,157,125	-1,455,326	-3,612,451	26,227,495	59,830	26,227,495	15,600,704
City Streets	24,650,124	26,327,700	50,977,824	-13,476,538	-28,500	-13,505,038	37,472,786	493,099	37,472,786	36,838,643
	89,108,477	44,809,790	133,918,267	-34,878,868	-5,572,732	-40,451,599	93,466,668	616,392	93,466,668	71,998,482
TOTAL NET COST - RATING ACCOUNTS	227,594,114	96,142,949	323,737,063	-243,105,593	-71,123,557	-314,229,150	9,507,913	7,640,555	9,507,913	66,438,516
Depreciation Add back		51,290,151								
B. SEPARATELY FUNDED ACCOUNTS:										
Dog Control	1,206,578	120,373	1,326,951	-1,420,800	-2,000	-1,422,800	-95,849	0	-95,849	0
EPH Housing	3,927,312	629,686	4,556,998	-6,240,800	0	-6,240,800	-1,683,802	0	-1,683,802	1,640,100
Public Rental Housing	1,754,804	252,130	2,006,934	-2,946,952	0	-2,946,952	-940,018	0	-940,018	0
Trust Housing	32,990	8,620	41,610	-84,000	0	-84,000	-42,390	0	-42,390	0
Owner /Occupier Housing	37,802	0	37,802	-31,200	0	-31,200	6,602	0	6,602	0
Tenancy Services/Welfare/Policy Advice	72,000	1,579,922	1,651,922	-14,178	-1,038,972	-1,053,150	598,772	0	598,772	0
TOTAL NET COST - SEPARATELY FUNDED ACCOUNTS	7,031,486	2,590,732	9,622,217	-10,737,930	-1,040,972	-11,778,902	-2,156,685	0	-2,156,685	1,640,100
GRAND TOTAL	234,625,600	98,733,681	333,359,281	-253,843,523	-72,164,529	-326,008,052	7,351,229	7,640,555	7,351,229	68,078,616

TABLE III CORPORATE EXPENSES AND REVENUES

	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
OUTPUT: COMMUNITY FACILITIES AND SERVICES		
Museum Trust Board Levy	2,359,036	2,639,350
Museum Trust Board ex-Gratia Payment	515,887	515,887
Museum Trust Board Building & Development Project Grant		1,250,000
Riccarton Bush Trust Operating Grant and Levy	135,000	158,175
Riccarton Bush Trust Projects Grant	100,000	50,000
Lyttelton Marina - Public Facilities & Breakwater		150,000
Mayors Welfare Fund Administration	129,442	148,958
Contributions to Major Events to Christchurch	0	0
Subvention Payment (Travis Finance Ltd)	750,000	750,000
Interest Expense (re: Jade Stadium Funding)	746,736	2,817,500
OUTPUT: CORPORATE DEVELOPMENT		
Professional Fees	328,000	335,000
Professional Fees / Depreciation	35,000	40,000
Trading Activities Professional Advice	50,000	50,000
Organisational Development	265,000	270,000
Efficiency Reviews (*)		250,000
Change Management Process (*)		100,000
Inflation Contingency	300,000	300,000
Project Contingencies	214,000	220,000
ACC Contingency	50,000	40,000
Energy Efficiency Projects	300,000	300,000
NZ Local Government Association	75,000	73,867
Unspecified Civic and Community Projects Operating Provision		0
OUTPUT: EMERGENCY SERVICES		
Civil Defence (includes CRC Levy)	746,706	794,675
Rural Fire Fighting	430,135	366,407
OUTPUT: GRANTS TO COMMUNITY		
As per Schedule of Grants (Table IV)	3,088,050	3,480,959
TOTAL CORPORATE EXPENSES	<u>10,617,992</u>	<u>15,100,777</u>
OUTPUT: CORPORATE REVENUES		
Petroleum Tax	1,980,000	2,020,000
Dividends and Interest from CCHL	30,300,000	30,600,000
Dividends from CCHL (Special)		128,000,000
Selwyn Plantation Board Ltd	234,000	0
City Care Ltd	1,100,000	0
Local Government Insurance Corporation	22,000	25,000
Interest on Investments	5,490,152	6,507,763
Interest on Investments - Capital Endowment Fund		3,437,500
Interest on Investments - Internal Financing (Housing)	631,261	641,706
Travis Finance Ltd	750,000	720,000
Jade Stadium Ltd	756,965	2,857,750
Internal Rates on CCC Housing (CCC Portion)	814,500	678,846
ACC Corporate Recovery		430,000
TOTAL CORPORATE REVENUES	<u>42,078,878</u>	<u>175,918,565</u>
NET BENEFIT TO RATEPAYERS	<u>(31,460,886)</u>	<u>(160,817,788)</u>
	(To Table II)	
CORPORATE CAPITAL EXPENDITURE		
Investment - Travis Finance Ltd	0	0
CORPORATE CAPITAL REVENUE		
Sale of Selwyn Plantation Board Ltd to Christchurch City Holdings Ltd		(35,000,000)
Sale of City Care Ltd to Christchurch City Holdings Ltd		(12,000,000)
(*) Funded from Corporate Restructuring Reserve		

TABLE IV GRANTS TO COMMUNITY ORGANISATIONS

	2000/2001 BUDGET \$	2001/2002 BUDGET \$		2000/2001 BUDGET \$	2001/2002 BUDGET \$
OUTPUT : COMMUNITY SERVICES			OUTPUT : RECREATION & SPORT		
Provision to Subsidise Mayors Welfare Fund	245,000	245,000	Hillary Commision Community Sport Fund	396,000	375,000
Community Development Fund	355,000	421,000	Canterbury Surf Life Saving Association	92,500	100,900
Floyd's Creative Workshop	10,000	10,000	(8) Ruapuna Development	40,000	40,000
Safer Community Council	40,000	40,000	(9) Canterbury Lawn Tennis Association	75,000	75,000
Odyssey House	14,000	14,000	Parafed Canterbury	20,000	20,000
Council of Social Services	20,000	20,000	Victory Park Board	36,000	52,000
Citizens Advice Bureau Christchurch City	30,000	30,000	Table Tennis Canterbury		40,000
(1) Kingdom Resources Trust	30,000	30,000	Summer Lifeboat Institution	6,520	6,650
Christchurch City Mission	40,000	40,000	(10) Crighton Cobbers		10,000
(2) Christchurch East School	14,000	12,000		-----	-----
Canterbury Volunteer Centre	15,000	15,000		666,020	719,550
Adult Reading Assistance Scheme	15,000	15,000			
Cardiothoracic Intensive Care Unit	20,000	20,000	OUTPUT :ENVIRONMENT & PARKS		
Addington School Board of Trustees	35,000		Christchurch Beautifying Association	23,000	23,000
Newell House	15,000	15,000	Orton Bradley Park	30,000	30,000
Cholmondeley Children's Home	20,000	20,000	Summit Road Society	18,000	18,000
Community Safety - Discretionary Funding	0		Port Hills Parks Trust Board	20,000	15,000
Te Runanga O Nga Maata Waka	45,000	45,000		-----	-----
Wai Ora Trust	25,000	30,000		91,000	86,000
The Rannerdale Trust		100,000			
(3) Rewi Alley Chinese School		14,300	OUTPUT : CORPORATE SERVICES		
Cotswold Pre School		20,000	Management Reviews	15,000	15,000
Beneficiaries Advosory Service	10,000	17,000	Centre for Advanced Engineering	10,000	10,000
Tennants Protection Association	10,000	10,000	Unallocated		
Solo Women as Parents	7,500	10,000	Allocated Costs Leisure Unit	87,030	113,609
Refugee and Migrant Centre	7,500	7,500		-----	-----
Assembly of People with Disabilities	5,000	5,000		112,030	138,609
Aranui Primary School (Hall Project)		30,000		-----	-----
	-----	-----	TOTAL COST GRANTS	3,667,050	4,055,959
	1,028,000	1,235,800			
OUTPUT : ECONOMIC DEVELOPMENT AND EMPLOYMENT			REVENUE		
Events Seeding Grants	160,000	210,000	Hillary Commission Subsidy	396,000	375,000
Orana Park	159,000	162,000	Arts Council	195,000	200,000
Science Alive	238,000	242,000		-----	-----
Christchurch Christmas Parade Trust	26,500	26,500		591,000	575,000
NZ Conservation Trust	0	10,000		-----	-----
Conference and Similar Events bridging	100,000	150,000	NET COST GRANTS (To Table III)	3,076,050	3,480,959
(4) Birdlands Sanctuary Trust		30,000		=====	=====
	-----	-----			
	683,500	830,500	Notes:		
OUTPUT : ARTS & HERITAGE			The following future commitments have been made:		
Community Arts Council (Admin Support)	6,500	6,500	(1) Kingdom Resources Trust, 2001/02 \$30,000, year two of a further three year commitment		
Creative Communities	195,000	200,000	(2) ChCh East School, 2001/02 \$12,000, year four of a five year commitment to repay loan and		
(5) National Marae	50,000	73,000	(3) Rewi Alley Chinese School, 2001/02 \$14,300, year one of a five year commitment to repay 1		
Ferrymead Trust	120,000	155,000	and interest.		
Christchurch Symphony Orchestra	270,000	270,000	(4) Bairdlands Sanctuary Trust, 2001/02 \$30,000 is year one of a three year commitment.		
Canterbury Opera	50,000	62,000	(5) National Marae, 2001/02 \$73,000, \$60,000 is year one of a three year commitment to support		
Music Centre of Christchurch	45,000	45,000	the managers position.		
Court Theatre	55,000	55,000	(6) Theatre Royal a two year commitment of \$40,000 to complete restructuring and strengthenin		
Christchurch City Choir	35,000	35,000	(7) Christchurch Drama Centre, a two year commitment of \$14,000.		
Orchestra Users Group	50,000	50,000	(8) Ruapuna Development, 2001/02 \$40,000 is year three of a four year commitment.		
High St Project	0	15,000	(9) Canterbury Lawn Tennis Assn. 2001/02,\$75,000 Year 4 of a five year commitment		
Tramway Historical Society Inc	10,000	10,000	(10) Crighton Cobbers, 2001/02 \$10,000 is year one of a three year commitment.		
Arts Centre	10,000	10,000			
(6) Theatre Royal	175,000	40,000			
Christchurch Civic Music Council	5,000	5,000			
Christchurch Operatic	10,000				
(7) Christchurch Drama Centre		14,000			
	-----	-----			
	1,086,500	1,045,500			

TABLE V CORPORATE FINANCING COSTS

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
INTEREST ON LOANS		
Interest on Loans from Rates -Existing Debt	4,820,934	3,029,613
Interest on Loans Proposed Borrowings 2000/2001	0	0
Interest on Renewal Loans to Raise 2000/2001		
Interest on Loans Proposed Borrowings 2001/2002	156,062	46,015
Interest on Renewal Loans to Raise 2001/2002	233,600	1,747,428
Interest on Defeased Loans	40,785	35,793
Sinking Fund Withdrawal for Defeased Loans	(40,785)	(35,793)
Interest on Jade Stadium Borrowings		2,817,500
TOTAL LOAN SERVICING	----- 5,210,596	----- 7,640,555
LOAN PRINCIPAL MOVEMENTS		
Loans Repaid - Works Dev Loans	19,675,171	50,197,914
Loans Repaid - Defeased Loans	37,400	249,500
Renewal Loans Raised	(6,400,000)	(42,681,250)
Sinking Fund Instalments made	2,605,500	2,128,500
Sinking Fund Withdrawals - Renewals	(1,320,221)	(839,104)
Sinking Fund Withdrawals - Defeased Loans	(37,400)	(249,500)
TOTAL LOAN SERVICING	----- 19,771,046	----- 16,446,615
Add Back		
- Depreciation (Rating Activities Only)	(47,714,889)	(51,290,151)
- Debt Servicing (Rating Activities Only)	(5,210,596)	(7,640,555)
- Provision for Landfill After Care Liability	(770,700)	(745,500)
	----- (53,696,185)	----- (59,676,206)
	----- (33,925,139)	----- (43,229,591)
NET BENEFIT - CORPORATE FINANCING (to Table I)	=====	=====

TABLE VI FINANCING TRANSFERS

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
TRANSFERS FROM RESERVE AND OTHER FUNDS		
Cash In Lieu - CCC Parks	(4,901,700)	(3,590,700)
Historic Places Fund	(300,000)	(300,000)
Northwest Stadium Fund (Aurora Centre)		
Sports Stadium Fund (Aurora Centre)		
Nonconforming Uses Fund	(150,000)	(150,000)
Emergency Capital Fund	(500,000)	0
Parking - General		(30,161)
Plant Renewal Fund	0	(1,330,736)
Restructuring Reserve		(410,000)
Water Supply Upgrading Reserve	(350,000)	(350,000)
Waste Minimisation & Sustainability Fund		0
Library Book Purchase Fund	0	0
MCK Richards Bequest Fund	(990,000)	0
Stirrat Bequest (Trust A/c - Art Gallery)	(14,000)	(14,000)
Kathleen Stuart Hutton (Trust A/c - Art Gallery)	0	0
Molly Morpeth Canady Trust		(6,900)
Housing Development Fund		
Christchurch Art Gallery Fund	0	(6,200,000)
	-----	-----
TOTAL TRANSFERS FROM RESERVES (To Table I)	(7,205,700)	(12,382,497)
	=====	=====
TRANSFERS TO FUNDS		
Emergency Capital Fund	0	3,235,100
Capital Endowment Fund		76,125,000
Historic Places Fund	300,000	300,000
Non Conforming Uses Fund	150,000	150,000
Water Upgrading Reserve	500,000	500,000
Waste Minimisation & Sustainability Fund		0
Kilmore St Carpark Depreciation Reserve Fund	3,000	3,000
Dog Control Account	0	0
Plant Renewal Fund		1,060,714
Plant Renewal Fund (Sale of Plant)		270,022
Burwood Landfill Stage 2C Aftercare Fund	770,700	745,500
Accident Insurance Reserve Fund	400,000	400,000
	-----	-----
TOTAL TRANSFERS TO FUNDS (To Table I)	2,123,700	82,789,336
	=====	=====
NET FINANCING TRANSFERS	(5,082,000)	70,406,839
	=====	=====

TABLE VII PUBLIC DEBT SUMMARY 2001/2002

	RATE FINANCED	DEFEASED LOANS	SEPARATELY FUNDED	TOTAL
	\$	\$	\$	\$
Balance Outstanding 1 July 2001:				
Existing Stock Loans	83,197,914	467,642	1,898,224	85,563,780 <small>Note 2</small>
C/Fwd Capital Expenditure 1999/2000 - Balance to raise	0			0
2000/2001 Borrowings - Balance to raise	0	0	0	0
Less Repayable during 2001/2002:				
Stock Loans	50,197,914	249,500	710,000	51,157,414
Housing Loans Principal			140,071	140,071
	-----	-----	-----	-----
	33,000,000	218,142	1,048,153	34,266,295
Plus Borrowings 2001/2002:				
New Loans for New Works	23,878,000			23,878,000
Renewal Loans	42,681,250		710,000	43,391,250
	-----	-----	-----	-----
Estimated Gross Loans 30 June 2002	99,559,250	218,142	1,758,153	101,535,545
Less Debt Repayment Reserve				
Opening Balance	45,853,001			45,853,001
Renewal Loans Funded from Debt Repayment Reserve	5,160,896		0	5,160,896 <small>Note 2</small>
Plus Net Movements 2001/2002	43,713,658			43,713,658
	-----	-----	-----	-----
	84,405,763			84,405,763
Less Sinking Funds				
Estimated Sinking Fund 1 July 2001:	5,751,198	1,669,351	40,203	7,460,752
Contributions 2001/2002	2,128,500	0	36,409	2,164,909
Interest on Sinking Funds	376,999	87,938	2,959	467,896
Less Drawings 2001/2002	-839,104	-285,293	0	-1,124,397
	-----	-----	-----	-----
Estimated Sinking Funds 30 June 2002	7,417,593	1,471,996	79,571	8,969,160
NET PUBLIC DEBT ESTIMATED 30 JUNE 2002	7,735,894	-1,253,854	1,678,582	8,160,622
NET PUBLIC DEBT ESTIMATED 1 JULY 2001	83,197,914	467,642	1,898,224	85,563,780
	-----	-----	-----	-----
NET INCREASE (DECREASE) 2001/2002	-75,462,020	-1,721,496	-219,642	-77,403,158
	=====	=====	=====	=====
LOAN REPAYMENTS 2001/2002				
Repayable during 2001/2002	50,197,914	249,500	850,071	51,297,485
	=====	=====	=====	=====
FINANCED BY:				
Renewal Loans to Raise	42,681,250		710,000	43,391,250
Corporate Financing	16,664			16,664
Debt Repayment Reserve	5,160,896		0	5,160,896
Table Loans Principal from Housing Funds			140,071	140,071
Sinking Funds Withdrawn	839,104	249,500	0	1,088,604
Jade Stadium Ltd	1,500,000			
	-----	-----	-----	-----
	50,197,914	249,500	850,071	49,797,485
	=====	=====	=====	=====

TABLE VII PUBLIC DEBT SUMMARY 2001/2002

		RATE FINANCED	DEFEASED LOANS	SEPARATELY FUNDED	TOTAL
		\$		\$	\$
<u>Maturity Profile</u>					
Stock Loans - Analysis of Principal	2001/2002	50,197,914	249,500	710,000	51,157,414
By Maturity Dates	2002/2003	10,000,000	82,322	0	10,082,322
	2003/2004	3,000,000	39,000	0	3,039,000
	2004/2005	0	75,000	0	75,000
	Later	20,000,000	21,820	0	20,021,820
<hr/>					
Total Stock Loans Estimated 1 July 2001		83,197,914	467,642	710,000	84,375,556
C/Fwd Capital Expenditure 1999/2000 - Balance to raise					0
Projected Borrowings 2000/2001 - Balance to raise	3 - 9 years	0	0		0
Projected Borrowings 2001/2002 - New Works	3 - 9 years	23,878,000	0	0	23,878,000
Projected Borrowings 2001/2002 - Renewal Loans	3 - 9 years	42,681,250	0	710,000	43,391,250
Less Maturities 2001/2002		-50,197,914	-249,500	-710,000	-51,157,414
<hr/>					
Total Stock Loans Estimated 30 June 2002		99,559,250	218,142	710,000	100,487,392
<hr/>					
Table Loans Outstanding 1 July 2001				1,188,224	1,188,224 Note 1
<hr/>					
<u>Estimated Loan Servicing Costs 2001/2002</u>					
From Rates, Revenue, & Special Funds.					
Interest:					
Existing Loan Commitments at 1/7/2001	Stock Loans	3,029,613	35,793	49,700	3,115,106
	Table Loans			58,035	58,035
Interest on 2000/2001 borrowings:					
Borrowed WDL	(\$m @ Stock Loans				0
Borrowed Renewal Loan	(\$m @ 7.00%) Stock Loans			0	0
C/Fwd Capex 1999/2000 - Balance	(\$m @ 7.00%) Stock Loans	0			0
Proposed Borrowings	(\$m @ 7.00%) Stock Loans	0			0
Credit for Jade interest ex Corpo\$0.000m					
Interest on Proposed Borrowings 2001/2002		46,015			46,015
Interest on Renewal Loans 2001/2 (\$42.681m @ 7.00%)		1,747,428			1,747,428
Portion Half year	\$1.250m				
Credit for Jade interest ex Corpo\$17.093m					
<hr/>					
Total Interest		4,823,055	35,793	107,735	4,966,583
<hr/>					
Principal	Stock Loans	16,664			16,664
	Table Loans	0		140,071	140,071 Note 1
	Jade Stadium Principal Receipt	1,500,000			1,500,000
<hr/>					
		1,516,664	0	140,071	1,656,735
<hr/>					
Sinking Fund Instalments		2,128,500		36,409	2,164,909
<hr/>					
TOTAL LOAN SERVICING COSTS 2001/2002 (To Table V)		8,468,219	35,793	284,215	8,788,227
<hr/>					

Note 1. Housing Table Loans may be replaced with stock loans on interest review.

Note 2. Housing Loans internally financed to 30/6/2001 are estimated at \$10,113,000, and are forecasted to increase by an additional \$0 in 2001/2002

TABLE VIII SCHEDULE OF SPECIAL FUND ACCOUNT MOVEMENTS 2001/2002

The Interest Rate for Special Funds is calculated at 1 % Below the Projected Borrowing Rate

FUND ACCOUNT	PROJECTED OPENING BALANCE 1/7/2001	REVENUE			TOTAL REVENUE	EXPENDITURE		PROJECTED BALANCE 30/6/2002
		CONTRIBUTIONS	APPROPRIATIONS	int rate 6.0% INTEREST		PURCHASES	APPROPRIATION	
SPECIAL FUNDS - GENERAL								
Capital Endowment Fund	Note 2		76,125,000		76,125,000			76,125,000
Emergency Capital Fund	Merged	1,665,000	3,235,100	99,900	3,335,000			5,000,000
Hornby Underground Wiring Fund	PCC	0		0	0			0
Hornby Mall Upgrade Fund	Note 1	0		0	0			0
Community Loans Fund	Var	1,728,365		103,702	103,702			1,832,067
Waimairi Community Award Fund	WDC	58,395		3,504	3,504			61,899
Restructuring (ex PC Sales) Fund		626,184			0	410,000		216,184
Bertlesman Prize		30,609		1,837	1,837			32,446
Canterbury Womens Heritage Project		1,666		100	100			1,766
Aurora Centre Fund		0		0	0			0
Christchurch Art Gallery		6,117,211		82,789	82,789	6,200,000		0
Dog Control Account		196,738			0	-44,216		240,954
Accident Insurance Reserve Fund	Note 3	558,847	400,000	33,531	433,531			992,378
TOTAL - GENERAL SPECIAL FUNDS		10,983,016	0	79,760,100	325,362	0	6,565,784	84,502,694
POLICY DIRECTORATE - PLANNING								
Historic Places Trust Fund	CCC	278,052	300,000	16,683	316,683	300,000		294,735
Non Conforming Uses Fund	CCC	612,375	150,000	36,743	186,743	150,000		649,118
TOTAL - PLANNING		890,427	0	450,000	53,426	0	450,000	943,853
RECREATION & PROMOTION								
Project 2000 (Linwood)		0		0	0			0
Year 2000 Project (Shirley S C)		0		0	0			0
Year 2000 Project (Papanui S C)		0		0	0			0
Year 2000 Project (Linwood S C)		0		0	0			0
Year 2000 Project (Fendalton S C)		0		0	0			0
Year 2000 Project (Sockburn S C)		0		0	0			0
Styx Com Cult & Sport Dev Fund	WDC	0		0	0			0
TOTAL - RECREATION & PROMOTION		0	0	0	0	0	0	0
Note 1 : Balance transferred to Capital Development Reserve								
Note 2 : Interest Earnings after inflation proofing this fund have been allocated for Economic Development, Civic and Community projects.)								
Note 3 : Building up Accident Insurance Reserve Fund by \$400,000 pa to \$1.6M over the 4 years 2000/2001 to 2004/05								

TABLE VIII SCHEDULE OF SPECIAL FUND ACCOUNT MOVEMENTS 2001/2002

The Interest Rate for Special Funds is calculated at 1 % Below the Projected Borrowing Rate

FUND ACCOUNT	PROJECTED OPENING BALANCE 1/7/2001	REVENUE			TOTAL REVENUE	EXPENDITURE		PROJECTED BALANCE 30/6/2002
		CONTRIBUTIONS	APPROPRIATIONS	int rate 6.0% INTEREST		PURCHASES	APPROPRIATION	
PARKING								
General	30,161			0	0	30,161		0
New Brighton	0			0	0			0
Central	0			0	0			0
Kilmore St Carpark Depn Reserve	12,010	3,000		721	3,721			15,731
Parking Comp Repl. Fund	0			0	0			0
Church Corner Carpark Fund	0			0	0			0
Wairakei Greens Carpark Fund	0			0	0			0
TOTAL - PARKING	42,171	0	3,000	721	3,721	0	30,161	15,731
LIBRARIES								
Library Book Purchase Fund	189,599			11,376	11,376	0		200,975
Parklands Library Dev Reserve	0			0	0			0
TOTAL - LIBRARY	189,599	0	0	11,376	11,376	0	0	200,975
CORPORATE SERVICES								
Plant Renewal Fund	0	1,330,736		0	1,330,736	1,330,736		0
TOTAL - CORPORATE SERVICES	0	0	1,330,736	0	1,330,736	0	1,330,736	0
TOWN HALL								
Town Hall Education Fund	32,244			1,935	1,935			34,179
Town Hall Refurbishment Fund	0			0	0			0
TOTAL - TOWN HALL	32,244	0	0	1,935	1,935	0	0	34,179
Note 1 : Balance transferred to Capital Development Reserve								

TABLE VIII SCHEDULE OF SPECIAL FUND ACCOUNT MOVEMENTS 2001/2002

The Interest Rate for Special Funds is calculated at 1 % Below the Projected Borrowing Rate

FUND ACCOUNT	PROJECTED OPENING BALANCE 1/7/2001	REVENUE			TOTAL REVENUE	EXPENDITURE		PROJECTED BALANCE 30/6/2002
		CONTRIBUTIONS	APPROPRIATIONS	int rate 6.0% INTEREST		PURCHASES	APPROPRIATION	
CIVIC FACILITIES								
Sports Stadium Fund	PCC	547,342			32,841			580,183
Jellie Park Waterslide Fund	Note 1	0			0			0
Jellie Park Heat Pump Fund	Note 1	0			0			0
Jellie Park Indoor Pool Fund	Note 1	0			0			0
Sports Stadium Fund	WDC	48,075			2,884			50,959
Northwest Stadium Fund	WDC	13,016			781			13,797
TOTAL - CIVIC FACILITIES		608,433	0	0	36,506		0	644,939
PROPERTY								
Reg Adams Development Fund	CCC	518,946	51,010	31,137	82,147			601,093
Housing Development Fund		4,592,354	2,894,682	275,541	3,170,224	2,238,872		5,523,706
Bexley Res.Land Purchase Fund	Note 1	0		0	0			0
Property Purchase Fund	Note 1	-0		-0	-0			-0
Purchase of Land Reserve	WDC	0		0	0			0
Land and Building Fund	Note 1	0		0	0			0
Endowment Land Reserve	CCC	448,023		26,881	26,881			474,904
TOTAL - PROPERTY		5,559,323	0	2,945,692	333,559		2,238,872	6,599,702
ROADING								
Road & Property Purchase Res.	WDC	90,098			5,406			95,504
TOTAL - ROADING		90,098	0	0	5,406		0	95,504

TABLE VIII SCHEDULE OF SPECIAL FUND ACCOUNT MOVEMENTS 2001/2002

The Interest Rate for Special Funds is calculated at 1 % Below the Projected Borrowing Rate

FUND ACCOUNT	PROJECTED OPENING BALANCE 1/7/2001	REVENUE			TOTAL REVENUE	EXPENDITURE		PROJECTED BALANCE 30/6/2002
		CONTRIBUTIONS	APPROPRIATIONS	int rate 6.0% INTEREST		PURCHASES	APPROPRIATION	
WATER SUPPLY								
Water Supply Upgrading Reserve	1,350,867		500,000	81,052	581,052		350,000	1,581,919
TOTAL - WATER SUPPLY	1,350,867	0	500,000	81,052	581,052	0	350,000	1,581,919
PARKS AND CASH IN LIEU OF RESERVES								
Suburbs CCC	2,915,805	3,000,000		174,948	3,174,948		3,412,700	2,678,054
Central CCC	710,018	200,000		42,601	242,601		178,000	774,619
TOTAL - PARKS AND CASH IN LIEU	3,625,823	3,200,000	0	217,549	3,417,549	0	3,590,700	3,452,673
DRAINAGE & WASTE								
History of CDB CDB	38,666			2,320	2,320			40,986
Travis Swamp Drainage Note 1	0			0	0			0
Burwood Landfill Stage 2C Aftercare Fund	1,547,610	745,500		92,857	838,357			2,385,967
Waste Minimisation & Sustainability Fund	0	0		0	0		0	0
TOTAL - DRAINAGE & WASTE	1,586,276	0	745,500	95,177	840,677	0	0	2,426,952
TOTAL SPECIAL FUNDS	24,958,277	3,200,000	85,735,028	1,162,068	90,097,097	0	14,556,254	100,499,120

Note 1 : Balance transferred to Capital Development Reserve

TABLE IX LANDFILL LIABILITY COSTS

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
PROVISION FOR LANDFILL AFTERCARE LIABILITY (note only)		
BURWOOD LANDFILL STAGE 2C (Refer Table II and Table V)	770,700 =====	745,500 =====
AFTER CARE FEE (Funds collected are transferred to a Special Fund: Burwood Stage 2C After c Refer Table VI)	(770,700) =====	(745,500) =====

TABLE X FINANCIAL PLANNING MODEL FOR 2001/2002 AND FUTURE YEARS

	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11
CITY COUNCIL OPERATING ACCOUNT										
Ordinary Operating Expenditure	200,657,045	203,406,501	203,862,845	216,282,980	217,298,016	218,577,192	220,714,983	221,109,305	222,300,333	223,931,396
Depreciation	52,151,651	57,518,921	58,820,066	59,772,724	60,685,027	61,544,211	62,469,860	63,340,744	64,202,155	65,113,182
Provision to Fund Landfill Aftercare	745,500	751,080	739,869	0	0	0	0	0	0	0
Provision for Inflation	0	2,096,433	4,232,049	6,426,238	8,955,257	11,560,229	14,246,342	17,024,706	19,873,868	22,808,006
Interest Expense	7,676,348	7,044,118	6,655,826	7,242,372	8,790,034	10,275,618	11,446,776	11,977,429	12,475,746	13,206,318
Total Operating Expenditure	261,230,545	270,817,052	274,310,654	289,724,315	295,728,333	301,957,251	308,877,961	313,452,184	318,852,101	325,058,902
Ordinary revenues	-86,751,622	-89,771,670	-91,665,099	-90,380,325	-90,211,240	-89,925,272	-90,021,241	-89,536,392	-89,207,752	-89,223,700
Interest and Dividends from CCHL	-158,600,000	-33,000,000	-33,000,000	-31,500,000	-32,000,000	-32,000,000	-33,000,000	-34,000,000	-35,000,000	-35,680,444
Interest Received	-14,459,064	-14,521,684	-12,290,477	-11,501,545	-11,544,108	-11,861,121	-12,167,073	-12,519,895	-12,847,954	-13,177,950
Rates	-137,577,663	-144,974,304	-154,110,652	-166,572,606	-174,281,226	-182,446,460	-190,312,498	-195,852,193	-202,002,907	-209,400,216
Deficit/Surplus(-)	-136,157,804	-11,450,605	-16,755,573	-10,230,161	-12,308,240	-14,275,603	-16,622,850	-18,456,295	-20,206,512	-22,423,408
Percentage Rate Increase	2.28%	3.87%	4.86%	6.70%	3.39%	3.50%	3.18%	1.84%	2.10%	2.65%
CITY COUNCIL CAPITAL ACCOUNT										
Gross Capital Expenditure	117,069,916	110,265,498	91,872,625	91,052,812	81,758,452	83,858,863	77,351,987	74,990,995	77,755,309	83,244,961
Provision for Debt Repayment	2,128,500	1,947,130	1,743,577	1,708,240	2,457,376	3,112,125	3,831,441	4,155,413	4,391,755	4,717,341
Provision for Inflation	0	2,195,584	3,710,846	5,571,936	6,737,877	8,726,016	9,756,391	11,150,086	13,347,428	16,240,473
Loan to Jade Stadium	22,407,000	0	0	0	0	0	0	0	0	0
Total Capital Costs	141,605,416	114,408,212	97,327,048	98,332,989	90,953,705	95,697,004	90,939,818	90,296,494	95,494,492	104,202,775
Funded by:										
Depreciation + Surplus(deficit)on operations	-180,471,013	-60,805,451	-67,300,386	-61,564,321	-64,317,636	-66,833,768	-69,791,823	-72,118,997	-74,380,587	-77,123,436
Provision to Fund Landfill Aftercare	-745,500	-751,080	-739,869	0	0	0	0	0	0	0
Capital Repayment/Sale of Assets in Total	-47,000,000	-1,500,000	-1,500,000	-1,500,000	-1,500,000	-1,500,000	-7,000,000	-7,000,000	-7,000,000	-8,000,000
Surplus Capital to Reserve for investment	43,713,658	-44,503,261	-22,788,543	-6,513,959	0	0	0	0	0	0
Reserves etc	68,766,739	-4,947,220	-3,756,150	-3,763,511	-3,291,111	-3,366,017	-3,328,937	-3,299,438	-3,261,026	-3,230,169
External Funding for Capital Projects	-1,991,300	-486,300	-20,000	-20,000	-20,000	-20,000	-20,000	0	0	0
Council Borrowing required/Surplus(-)	23,878,000	1,414,900	1,222,100	24,971,198	21,824,958	23,977,218	10,799,058	7,878,059	10,852,879	15,849,171

TABLE X FINANCIAL PLANNING MODEL FOR 2001/2002 AND FUTURE YEARS

	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11
CITY COUNCIL BALANCE SHEET ITEMS										
Gross Debt	101,535,545	94,609,366	93,296,642	117,967,174	139,677,361	163,566,818	174,307,055	182,146,664	192,939,768	208,729,164
less Sinking Funds & Debt Repayment Reser	-93,374,923	-43,088,053	-19,919,750	-16,219,920	-19,627,451	-23,918,047	-29,185,444	-35,092,911	-41,591,223	-48,673,768
Term Debt	8,160,622	51,521,313	73,376,892	101,747,254	120,049,910	139,648,772	145,121,611	147,053,753	151,348,545	160,055,397
less Reserve Funds	-101,099,759	-101,968,305	-103,859,103	-106,941,150	-110,378,586	-113,040,520	-115,800,370	-117,505,208	-119,247,872	-121,021,022
Nett Debt	-92,939,137	-50,446,993	-30,482,211	-5,193,896	9,671,324	26,608,252	29,321,241	29,548,546	32,100,673	39,034,375
Total Assets	3,826,813,410	3,881,755,572	3,918,518,977	3,955,371,001	3,983,182,303	4,014,222,971	4,033,861,488	4,051,661,825	4,073,562,408	4,102,934,660
Realisable Assets	1,991,984,621	2,056,621,265	2,109,680,022	2,161,682,137	2,212,470,458	2,262,528,986	2,306,907,720	2,350,606,661	2,393,625,809	2,435,965,163
CHRISTCHURCH CITY HOLDINGS LTD										
INCOME STATEMENT										
Dividends Received	53,656,401	36,324,401	34,723,358	35,341,212	35,883,938	36,646,838	37,426,851	38,224,381	39,039,845	39,873,668
Interest and Other Income	8,228,562	7,398,552	8,213,385	9,830,125	11,201,525	12,769,853	14,383,605	15,696,563	17,044,314	18,722,589
Total revenue	61,884,963	43,722,952	42,936,744	45,171,337	47,085,463	49,416,691	51,810,456	53,920,944	56,084,159	58,596,256
Interest on Debt	-10,169,141	-11,490,299	-11,482,239	-13,185,927	-14,742,056	-16,136,800	-17,448,480	-18,794,520	-20,097,720	-21,706,560
Underwriting and Other costs	-2,844,985	-934,233	-951,798	-728,121	-746,101	-766,753	-786,870	-806,134	-826,457	-848,844
Net profit	48,870,837	31,298,420	30,502,707	31,257,290	31,597,306	32,513,138	33,575,106	34,320,289	35,159,981	36,040,853
less dividends to CCC	-158,600,000	-33,000,000	-33,000,000	-31,500,000	-32,000,000	-32,000,000	-33,000,000	-34,000,000	-35,000,000	-35,680,444
Retained Earnings/Debt repayment	-109,729,163	-1,701,580	-2,497,293	-242,710	-402,694	513,138	575,106	320,289	159,981	360,409
BALANCE SHEET										
Shareholders Funds	801,461,716	799,760,136	797,262,843	797,020,133	796,617,439	797,130,577	797,705,683	798,025,972	798,185,953	798,546,362
Current Liabilities	1,342,000	1,342,000	1,342,000	1,342,000	1,342,000	1,342,000	1,342,000	1,342,000	1,342,000	1,342,000
Term Liabilities	166,565,000	166,310,000	165,905,000	193,511,000	208,776,000	232,050,000	252,630,000	269,440,000	288,830,000	314,130,000
Total SHF & Liabilities	969,368,716	967,412,136	964,509,843	991,873,133	1,006,735,439	1,030,522,577	1,051,677,683	1,068,807,972	1,088,357,953	1,114,018,362
Current Assets	96,120,516	94,163,936	91,261,643	118,624,933	138,487,239	162,274,377	183,429,483	200,559,772	220,109,753	245,770,162
Investment in Trading Enterprises	873,248,200	873,248,200	873,248,200	873,248,200	868,248,200	868,248,200	868,248,200	868,248,200	868,248,200	868,248,200
Total Assets	969,368,716	967,412,136	964,509,843	991,873,133	1,006,735,439	1,030,522,577	1,051,677,683	1,068,807,972	1,088,357,953	1,114,018,362
Consolidated Debt of CCC & CCHL	115,837,622	158,317,313	180,223,892	208,645,254	226,998,910	241,648,772	247,121,611	249,053,753	253,348,545	262,055,397

TABLE X FINANCIAL PLANNING MODEL FOR 2001/2002 AND FUTURE YEARS

	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11
KEY FINANCIAL RATIOS RELATING TO CCC & CCHL										
Term Debt/Total Assets	3.03%	4.08%	4.60%	5.27%	5.70%	6.02%	6.13%	6.15%	6.22%	6.39%
TermDebt/Realisable Assets	5.82%	7.70%	8.54%	9.65%	10.26%	10.68%	10.71%	10.60%	10.58%	10.76%
Net Interest cost/Operating Revenue	-1.36%	-0.68%	-0.02%	0.47%	0.84%	1.08%	1.18%	1.18%	1.18%	1.22%
Nett Debt/Funds Flow from Operations	0.07	0.84	1.05	1.48	1.63	1.70	1.67	1.62	1.60	1.62

Note: Term debt is net of sinking funds provided specifically for repayment
 Nett Debt is after deduction of all accumulated cash reserves
 Funds Flow from Operations is the operating cash surplus (excludes depreciation)

KEY ASSETS/ LIABILITIES OF CCC & CCHL

Gross Debt	209,212,545	201,405,366	200,143,642	224,865,174	246,626,361	265,566,818	276,307,055	284,146,664	294,939,768	310,729,164
Less Sinking Funds & Debt Repayment Rese	-91,902,927	-41,512,280	-18,655,901	-14,578,699	-17,910,797	-22,097,570	-27,254,865	-33,045,570	-39,420,059	-46,502,604
Term Debt	117,309,618	159,893,086	181,487,741	210,286,475	228,715,564	243,469,249	249,052,190	251,101,094	255,519,709	264,226,561
Less Reserve Funds	-101,099,759	-101,968,305	-103,859,103	-106,941,150	-110,378,586	-113,040,520	-115,800,370	-117,505,208	-119,247,872	-121,021,022
Net Debt	16,209,859	57,924,780	77,628,638	103,345,325	118,336,978	130,428,729	133,251,820	133,595,887	136,271,837	143,205,539
TOTAL ASSETS	3,826,813,410	3,881,755,572	3,918,518,977	3,955,371,001	3,983,182,303	4,014,222,971	4,033,861,488	4,051,661,825	4,073,562,408	4,102,934,660
REALISABLE ASSETS	1,991,984,621	2,056,621,265	2,109,680,022	2,161,682,137	2,212,470,458	2,262,528,986	2,306,907,720	2,350,606,661	2,393,625,809	2,435,965,163

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02**(NOTE: These requests will be considered at the August 2001 Council meeting)**

UNIT/BUDGET TABLES	EXPENDITURE			REVENUE			NET
	CAPITAL	OPERATING	TOTAL	OPERATING	FUNDS	TOTAL	
ART GALLERY	2,177	-	2,177	-	-	-	2,177
CAR PARKING	703,215	91,327	794,542	-	-	-	794,542
CITY STREETS	7,418,892	797,337	8,216,229	(1,628,092)	-	(1,628,092)	6,588,137
COMMUNITY RELATIONS	19,000	747,970	766,970	-	-	-	766,970
CORPORATE EXPENSES	2,000,000	409,570	2,409,570	-	(12,780)	(12,780)	2,396,790
CORPORATE OFFICE	474,966	549,022	1,023,988	-	-	-	1,023,988
CORPORATE SERVICES	129,144	213,368	342,512	-	(75,434)	(75,434)	267,078
ECONOMIC DEVELOPMENT & EMPLOYMENT	-	128,581	128,581	-	-	-	128,581
ENVIRONMENTAL PLANNING & POLICY	1,491,588	342,771	1,834,359	-	(526,663)	(526,663)	1,307,696
ENVIRONMENTAL SERVICES	-	246,395	246,395	-	-	-	246,395
FINANCIAL SERVICES	14,254	382,787	397,041	-	-	-	397,041
GRANTS	-	150,985	150,985	-	-	-	150,985
PROPERTY - MANAGEMENT	-	-	-	-	-	-	-
PROPERTY - ASSET MANAGEMENT	1,668,298	325,000	1,993,298	-	-	-	1,993,298
PROPERTY - HOUSING	2,211,654	-	2,211,654	-	(2,211,654)	(2,211,654)	-
LEISURE & COMMUNITY SERVICES	438,363	249,085	687,448	-	-	-	687,448
LEGAL SERVICES	-	15,814	15,814	-	-	-	15,814
LIBRARY AND INFORMATION SERVICES	675,895	266,826	942,721	-	-	-	942,721
MIS	-	-	-	-	-	-	-
PARKS & WETLANDS	2,992,364	85,000	3,077,364	-	(715,943)	(715,943)	2,361,421
PUBLIC ACCOUNTABILITY	-	45,506	45,506	-	-	-	45,506
CITY WATER & WASTE	7,396,775	394,998	7,791,773	-	-	-	7,791,773
UNIT/BUDGET TABLE CARRYFORWARDS	27,636,585	5,442,342	33,078,927	(1,628,092)	(3,542,474)	(5,170,566)	27,908,361

MAJOR PROJECTS	EXPENDITURE			REVENUE			NET
	CAPITAL	OPERATING	TOTAL	OPERATING	FUNDS	TOTAL	
Various Projects	3,563,082	70,000	3,633,082	-	-	-	3,633,082
MAJOR PROJECT CARRYFORWARDS	3,563,082	70,000	3,633,082	-	-	-	3,633,082

TOTAL CARRYFORWARDS	31,199,667	5,512,342	36,712,009	(1,628,092)	(3,542,474)	(5,170,566)	31,541,443
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TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
ART GALLERY						
	Passport to Millenium	Additional Funding raised in 00/01 - Will be utilised to cover 01/02 payment to Artist	46,621	2,177	44,444	2,177
CAR PARKING						
8.5.19	Parking Meters	Orders have been placed for meters. The meters are not however due to arrive in NZ until late July or early August.	62,195	37,785	24,410	37,785
8.5.19	Suburban Meters	Orders have been placed for meters. The meters are not however due to arrive in NZ until late July or early August.	408,000	408,000		408,000
8.5.19	Parking Control Equipment	Relates to the Lichfield Street car park. It has not been expended to date pending the outcome of the Ballantynes/Yee proposal, which may well have an impact upon the equipment configuration/requirements of the car park.	153,000	153,000		153,000
8.5.19	Equipment - Arthur Barnett	Anticipated that orders for final fit-out of the Crossing car park's security system will account for the bulk of the funds remaining in this account. Prudent to carry forward the funding to cover late costs	227,500	30,461	197,039	30,461
	Palmtop Ticket Issuing Equipment	Nearing completion but will not have done so prior to the end of the present financial year.	93,022	48,969	44,053	48,969
	Civic Car Pool - Checkers Barrier	Sum allocated as part of six monthly review. Will not be fully implemented until the new financial year.	25,000	25,000		25,000
	Parking Unit Oiperational Surplus (Capped at \$120,000)	Parking Unit Oiperational Surplus (Capped at \$120,000) to be utilised as funding for operational component of Carpark Deck across Moule Estate (Nam-Yee Project), as approved by Council, 12/7/01.	120,000	91,327		91,327
CITY STREETS						
9.5.75	Berwick St	Contractor claims to be resolved	123,400	17,750	105,650	17,750
9.5.75	Browns Rd	Service relocation delayed construction start	434,200	54,844	379,356	54,844
9.5.75	Burke St	Continued maintenance issues	117,000		117,274	
9.5.75	Clarence St	Late start by Contractor	295,000	52,923	242,077	52,923
9.5.75	Dawson St	Continued maintenance issues	85,000	63,911	21,089	63,911
9.5.75	Ferry Rd	Continued maintenance issues	336,959	58,119	278,840	58,119
9.5.75	Flockton St	Continued maintenance issues	380,000	9,884	370,116	9,884
9.5.76	Harewood Rd	Continued maintenance issues	200,000	3,756	196,244	3,756
9.5.76	Hawdon St	Continued maintenance issues	214,200		224,351	
9.5.76	Hills Rd	Conversion delayed construction start	576,000	390,232	185,768	390,232
9.5.76	Hillview St	Contractor commitments has delayed start	215,800	74,433	141,367	74,433
9.5.76	Keppel St	Continued maintenance issues	250,000	28,236	221,764	28,236
9.5.76	Lyttelton St	Conversion delayed construction start	522,736		584,443	

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Actual			
			Budget Provision	C/Fwd Request	Spent to 30/6/2001	C/Fwd Actioned
9.5.76	Matipo St	Contractor claim to be resolved	20,000	9,498	10,502	9,498
9.5.76	North Avon Rd	Continued maintenance issues	153,000	4,367	148,633	4,367
9.5.76	Nursery Rd	Contractor commitments has delayed start	229,400	67,935	161,465	67,935
9.5.76	Opawa Rd	Continued maintenance issues	75,000	4,694	70,306	4,694
9.5.76	Peveral St	Design changes delayed construction	280,000		360,731	
9.5.76	Picton Ave	Continued maintenance issues	90,000	17,941	72,059	17,941
9.5.76	Prossers Rd	Report to Board delayed construction start	308,854	97,120	211,734	97,120
9.5.77	Shirley Rd	Conversion delayed construction start	325,800	174,291	151,509	174,291
9.5.77	Tennyson St	Conversion delayed construction start	687,942	100,268	587,674	100,268
9.5.77	Thames St	Continued maintenance issues	165,000	7,116	157,884	7,116
9.5.77	Wades Ave	Report to Board delayed construction start	134,589	41,621	92,968	41,621
9.5.77	Waverley Rd	Continued maintenance issues	105,000	5,672	99,328	5,672
9.5.77	Woodham Rd	Continued maintenance issues	225,400	10,186	215,214	10,186
9.5.77	Woodville St	Continued maintenance issues	340,000	10,298	329,702	10,298
9.5.95	Addington School	Resource consent issues	38,800	38,800		38,800
9.5.95	Aldwins/Ensor/Ferry	Property purchase to be completed	32,490	26,710	5,780	26,710
9.5.95	Avonside Dr barriers	Resource consent issues	295,875	205,820	90,055	205,820
9.5.95	Road safety at schools	Consultation issues	105,559		113,329	
9.5.95	Safe routes to school	Consultation issues	26,000	11,111	14,889	11,111
9.5.90	Barbadoes St	Contractor resources has delayed progress	14,240	3,328	10,912	3,328
9.5.90	Cambridge Tce	Contractor resources has delayed progress			2,476	
9.5.90	Churchill St	Contractor resources has delayed progress	12,630	11,074	1,556	11,074
9.5.90	Merivale Lane	Contractor resources has delayed progress	8,890		11,150	
9.5.90	Peterborough St	Contractor resources has delayed progress	9,155	6,487	2,668	
9.5.90	St Asaph St	Contractor resources has delayed progress	27,670	27,670		27,670
9.5.90	Winchester St	Contractor resources has delayed progress	12,980	2,937	10,043	
9.5.90	Barbadoes St	Contractor resources has delayed progress	75,300	73,784	1,516	73,784
9.5.90	Cambridge Tce	Contractor resources has delayed progress	10,440	10,440		10,440
9.5.90	Churchill St	Contractor resources has delayed progress				
9.5.90	Fendalton Rd	Property purchase and resource consent issues	143,487	143,487		143,487
9.5.90	Fitzgerald Ave	Contractor resources has delayed progress	145,800	145,578	222	145,578
9.5.90	Merivale Lane	Contractor resources has delayed progress	55,250		126,750	
9.5.90	Peterborough St	Contractor resources has delayed progress	35,040	35,040		35,040
9.5.90	Winchester St	Contractor resources has delayed progress	166,900	54,400	112,500	54,400
9.5.90	Worcester St	Contractor resources has delayed progress	65,250		126,862	
9.5.88	Barrington St	Design, pole replacement and Orion issues	52,020	18,327	33,693	18,327

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02**(NOTE: These requests will be considered at the August 2001 Council meeting)**

Page Ref	Name of Project /Asset	Reason for Carry Forward	Actual			
			Budget Provision	C/Fwd Request	Spent to 30/6/2001	C/Fwd Actioned
9.5.88	Hackthorne Rd	Construction difficulties has slowed progress	76,500	4,253	72,247	4,253
9.5.88	Minor works	Contractor commitments has delayed progress	52,020		54,186	
9.5.90	Roberta Dr	Design, pole replacement and Orion issues	26,218		37,877	
9.5.88	Somerfield St	Design, pole replacement and Orion issues	36,720	11,957	24,763	11,957
9.5.90	Street light poles	Contractor commitments has delayed progress	141,494		141,587	
9.5.101	Fendalton Rd	Continuing property purchase to complete	873,669	350,000	123,761	350,000
	Fendalton Rd	Transfund revenue related to the above		-125,000		-125,000
9.5.101	Riccarton / Straven	Continuing property purchase to complete	103,239	99,059	4,180	99,059
	Riccarton / Straven	Transfund revenue related to the above		-47,548		-47,548
9.5.101	Southwark St	Continuing property purchase to complete	70,433	35,471	34,962	35,471
9.5.101	Taylor's Mistake	Continuing property purchase to complete	17,116	16,792	324	16,792
9.5.83	Lifelines	Continuing consultation and construction	142,468	14,203	128,265	14,203
9.5.83	Retaining wall renewals	Continuing consultation and construction	50,000	10,000	90,345	
9.5.94	Halswell Rd	Scheme and consultation issues	5,100	5,100		5,100
9.5.94	Halswell Junction Rd	Scheme and consultation issues	56,000	46,985	9,015	46,985
9.5.94	New retaining structure	Ongoing construction at various sites	150,000	22,711	127,289	22,711
9.5.94	Petworth/Roshwaite	Scheme and consultation issues	6,120	68	6,052	68
9.5.94	Petworth/Woodside	Scheme and consultation issues	6,120	327	5,793	327
9.5.94	Subdivisions	Ongoing construction at various sites	684,873	15,274	669,599	15,274
9.5.94	Taylor's Mistake	To complete construction	385,318		404,003	
9.5.92	Cathedral Sq playground	Scheme and consultation issues	98,478	98,478		98,478
9.5.92	Cathedral Sq. stg I-III	Continuing consultation and construction	352,080	19,079	333,001	19,079
9.5.92	Cathedral Sq. stg IV	Continuing consultation and construction	22,911	22,051	860	22,051
9.5.92	Cathedral Sq. stg V	Continuing consultation and construction	200,000	149,090	50,910	149,090
9.5.92	CBD stg VII	Continuing consultation and construction	30,000	28,500	1,500	28,500
9.5.92	Oxford Tce	To complete construction	589,511	3,171	586,340	3,171
9.5.92	Ped & cycle facilities	Scheme and consultation issues	60,995	43,585	17,410	43,585
9.5.92	Service lane walkways	Scheme and consultation issues	60,000	46,303	13,697	46,303
9.5.92	Worcester St	Council scheme issues delayed project prog.	527,400	504,199	23,201	504,199
9.5.85	Bealey/Carlton/Harper	Scheme issues	82,858	82,560	298	82,560
9.5.85	Blenheim Rd Overbridge	Blenheim Rd deviation issues	199,000	196,681	2,319	196,681
9.5.85	Fendalton Rd	Resource consent	286,325	120,536	165,789	120,536
	Fendalton Rd	Transfund Revenue related to the above		-57,857		-57,857
9.5.85	Ferry / Humphries	Property purchase and scheme issues	259,322	250,237	9,085	250,237
	Ferry / Humphries	Transfund Revenue related to the above		-120,114		-120,114
9.5.85	Langdons / Sawyers link	Dependent on development of Northlands Mall.	2,072,625	2,072,625		2,072,625

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Actual			
			Budget Provision	C/Fwd Request	Spent to 30/6/2001	C/Fwd Actioned
9.5.85	Langdons / Sawyers traffic	Dependent on development of Northlands Mall.	202,795	202,795		202,795
	Langdons / Sawyers traffic	Dependent on development of Northlands Mall.	-1,175,000	-1,175,000		-1,175,000
	Langdons / Sawyers traffic	Dependent on development of Northlands Mall.	-1,100,420	-1,100,420		-1,100,420
9.5.85	Linwood / Dyers	Project to be funded and managed by Transit NZ. This budget is to fund Councils share. Timing in the hands of Transit.	175,000	165,295	9,705	165,295
	Linwood / Dyers	Transfund Revenue related to the above		-79,342		-79,342
9.5.85	Marshland/Shirley	Conversion delayed construction	57,075	48,398	8,677	48,398
	Marshland/Shirley	Transfund Revenue related to the above		-23,231		-23,231
9.5.85	Woolston / Burwood	Construction delays	1,150,867	138,676	1,012,191	138,676
9.5.85	Woolston / Burwood stg 2	Construction delays	1,678,800	362,565	1,316,235	362,565
9.5.86	Armagh Street	Construction delays	40,000	9,360	30,640	9,360
9.5.86	Burnside High bubble	Scheme and consultation issues	35,000	34,125	875	34,125
9.5.86	Minor works	Strowan/Rossall to complete construction	153,280	36,560	116,720	36,560
9.5.86	Papanui cycleway	Project scope change	45,000	36,684	8,316	36,684
9.5.86	Railway stage V	Contractor commitments delayed start	259,200	136,325	122,875	136,325
9.5.86	Shirley cycleway	Continued maintenance issues	190,779		271,319	
9.5.96	Banks / McBratneys	Project scope change to incorporate other work	45,900	43,457	2,443	43,457
9.5.96	Barrington St	Consultation issues	8,000	949	7,051	949
9.5.96	Buckleys Ped island	Continued maintenance issues	47,000	10,096	36,904	10,096
9.5.96	Bickerton St	Scheme and consultation issues	35,000	25,594	9,406	25,594
9.5.96	Comm. Traffic mgmt (R/W)	Ongoing investigations, reports and consultation	20,000	11,017	8,983	11,017
9.5.96	Greers Rd island	Scheme and consultation issues	5,700	4,409	1,291	4,409
9.5.96	Greers Rd 2 islands	Scheme and consultation issues	10,000	5,945	4,055	5,945
9.5.96	Heberden / Evans	Scheme and consultation issues	47,267	42,675	4,592	42,675
9.5.96	Kearneys Rd	Continued maintenance issues	20,400		24,765	
	Main Rd	Continued maintenance issues	23,000	21,079	1,921	21,079
9.5.96	Nth Papanui LATMs	Scheme to be identified, consultation issues	13,540	13,540		13,540
9.5.96	Ottawa Rd	Scheme and consultation issues	30,600	21,330	9,270	21,330
9.5.96	Piko Crs	Project late identified by Board	20,000	18,665	1,335	18,665
9.5.96	Public seating (S/P)	Locations to be identified	1,100	930	170	930
9.5.96	Ripple strips	Others sites to be identified	10,000	8,655	1,345	8,655
9.5.96	Rimu/Riccarton Service lane	Scheme issues	2,000	2,000		2,000
9.5.97	Rossall St island	Project late identified by Board	6,000	5,006	994	5,006
9.5.97	Slater St	Scheme and consultation issues	30,600	14,350	16,250	14,350
9.5.97	Tudor Ave	Scheme and consultation issues	3,000	489	2,511	489
9.5.97	Withells Rd island	Project late identified by Board	6,000	4,959	1,041	4,959

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
9.5.111	Bus Interchange	Funding to complete project	18,856,180	901,803	17,954,377	901,803
9.5.0	Signals Maintenance - Pole Upgrading	Behind schedule due to other work	100,000	24,530	75,470	24,530
9.5.0	Traffic Signal Upgrade	Behind schedule due to other work	232,303	91,444	140,859	91,444
9.5.12	RAMM Inventory Data	Contract for asset pickup was let late in year and funding is over two years.	255,000	251,608	3,392	251,608
9.5.7	Safety Management System	Funding is for developing documented processes in City Streets Teams. This has been put on hold pending the review of City Streets because team structures may change.	20,000	6,770	13,230	6,770
9.5.5	N Brighton Area Redevelopment	The work on the New Brighton Revitalisation project will continue into the 2001/02 financial year. The balance of the budget allocated for this project needs to be carried forward to cover the continued services of the project manager	48,905	15,203	33,702	15,203
9.5.111	Bus Shelter Installation	Consultation delays	125,000	88,910	36,090	88,910
9.5.111	Real Time Information system	Funded over two years. Carry over due to timing of work not completely matching the end of year date.	279,288	139,051	140,237	139,051
9.5.111	Traffic Counters	It is proposed utilise new technology to replace the old 'tube' counters. This new technology was not available by 30 June.	20,400	20,369	31	20,369
9.5.112	Property Sales	Slow property market	-639,704	-55,423	-584,281	-55,423
	Telstra Saturn Project	Funding provided monthly for Administrative work with managing the cabling contract. NB: C/f amount to be less \$14617, being the net expenditure charged against City Streets in 99/00 result.	336,000	36,497	299,503	36,497
PROPERTY - MANAGEMENT						
PROPERTY - ASSET MANAGEMENT						
	Civic Offices - Structural Work RR	Funded to be included in full Civic Offices review project. To be managed by Major Projects. New project to be set up to cover new scope of works.	102,362	Balance (\$90,972)	6,764	95,598
8.9.36	Rose Chapel Colombo St	Contracts let , work to occur over June final accounts / Architects fees may come in latter. Total project will cost \$70,000. \$ 6,165 can be released, remainder to be carried forward.	76,165	Balance less \$6,165	55,434	14,566
8.9.36	Provincial Chambers	Awaiting Resource Consent / Conservation Dept approval for Armagh Tower Strengthening before letting contract. Awaiting approval of final design for Timber chamber fitout (heaters, light fittings, Carpet) before letting contract. Plus \$400,000 already in 6 month c/f request.	54,862	Balance (\$38,545)	20,985	33,877

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02**(NOTE: These requests will be considered at the August 2001 Council meeting)**

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
8.9.27	Provincial Chambers	Operational budget share of Structural Strengthening works (Stone work maintenance)	247,879	100,000	80,588	100,000
	Civic Offices - Structural Work & Redecoration	These works have been delayed until the Civic Office future was determined and now awaiting on University of Canterbury's structural report. This operational budget will be handled under Major Project's Civic Offices redevelopment project and covers the operational works associated with the \$10 m capital costs.	1,194,954	225,000	1,004,531	225,000
8.9.36	Curators House Botanic Gardens	Awaiting final account	138,265	26,209	112,056	26,209
8.9.33	Civic Offices - Screens	Funded to be included in full Civic Offices review project. To be managed by Major projects. New project to be set up to cover new scope of works.	50,000	Balance (\$48,781)	1,219	48,781
8.9.33	FA Commercial Contingencies R&R	Proposed transfer to project for purchase of St Asaph St parking spaces adjoining Tuam street carpark - refer Angus Smith	60,000	60,000		60,000
8.9.34	Parklands Comm Centre Improvements AI	Contract Let - Total cost approx 837,500. Additional funding from underwriting project	722,582	Balance (\$154,998)	650,559	72,023
8.9.34	Parklands Community Centre Underwriting	Tender acceptance report to projects and property approved expenditure of \$115,500 of the under written fund. Release \$84,500. Advised Community Advocate budget is to be offered up.	200,000	115,500		115,500
8.9.34	Community Facilities (Unspecified) AI	A number of projects currently at feasibility stage that currently does not have funding allocations. Once detailed and Committee approvals funding may be offered up to cover projects.	137,840	137,840		137,840
8.9.34	Avebury House AI	Awaiting Consent before letting Fire Sprinkler Contract, and electrical upgrade to occur concurrently. Interior fitout on hold until final tenant use is confirmed.	245,467	Balance (\$241,454)	4,013	241,454
8.9.34	Tram Shed Extension FA AI General	Completion of exterior tiling / wall finishing.	14,500	Balance (\$7,186)	7,314	7,186
8.9.34	Spreydon Library Upgrade AI Libraries	Project amalgamated with St Martins Library as new South City Library and additional budget in 01/02 for project. Plus c/f request of \$2m already occurred at 6 month review.	370,705	Balance (\$344,408)	24,002	346,703
8.9.34	Papanui Library & Service Centre	Purchase of table & whiteboard	4,991	1,000	1,111	1,000
	Civic Offices Improvements	Funded to be included in full Civic Offices review project. To be managed by Major projects. New project to be set up over new scope of works.	202,800	Balance (\$202,800)		202,800
8.9.34	Linwood SC Air Conditioning	Final use of Service Centre to be determined before expenditure of money. Carry forward request of \$140,000 already occurred at 6 month review.				
8.9.33	210 Tuam St - H/V	Awaiting Resource Consent approval before letting contract	60,000	Balance (\$59,661)	339	59,661
8.9.35	Cathedral Junction - Property Purchase	Carry forward to nominated year 2002/2003 as deposit not required. Refer Angus Smith	200,000	Balance (\$200,000)		200,000

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
	South City Library	Project amalgamated of Spreydon and St Martins Library as new South City Library and additional budget in 01/02 for project. Plus c/f request of \$2m & \$761,650 already occurred at 6 month review.				
	Canterbury Public Library Upgrade (refer also operational budget)	Contracts let , work to occur over June / July	69,000	Balance (\$69,000)	69,000	
	Gilberthorpes Multicultural Centre	Carpeting as part of interior refurbishment	5,100	5,100		5,100
PROPERTY - HOUSING						
8.7.5	New Residents Lounge - Jura	Contracts let , work to occur over June final accounts / Architects fees may come in latter. Total project will cost \$110,000. \$ 30,000 can be released, remainder to be carried forward.	140,000	Balance less \$30,000	27,761	82,239
8.7.5	Hornby Stage 1 Housing Project	Contract completed, awaiting final account	3,017,087	Balance (\$577,269)	2,428,017	589,070
8.7.17	New Units - Strategic Inner City Initiative	Joint Research with Housing NZ occurred to date. Possible options to be explored	1,400,000	1,400,000		1,400,000
8.7.5	Housing Improvements/Remodelling - Prj 1	Contracts let with commitments of \$136,223 open as at 30/5/2001. End of year expenditure to be 430,000. \$240,000 can be released.	670,000	Balance less \$240,000	369,139	60,861
	Garaging/Off Street Parking - Project 1	Contracts let for \$115,000 plus review of Martindales and Halswell before proceeding	186,000	Balance (\$103,666)	115,091	70,909
8.7.3	Landscaping / Site Imprvmnts - Prj 1	Currently calling for prices for second group of shed installations.	24,400	Balance (\$17,960)	15,825	8,575
		Housing Development Fund		-2,241,995		-2,211,654
COMMUNITY RELATIONS						
Metropolitan Funding (Community Services Committee)						
6.1.8	Strengthening Community Action Plan	Committed projects still to be completed.	30,000	25,104	9,560	20,440
6.1.8	Community House	Request to assist with the relocation costs happening in Sept 2001.	132,000	44,511	87,489	44,511
6.1.8	Community Wellbeing Fund	Part of an ongoing funding programme	30,000	5,970	29,830	170
Social Initiatives Package						
6.1.8	Anger Management	Committed ongoing project as part of the Social Initiatives programme	49,232	39,232	22,000	27,232
6.1.8	Te Kaupapa Whakaora	Committed ongoing project as part of the Social Initiatives programme	50,000	25,000	25,000	25,000
6.1.8	Support for Disability Initiatives	Committed ongoing project as part of the Social Initiatives programme	62,500	42,500	20,000	42,500

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
6.1.8	Early Intervention	Committed ongoing project as part of the Social Initiatives programme	112,500	75,000	37,500	75,000
6.1.8	Drug Education for Youth	Committed ongoing project as part of the Social Initiatives programme	170,311	103,710	101,000	69,311
6.1.8	Childrens Activities Discretionary Fund Community Board Funding	Part of an ongoing funding programme	30,000	30,006	25,851	4,149
6.1.9	Community Evaluation	Required as part of the Aranui renewal project only just started.	5,000	5,000		5,000
6.1.9	Pier Wardens	Uniforms for new volunteer Wardens	3,000	2,854	239	2,761
6.1.9	Thomson Park (Drinking Fountain)	Part of the Parks programme for 2001/2002	1,000	1,000		1,000
6.1.9	Cricket Club Nets	Site to be confirmed as part of the current consultation process.	2,400	2,400		2,400
6.1.9	Skateboard Facilities	Part of the Aranui project consultation	20,000	20,000		20,000
	Aranui Community Renewal Project	Project continuing into 01/02	22,000	8,910	13,090	8,910
6.1.9	Queenspark/Parklands Community Forum	Commenced in June will not come to charge until July/August.	1,000	1,000		1,000
6.1.9	Primetime House	Review of house programme being reviewed by Board	3,000	3,000		3,000
6.1.9	Community Funding - "top up"	The funding round has only just concluded. Payments will be made during June, although there will be a need to carry forward some of the unallocated Community Board fund.		12,000		
6.1.9	Computer Experience Clubs	The extended sick leave absence of a key staff member has prevented the implementation of this programme. The return to work within the next few weeks will enable the allocation of funds early in the next financial year.	8,000	8,000		8,000
6.1.9	Avic Hill Reserve	[Note: funding has also been allocated by the Parks & Waterways Unit in the 2001/02 year]. This project is still progressing through the design and consultative phase. It is expected that work will commence in the Spring months.	15,000	15,000		15,000
6.1.9	Merivale Concept Plan	Issues associated with the revamp of the northern entrance to the Merivale Mall carpark have still to be completed meaning that the landscaping enhancements intended for along the Aikmans Road frontage of the Mall carpark have had to be delayed.	20,000	3,377	16,623	3,377
6.1.9	Arbor Day Planting	Discussion is ongoing with schools and other organisations regarding community planting. It is expected that this fund will be expended in August.	2,000	1,988	13	1,987
6.1.9	Out of School Care Programmes	Negotiations are still underway with a number of organisations regarding the opportunity for allocating a subsidy to new programmes. These may not be concluded until July/August.	20,000	3,882	19,918	

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02**(NOTE: These requests will be considered at the August 2001 Council meeting)**

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
6.1.9	Community Workers	The extended sick leave absence of a key staff member has prevented the completion of a major "social mapping" exercise of the Fendalton/Waimairi community. The purpose of this exercise was to identify/confirm "needs" in the community, and the opportunity for community organisations to engage community workers where necessary.	40,000	13,000	17,500	13,000
6.1.9	Community Gardens	Negotiations are presently in hand with some sectors of the Fendalton/Waimairi community regarding a range of opportunities. It is not expected that this fund will be expended until the Spring months.	2,000	2,000		2,000
6.1.9	Linwood cemetery Enhancement	Project uncompleted but still ongoing. Area unique	10,000	10,000	1,402	8,598
6.1.9	Linwood Park Aerosol Mural	Project in planning stage but requires to be completed.	4,010	4,010		4,010
6.1.9	Christchurch East/Armagh Park	New Park Project still being developed - Not completed.	5,000	5,000		5,000
6.1.9	Sumner Promenade Wall Ramp	Consultation on actual location underway.	15,000	15,000		15,000
6.1.9	Papanui Youth House	Negotiating for a suitable building underway.	7,500	7,500	631	6,869
6.1.9	Nth East Rural Communities Research	Programme committed but to be commenced in new financial year.	5,000	5,000		5,000
6.1.9	Heritage Awards (S/P)	Process commenced but not completed.	5,000	5,000		5,000
6.1.9	Community Business Partnerships	Design for Mainstreet Programme currently being prepared.	15,000	15,000		15,000
6.1.9	Childrens Holiday Programmes (R/W)	Programmed for July holidays	9,000	9,000		9,000
6.1.10	Youth Council	Recruitment not undertaken due to the review of the Youth Council model.	19,000	14,109	5,847	13,153
6.1.14	Marketing/Community evaluation	Required as part of the Aranui renewal project only just started.	327,611	15,000	345,126	9,635
	Gilberthorpes Multicultural Centre	Additional Operating / purchasing funds provided by Community Trust Grant	7,125	6,519	606	6,519
6.1.16	Rental Subsidy - Cotswold Creche	The Creche expended a lot of effort during the year in purchasing their previously rented building. It is proposed that a subsidy on operations will be paid in the current and succeeding years.	6,000	6,000		6,000
6.1.8	Community Development Facilitators	Committed ongoing project as part of the Social Initiatives Package	180,473	180,473	15,000	165,473
6.1.24	What's the Big Idea	Because the period of time from initial development to maturity of Roses takes three years we therefore are not prepared to pay the growing fee until such time as the roses are at a mature stage of growth. It is a committed cost.	21,848	10,000	11,671	10,000
6.1.21	Significant Events	Second event to take place in August	65,000	30,000	2,401	30,000
6.1.20	Student Exchange	Student identified not able to commence studies until next financial year.	10,000	10,000		10,000
6.1.46	Office Furniture	Held over for new accommodation	1,000	1,000		1,000
6.1.46	Office Furniture	Held over for new accommodation	6,000	6,000		6,000

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
	Fendalton Hall Car Park Improvements	The Council has still to resolve on the future of the former Fendalton Library. The need/extent of this project can only be determined when this is known. It is likely that the Council will resolve on this matter within a few months.	12,000	12,000		12,000
6.1.9	Community Workers	Part of the Aranui Community Renewal Project	12,500	12,157	343	12,157
6.1.9	Papanui Community Facility Investigation	Second stage of investigation into facility to develop concept plans etc	20,808	12,808	8,000	12,808
6.1.9	Feasibility Study	For Bromley & Heathcote. Work yet to commence	4,500	500	4,000	500
	Publications & Monitoring	Publication of Streettalk delayed until after July Council meeting. Therefore, a 01/02 cost.	46,000	2,500	35,959	2,500
	CORPORATE EXPENSES					
	QEII Funpark Lease Buyouts	Agreement to buyout leases as per P&R committee recommendation and July Council	214,000	71,111	126,627	71,111
3.1.4	Organisational Development	Completion of HR Structure review (\$50k) and Review of Heritage Buildings Policy (\$10k)	203,000	60,000	142,796	60,000
	Professional Fees	Review of CHCH telecommunications services infrastructure	33,000	15,000	13,811	15,000
	Sustainable ChCh	There are Sustainable ChCh initiatives already committed or about to be committed to for which the funding is required	27,000	27,000		27,000
	Energy Efficiency Projects	Projects implementation delayed till 2001/02.	153,383	153,383		153,383
	Central City Board Capital	Investment in Central City yet to be actioned	2,000,000	2,000,000		2,000,000
	Business Continuance Project	On-going project costs into 01/02	160,154	70,296	89,858	70,296

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
CORPORATE OFFICE						
Operations Directorate						
4.1.46	Customer Info and Interaction system	Slowness of implementation of GEMS RFS	104,691	85,671 or whatever is available	19,987	84,704
4.1.24	Ground Floor Foyer upgrade	Project held up until Council made decision on future of Civic Offices.	88,904	88,904 or whatever is available		88,904
4.1.24	ETITO Training	Cover costs of training Call Centre staff doing Certificate in Call Centre Operations over 18 month period (funding provided by ETITO)	2,625	2,625		2,625
	Change Proposal Costs	Funding to cover the additional costs incurred as a result of the Change Proposal including staff reallocation to Glassons Building, additional infrastructure etc	550,000	195,227	354,773	195,227
Policy Directorate						
4.1.34	Community Development Research	Includes, Child Activity Mapping -GIS reorganising has mean the programming work for this has not been able to be completed; Relationship (Compact) with Voluntary Sector - Waiting for completion of national project (did not want to duplicate action) - national project now complete and Standing Cttee agreed to proceed; Public Health Strategy - Delayed due to health sector restructuring eg Formation of District Health Boards; Funding Kit - Lack of staff resources meant project could not be completed; Poverty Taskforce - Research findings later direction of project; Social Wellbeing Pathway Team - Delayed due to re assessment of project due its overlapping with other initiatives eg social sustainability	230,235	43,000	219,749	10,486
4.1.33	Policy Advice	Study into Christchurch's Telecommunications Infrastructure not possible in current year & Work for which payment is to be made is extended into the new financial year and not yet come to charge	361,140	36,000	514,280	35,000
4.1.32	Strategic Projects	Community-wide Measure to Manage [M2M] unable to complete in current year	25,000	15,000		15,000
Finance Directorate						
	FA NA FAMIS System	Payroll project starts Sept 2001	749,844	balance	406,852	342,992
	FA NA FAMIS System	Delay of go live for GEMS Modules till late this FY	see above			

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
Information Directorate						
4.1.12	FAMIS System	Payroll project starts Sept 2001	266,691	103,278	163,413	103,278
4.1.12	FAMIS System	Completion of SAP Upgrade	250,000		299,206	
4.1.12	FAMIS System	Commitment for RFS Stage2, Licensing and AR	364,940	82,371	282,569	82,371
4.1.12	FAMIS System	Completion of specific GEMs projects	75,000	16,131	58,869	16,131
4.1.48	Geodata Services Capital	Geo-Systems field equipment not up t acceptable standards, thus payment yet to be made to supplier of goods. Issue to be resolved in 01/02	59,000	47,270	10,340	47,270
CORPORATE SERVICES						
6.2.6	Clean Air & Energy Efficiency Programme	Late payments for installations booked in 2000/01.	957,675	184,008	773,667	184,008
6.2.6	Energy Efficiency Grants	Late payments for installations booked in 2000/01.	180,547	29,360	151,187	29,360
6.2.6	Warmer Homes Grants	Programme continues in 2001/02. Note that S&R agreed to fund Warmer Homes programme until June 2002 (April 01). Therefore, balance of surplus in Energy Efficiency Grants to be used for this purpose.	budget excess held on 211/101/3	see below		
	Energy Efficiency Showhome	Displays purchase delayed till 2001/02..	3,710	3,710		3,710
	Security Civic Offices	Completion expected by Jul/Aug 01	50,000	50,000		50,000
9.6.5	Heavy Plant	This category will be largely spent with the purchase of a crane for the enlarged Treatment Works. An order has been given and a deposit has been paid. Delivery is expected in August.	153,000	75,434	77,566	75,434
		Plant Renewal Fund		-328,376		-75,434

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
ECONOMIC DEVELOPMENT & EMPLOYMENT						
7.6b.3	Paid Events Investment Fund	Only partially used	150,000	90,000	60,000	90,000
7.6b.3	Tourism Marketing	CCM Ltd Depreciation on fitout - delayed transfer to new premises	76,000	38,581	37,419	38,581
ENVIRONMENTAL PLANNING & POLICY						
7.2.21	Environment Centre Grant and Operations	Planning and contracts for the Our City project in progress but will not be completed until September 2001. Money committed to the contracts for this.	132,962	87,000	54,653	78,309
7.2.17	Historic Buildings Retention Grants	Monies committed to grants as per Policy 8.1 Heritage Conservation Policy 1999. Funding has been committed to projects not yet completed. City Mission Chapel \$9,000; Stranges Building \$45,000; Girl Guide Headquarters \$18,000	393,818	81,057	312,761	81,057
7.2.17	Historic Building Retention Purchase	Amount committed by Council Resolution 22 March 2001 for the former Sydenham Methodist Church Trust Loan Historic Places Fund	578,180	376,663	201,517	376,663
7.2.23	Environment Centre Fitout	Capital works for fitout for Our City Project in progress but will not be completed until September 2001. Monies committed to the fitout for this to commence July 2001	350,000	350,000	10,164	339,836
7.2.17	Historic Building Emergency Retention Grant	Amount committed by Council Resolution for Warner's Hotel Conservation 27 July 2000	200,000	129,006	150,024	49,976
7.2.23	Urban Renewal Projects	Milton Street Yard landscaping - Final stage of property negotiations are still to be completed and debris removed from the site; Wilsons Road street trees - Jade Stadium entry plans have yet to be finalised and project was to be undertaken in tandem with it; Grove Road street trees - Project was completed last financial year but replacement of some of the trees in the street was overlooked until early this year and will need to be completed this planting season.	261,595	222,408	39,187	222,408
7.2.23	Wainoni/Shortland Streets Reserve	Negotiations are in the final stage to remove a non-conforming use and decontaminate the site. [\$150,000] Non Conforming Uses Fund	299,830	150,000		150,000
7.2.16	Research/Promotion	Joint survey on noise with CIAL and delays in obtaining CIAL approval in financial terms this year	40,000	25,000	7,148	25,000
7.2.23	Canterbury Highways 2000	State Highway 1 Landscape Enhancement - Staged over 2 years	601,279	402,681	198,598	402,681

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	Actual		
				C/Fwd Request	Spent to 30/6/2001	C/Fwd Actioned
7.2.7	Central City Board - Running Costs	Can you please carryforward the balance of WBS 381/111/27 and 381/111/28 which are respectively Central City Board running costs and Central City Board - Development Project Funding as we have committed projects in 2001 which will need carryforward funding including board/forum running costs, "one-stop" shop funding and project costs including outstanding costs for the Yee-Ballantynes development and the Turners and Growers investigation (including recent meetings with developers, urban designers from Auckland and Australia)	10,000	10,000		10,000
7.2.7	Central City Board - Development Project	as above	70,000	69,756	244	69,756
7.2.7	Corporate Palms General	ORIGINAL REQUEST DENIED - Use balance of this code to cover a shortfall in Parking Surplus for 00/01. Parking Unit Operational Surplus (Capped at \$120,000) to be utilised as funding for operational component of Carpark Deck across Moule Estate (Nam-Yee Project), as approved by Council, 12/7/01.	60,000	28,673	4,674	28,673
ENVIRONMENTAL SERVICES						
7.3.19	Legal Fees-City Plan	Timing of lodging/defence of references to the Environment Court slower than anticipated	476,906	Balance as at 30.6.01	230,511	246,395
7.3.19	see above	see above				
7.3.4	Technical Advice-Trees	Project to complete back-log of data capture	358,755	Balance as at 30.6.01	435,914	
FINANCIAL SERVICES						
5.1.5	Valuation Fees	Carry forward required for the final payment of the infrastructural asset valuations and to help fund the valuation of separate properties at revaluation time in September 2001. This new requirement which is the outcome of the recent High Court decision in Neil Construction & Others v North Shore City Council & Others means that the Council must now have all separate properties valued. This is in addition to what is specified in the current valuation contract with Quotable Value. (See also the Separate Valuation report that was considered by the Strategy and Resources Committee on 18 June 2001).	1,341,933	164,331	1,177,602	164,331
5.1.26	Fixed Assets	Carry forward required to upgrade the old AS 400 room for FSU office accommodation. The AS400 decommissioning was delayed and did not take place until after 1 July 2001. Some of this funding will also be used for office furniture and equipment.	15,000	14,254	746	14,254

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

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Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
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5.1.9	Financial Plan and Programme	Financial Plan and Programme. This amount was carried forward last year to fund a review of the Annual Plan format which was scheduled for 2000/01 but which will now not take place until 2001/02 The review delay was reported to the Strategy and Resources Committee in September 2000.(See item 19 of September 2000 Agenda)	128,054	35,000	181,294	35,000
5.1.23	Software Licences and MIS Charges	This provision relates to the AS 400 maintenance costs.Authorisation is sought to apply this carry forward to the funding of the valuation of separate properties identified above.As already noted this is in addition to the valuation contract with Quotable Value and is the outcome of the High Court decision in Neil Construction & Others v North Shore City Council and Others.(See also the Separate Valuation report that was considered by the Strategy and Resources Committee on 18 June 2001).	215,641	135,765	79,876	135,765
5.1.23	Contract Software Support	This is a provision which is designed to fund software improvements.There are a number of improvements which should be made to the GEMS software and these are about to be reviewed and prioritised.This carry forward will help fund some of these improvements which relate mainly to the Rates and Water Billing Systems.	22,500	22,500		22,500
5.1.5	Software Fees and Licences	The underexpenditure on this provision is also sought to help fund the software improvements identified above.There are a number of improvements which should be made to the GEMS software and these are about to be reviewed and prioritised.They relate to Rates and Water Billing.	30,000	25,191	4,809	25,191
GRANTS						
3.1.8	Events seeding	Committed Funds not yet uplifted	188,233	45,989	148,024	40,209
3.1.7	Community Development Scheme	Committed Funds not yet uplifted	482,352	65,000	420,296	62,056
	Y.E.S. Trust - Burnout Pad	Details still to be finalised by Clubs	50,000	48,720	1,280	48,720
LEISURE & COMMUNITY SERVICES						
8.4.6	Garden City Marketing	Event not proceeded with in 2000/2001 Year Part Funding Required for 2001/2002	51,150	51,150		51,150
8.4.6	Festival Of Romance	Only limited programme held this Year - Agreed to be used for Next year - approved by APWP June 01 to be used for Valentines Day Dance (\$20k), production of Exploration of Love (\$15k) and Festival Development (\$32k)	66,955	66,955		66,955

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02**(NOTE: These requests will be considered at the August 2001 Council meeting)**

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
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8.4.16	World Youth Touch Tournament	Event not proceeded with in 2000/2001 Event Committed for 2001/2002	20,000	20,000		20,000
8.4.16	Events Bidding	Travel and Bids Being Prepared and Committed - Costs fall into next year	50,000	28,454	36,812	13,188
8.4.16	Canterbury Cricket Grant	Provision Of \$100,000 not uplifted at this point this Year. Awaiting commitment from CCA.	100,000	88,992	11,008	88,992
8.4.62	Pioneer Tennis Courts	Work has recently commenced but part of overall project and not yet charged	50,000	50,000		50,000
8.4.58	Plant Pools Renewals	Works Programmed not completed within the year due to additional planning required	69,000	28,165	9,640	28,165
8.4.64	Drainage No 2 Grounds	Expenditure tied in with New Development	30,000	26,240	13,410	16,590
8.4.64	Village Green Toilets	Project awaiting commitment from Canterbury Cricket	180,000	176,559	3,441	176,559
8.4.64	QEII Plant Items	Expenditure tied in with New Development	113,000	72,677	40,323	72,677
8.4.59	QEII Stadium Seating	Waiting on the installation of the new running track	25,000	24,112	888	24,112
8.4.15	Community Arts Worker Projects	Late Contribution from Community Board (\$3000)	68,499	3,000	65,089	3,000
8.4.16	Growing Sport	Expenses relating to the bid to win for CHCH the rights to host Masters Basketball 2004 & Wheelchair Games 2003	70,000	5,800	59,407	5,800
8.4.61	Pioneer Energy Efficiency Project	Insulation of Pioneer Leisure Centre ex Energy Efficiency Grants	82,100	70,260	11,840	70,260
8.4.16	NZ Grand Prix	A proposal is being presented to the Annual Plan Working Party as a separate issue for funding for a motorsports festival at Ruapuna. To enable some funding to be awarded to this festival the Leisure Unit has identified two items of unspent funds that could be carried forward for this project as follows. One is directly related to motorsport, the other is unspent funds on another event. - Funding allocated specifically for Motorsport Festival - REQUEST DENIED	10,000	10,000		
8.4.16	City of Chch International Soccer Tournament	Unspent on this project - available for Motorsport Festival if supported. - REQUEST DENIED	40,000	20,000	20,000	
LEGAL SERVICES						
	Legislative Compliance	A corporate project, not LSU, managed by Audit NZ not yet complete.	45,814	15,814	2,306	15,814

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

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Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
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LIBRARY AND INFORMATION SERVICES						
	Marketing & Development - External Signage	Project is not completed, new signage guidelines are currently being developed.	20,000	15,452	4,548	15,452
	Central Library Building	Central Library building refurbishment not complete	27,550	7,500	25,032	2,518
	Central Library Non-Staff Costs	Central Library building refurbishment not complete	6,700	4,300	3,046	3,654
	Central Library Non-Staff Costs	Central Library building refurbishment not complete	6,000	2,000	9,145	
8.2.40	Central/Lending Furniture	Central Library building refurbishment not complete	62,603	62,603	9,802	52,801
	Central Library Building Costs	Central Library building refurbishment not yet complete	357,529	153,376	204,153	153,376
	Library Resources Non-Staff	Re-location of Library Resource Services delayed	60,000	60,000		60,000
	Library Resources Staff	Re-location of Library Resource Services delayed	10,000	9,595	456	9,544
8.2.40	Mgmt & Mgmt Support Furniture	Re-location of Library Resource Services delayed	15,000		9,071	
8.2.40	Bibliographic Services Furniture	Re-location of Library Resource Services delayed	15,000	15,000		15,000
8.2.44	Spreydon Library - Fixed Assets	South Library Project not yet started - carry forward on WBS element 452/103/5	182,729	182,029	700	182,029
8.2.42	Network Wide Serials	South Library project not yet started (should be 452/102/1). Money from 6 mthly review, specifically for South Library project.	850,000	400,000	381,021	400,000
8.2.43	Computer Systems	Purchase of Object Store Database for conversion to TAOS. Software release delayed.	102,500	18,500	6,493	18,500
	Library Training	Training associated with delayed upgrade in library software system	129,225	20,000	108,963	20,000
	Nestle Write Around NZ	Creative Writing Programme for Children run May 01 - Sept 01 funded by grant of \$3000 ex Nestle NZ (via Auck City Libraries)	3,000	2,282	718	2,282
	New Brighton Library	This purchase is part of a programme to improve access to print and computer resources from the print disabled and is only being requested as a carry forward because of problems in dealing with a one off vendor which has prevented payment happening in 2000/01. The order has been placed and the item is available to be delivered to us prior to 30 June 2001 but will now happen 10 July given that we cannot pay in this financial year. There is no financial provision for this machine in the 2001/02 financial year.	41,544	7,565	33,787	7,565
MIS						

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
PARKS & WETLANDS						
9.4.43	Hollis Reserve Path	Delayed due to consultation process	17,700	15,000	3,984	13,716
9.4.45	Bexley Wetlands Development	Still awaiting consent from ECAN	115,000	62,700	53,496	61,504
		Cash In Lieu Fund		-62,700		-61,504
9.4.45	Salisbury / Cambridge Reserve	Delayed due to consultation process	55,000	15,000	52,269	2,731
		Cash In Lieu Fund		-15,000		-2,731
9.4.46	Estuary Green Edge	Delayed due to consultation process	202,847	131,000	85,215	117,632
9.4.47	Estuary Green Edge	Delayed due to consultation process	100,000	98,500	2,258	97,742
		Cash In Lieu Fund		-98,500		-97,742
9.4.46	John Britten Reserve Planting	Delayed due to extreme drought conditions	26,984	26,000	1,547	25,437
		Cash In Lieu Fund		-26,000		-25,437
9.4.46	Travis Wetland	Work underway, completion due late July	122,600	70,000	53,897	68,703
		Cash In Lieu Fund		-70,000		-68,703
9.4.46	Travis Wetland Site Restoration	Work underway, completion due late July	29,931	Balance	12,007	17,924
9.4.46	Farnborough Reserve	Awaiting land exchange to be finalised	10,000	7,500	2,351	7,500
		Cash In Lieu Fund		-7,500		-7,500
9.4.46	Cambridge/Barbadoes	Delayed due to consultation process	12,311	7,500	4,645	7,500
		Cash In Lieu Fund		-7,500		-7,500
9.4.47	New Summit Rd Reserves	Delayed due to extreme drought conditions	45,000	37,000	23,691	21,309
		Cash In Lieu Fund		-37,000		-21,309
	Shortland Reserve	Awaiting land exchange details to be finalised	150,000	150,000		150,000
9.4.49	Duncan Park	Delayed due to extreme drought conditions	40,000	35,000		35,000
		Cash In Lieu Fund		-35,000		-35,000
9.4.49	New Street Tree Planting	Delayed due to extreme drought conditions	61,200	20,000	24,842	20,000
9.4.49	Latimer Square	Work delayed to tie in with Central City Strategy	113,905	110,000	2,196	110,000
9.4.49	Botanic Gardens (Betty Hilda Bennet)	Work ongoing utilising bequest money	59,925	50,000	12,281	47,644
		Betty Hilda Bennet Bequest		-50,000		-47,644
9.4.50	Denton Park (R/W)	Late transfer from R/W. Work due in July/August	7,000	7,000	8,096	
9.4.50	Picton Ave (R/W)	Late transfer from R/W. Work due in July/August	2,000	2,000		2,000
	Vicki Reserve Enhancement	Late transfer from R/W. Work due in July/August	90,450	37,500	40,023	37,500
		Cash In Lieu Fund		-37,500		-37,500
Suppl. Proj.	Charlesworth Reserve Native Trees Please	Still awaiting consent for other work that affects this project	10,000	10,000		10,000
9.4.51	Port Hills Reserves Revegetation	Delayed due to extreme drought conditions	25,000	15,000	18,600	6,400
9.4.51	Arbor Day Planting	Delayed due to extreme drought conditions	19,400	12,400	14,256	5,144

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02**(NOTE: These requests will be considered at the August 2001 Council meeting)**

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
	Arbor Day Planting ex Board Funds	Late transfer of funds from boards. Planting programmed for Conservation Week	included above			
9.4.52	Sumner Beach Access Ramp	Planning and Design work only just completed	6,000	5,400	1,816	4,184
9.4.53	Otukaikino Sth Branch	Design work still being finalised	10,000	10,000	1,871	8,129
9.4.53	Avon Loop Planting	Delayed due to the extremely dry conditions.	5,000	4,700	263	4,700
9.4.53	Waimea/Eastern Tce	Delayed due to consultation process	15,000	5,000	14,667	333
Suppl. Proj.	Moncks Bay Erosion Protection	Still awaiting consent	127,000	121,500	5,825	121,175
9.4.54	General Cemetery Improvements	Work in Linwood Cemetery delayed due to consultation process	100,000	10,000	29,842	10,000
9.4.59	Backflow Preventer Conversion	Investigation work only just completed, physical work still to implement	20,000	15,000	8,567	11,433
9.4.59	Hagley Park Sportsfield Irrigation	Contract let, with completion due late July	56,100	52,100	7,443	48,657
9.4.61	Port Hills Reserves Signs	Delayed due to development of Port Hills Signage design strategy	15,000	10,000	8,504	6,496
		Cash In Lieu Fund		-10,000		-6,496
9.4.61	Scarborough Paddling Pool Shade	Delayed due to consultation process	12,000	10,000	2,350	9,650
9.4.61	Wycola Skate Facility Upgrade	Contract let, with completion due late July	11,946	5,000	7,672	4,274
		Cash In Lieu Fund		-5,000		-4,274
9.4.61	Wainoni Park Skate Facility	Delayed due to consultation process	see 562/560 above	15,000		
		Cash In Lieu Fund		-15,000		
9.4.61	Hollis Reserve Half Court	Delayed due to consultation process	see 562/560 above	12,000		
		Cash In Lieu Fund		-12,000		
9.4.60	Hagley Park Lighting	Delayed due to review of Rolleston Ave/Botanic Gardens frontage	134,500	133,000	597	133,000
Suppl. Proj.	Botanic Gardens Lighting TP2000	Delayed due to review of Rolleston Ave/Botanic Gardens frontage	100,000	Balance	258	99,742
9.4.61	Ebbtide St. Information Board	Design complete Awaiting construction	5,000	4,000	1,108	3,892
9.4.61	Travis Wetland Information Board	Design complete Awaiting construction	5,000	4,000	1,023	3,977
Suppl. Proj.	Bottle Lake Lottery grant for interpretive work	Delayed due to consultation and design process	40,000	40,000		40,000
9.4.63	South New Brighton Toilets/Changing	Contract let, with completion due late July	147,710	90,000	5,643	90,000
9.4.64	South Brighton Domain Playground Renewal	Delayed due to consultation and design process	60,000	56,500	5,146	54,854
9.4.64	Mahars Reserve (sub to Westminster Park) Playground Renewal	Delayed due to redesign of park to incorporate old depot site	15,000	14,300	611	14,300
9.4.64	Bower Park Playground Renewal	Delayed due to consultation and design process	20,000	19,500	442	19,500
9.4.64	Tyrone Reserve Playground Renewal	Delayed due to consultation and design process	25,000	20,000	5,527	19,473
9.4.66	Port Hills Visitor Centre	Delays in the delivery of some display panels	28,065	11,400	20,599	7,466

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
		Cash In Lieu Fund		-11,400		-7,466
9.4.66	Halswell Quarry Old Stone House	Delays in the design and delivery of some display panels	70,000	31,000	44,149	25,851
		Cash In Lieu Fund		-31,000		-25,851
9.4.67	Ferrymead Reserve Car Park	Awaiting overall concept plan for Heathcote Valley catchment area	35,000	34,600	652	34,348
		Cash In Lieu Fund		-34,600		-34,348
9.4.68	Avondale Carpark (sub to Bexley BMX Toilet)	Delayed due to insufficient funds being available	15,000	14,950	43	14,950
		Cash In Lieu Fund		-14,950		-14,950
9.4.68	Bexley BMX Toilet (B/P)	Delayed due to insufficient funds being available	10,941	10,550	429	10,512
Suppl. Proj.	Chalice		80,000	37,239	42,761	37,239
9.4.69	Te Karoro Karoro Reserve New Playground	Delayed due to consultation and design process	20,000	16,500	3,526	16,474
		Cash In Lieu Fund		-16,500		-16,474
9.4.69	Withells Island Playground (sub to Youth Rec Facility - Wainoni)	Delayed due to consultation process	15,000	14,600	430	14,570
		Cash In Lieu Fund		-14,600		-14,570
9.4.69	Fairway Reserve New Playground	Delayed due to consultation and design process	20,000	17,900	2,239	17,761
		Cash In Lieu Fund		-17,900		-17,761
9.4.69	St. Albans Park New Playground	Contract let, with completion due late July	122,400	73,800	95,372	27,028
		Cash In Lieu Fund		-73,800		-27,028
9.4.69	Millennium Art Bridge	Awaiting Council Decision	85,768	85,000	1,637	84,131
9.4.58	Neighbourhood Reserve Purchases	Delays in issuing of title for Proctor St purchase	900,000	12,000	724,382	12,000
		Cash In Lieu Fund		-12,000		-12,000
Suppl. Proj.	Wetland Development Lottery Grant	Lottery Grant is for implementation of projects over a number of years	140,000	98,000	36,224	98,000
Suppl. Proj.	Trecastle Reserve Decontamination	Investigations underway with excavation due for completion late July	85,000	85,000		85,000
9.3.41	Salisbury / Cambridge Reserve Brick Barrell daylighting	Delayed due to consultation process	59,000	50,000	4,710	50,000
9.3.41	Lintons Drain Relocation (minor system works)	Joint project with Transit. Awaiting their invoice for this work	63,000	40,000	25,061	37,939
9.3.41	Outfall Drain Relining	Contract let, with completion due late July	240,000	20,000	188,502	20,000
9.3.44	Richmond Hill Waterway (utility waterway improvements)	Currently in consultation phase. Implementation due to commence in new financial year.	240,000	210,000	41,340	198,660
9.3.47	Tyson's/Godfreys Confluence Restoration	Still awaiting resource consent	45,000	40,000	2,084	40,000
9.3.47	Tyson's/Godfreys Confluence Restoration	Still awaiting resource consent	28,000	19,000	11,069	16,931
Suppl. Proj.	ChCh Golf Club Stage 1	Negotiations finalised. Contract due to be let.	150,000	150,000		150,000
Suppl. Proj.	Kruses Waterway at St Bedes	Delayed due to negotiations over joint funding and design.	60,000	45,000		45,000

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
9.3.45	Mt Vernon Farm Park	Delayed due to negotiations over joint funding and design.	30,000	17,000	13,141	16,859
9.3.47	Peer St Reserve	Delayed due to consultation process	40,000	34,900	6,146	33,854
9.3.48	Papanui Waterway Halliwell to Grants	Delayed due to consultation and design process	40,000	35,000	10,292	29,708
9.3.48	St Albans Creek at Barbadoes St	Delayed due to redesign being undertaken to improve cost effectiveness.	50,000	40,000	7,756	40,000
9.3.48	Old Lake Outlet	Delayed due to consultation and design process	73,000	40,000	24,840	40,000
9.3.48	Creamery Stream Restoration	Delayed to implement two stages as one contract creating considerable savings.	25,000	13,000	18,392	6,608
9.3.53	Avoca Valley Stream	to purchase Radcliffe Rd. Purchase programmed for 01/02. CFWD as per P&R report	378,000	154,000	136,740	154,000
	Rural Fire Fighting	purchase 2 Simoco radios and ancillary equipment - order part of entire Fire Service import due Jul/Aug 01	5,000	2,350	2,200	2,350
9.4.68	Edmonds Gardens Marqee	Delayed due to consultation and design process	74,402	32,760	41,642	32,760
		Cash In Lieu Fund		-32,760		-32,760
	Heathcote Bank Rehabilitation	Delayed due to consultation and design process	15,000	14,815	185	14,815
9.4.46	Washington Res.Skate Park Stage 2	Delayed due to resource consent	96,462	89,395	7,067	89,395
		Cash In Lieu Fund		-89,395		-89,395
PUBLIC ACCOUNTABILITY						
3.2.9	Central City Forum	Project feasibility/planning still underway	210,000	45,506	164,494	45,506

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
CITY WATER & WASTE						
Water Supply Infra Renewals						
9.3.40	Riccarton Pump Station	Further funds budgeted for 2001/02. Design Issues have put projects behind schedule	350,000	90,000	289,113	60,887
Water Supply Infra Improvements						
9.3.43	Energy Efficiency Measures	These funds are for development of pilot automated control system (water Supply) Technical difficulties are delaying the project. The developers only get paid for a system that functions.	30,000	30,000		30,000
9.3.43	Control & automation.	Refer to above (502/108/3). Some of the funds from this account are for the same project. Some funds(\$26,686) from this account are committed in that an order (contract) has been issued for the work, but payment is again dependent on a functioning outcome.	107,532	26,686	64,837	26,686
Water Supply Infra New						
9.3.50	Huntsbury No 4 Reservoir	Programme for this is dependent on private developers programme.	74,655	70,000	1,878	70,000
9.3.50	Scarborough No3 Reservoir	Land purchase procedures have delayed this project	200,000	173,000	31,763	168,237
9.3.50	Styx Pump Station	Land purchase has been slow and are only being finalised now. Thus project has been delayed. Well drilling contract is let pending land issues being finalised. Further funds are budgeted for 2001/02	170,000	170,000	85,576	84,424
9.3.50	Worsley Spur (Cost share)	Land purchase procedures have delayed this project	360,000	175,000	185,606	174,394
Liquid Waste						
9.2.47	Flow Monitoring	Contract work being completed slower than originally expected	946,233	500,000	9,419	500,000
9.2.47	Mt Pleasant	Contract commenced but not yet completed	197,491	176,000	25,013	172,478
9.2.47	No 40 RM Part Renewal	Contract commenced but not yet completed	255,000	245,000	254,585	
	Channel Concrete Repair	Contract commenced but not yet completed	56,000	51,731	4,269	51,731
	Repairs to Inside Walls	Contract not yet commenced	12,000	12,000		12,000
9.2.52	Lifelines	Contract started not yet complete	228,746	130,930	43,763	130,930
9.2.52	No 20 P/Stn Upgrade	Work delayed, still to be commenced	30,600	30,600		30,600
9.2.52	P/Stn No1 Var Speed drive	Contract started not yet complete	96,900	29,339	149,237	
9.2.52	Lifelines P/Stn 57 Stabilisation	Contract delayed due to re-design requirement	132,600	93,433	39,167	93,433
9.2.52	P/Stn 20 Pressure Main Upgrade	Contract started not yet complete	1,377,000	1,306,488	172,586	1,204,414
9.2.53	AEE & Consent Preparation	Contract started not yet complete	1,112,575	689,000	421,447	689,000

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
9.2.53	Clarifier Construction	Contract started not yet complete	2,824,231	581,000	2,557	581,000
	Disinfection Trials	Contract started not yet complete	132,333	90,000	40,643	90,000
9.2.53	Liquid Stage 2B Investigation	Contract let, still to be commenced	100,000	100,000	235	99,765
	P/Stn B	Contract started not yet complete	1,600,000	1,300,000	561,099	1,038,901
9.2.56	P/Stn 15 Rising Main	Contract not yet Started	100,000	100,000		100,000
9.2.56	Subdivision Sewer Cost Share Contribution	Contract started not yet complete	276,000	77,889	198,111	77,889
9.2.56	Campervan Effluent Discharge	Sites now confirmed work to commence	23,902	20,000	4,249	19,653
9.2.56	Templeton Diversion	Contract started not yet complete	414,120	382,973	31,147	382,973
9.2.56	Reticulation of Stewarts Gully	Contract started not yet complete	100,000	99,000	7,602	92,398
	Kv Sludge Dewatering	Contract started not yet complete	100,000	81,674	18,326	81,674
9.2.56	Water Conservation at CWTP	Work still to commence	20,400	20,400		20,400
9.2.50	Fume Cupboard	Contract started not yet complete	17,850	15,750	2,226	15,624
5.2.49	Filter Bearing & Overhaul	Contract almost complete	75,000	7,000	68,000	7,000
5.2.49	Control Room Flow Display	Contract still to be commenced	8,000	8,000	11,842	
	Sed Tank Mechanical Equipment	Contract still to commence	89,694	89,694		89,694
	Flow Measurement 2 TFs	Work just commencing	15,000	15,000	23	14,977
9.2.49	Brick Building Repairs	Contract still to commence	20,400	20,400		20,400
9.2.49	Upgrade Gas Control System	Contract still to commence	12,000	12,000		12,000
	Land Purchase - Mecca Place	Negotiations still in progress	70,000	70,000		70,000
	Solid Waste					
9.2.54	Burwood Landfill Environment Improvement	Account still to come from Sentec Australia	124,477	57,797	66,680	57,797
9.2.54	Resource Recovery Centres	Work still proceeding	140,400	140,400		140,400
9.2.58	RMF/GPS	Work still proceeding	389,500	389,500		389,500
9.2.58	New Regional Landfill Community Fund	Liability Still to be Called on	75,000	75,000		75,000
9.2.58	Host Council Communication Support Fund	Liability still remains and funds will be required	37,850	37,850		37,850
	New Regional Landfill Site Investigation & Development	Uncalled Capital in TransWaste Canterbury Ltd	111,598	111,598		111,598
	Additional					
	Waste Water pumping (as approved by Council May 01)		150,000	150,000		150,000
	Electronic Digitising (as approved by Council May 01)		506,498	369,998	136,500	369,998
	Central Plans Water Enhancement Study (as approved by Council May 01)		364,939	12,500	83,410	12,500

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
	Central Plans Water Enhancement Study (as approved by Council May 01)		21,000	12,500	4,163	12,500
	Kerbside Recycling Bins (as approved by Council May 01)		134,668	121,068	13,600	121,068
			<hr/>	<hr/>	<hr/>	<hr/>
			87,147,773	26,083,751	51,097,851	27,908,361

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
SUMMARY (EXCLUDING MAJOR PROJECTS)						
		Operational Expenditure				5,442,342
		Operational Revenue				-1,628,092
		Capital Expenditure				10,953,095
		Infrastructure				14,795,781
		Restricted Assets				1,887,709
		Special Fund Drawdowns				-3,542,474
		Net Total				<u>27,908,361</u>
		GROSS EXPENDITURE CARRYFORWARDS				<u>33,078,927</u>
SUMMARY OF SPECIAL FUND TRANSFERS						
		Cash in Lieu				-578,904
		Housing Development Fund				-2,211,654
		Betty Hilda Bennett Bequest				-47,644
		Aurora Centre Fund				
		Historic Building Fund				-376,663
		Non Conforming Uses Fund				-150,000
		Plant Renewal Fund				-75,434
		PC Restructuring Fund				-12,780
						<u>-3,453,079</u>

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	Actual	
				C/Fwd Request	Spent to 30/6/2001
	UNIT SUMMARY				
	ART GALLERY			2,177	2,177
	CAR PARKING			794,542	794,542
	CITY STREETS			6,607,561	6,588,137
	COMMUNITY RELATIONS			894,797	766,970
	CORPORATE EXPENSES			2,396,790	2,396,790
	CORPORATE OFFICE			540,902	1,023,988
	CORPORATE SERVICES			267,078	267,078
	ECONOMIC DEVELOPMENT & EMPLOYMENT			128,581	128,581
	ENVIRONMENTAL PLANNING & POLICY			1,405,581	1,307,696
	ENVIRONMENTAL SERVICES				246,395
	FINANCIAL SERVICES			397,041	397,041
	GRANTS			159,709	150,985
	PROPERTY - MANAGEMENT				
	PROPERTY - ASSET MANAGEMENT			670,649	1,993,298
	PROPERTY - HOUSING			-841,995	
	LEISURE & COMMUNITY SERVICES			742,364	687,448
	LEGAL SERVICES			15,814	15,814
	LIBRARY AND INFORMATION SERVICES			960,202	942,721
	MIS				
	PARKS & WETLANDS			2,328,254	2,361,421
	PUBLIC ACCOUNTABILITY			45,506	45,506
	CITY WATER & WASTE			8,568,198	7,791,773
				<u>26,083,751</u>	<u>27,908,361</u>

TABLE XI CARRYFORWARD REQUESTS FROM 2000/01 TO 2001/02

(NOTE: These requests will be considered at the August 2001 Council meeting)

Page Ref	Name of Project /Asset	Reason for Carry Forward	Budget Provision	C/Fwd Request	Actual	
					Spent to 30/6/2001	C/Fwd Actioned
MAJOR PROJECTS						
8.9.40	MPCU Fendalton Library	Uncompleted work	325,693	balance	176,086	149,607
8.9.42	MPCU New Art Gallery	Uncompleted work	6,168,414	balance	5,311,468	856,946
8.4.26	Relocate floodlights (English Park)	Project delayed	70,000	balance		70,000
8.4.58	MPCU QEII Park Pools Redevelopment	Uncompleted work	2,899,154	balance	2,491,680	407,474
8.4.61	MPCU English Park	Project delayed	1,543,712	balance	143,589	1,400,123
8.4.71	QEII - additional car parks/landscaping	Project delayed	130,000	balance	108,128	21,872
	St Albans Creek at English Park	Project delayed	45,000	balance		45,000
9.4.73	English Park Redevelopment	Project delayed	682,215	balance	155	682,060
			11,864,188	-	8,231,106	3,633,082
TOTAL NET CARRYFORWARDS						31,541,443

3.1.0

*CORPORATE EXPENSES
REVENUES & GRANTS*

3.1.0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUTS:	OUTPUT SUMMARY

For summary figures see page 3.1.1.

3.1.1

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUTS:	OUTPUT SUMMARY

OUTPUT CLASS NET COST		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
CORPORATE EXPENSES & REVENUES			
Community Facilities and Services	Page 3.1.3	4,736,101	8,479,870
Corporate Development	Page 3.1.4	1,617,000	1,978,867
Emergency Services	Page 3.1.5	1,176,841	1,161,082
Corporate Revenues	Page 3.1.6	(42,078,878)	(175,918,565)
		-----	-----
		(34,548,936)	(164,298,746)
GRANTS TO COMMUNITY ORGANISATIONS			
Community Services	Page 3.1.7	1,028,000	1,235,800
Economic Development & Employment	Page 3.1.8	683,500	830,500
Arts & Heritage	Page 3.1.9	891,500	845,500
Recreation & Sport	Page 3.1.10	270,020	344,550
Environment & Parks	Page 3.1.11	91,000	86,000
Corporate Services	Page 3.1.12	112,030	138,609
		-----	-----
		3,076,050	3,480,959
		-----	-----
TOTAL NET COST CORPORATE EXPENSES, REVENUES & GRANTS		(31,472,886)	(160,817,788)
		=====	=====
CAPITAL OUTPUTS	Page 3.1.13	0	-47,000,000

3.1.2

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUTS:	OUTPUT SUMMARY

OUTPUT CLASS EXPENDITURE		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
CORPORATE EXPENSES & REVENUES			
Community Facilities and Services	Page 3.1.3	4,736,101	8,479,870
Corporate Development	Page 3.1.4	1,617,000	1,978,867
Emergency Services	Page 3.1.5	1,176,841	1,161,082
GRANTS TO COMMUNITY ORGANISATIONS			
Community Services	Page 3.1.7	1,028,000	1,235,800
Economic Development & Employment	Page 3.1.8	683,500	830,500
Arts & Heritage	Page 3.1.9	1,086,500	1,045,500
Recreation & Sport	Page 3.1.10	666,020	719,550
Environment & Parks	Page 3.1.11	91,000	86,000
Corporate Services	Page 3.1.12	112,030	138,609
		-----	-----
		11,196,992	15,675,777
OUTPUT CLASS REVENUE & RECOVERIES			
CORPORATE EXPENSES & REVENUES			
Corporate Revenues	Page 3.1.6	42,078,878	175,918,565
GRANTS TO COMMUNITY ORGANISATIONS			
Arts & Heritage	Page 3.1.9	195,000	200,000
Recreation & Sport	Page 3.1.10	396,000	375,000
		-----	-----
		42,669,878	176,493,565
TOTAL NET COST CORPORATE EXPENSES, REVENUES & GRANTS		-----	-----
		(31,472,886)	(160,817,788)
		=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	CORPORATE EXPENSES & REVENUES

OUTPUT : COMMUNITY FACILITIES AND SERVICES

Description

- This output provides for Council contributions to (a) the Canterbury Museum Trust Board levied in terms of the Canterbury Museum Trust Board Act; and (b) Riccarton Bush Trust incorporated under an Act of Parliament and (c) meet the administration costs of the Mayor's Welfare Fund Trust established by the Council.

Objective for 2001/02

1. To meet the Council's statutory levies and agreed contributions to these community organisations.

Performance Indicator

1. Payment of the amounts budgeted.

3.1.3

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	CORPORATE EXPENSES & REVENUES

OUTPUT: COMMUNITY FACILITIES AND SERVICES	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Museum Trust Board Levy	2,359,036	2,639,350
Museum Trust Board ex-Gratia Payment	515,887	515,887
Museum Trust Board Building & Development Project Grant	0	1,250,000
Riccarton Bush Trust Operating Grant and Levy	135,000	158,175
Riccarton Bush Trust Projects Grant	100,000	50,000
Lyttelton Marina - Public Facilities & Breakwater	0	150,000
Contributions to Major Events to Christchurch	0	0
Subvention Payment (Travis Finance Ltd)	750,000	750,000
Interest Expense (re: Jade Stadium Funding)	746,736	2,817,500
 ALLOCATED COSTS		
Mayors Welfare Fund Administration	129,442	148,958
TOTAL COST COMMUNITY FACILITIES AND SERVICES	----- 4,736,101 =====	----- 8,479,870 =====

3.1.funding.text.3

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT: CANTERBURY MUSEUM

Description Statutory levy for the Canterbury Museum and special grants for building development project.

Benefits The Board maintains, develops and operates the Canterbury Museum to collect, conserve and display items of natural and cultural heritage. In addition it provides research and information services.

Strategic Objectives A1, A3, A4, A5 *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

This is a levy imposed upon the stakeholders by statute. It has therefore been treated as a general benefit and allocated by capital value.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.3

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT : CANTERBURY MUSEUM

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	3,225,079	853,568	113,513	213,078		4,405,237 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	3,225,079	853,568	113,513	213,078	-	4,405,237
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	163,923	43,385	5,770	(213,078)		- CapValGen
Total Modifications	-	163,923	43,385	5,770	(213,078)	-	-
Total Costs and Modifications	-	3,389,002	896,953	119,282	-	-	4,405,237

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	3,389,002	896,953	119,282	-	-	4,405,237
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	3,389,002	896,953	119,282	-	-	4,405,237

3.1.funding.text.3

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT: RICCARTON BUSH TRUST BOARD

Description Statutory levy for the Riccarton Bush Trust Board.

Benefits The Board protects, conserves, enhances and makes available the 12.1 ha lands described as the 'Riccarton Bush and grounds' within the Act.

Strategic Objectives A1, A3, A4, A5 *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

This is a levy imposed upon the stakeholders by statute. It has therefore been treated as a general benefit and allocated by capital value.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.3

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT : RICCARTON BUSH TRUST BOARD

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	152,405	40,336	5,364	10,069		208,175 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	152,405	40,336	5,364	10,069	-	208,175
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	7,746	2,050	273	(10,069)		- CapValGen
Total Modifications	-	7,746	2,050	273	(10,069)	-	-
Total Costs and Modifications	-	160,152	42,387	5,637	-	-	208,175

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	160,152	42,387	5,637	-	-	208,175
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	160,152	42,387	5,637	-	-	208,175

3.1.funding.text.3

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT: MAYORS WELFARE FUND ADMIN

Description Administrative support for the operation of the Mayors Welfare Fund, a charitable Trust with the Council as the Trustee.

Benefits The entire community benefits from the support given to relieve suffering in the community.

Strategic Objectives A1, A2, A3, A5. *CCC Policy* Community Development & Social Wellbeing

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The amenity of the entire community increases as a result of the support offered by the Mayor's Welfare Fund.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.3

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT : MAYORS WELFARE FUND ADMIN

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	109,053	28,862	3,838	7,205		148,958 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	109,053	28,862	3,838	7,205	-	148,958
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	5,543	1,467	195	(7,205)		- CapValGen
Total Modifications	-	5,543	1,467	195	(7,205)	-	-
Total Costs and Modifications	-	114,595	30,329	4,033	-	-	148,958

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	114,595	30,329	4,033	-	-	148,958
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	114,595	30,329	4,033	-	-	148,958

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	CORPORATE EXPENSES & REVENUES

OUTPUT : CORPORATE DEVELOPMENT

Description

- Provision of financial resources to meet expenses which have a corporate benefit or are not specific to any particular Council output and to provide contingency funding for expenses not identified at the time of budget preparation.

Objective for 2001/02

1. Provide adequate funding for corporate expenses and contingencies.

Performance Indicator

1. Expenses no greater than budget.

3.1.4

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	CORPORATE EXPENSES & REVENUES

OUTPUT: CORPORATE DEVELOPMENT	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Professional Fees	328,000	335,000
Professional Fees / Depreciation	35,000	40,000
Trading Activities Professional Advice	50,000	50,000
Organisational Development	265,000	270,000
Efficiency Reviews (*)	0	250,000
Change Management Process (*)	0	100,000
Inflation Contingency	300,000	300,000
Project Contingencies	214,000	220,000
ACC Contingency	50,000	40,000
Energy Efficiency Projects	300,000	300,000
NZ Local Government Association	75,000	73,867
Unspecified Civic and Community Projects Operating Provision	0	0
	-----	-----
TOTAL COST CORPORATE DEVELOPMENT	1,617,000	1,978,867
	=====	=====

(*) Funded from Corporate Restructuring Reserve

3.1.funding.text.4

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT: PROFESSIONAL ADVICE

Description General professional advice and fees to revalue assets

Benefits Specialist advice on city wide projects.

Strategic Objectives F *CCC Policy* Financial Management etc.

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

Access to advice and consultancy is necessary for the impartial good governance of the City. The benefits are corporate and therefore General Benefits.

Nature and Distribution of General Benefits

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.4

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT : PROFESSIONAL ADVICE

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	274,538	72,661	9,663	18,138		375,000 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	274,538	72,661	9,663	18,138	-	375,000
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	13,954	3,693	491	(18,138)		- CapValGen
<i>Total Modifications</i>	-	13,954	3,693	491	(18,138)	-	-
Total Costs and Modifications	-	288,492	76,354	10,154	-	-	375,000

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	288,492	76,354	10,154	-	-	375,000
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	288,492	76,354	10,154	-	-	375,000

3.1.funding.text.4

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT: PROJECT FUNDING

Description Corporate project funding.

Benefits Specialist advice on city wide projects.

Strategic Objectives **CCC Policy** Financial Management etc.

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

Access to advice and consultancy is necessary for the impartial good governance of the City. The benefits are corporate and therefore General Benefits.

Nature and Distribution of General Benefits

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.4

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT : PROJECT FUNDING

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	161,062	42,628	5,669	10,641		220,000 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	161,062	42,628	5,669	10,641	-	220,000
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	8,186	2,167	288	(10,641)		- CapValGen
Total Modifications	-	8,186	2,167	288	(10,641)	-	-
Total Costs and Modifications	-	169,249	44,794	5,957	-	-	220,000

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	169,249	44,794	5,957	-	-	220,000
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	169,249	44,794	5,957	-	-	220,000

3.1.funding.text.4

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT: SUNDRY EXPENDITURE

Description Organisational Development, provision for inflation, Energy Efficiency Projects, ACC contingency, LGNZ Fees, Subvention payments and recoverable interest expense for Jade Stadium Ltd.

Benefits Miscellaneous corporate expenses not logically grouped elsewhere.

Strategic Objectives D & F **CCC Policy**

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The items funded here are in the main corporate wide and hence are General Benefits. The preferred allocation is by General Rate Capital Value over the whole city.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.4

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT : SUNDRY EXPENDITURE

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	3,734,716	988,452	131,450	246,749		5,101,367 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	3,734,716	988,452	131,450	246,749	-	5,101,367
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	189,827	50,241	6,681	(246,749)		- CapValGen
Total Modifications	-	189,827	50,241	6,681	(246,749)	-	-
Total Costs and Modifications	-	3,924,542	1,038,693	138,131	-	-	5,101,367

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
8.43% Net Corporate Revenues		330,804	87,553	11,643	-		430,000 CapValGen
91.57% Capital Value Rating	-	3,593,738	951,140	126,488	-	-	4,671,367
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	3,924,542	1,038,693	138,131	-	-	5,101,367

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	CORPORATE EXPENSES & REVENUES

OUTPUT : EMERGENCY SERVICES

Description

- Provide funding for Civil Defence Levies payable to the Canterbury Regional Council which administers Civil Defence for the city and to meet Council internal costs relating to maintaining a state of preparedness of Council resources for Civil Defence. Provision is also made for meeting the costs of maintaining a state of preparedness as the Rural Fire Authority and meeting costs associated with actual events where these cannot be covered from the national body.

Objective for 2001/02

1. Provision of adequate funding for Civil Defence and Rural Fire Fighting.

Performance Indicator

1. Adequate provision made to meet expenses and budget not exceeded.

3.1.5

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	CORPORATE EXPENSES & REVENUES

OUTPUT: EMERGENCY SERVICES	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
ALLOCATED COSTS		
Civil Defence (includes CRC Levy)	746,706	794,675
Rural Fire Fighting	430,135	366,407
	-----	-----
TOTAL COST EMERGENCY SERVICES	1,176,841	1,161,082
	=====	=====

3.1.funding.text.5

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT: CIVIL DEFENCE

Description Contribution to the Canterbury Combined Civil Defence Organisation

Benefits Administration of Civil Defence for the city and to meet internal costs for the maintenance of emergency procedures.

Strategic Objectives C5, E3 *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The community as a whole benefits from Civil Defence preparedness. During times of non-emergency, there are no identifiable beneficiaries.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.5

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT : CIVIL DEFENCE

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	581,782	153,978	20,477	38,438		794,675 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	581,782	153,978	20,477	38,438	-	794,675
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	29,571	7,826	1,041	(38,438)		- CapValGen
Total Modifications	-	29,571	7,826	1,041	(38,438)	-	-
Total Costs and Modifications	-	611,353	161,804	21,518	-	-	794,675

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	611,353	161,804	21,518	-	-	794,675
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	611,353	161,804	21,518	-	-	794,675

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT: RURAL FIRE PROTECTION

Description To provide a reaction response to all rural fires in defined areas of the city. This is the net cost to Council. See also the Parks output for the gross and recoveries.

Benefits 24 Hr / 365 day response, advice and permit processing

Strategic Objectives A3, C3, C5, E3 **CCC Policy**

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)**General Benefits (Section 112F(b))**

65% of rural fires can be traced back to have being started by a person. The balance, being independent of the number of persons who benefit, has been assigned as general.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))**Control Negative Effects (Section 112F(d))**

Negative effects arise from the consequences of fire's being lit by individuals.

Modifications Pursuant to Section 12

None necessary, except for the issues of practicability as discussed below.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)**General Benefits**

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits**Control Negative Effects**

In most cases the person who caused the fire cannot be identified, or in the case of organisations, be convinced to accept liability. The costs of controlling negative effects are therefore recovered from capital value rating, as best representing stakeholders' interests in the City.

3.1.funding.5

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE EXPENSES

OUTPUT : RURAL FIRE PROTECTION

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
35.00% General Benefits	-	93,886	24,849	3,305	6,203		128,242 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
65.00% Negative Effects	238,164	-	-	-	-		238,164 TableC
Total Costs	238,164	93,886	24,849	3,305	6,203	-	366,407
<i>Modifications</i>							
Transfer User Costs to Rating	(238,164)	174,360	46,147	6,137	11,520		- CapValAll
Non-Rateable	-	13,634	3,609	480	(17,723)		- CapValGen
Total Modifications	(238,164)	187,995	49,756	6,617	(6,203)	-	-
Total Costs and Modifications	-	281,881	74,604	9,921	-	-	366,407

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	281,881	74,604	9,921	-	-	366,407
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	281,881	74,604	9,921	-	-	366,407

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	CORPORATE EXPENSES & REVENUES

OUTPUT : CORPORATE REVENUES

Description

- This output receives revenue from petroleum taxes, dividends and interest which are not specific to any other output and general revenues of the Council as a direct offset against the rating requirement.

Objective for 2001/02

1. To meet the revenue projections in the budget.

Performance Indicator

1. Receipt of revenues not less than the total budget for the output.

3.1.6

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	CORPORATE EXPENSES & REVENUES

OUTPUT: CORPORATE REVENUES	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
EXTERNAL REVENUE		
Petroleum Tax	1,980,000	2,020,000
Dividends and Interest from CCHL	30,300,000	30,600,000
Dividends from CCHL (Special)	0	128,000,000
Selwyn Plantation Board Ltd	234,000	0
City Care Ltd	1,100,000	0
Local Government Insurance Corporation	22,000	25,000
Interest on Investments	5,490,152	6,507,763
Interest on Investments - Capital Endowment Fund	0	3,437,500
Travis Finance Ltd	750,000	720,000
Jade Stadium Ltd	756,965	2,857,750
	-----	-----
	40,633,117	174,168,013
INTERNAL REVENUE		
Interest on Investments - Internal Financing (Housing)	631,261	641,706
Internal Rates on CCC Housing (CCC Portion)	814,500	678,846
ACC Corporate Recovery	0	430,000
	-----	-----
TOTAL REVENUE CORPORATE REVENUES	42,078,878	175,918,565
	-----	-----
TOTAL REVENUE CORPORATE REVENUES	(42,078,878)	(175,918,565)
	=====	=====
 TOTAL NET COST CORPORATE REVENUES & EXPENSES	 (34,548,936)	 (164,298,746)
	=====	=====

3.1.funding.text.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE REVENUES

OUTPUT: PETROLEUM TAX

Description Christchurch City Council's share of the tax levied on motor fuels collected by the Central Government.

Benefits This Tax is imposed by statute and collected by the fuel wholesalers. The proceeds are use for general Council purposes.

Strategic Objectives **CCC Policy**

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The recovery accrue to all General Rate payers as they are the ultimate stakeholders in this tax distribution. The recovery is therefore General Benefit.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be distributed by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE REVENUES

OUTPUT : PETROLEUM TAX

Customer Residential Commercial Rural Institutions Grants Total Method

Costs and Modifications

Costs

0.00% General Benefits	-	-	-	-	-	-	- CapValAll
0.00% Direct Benefits	-	-	-	-	-	-	-
0.00% Negative Effects	-	-	-	-	-	-	-

Total Costs

-	-	-	-	-	-	-	-
---	---	---	---	---	---	---	---

Modifications

Transfer User Costs to Rating	-	-	-	-	-	-	-
Non-Rateable	-	-	-	-	-	-	- CapValGen

Total Modifications

-	-	-	-	-	-	-	-
---	---	---	---	---	---	---	---

Total Costs and Modifications

-	-	-	-	-	-	-	-
---	---	---	---	---	---	---	---

Funded By

0.00% User Charges	-	-	-	-	-	-	-
0.00% Grants and Subsidies	-	-	-	-	-	-	-
0.00% Net Corporate Revenues	1,554,010	411,294	54,696	-	-	2,020,000	CapValGen
0.00% Capital Value Rating	-(1,554,010)	-(411,294)	-(54,696)	-	-	-(2,020,000)	
0.00% Uniform Annual Charge	-	-	-	-	-	-	-

Total Funded By

-	-	-	-	-	-	-	-
---	---	---	---	---	---	---	---

3.1.funding.text.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE REVENUES

OUTPUT: DIVIDENDS

Description Ordinary dividends received from the Council's interest in its trading subsidiaries, predominately sourced from CCHL..

Benefits Maximised income for Council

Strategic Objectives **CCC Policy** Investment Policy, Financial Management Policy

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The community as a whole is the stakeholder in the investments. The revenue therefore accrues to them as represented by General Benefits.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be distributed by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE REVENUES

OUTPUT : DIVIDENDS

Customer Residential Commercial Rural Institutions Grants Total Method

Costs and Modifications

Costs

0.00% General Benefits	-	-	-	-	-	-	- CapValAll
0.00% Direct Benefits	-	-	-	-	-	-	-
0.00% Negative Effects	-	-	-	-	-	-	-

Total Costs

-	-	-	-	-	-	-	-
---	---	---	---	---	---	---	---

Modifications

Transfer User Costs to Rating	-	-	-	-	-	-	-
Non-Rateable	-	-	-	-	-	-	- CapValGen

Total Modifications

-	-	-	-	-	-	-	-
---	---	---	---	---	---	---	---

Total Costs and Modifications

-	-	-	-	-	-	-	-
---	---	---	---	---	---	---	---

Funded By

0.00% User Charges	-	-	-	-	-	-	-
0.00% Grants and Subsidies	-	-	-	-	-	-	-
0.00% Net Corporate Revenues	122,032,113	32,297,745	4,295,142	-	-	158,625,000	CapValGen
0.00% Capital Value Rating	-(122,032,113)	-(32,297,745)	-(4,295,142)	-	-	-(158,625,000)	
0.00% Uniform Annual Charge	-	-	-	-	-	-	-

Total Funded By

-	-	-	-	-	-	-	-
---	---	---	---	---	---	---	---

3.1.funding.text.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE REVENUES

OUTPUT: INTEREST ON INVESTMENTS

Description Interest received on Council's general funds.

Benefits Maximised income for Council

Strategic Objectives **CCC Policy** Investment Policy, Financial Management Policy

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The community as a whole is the stakeholder in the investments. The revenue therefore accrues to them as represented by General Benefits.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be distributed by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE REVENUES

OUTPUT : INTEREST ON INVESTMENTS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
0.00% General Benefits	-	-	-	-	-	-	- CapValAll
0.00% Direct Benefits	-	-	-	-	-	-	-
0.00% Negative Effects	-	-	-	-	-	-	-
<i>Total Costs</i>	-	-	-	-	-	-	-
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-	-	-
Non-Rateable	-	-	-	-	-	-	- CapValGen
<i>Total Modifications</i>	-	-	-	-	-	-	-
Total Costs and Modifications	-	-	-	-	-	-	-

Funded By

0.00% User Charges	-	-	-	-	-	-	-
0.00% Grants and Subsidies	-	-	-	-	-	-	-
0.00% Net Corporate Revenues	10,897,088	2,884,088	383,543	-	-	14,164,719	CapValGen
0.00% Capital Value Rating	-(10,897,088)	-(2,884,088)	-(383,543)	-	-	-(14,164,719)	
0.00% Uniform Annual Charge	-	-	-	-	-	-	-
Total Funded By	-	-	-	-	-	-	-

3.1.funding.text.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE REVENUES

OUTPUT: INTERNAL RATES ON CCC HOUSING

Description This is the revenue contra from an internal charge in lieu of rates being levied on Council’s housing portfolio.

Benefits The charge is the same as rates levied.

Strategic Objectives **CCC Policy**

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The recovery accrue to all General Rate payers as they are the ultimate stakeholders in this asset group. The recovery is therefore General Benefit.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders’ interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be distributed by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	CORPORATE REVENUES

OUTPUT : INTERNAL RATES ON CCC HOUSING

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
0.00% General Benefits	-	-	-	-	-	-	- CapValAll
0.00% Direct Benefits	-	-	-	-	-	-	-
0.00% Negative Effects	-	-	-	-	-	-	-
<i>Total Costs</i>	-	-	-	-	-	-	-
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-	-	- CapValGen
Non-Rateable	-	-	-	-	-	-	- CapValGen
<i>Total Modifications</i>	-	-	-	-	-	-	-
Total Costs and Modifications	-	-	-	-	-	-	-

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		522,245	138,220	18,381			678,846 CapValGen
0.00% Capital Value Rating	-	(522,245)	(138,220)	(18,381)			(678,846)
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	-	-	-	-	-	-

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUTS

- **COMMUNITY SERVICES**
- **ECONOMIC DEVELOPMENT & EMPLOYMENT**
- **ARTS & HERITAGE**
- **RECREATION & SPORT**
- **ENVIRONMENT & PARKS**
- **CORPORATE SERVICES**

Description

To provide financial support to non-profit making organisations that provide essential quality community service or benefit to the city of Christchurch.

Objectives for 2001/02

- 1.0 To administer the application, evaluation, allocation, distribution and accountability processes associated with the grants budget in an efficient, effective equitable and timely manner.

To administer this process on behalf of the Hillary Commission (Community Sport Fund) and Creative New Zealand (Creative Communities Scheme) in line with their respective guidelines and requirements.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUTS (CONT'D)

- **COMMUNITY SERVICES**
- **ECONOMIC DEVELOPMENT & EMPLOYMENT**
- **ARTS & HERITAGE**
- **RECREATION & SPORT**
- **ENVIRONMENT & PARKS**
- **CORPORATE SERVICES**

Performance Indicators

- 1.1 Residents satisfied with the value for money of rates spent on supporting voluntary groups and community organisations at least 65%.
- 1.2 All grant payment requests actioned within 15 working days of receipt of invoice.
- 1.3 All applicant organisations advised of the outcome of their request (either monies distributed to successful applicants or letters to unsuccessful applicants) within two months of the closing date for applications for Hillary Commission, Creative New Zealand, Community Development Scheme and Community organisation Loan Schemes.
- 1.4 All grant applicants (other than those in 1.3 above) will be advised of (a) the Council's decision, in respect to the Draft Annual Plan recommendations, at the time that the Draft Annual Plan goes out for public submissions and (b) the allocated amounts in the Annual Plan, within fifteen working days of the Council's final approval of the Annual Plan.
- 1.5 All major grants will be subject to receipt of a copy of the organisation's latest audited accounts.
- 1.6 All major grants to organisations who have received funding in the year prior will be subject to receipt of a detailed report which outlines what was achieved with the previous year's grant as measured against the purpose for which the grant was applied.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : COMMUNITY SERVICES

Overall Service Objectives

These services contribute towards the following Council Strategic Objectives:

A1, A2, A3, A4, and A5.

Description

- To support a range of organisations whose outcomes align themselves with the Council's Community Development and Social Well Being Policy.
- Mayor's Welfare Fund - \$245,000: To be allocated to individuals under the guidelines of the Mayors Welfare Fund.
- Christchurch Citizens Advice Bureau - \$30,000: \$5,000 for rent, phones and carparking. \$7,500 for operational expenses and \$17,500 towards coordinators wages.
- Community Development Scheme - \$421,000: To be allocated to groups and organisations in line with the Community Policy.
- Council of Social Services - \$20,000: To assist with Executive Officers salary and newsletter costs.
- Christchurch Safer Community Council - \$40,000: To assist with the expenses related to the operation of the Council.
- Odyssey House - \$14,000: To assist with loan servicing.
- Kingdom Resources Trust - \$30,000: To provide assistance for their budget advice and debt restructuring services.
- Christchurch City Mission - \$40,000: To assist with services provided by Walsh House for women and children.
- Cholmondeley Children's Home - \$20,000: To assist with Child Care worker salaries.
- Christchurch East School - \$12,000: To pay the interest and 20% of the principal of a Council loan.
- Adult Reading Assistance Scheme - \$15,000: To assist with rent, administration and salaries for this programme.
- The Rannerdale Trust - \$100,000: To assist with redevelopment of their home.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : COMMUNITY SERVICES (CONT'D)

- Newell House - \$15,000: To assist with operating expenses.
- Cardiothoracic Intensive Care Unit - \$20,000: To assist with the establishment of this Unit.
- Rewi Alley Chinese School - \$14,300: To assist with repayment of interest and 20% of the principal for a Council loan.
- Canterbury Volunteer Centre - \$15,000: To assist with administration and operational expenses.
- Floyd's Creative Arts Centre - \$10,000: To assist with rent and operational expenses.
- Te Rununga O Nga Maata Waka - \$45,000: To assist with their Social Services Programme.
- Wai Ora Trust - \$30,000: To support their rehabilitation and training programme for unemployed.
- Cotswold Pre School - \$20,000: Towards the purchase of their building.
- Beneficiaries Advisory Service - \$17,000: Towards their operational costs.
- Tenants Protection Association - \$10,000: To assist with operational costs.
- Solo Women as Parents - \$10,000: To assist with operational costs.
- Refugee and Migrant Centre - \$7,500: To assist with operational costs.
- Assembly of People with Disabilities - \$5,000: To assist with operational costs
- Aranui Primary School -\$30,000: Towards their School / Community hall.

Forward Commitments

- Kingdom Resources Trust. A Three year commitment of \$30,000 pa. 2000/2001 is year Two.
- Christchurch East School. To pay the balance of the loan plus interest over 5 years. \$12,000 2001/2002 is year Four.
- Rewi Alley Chinese School. To pay the interest and principal of a Council Loan over five years. 2001/2002 \$14,300 is year One.

Objectives for 2001/02

For text see page 3.1.text.7.i.

Performance Indicators

For text see page 3.1.text.7.i.

3.1.text.7.v

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : COMMUNITY SERVICES (CONT'D)

For text see pages 3.1.text.7.i, 3.1.text.7.ii, 3.1.text.7.iii and 3.1.text.7.iv.

3.1.7

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : COMMUNITY SERVICES

	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Provision to Subsidise Mayors Welfare Fund	245,000	245,000
Community Development Fund	355,000	421,000
Floyd's Creative Workshop	10,000	10,000
Safer Community Council	40,000	40,000
Odyssey House	14,000	14,000
Council of Social Services	20,000	20,000
Citizens Advice Bureau Christchurch City	30,000	30,000
Kingdom Resources Trust	30,000	30,000
Christchurch City Mission	40,000	40,000
Christchurch East School	14,000	12,000
Canterbury Volunteer Centre	15,000	15,000
Adult Reading Assistance Scheme	15,000	15,000
Cardiothoracic Intensive Care Unit	20,000	20,000
Addington School Board of Trustees	35,000	0
Newell House	15,000	15,000
Cholmondeley Children's Home	20,000	20,000
Te Runanga O Nga Maata Waka	45,000	45,000
Wai Ora Trust	25,000	30,000
The Rannerdale Trust	0	100,000
Rewi Alley Chinese School	0	14,300
Cotswold Pre School	0	20,000
Beneficiaries Advosory Service	10,000	17,000
Tennants Protection Association	10,000	10,000
Solo Women as Parents	7,500	10,000
Refugee and Migrant Centre	7,500	7,500
Assembly of People with Disabilities	5,000	5,000
Aranui Primary School (Hall Project)	0	30,000
	-----	-----
TOTAL COST COMMUNITY SERVICES	1,028,000	1,235,800
	=====	=====

3.1.funding.text.7

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT: COMMUNITY SERVICES

Description Provision of grants to community organisations as listed in the Annual Financial Plan.

Benefits The funds enhance the community organisations and through them the community.

Strategic Objectives A1, A2, A3, A4 *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The amenity of the entire community increases as a result of the supported projects.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.7

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : COMMUNITY SERVICES

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	904,730	239,451	31,844	59,775		1,235,800 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	904,730	239,451	31,844	59,775	-	1,235,800
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	45,985	12,171	1,619	(59,775)		- CapValGen
<i>Total Modifications</i>	-	45,985	12,171	1,619	(59,775)	-	-
Total Costs and Modifications	-	950,716	251,622	33,462	-	-	1,235,800
Funded By							
0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	950,716	251,622	33,462	-	-	1,235,800
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	950,716	251,622	33,462	-	-	1,235,800

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : ECONOMIC DEVELOPMENT & EMPLOYMENT

Overall Service Objectives

These services contribute towards the following Council Strategic Objectives:

A1, A2, A3, A4, B1 and B4.

Description

- To support a range of organisations who's outcomes provide economic benefit and/or employment opportunities for the city.
- Event Seeding Fund - \$210,000: To assist events to be hosted in Christchurch which provide significant economic benefit to the city.
- Christchurch Christmas Parade - \$26,500: To assist with the costs associated with the storage of floats.
- New Zealand Conservation Trust. \$10,000: To assist with their Kiwi breeding programme.
- Orana Park - \$162,000: To assist with the operational costs of the Park.
- Science Centre - \$242,000: To assist with the operational costs of the Centre.
- Conference and Similar Events Bridging Loan Fund 2001/2002 - \$150,000: Transferred to this fund.
- Birdlands Sanctuary - \$30,000: To assist with the Managers salary.

Forward Commitments

- Conference and Similar Events Bridging Loan Fund. A five year commitment to establish a \$500,000 fund. 2002/2003 \$150,000; 2003/2004 \$100,000. To be transferred to this fund. 2001/2002 is year Two.
- Birdlands Sanctuary. A three year commitment to support the managers position with \$30,000 pa. 2001/2002 is year one.

Objectives for 2001/02

For text see page 3.1.text.7.i.

Performance Indicators

For text see page 3.1.text.7.i.

3.1.8

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : ECONOMIC DEVELOPMENT AND EMPLOYMENT	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Events Seeding Grants	160,000	210,000
Orana Park	159,000	162,000
Science Alive	238,000	242,000
Christchurch Christmas Parade Trust	26,500	26,500
NZ Conservation Trust	0	10,000
Conference and Similar Events bridging	100,000	150,000
Birdlands Sanctuary Trust	0	30,000
	-----	-----
TOTAL COST ECONOMIC DEVELOPMENT & EMPLOYMENT	683,500	830,500
	=====	=====

3.1.funding.text.8

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT: ECONOMIC DEVELOPMENT & EMPLOYMENT

Description Provision of grants to community organisations as listed in the Annual Financial Plan.

Benefits The funds enhance the community organisations and through them the community.

Strategic Objectives A1, A2, A3, A4 *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The amenity of the entire community increases as a result of the supported projects.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.8

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : ECONOMIC DEVELOPMENT & EMPLOYMENT

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	608,010	160,920	21,400	40,171		830,500 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	608,010	160,920	21,400	40,171	-	830,500
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	30,904	8,179	1,088	(40,171)		- CapValGen
<i>Total Modifications</i>	-	30,904	8,179	1,088	(40,171)	-	-
Total Costs and Modifications	-	638,914	169,099	22,488	-	-	830,500
Funded By							
0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	638,914	169,099	22,488	-	-	830,500
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	638,914	169,099	22,488	-	-	830,500

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : ARTS & HERITAGE

Overall Service Objectives

These services contribute towards the following Council Strategic Objectives:

A1, A2, A3, A4, A5, B1 and C2.

Description

- To support a range of organisations whose outcomes enhance or develop the cultural and heritage well being of the city.
- Community Arts Council - \$6,500: \$3,000 To cover the administration costs (CCC) and \$3,500 to the CAC towards administration support.
- Creative New Zealand (Creative Communities) - \$200,000: To subsidise projects that assist in the development of arts and culture in the local community in line with Creative New Zealand guidelines.
- National Marae - \$73,000: To assist with ground maintenance \$13,000 and the Manager's position, \$60,000.
- Ferrymead Historic Park - \$155,000: \$50,000 for the Directors salary and \$70,000 for operational costs including activities programme and Site Supervisors Salary, plus \$35,000 towards a restoration carpenters position (one off).
- Christchurch Symphony Orchestra - \$270,000: \$200,000 general administration grant, \$70,000 for the schools programme. On the condition that the Orchestra provides accompaniment for Candlelight Opera and Classical Sparks.
- Music Centre of Christchurch - \$45,000: To assist with the administration of the Centre.
- Canterbury Opera - \$62,000: \$47,000: To assist with general expenses and \$15,000 to assist with the Children's Chorus performances and lunch time concerts.
- Court Theatre - \$55,000: \$45,000 to assist with the production and subsidisation of the holiday productions and \$10,000 for general expenses.
- Theatre Royal - \$40,000: To assist with earthquake strengthening and restoration programme.
- Christchurch Orchestra Users Group - \$50,000: To assist orchestra user organisations with the costs of hiring the Christchurch Symphony Orchestra.
- Christchurch City Choir - \$35,000: To assist to maintain the Music Directors position primarily and general expenses.
- Tramway Historical Society Inc. - \$10,000: To assist with the restoration of electric tramcar No. 26.
- Arts Centre - \$10,000: To assist with an Artist in Residence position and/or public venue costs.
- Christchurch Drama Centre Trust - \$14,000: To assist with rent and operational costs.
- Christchurch Civic Music Council - \$5,000: To assist with general administration.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : ARTS & HERITAGE (CONT'D)

Forward Commitments

- National Marae - \$60,000: A three year commitment to support the manager's position. 2001/2002 is year One.
- The Theatre Royal - \$40,000: A two year commitment to complete their restoration and strengthening programme.
- Christchurch Drama Centre Trust - \$14,000: A two year commitment to assist with rent and operational costs.

Objectives for 2001/02

For text see page 3.1.text.7.i.

Performance Indicators

For text see page 3.1.text.7.i.

3.1.text.9.iii

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : ARTS & HERITAGE (CONT'D)

For text see pages 3.1.text.9.i and ii.

3.1.9

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : ARTS & HERITAGE	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Community Arts Council (Admin Support)	6,500	6,500
Creative Communities	195,000	200,000
National Marae	50,000	73,000
Ferrymead Trust	120,000	155,000
Christchurch Symphony Orchestra	270,000	270,000
Canterbury Opera	50,000	62,000
Music Centre of Christchurch	45,000	45,000
Court Theatre	55,000	55,000
Christchurch City Choir	35,000	35,000
Orchestra Users Group	50,000	50,000
High St Project	0	15,000
Tramway Historical Society Inc	10,000	10,000
Arts Centre	10,000	10,000
Theatre Royal	175,000	40,000
Christchurch Civic Music Council	5,000	5,000
Christchurch Operatic	10,000	0
Christchurch Drama Centre	0	14,000
TOTAL COST	1,086,500	1,045,500
EXTERNAL REVENUE		
Arts Council	195,000	200,000
TOTAL REVENUE	195,000	200,000
NET COST ARTS & HERITAGE	891,500	845,500

3.1.funding.text.9

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT: ARTS & HERITAGE

Description Provision of grants to community organisations as listed in the Annual Financial Plan.

Benefits The funds enhance the community organisations and through them the community.

Strategic Objectives A1, A2, A3, A4 *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The amenity of the entire community increases as a result of the supported projects.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.9

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : ARTS & HERITAGE

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	765,412	202,578	26,940	50,570		1,045,500 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	765,412	202,578	26,940	50,570	-	1,045,500
<i>Modifications</i>							
Transfer User Costs to Rating	200,000	(146,420)	(38,752)	(5,154)	(9,674)		- CapValAll
Non-Rateable	-	31,462	8,327	1,107	(40,896)		- CapValGen
Total Modifications	200,000	(114,958)	(30,426)	(4,046)	(50,570)	-	-
Total Costs and Modifications	200,000	650,453	172,153	22,894	-	-	1,045,500

Funded By

19.13% User Charges	200,000						200,000
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
80.87% Capital Value Rating	-	650,453	172,153	22,894	-	-	845,500
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	200,000	650,453	172,153	22,894	-	-	1,045,500

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : RECREATION & SPORT

Overall Service Objectives

These services contribute towards the following Council Strategic Objectives: A1, A2, A3, A4, A5, B1 and C2.

Description

- To support a range of organisations whose outcomes enhance the City's sporting and recreational opportunities and in many instances provide economic benefit to the city.
- Hillary Commission Community Sport Fund - \$375,000: To assist organisations carry out sport, fitness and physical leisure projects in line with the Hillary Commissions guidelines.
- Canterbury Surf Life Saving Association - \$100,900: To assist surf clubs with weekend volunteer patrols, \$28,000 and for paid surf patrols over summer \$72,900.
- Parafed Canterbury - \$20,000: To assist this organisation to continue to provide their specialised gym services.
- Victory Park Board - \$52,000: Interest on the loan for lights.
- Canterbury Car Club - \$40,000: To assist with the ongoing development of Ruapuna Park.
- Canterbury Tennis - \$75,000: To service a loan for their new indoor development at Wilding Park.
- Table Tennis Canterbury - \$40,000: To assist with completing their building refurbishment and loan servicing.
- Sumner Lifeboat Institution - \$6,650: To assist with power etc. \$1,700, professional fees \$1,000 and \$3,946 to the slipway maintenance fund.
- Crichton Cobbers - \$10,000: To assist with operational costs.

Forward Commitments

- Canterbury Lawn Tennis Association: A five year commitment of \$75,000 2001/2002 being year Four.
- Canterbury Car Club (Ruapuna): A four year commitment of \$40,000 pa 2001/2002 being year Three.
- Table Tennis Canterbury - \$40,000: A two year commitment, \$40,000 in 2001/2002 and \$35,000 in year 2002/2003.
- Crichton Cobbers - \$10,000 : A three year commitment of \$10,000. 2001/2002 is year one.

Objectives for 2001/02

For text see page 3.1.text.7.i.

Performance Indicators

For text see page 3.1.text.7.i.

3.1.10

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : RECREATION & SPORT	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Hillary Commision Community Sport Fund	396,000	375,000
Canterbury Surf Life Saving Association	92,500	100,900
Ruapuna Development	40,000	40,000
Canterbury Lawn Tennis Association	75,000	75,000
Parafed Canterbury	20,000	20,000
Victory Park Board	36,000	52,000
Table Tennis Canterbury	0	40,000
Sumner Lifeboat Institution	6,520	6,650
Crighton Cobbers	0	10,000
	-----	-----
TOTAL COST	666,020	719,550
EXTERNAL REVENUE		
Hillary Commission Subsidy	396,000	375,000
	-----	-----
TOTAL REVENUE	396,000	375,000
	-----	-----
NET COST RECREATION & SPORT	270,020	344,550
	=====	=====

3.1.funding.text.10

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT: RECREATION & SPORT

Description Provision of grants to community organisations as listed in the Annual Financial Plan.

Benefits The funds enhance the community organisations and through them the community.

Strategic Objectives A1, A2, A3, A4 *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The amenity of the entire community increases as a result of the supported projects.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.10

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : RECREATION & SPORT

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	526,783	139,422	18,541	34,804		719,550 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	526,783	139,422	18,541	34,804	-	719,550
<i>Modifications</i>							
Transfer User Costs to Rating	375,000	(274,538)	(72,661)	(9,663)	(18,138)		(0) CapValAll
Non-Rateable	-	12,821	3,393	451	(16,666)		- CapValGen
<i>Total Modifications</i>	375,000	(261,717)	(69,268)	(9,212)	(34,804)	-	(0)
Total Costs and Modifications	375,000	265,066	70,154	9,329	-	-	719,550
Funded By							
52.12% User Charges	375,000						375,000
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
47.88% Capital Value Rating	-	265,066	70,154	9,329	-	-	344,550
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	375,000	265,066	70,154	9,329	-	-	719,550

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : ENVIRONMENT & PARKS

Overall Service Objectives

These services contribute towards the following Council Strategic Objectives: A1, A3, C1, C2 and C3. (See page 25 & 26 of the Annual Plan.)

Description

- To support a range of organisations whose outcomes enhance the Garden City image.
- Christchurch Beautifying Association - \$23,000: To assist with the costs associated with the Street and Garden competitions.
- Orton Bradley Park - \$30,000: For Asset Maintenance, landscape work, signage and stage one of the arboretum.
- Port Hills Trust Board - \$20,000: To assist with operating costs and native plant revegetation.
- Summit Road Society - \$18,000: To assist with administration costs, track work, fencing, gorse control and possum control.

Objectives for 2000/01

For text see page 3.1.text.7.i.

Performance Indicators

For text see page 3.1.text.7.i.

3.1.11

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : ENVIRONMENT & PARKS	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Christchurch Beautifying Association	23,000	23,000
Orton Bradley Park	30,000	30,000
Summit Road Society	18,000	18,000
Port Hills Parks Trust Board	20,000	15,000
	-----	-----
TOTAL COST ENVIRONMENT & PARKS	91,000	86,000
	=====	=====

3.1.funding.text.11

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT: ENVIRONMENT & PARKS

Description Provision of grants to community organisations as listed in the Annual Financial Plan.

Benefits The funds enhance the community organisations and through them the community.

Strategic Objectives A1, A2, A3, A4 *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The amenity of the entire community increases as a result of the supported projects.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.11

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : ENVIRONMENT & PARKS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	62,961	16,664	2,216	4,160		86,000 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	62,961	16,664	2,216	4,160	-	86,000
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	3,200	847	113	(4,160)		- CapValGen
Total Modifications	-	3,200	847	113	(4,160)	-	-
Total Costs and Modifications	-	66,161	17,511	2,329	-	-	86,000

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	66,161	17,511	2,329	-	-	86,000
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	66,161	17,511	2,329	-	-	86,000

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : CORPORATE SERVICES

Overall Service Objectives

These services contribute towards the following Council Strategic Objectives D1, D3, D4, F3 and F5.

Description

- Costs associated with corporate benefits to the City through greater efficiencies and effectiveness.
- Centre for Advanced Engineering - \$10,000: To assist with projects and research that is of benefit to the Council.
- Management Reviews - \$15,000: To evaluate plans for Science Centre and Orana Park.

Forward Commitments

Objectives for 2001/02

For text see page 3.1.text.7.i.

Performance Indicators

For text see page 3.1.text.7.i.

3.1.12

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : CORPORATE SERVICES	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Management Reviews	15,000	15,000
Centre for Advanced Engineering	10,000	10,000
ALLOCATED COSTS		
Allocated Costs Leisure Unit	87,030	113,609
TOTAL COST CORPORATE SERVICES	----- 112,030	----- 138,609
	=====	=====
 TOTAL NET COST GRANTS TO COMMUNITY ORGANISATIONS	 3,076,050	 3,480,959
	=====	=====

3.1.funding.text.12

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT: CORPORATE SERVICES

Description Provision of grants to community organisations as listed in the Annual Financial Plan.

Benefits The funds enhance the community organisations and through them the community.

Strategic Objectives A1, A2, A3, A4 *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The amenity of the entire community increases as a result of the supported projects.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.1.funding.12

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE EXPENSES AND REVENUES
OUTPUT CLASS:	GRANTS TO COMMUNITY ORGANISATIONS

OUTPUT : CORPORATE SERVICES

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	101,475	26,857	3,572	6,704		138,609 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	101,475	26,857	3,572	6,704	-	138,609
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	5,158	1,365	182	(6,704)		- CapValGen
<i>Total Modifications</i>	-	5,158	1,365	182	(6,704)	-	-
Total Costs and Modifications	-	106,633	28,222	3,753	-	-	138,609

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	106,633	28,222	3,753	-	-	138,609
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	106,633	28,222	3,753	-	-	138,609

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	CORPORATE EXPENSES, REVENUES & GRANTS
OUTPUT CLASS:	CAPITAL OUTPUTS

OUTPUT : CORPORATE CAPITAL OUTPUTS	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
INVESTMENTS		
Investment - Travis Finance Ltd	0	0
Sale of Selwyn Plantation Board Ltd to Christchurch City Holdings Ltd	0	-35,000,000
Sale of City Care Ltd to Christchurch City Holdings Ltd	0	-12,000,000
TOTAL CAPITAL OUTPUTS	----- 0	----- -47,000,000
	=====	=====

3.2.0

*PUBLIC
ACCOUNTABILITY*

3.2.i

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	OUTPUT SUMMARY

Overall Objectives

To achieve the purposes of local government including:

- Recognition of the identity, values and rights of and within the community of Christchurch City.
- Exercise of choice in the provision of public facilities and services.
- Effective public participation in local government.

By providing for and promoting:

- Civic leadership.
- The democratic process of decision making.
- The public accountability of the Council.
- Effective policy advice to elected members.

Key Changes***Committed Costs (Operating)***

- Increased budget provision has been made to cover the costs of the “Christchurch City Triennial Elections”. (\$600,000 of costs had been included into last year’s Financial Plan) \$22,000
- Increased provision has been made to cover the determination of the Higher Salaries Commission relevant to elected members fees and allowances. \$201,000
- Provision made for orientation and training for elected members. \$28,000

Items Committed by Council during the year (Operating)

- Nil

Increased Costs due to Increased Demand

- Mayoral Office increased costs of travel and refurbishment of Mayoral Regalia. \$6,000

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUTS:	OUTPUT SUMMARY

New Operating Initiatives

- Nil.

Fee Changes

- Nil.

Efficiency Gains

- Nil.

New Capital Initiatives

- Nil.

Capital Cost Increase > 2%

- Nil

Capital Cost Increases > 2% Committed by Council during the year

- Nil.

Restructuring of Budgets

- Nil

Resources Employed

Establishment within this budget for support service in Mayor's Office is 3 FTEs.

Establishment of Mayor and Councillors is 25 FTEs.

Establishment of Community Board members is 36 FTEs.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	OUTPUT SUMMARY

OUTPUT CLASS EXPENDITURE		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
ELECTED MEMBER REPRESENTATION			
Mayoral	Page 3.2.2	557,457	579,552
Councillors	Page 3.2.3	1,918,871	2,116,146
Community Boards	Page 3.2.4	758,530	828,793
Elections	Page 3.2.5	21,520	650,000
DECISION MAKING			
Policy Advice	Page 3.2.6	1,461,671	1,709,551
Trading Activities Monitoring	Page 3.2.6	73,009	37,354
Meetings	Page 3.2.7	1,943,915	1,850,303
Corporate Research Projects	Page 3.2.7	101,995	118,638
Statutory Reporting & Communication	Page 3.2.8	687,600	681,846
PROJECT AND DISCRETIONARY EXPENDITURE			
Receptions	Page 3.2.9	293,533	252,352
Community Board Discretionary Funding	Page 3.2.9	504,650	514,710
Mayoral Projects	Page 3.2.9	205,000	55,000
TOTAL COSTS PUBLIC ACCOUNTABILITY		8,527,752	9,394,245
OUTPUT CLASS RECOVERIES			
ELECTED MEMBER REPRESENTATION			
Councillors	Page 3.2.3	25,000	25,000
Elections	Page 3.2.5	0	95,500
TOTAL RECOVERIES		25,000	120,500
TOTAL NET COST OF PUBLIC ACCOUNTABILITY		8,502,752	9,273,745
COST OF CAPITAL EMPLOYED		1,410	3,136
CAPITAL OUPUTS	Page 3.2.10	3,000	3,000

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
ACTIVITY:	ELECTED MEMBER REPRESENTATION

OUTPUT: MAYORAL

Overall Objectives

Mayoral representation:

- Provide leadership and vision to elected members in the exercise of the functions, duties and powers of the Council.
- Represent provide leadership and vision, and advocate the interests of the city and its citizens, both within and beyond its boundaries.
- Help to promote, enliven and enhance the city.
- Help the facilitation and fulfilment of the community's strongly-felt needs such as community consultation and full employment.
- Preside over meetings of the Council

Mayoral support services:

- Timetable, manage and support the implementation of the Mayor's goals and the Mayor's, Mayoress's and Deputy Mayor's programme of projects and activities, including communications, diary and meeting schedules and ongoing clerical activities.
- Provide management, research and resourcing support for Mayor's projects.
- Facilitate the community's and the tangata whenua's access to the Mayor and Deputy Mayor, and referral on to appropriate Council business units.
- Draft and process Mayoral correspondence, speeches and other forms of communication and ensure a timely response to all communications received.
- Respond to phone calls in a pleasant, helpful and efficient manner and assist citizens with their enquiries and complaints appropriately.

Objectives for 2001/02

Mayoral support services:

- 1 Progress, manage and support the Mayor's major goals and projects through the provision of a research, co-ordinating resourcing support service and networking capability.
- 3 Provide quality speech writing, secretarial and clerical services.
- 4 Provide a prompt, user friendly service to the public in their communications with the Mayor and Deputy Mayor.

Performance Indicators

- 1 Mayor satisfied with quality and timeliness of requested research and related services and that his projects are being progressed.
- 2 Secretarial, telephone and clerical services provided to a quality and timeliness that reflects well on the office of the Mayor.

3.2.2

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT : MAYORAL	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
Sub-Output: Mayoral Honorarium		
DIRECT COSTS		
Mayoral Honorarium	95,000	100,000
	-----	-----
	95,000	100,000
Sub-Output: Mayors Office	=====	=====
DIRECT COSTS		
Administration Costs	87,106	88,500
	-----	-----
TOTAL DIRECT COSTS	87,106	88,500
	-----	-----
ALLOCATED COSTS		
Allocated Overhead - Mayors Office	358,351	373,372
Allocated overhead - Community Relations	17,000	17,680
	-----	-----
TOTAL ALLOCATED COSTS	375,351	391,052
	=====	=====
TOTAL NET COST - MAYORS OFFICE	462,457	479,552
	=====	=====
TOTAL NET COST - MAYORAL	557,457	579,552
	=====	=====
Cost of Capital Employed	1,410	3,136

3.2.funding.text.2

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT: MAYORAL

Description Provide for the functions of Mayor; provide research and administrative support to the Mayor.

Benefits Facilitates democratic governance of the City by providing and supporting the elected leadership of the City.

Strategic Objectives D1-5, G1-2, **CCC Policy** Statutory requirement

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The provision of local government and opportunities to participate in democratic process are considered to benefit the community as a whole. The entire benefit is assessed as general.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.2.funding.2

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT : MAYORAL

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	424,291	112,295	14,934	28,032		579,552 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	424,291	112,295	14,934	28,032	-	579,552
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	21,566	5,708	759	(28,032)		- CapValGen
Total Modifications	-	21,566	5,708	759	(28,032)	-	-
Total Costs and Modifications	-	445,856	118,003	15,693	-	-	579,552

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	445,856	118,003	15,693	-	-	579,552
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	445,856	118,003	15,693	-	-	579,552

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT : COUNCILLORS

Description

- Participate in the collective decision making of the Council in exercising the functions, duties and powers vested in the Council.
- Respond to the requests of residents with appropriate advice to and representations on their behalf.
- Represent and advocate the interests of the city, both within and beyond its boundaries.

Objective for 2001/02

1. Review and agree proposed outputs and their levels of service, and appropriate adequate resources for their effective delivery in accordance with the Council's strategic objectives.

Performance Indicators

- 1.1 Proportion of residents satisfied with the value for money spent on providing Council services, as disclosed by the Annual Residents' Survey.
- 1.2 Residents' overall satisfaction with Christchurch as a place to live, work and spend time, at least 95%.

3.2.3

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT : COUNCILLORS

	2000/2001	2001/2002
	BUDGET	BUDGET
	\$	\$
DIRECT COSTS		
Support Service Costs	180,000	208,000
ALLOCATED COSTS		
Allocated overhead - Building Rent	287,578	309,642
Allocated Overhead - Councillors Cost Centre	1,451,293	1,598,504
TOTAL COSTS	----- 1,918,871	----- 2,116,146
REVENUE		
Internal Recoveries	25,000	25,000
TOTAL REVENUE	----- 25,000	----- 25,000
TOTAL NET COSTS - COUNCILLORS	=====	=====
	1,893,871	2,091,146
	=====	=====

3.2.funding.text.3

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT: COUNCILLORS

Description Provide for elected members, including administrative support.

Benefits Facilitates democratic governance of the City by providing and supporting the elected leadership of the City.

Strategic Objectives D1-5, G1-2, **CCC Policy** Statutory requirement

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The provision of local government and opportunities to participate in democratic process are considered to benefit the community as a whole. The entire benefit is assessed as general.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.2.funding.3

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT : COUNCILLORS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	1,549,233	410,029	54,528	102,356		2,116,146 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	1,549,233	410,029	54,528	102,356	-	2,116,146
<i>Modifications</i>							
Transfer User Costs to Rating	25,000	(18,303)	(4,844)	(644)	(1,209)		- CapValAll
Non-Rateable	-	77,814	20,595	2,739	(101,147)		- CapValGen
<i>Total Modifications</i>	25,000	59,511	15,751	2,095	(102,356)	-	-
Total Costs and Modifications	25,000	1,608,744	425,780	56,623	-	-	2,116,146

Funded By

1.18% User Charges	25,000						25,000
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
98.82% Capital Value Rating	-	1,608,744	425,780	56,623	-	-	2,091,146
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	25,000	1,608,744	425,780	56,623	-	-	2,116,146

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT : COMMUNITY BOARDS

Description

- Each of the six community boards comprises six elected members and three members appointed by the Council. They meet on a monthly basis to participate in the collective decision making of the Council and receive administrative support from one of six service centres.
- Boards are charged with representing and advocating the interests of their respective communities and with responding to the requests of residents with appropriate advice to and representations on their behalf.

In particular Community Boards are tasked with:

- (a) The consideration of and reporting on of all matters referred to them by the Council or any matter of interest or concern to the Board.
- (b) The overview of road works, water supply, sewerage, stormwater drainage, parks, recreational facilities, community activities, and traffic management within their community area.
- (c) The preparation of a statement of priorities and related annual submission to the planning process of the Council identifying the needs of and proposing expenditure within their community area.
- (d) Ongoing liaison with community organisations and special interest groups within the community area.
- (e) Performing such other functions as are delegated.

Objective for 2001/02

1. That each Community Board's objectives as detailed in its respective Community Plan be achieved.

Performance Indicators

1. That each Community Board receive a progress report on the implementation of their objectives in February and a final report on the outcomes at the end of the financial year.

3.2.4

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT : COMMUNITY BOARDS

2000/2001	2001/2002
BUDGET	BUDGET
\$	\$

ALLOCATED COSTS

Allocated O/head - Burwood/Pegasus Community Board Cost Centre	121,148	130,490
Allocated O/head - Fendalton/Waimairi Community Board Cost Centre	139,279	133,261
Allocated O/head - Hagley/Ferrymead Community Board Cost Centre	142,339	164,311
Allocated O/head - Spreydon/Heathcote Community Board Cost Centre	124,354	132,911
Allocated O/head - Shirley/Papanui Community Board Cost Centre	103,779	124,911
Allocated O/head - Riccarton/Wigram Community Board Cost Centre	127,634	142,911

TOTAL COST COMMUNITY BOARDS

-----	758,530	828,793
-------	---------	---------

TOTAL NET COSTS - COMMUNITY BOARDS

=====	758,530	828,793
=====		

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT: COMMUNITY BOARDS

Description Provide for the operation of six Community Boards.

Benefits Facilitates democratic governance of the City by providing and supporting the elected leadership of the City.

Strategic Objectives D1-5, G1-2, *CCC Policy* Statutory requirement

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)***General Benefits (Section 112F(b))***

The provision of local government and opportunities to participate in democratic process are considered to benefit the community as a whole. The entire benefit is assessed as general.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))***Control Negative Effects (Section 112F(d))******Modifications Pursuant to Section 12***

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)***General Benefits***

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits***Control Negative Effects***

3.2.funding.4

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT : COMMUNITY BOARDS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	606,760	160,589	21,356	40,088		828,793 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	606,760	160,589	21,356	40,088	-	828,793
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	30,840	8,162	1,085	(40,088)		- CapValGen
Total Modifications	-	30,840	8,162	1,085	(40,088)	-	-
Total Costs and Modifications	-	637,600	168,751	22,441	-	-	828,793

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	637,600	168,751	22,441	-	-	828,793
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	637,600	168,751	22,441	-	-	828,793

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT : ELECTIONS

Description

To hold elections or polls as may be required under the Local Elections and Polls Act 1976.

Objective for 2001/02

1. Ensure that any elections or polls are conducted accurately and within budget.

Performance Indicator

1. Returning Officer's official declarations giving the results of any elections or polls are capable of being upheld by the District Court, following completion of any District Court recount/s which may be sought by individual candidates.

3.2.5

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT : ELECTIONS	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Administration Costs	520	377,000
TOTAL DIRECT COSTS	520	377,000
ALLOCATED COSTS		
Allocated Overhead - Elections C/C	6,000	228,000
Allocated Overhead-Committee Secretariat	15,000	45,000
TOTAL ALLOCATED COSTS	21,000	273,000
TOTAL COSTS	21,520	650,000
EXTERNAL REVENUE		
Canterbury Regional Council Contribution	0	75,000
Electoral Roll Sales	0	0
Electoral Deposits Forfeited	0	500
District Health Board Contribution	0	20,000
TOTAL REVENUE - ELECTIONS	0	95,500
NET COST - ELECTIONS	21,520	554,500

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT: ELECTIONS

Description Prepare for the triennial election

Benefits Facilitates democratic governance of the City.

Strategic Objectives D1-5, G1-2, *CCC Policy* Statutory requirement

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)***General Benefits (Section 112F(b))***

The provision of local government and opportunities to participate in democratic process are considered to benefit the community as a whole. The entire benefit is assessed as general.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

The Canterbury Regional Council and Canterbury District Health Board are the direct beneficiaries of contract services.

Control Negative Effects (Section 112F(d))***Modifications Pursuant to Section 12***

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)***General Benefits***

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

The costs of direct benefits shall be fully recovered from users.

Control Negative Effects

3.2.funding.5

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	ELECTED MEMBER REPRESENTATION

OUTPUT : ELECTIONS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	475,866	125,945	16,749	31,440		650,000 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	475,866	125,945	16,749	31,440	-	650,000
<i>Modifications</i>							
Transfer User Costs to Rating	95,500	(73,469)	(19,445)	(2,586)	-		0 CapValGen
Non-Rateable	-	24,187	6,402	851	(31,440)		- CapValGen
<i>Total Modifications</i>	95,500	(49,282)	(13,043)	(1,735)	(31,440)	-	0
Total Costs and Modifications	95,500	426,583	112,902	15,014	-	-	650,000

Funded By

14.69% User Charges	95,500						95,500
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
85.31% Capital Value Rating	-	426,583	112,902	15,014	-	-	554,500
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	95,500	426,583	112,902	15,014	-	-	650,000

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUTS

- **POLICY ADVICE**
- **TRADING ACTIVITIES MONITORING**

Description

- Providing leadership in policy advice to elected members by management team and community managers.
- Liaise with trading activities and facilitate negotiation of the annual Statement of Corporate Intent and monitor and report the financial performance of the group of organisations in which the Council has a pecuniary interest, monitor the performance of these entities ensuring adequate and appropriate information is available for the Council and the public at large.

Objectives for 2001/02

1. Provide timely, quality policy advice.
2. Ensure the negotiation of Statements of Corporate Intent for the Local Authority Trading Enterprises and comparable documents for similar organisations in which the Council has a significant interest.

Performance Indicators

- 1.1 All policy reports requested of Senior Management completed within the specified time frame.
- 1.2 As determined by Annual Survey, elected members satisfied with quality of advice reports, at least 90%.
- 2.1 Contents of all Statements of Corporate Intent or similar documents in compliance with Section 594T of the Local Government Act.
- 2.2 All statements finalised within three months of commencement of the relevant corporate body's financial year.

3.2.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUT : POLICY ADVICE	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
ALLOCATED COSTS		
City Managers Office (Advice)	201,487	194,144
Legal Services	162,560	275,608
Director of Finance	11,947	14,809
Director of Operations (Internal Change/Management)	64,177	77,124
Director of Business Projects (Advice)	45,486	22,619
Director of Policy	500,909	722,872
Director of Information (Advice)	85,619	69,366
Funds & Planning - Corporate Plan	32,080	22,935
Community Advocacy (Advice)	357,405	310,075
	-----	-----
TOTAL COST POLICY ADVICE	1,461,671	1,709,551
	=====	=====

OUTPUT : TRADING ACTIVITIES MONITORING

ALLOCATED COSTS		
Director of Finance	3,408	2,116
Director of Business Projects	69,601	35,238
	-----	-----
TOTAL COST TRADING ACTIVITIES MONITORING	73,009	37,354
	=====	=====

3.2.funding.text.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUT: POLICY ADVICE

Description Provide policy advice to elected members by management team and community managers.

Benefits Quality advice to assist the democratic governance of the city through the support for decision making.

Strategic Objectives D1-5, F1-7, G1-2, **CCC Policy** Individual Output Policies, Seeking Community Views

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The provision of local government and opportunities to participate in democratic process are considered to benefit the community as a whole. The entire benefit is assessed as general.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.2.funding.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUT : POLICY ADVICE

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	1,251,564	331,246	44,051	82,690		1,709,551 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	1,251,564	331,246	44,051	82,690	-	1,709,551
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	63,614	16,836	2,239	(82,690)		- CapValGen
Total Modifications	-	63,614	16,836	2,239	(82,690)	-	-
Total Costs and Modifications	-	1,315,178	348,083	46,290	-	-	1,709,551

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	1,315,178	348,083	46,290	-	-	1,709,551
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	1,315,178	348,083	46,290	-	-	1,709,551

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUT: TRADING ACTIVITIES MONITORING

Description Liaise with trading activities; negotiate annual statements of corporate intent; monitor and report on entities in which the Council has a pecuniary interest.

Benefits The efficient management of the trading activities and LATEs such that the investment is sustained and the yield is maximised both in financial, economic and social terms.

Strategic Objectives D1-5, F1-7,G1-2, **CCC Policy** Investment Policy, Financial Management Policy, Guidelines for the appointment and conduct of Directors

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)**General Benefits (Section 112F(b))**

This is an essential role of the Council as there are significant investments. The income return on these investments are considered general benefits. The monitoring is therefore general benefits

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))**Control Negative Effects (Section 112F(d))****Modifications Pursuant to Section 12**

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)**General Benefits**

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits**Control Negative Effects**

3.2.funding.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUT : TRADING ACTIVITIES MONITORING

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	27,347	7,238	963	1,807		37,354 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	27,347	7,238	963	1,807	-	37,354
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	1,390	368	49	(1,807)		- CapValGen
Total Modifications	-	1,390	368	49	(1,807)	-	-
Total Costs and Modifications	-	28,737	7,606	1,011	-	-	37,354

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	28,737	7,606	1,011	-	-	37,354
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	28,737	7,606	1,011	-	-	37,354

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUTS

- **MEETINGS**
- **CORPORATE RESEARCH PROJECTS**

Description

- Provision of secretarial support to facilitate the meetings of the Council, its Committees and Sub-Committees and Community Boards.
- Provide a prompt and efficient follow up on all requests from the Ombudsman.

Objective for 2001/02

1. Implement an agreed programme of elected member meetings.

Performance Indicator

1. All meetings of elected members held in compliance with the provisions of the Local Government Official Information and Meetings Act 1987.

3.2.7

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

	2000/2001	2001/2002
	BUDGET	BUDGET
	\$	\$
OUTPUT : MEETINGS		
ALLOCATED COSTS		
Community Secretarial	984,295	847,625
Corporate Secretarial	959,620	1,002,678
	-----	-----
TOTAL COST MEETINGS	1,943,915	1,850,303
	=====	=====
 OUTPUT : CORPORATE RESEARCH PROJECTS		
DIRECT COSTS		
Community Boundaries Review	0	0
	-----	-----
TOTAL DIRECT COSTS	0	0
	-----	-----
ALLOCATED COSTS		
Operations Directorate (Internal Ombudsman)	101,995	118,638
	-----	-----
TOTAL ALLOCATED COSTS	101,995	118,638
	-----	-----
TOTAL COST - CORPORATE RESEARCH PROJECTS	101,995	118,638
	=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUT: MEETINGS

Description Secretarial support to the Council, its committees, and Community Boards.

Benefits The governance of the city is facilitated by this output.

Strategic Objectives D1-5, G1-2, *CCC Policy* Response to statutory requirement, Availability of agendas & reports

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)***General Benefits (Section 112F(b))***

The provision of local government and opportunities to participate in democratic process are considered to benefit the community as a whole. The entire benefit is assessed as general.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))***Control Negative Effects (Section 112F(d))******Modifications Pursuant to Section 12***

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)***General Benefits***

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits***Control Negative Effects***

3.2.funding.7

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUT : MEETINGS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	1,354,609	358,519	47,678	89,498		1,850,303 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	1,354,609	358,519	47,678	89,498	-	1,850,303
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	68,852	18,223	2,423	(89,498)		- CapValGen
<i>Total Modifications</i>	-	68,852	18,223	2,423	(89,498)	-	-
Total Costs and Modifications	-	1,423,461	376,742	50,101	-	-	1,850,303

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	1,423,461	376,742	50,101	-	-	1,850,303
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	1,423,461	376,742	50,101	-	-	1,850,303

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUT: CORPORATE RESEARCH PROJECTS

Description Provide for the position of the Investigation Commissioner to assist the Council to resolve complaints from the public.

Benefits Protect the rights of citizens to enquire and resolve issues relating to the activities of Council.

Strategic Objectives D1-5, G1-2, *CCC Policy* Response to statutory requirement.

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)***General Benefits (Section 112F(b))***

The provision of local government and opportunities to participate in democratic process are considered to benefit the community as a whole. The entire benefit is assessed as general.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))***Control Negative Effects (Section 112F(d))******Modifications Pursuant to Section 12***

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)***General Benefits***

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits***Control Negative Effects***

3.2.funding.7

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUT : CORPORATE RESEARCH PROJECTS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	86,855	22,987	3,057	5,738		118,638 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	86,855	22,987	3,057	5,738	-	118,638
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	4,415	1,168	155	(5,738)		- CapValGen
Total Modifications	-	4,415	1,168	155	(5,738)	-	-
Total Costs and Modifications	-	91,269	24,156	3,212	-	-	118,638

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	91,269	24,156	3,212	-	-	118,638
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	91,269	24,156	3,212	-	-	118,638

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUTS : STATUTORY REPORTING & COMMUNICATION

- **Sub-Output : Annual Plan & Strategic Statement**
- **Sub-Output : Annual Report**

Description

- Preparation and production of a Plan for the coming financial year and an annual report to the public concerning performance for the previous financial year.
- Implement and report on survey of public participation and satisfaction with Council services.

Objectives for 2001/02

1. Prepare and release the Plan and Annual Report.
2. Implement a survey of residents' use of and satisfaction with Council services.

Performance Indicators

1. The Plan and Annual Report prepared and finalised in accordance with approved timetable and statutory requirements.
2. Residents' survey implemented by 30 June 2002.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUT : STATUTORY REPORTING & COMMUNICATION

	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
Sub-Output: Annual Plan & Strategic Statement		
ALLOCATED COSTS		
Director of Finance (Annual Plan)	13,645	16,924
Director of Finance (Strategic Statement)	116,458	13,418
Community Relations	25,000	0
Financial Planning (Strategic Statement)	25,848	27,055
Financial Planning (Annual Plan)	128,054	171,339
EEO Programme (Personnel)	8,875	25,000
TOTAL COST ANNUAL PLAN & STRATEGIC STATEMENT	317,881	253,736
Sub-Output: Annual Report		
DIRECT COSTS		
Citizens Survey	75,000	75,000
TOTAL DIRECT COSTS	75,000	75,000
ALLOCATED COSTS		
Accounting Services	285,844	328,110
EEO Programme (Personnel)	8,875	25,000
TOTAL ALLOCATED COSTS	294,719	353,110
TOTAL COSTS - ANNUAL REPORT	369,719	428,110
TOTAL COSTS STATUTORY REPORTING & COMMUNICATION	687,600	681,846

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUT: STATUTORY REPORTING & COMMUNICATION

Description Prepare the Annual Report and Annual Plan as required by the Local Government Act; undertake surveys of public use of and satisfaction with Council services.

Benefits Compliance with statutes requiring reports and appropriate accounting standards and the provision of information to the public.

Strategic Objectives D1-5, F1-7, G1-2, **CCC Policy** Response to statutory requirement.

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)**General Benefits (Section 112F(b))**

The provision of local government and opportunities to participate in democratic process are considered to benefit the community as a whole. The entire benefit is assessed as general.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))**Control Negative Effects (Section 112F(d))****Modifications Pursuant to Section 12**

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)**General Benefits**

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits**Control Negative Effects**

3.2.funding.8

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	DECISION MAKING

OUTPUT : STATUTORY REPORTING & COMMUNICATION

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	499,180	132,116	17,570	32,980		681,846 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	499,180	132,116	17,570	32,980	-	681,846
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	25,372	6,715	893	(32,980)		- CapValGen
Total Modifications	-	25,372	6,715	893	(32,980)	-	-
Total Costs and Modifications	-	524,552	138,831	18,463	-	-	681,846

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	524,552	138,831	18,463	-	-	681,846
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	524,552	138,831	18,463	-	-	681,846

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	PROJECT AND DISCRETIONARY EXPENDITURE

OUTPUT : RECEPTIONS

Description

- Hosting receptions by elected members and staff with representatives of organisations and members of the public from within and beyond the city's boundaries.

Objective for 2001/02

1. To foster goodwill between the Council and the community at large.

OUTPUTS

- **COMMUNITY BOARDS DISCRETIONARY FUNDING**
- **MAYORAL PROJECTS**

Description

- To assist in the achievement of Community Board responsibilities each of the Boards are delegated:
 - (i) \$290,000 per annum funding to nominate against desired projects for inclusion in the annual programme of relevant business units to implement.
 - (ii) \$60,000 per annum of discretionary funds to retain and distribute as the Board sees fit.
 - (iii) \$40,000 per annum for Strengthening Community Action Plans (SCAP).
- To provide the Mayor with discretionary funds for various projects and emergency situations which arise during the course of the year.

3.2.9

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	PROJECT AND DISCRETIONARY EXPENDITURE

OUTPUT : RECEPTIONS	2000/2001 BUDGET	2001/2002 BUDGET
ALLOCATED COSTS	\$	\$
Community Relations	293,533	252,352
	-----	-----
TOTAL COSTS RECEPTIONS	293,533	252,352
	=====	=====
 OUTPUT : COMMUNITY BOARD DISCRETIONARY FUNDING		
Discretionary Funds held for allocation during year		
Burwood / Pegasus (Discretionary)	35,150	34,950
Fendalton/ Waimairi (Discretionary)	60,000	60,000
Hagley/ Ferrymead (Discretionary)	60,000	59,760
Spreydon / Heathcote (Discretionary)	50,000	50,000
Shirley / Papanui (Discretionary)	60,000	50,000
Riccarton/Wigram (Discretionary)	59,500	40,000
Strengthening Community Action Plans (Total for 6 Boards)	180,000	220,000
	-----	-----
TOTAL COST COMMUNITY BOARD DISCRETIONARY FUNDING	504,650	514,710
	=====	=====
 OUTPUT : MAYORAL PROJECTS		
Projects (To be indentified)	50,000	50,000
Central City - Forum	150,000	0
Projects (Deputy Mayor)	5,000	5,000
	-----	-----
TOTAL COST MAYORAL PROJECTS	205,000	55,000
	=====	=====
TOTAL COST - DISCRETIONARY EXPENDITURE	709,650	569,710
	=====	=====

3.2.funding.text.9

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	PROJECT AND DISCRETIONARY EXPENDITURE

OUTPUT: RECEPTIONS

Description Hosting of receptions by elected members and staff with representatives of organisations and members of the public.

Benefits The Council fulfils its governance role in part by hosting receptions.

Strategic Objectives D1-5, G1-2, *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The provision of local government and opportunities to participate in democratic properties are considered to benefit the community as a whole. The entire benefit is assessed as general.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

3.2.funding.9

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	PROJECT AND DISCRETIONARY EXPENDITURE

OUTPUT : RECEPTIONS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	184,747	48,896	6,503	12,206		252,352 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	184,747	48,896	6,503	12,206	-	252,352
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	9,390	2,485	331	(12,206)		- CapValGen
<i>Total Modifications</i>	-	9,390	2,485	331	(12,206)	-	-
Total Costs and Modifications	-	194,138	51,382	6,833	-	-	252,352

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	194,138	51,382	6,833	-	-	252,352
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	194,138	51,382	6,833	-	-	252,352

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	PROJECT AND DISCRETIONARY EXPENDITURE

OUTPUT: COMMUNITY BOARD DISCRETIONARY FUNDING

Description Funds are available to the Community Boards to apply to community projects at their discretion.

Benefits Enhances local communities by providing funds for the Community Boards to disburse.

Strategic Objectives D1-5, G1-2, *CCC Policy* Discretionary Funding

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)***General Benefits (Section 112F(b))***

These projects and initiatives benefit the community as a whole because all have access through the democratic process. The entire benefit is assessed as general.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))***Control Negative Effects (Section 112F(d))******Modifications Pursuant to Section 12***

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)***General Benefits***

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits***Control Negative Effects***

3.2.funding.9

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	PROJECT AND DISCRETIONARY EXPENDITURE

OUTPUT : COMMUNITY BOARD DISCRETIONARY FUNDING

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	376,820	99,731	13,263	24,896		514,710 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	376,820	99,731	13,263	24,896	-	514,710
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	19,153	5,069	674	(24,896)		- CapValGen
Total Modifications	-	19,153	5,069	674	(24,896)	-	-
Total Costs and Modifications	-	395,973	104,800	13,937	-	-	514,710

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	395,973	104,800	13,937	-	-	514,710
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	395,973	104,800	13,937	-	-	514,710

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	PROJECT AND DISCRETIONARY EXPENDITURE

OUTPUT: MAYORAL PROJECTS

Description Undertake specific projects as identified and initiated by the Mayors Office.

Benefits Enhances city by providing funds for the Mayor to disburse or undertake projects.

Strategic Objectives D1-5, G1-2, *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)***General Benefits (Section 112F(b))***

These projects and initiatives benefit the community as a whole because all have access through the democratic process. The entire benefit is assessed as general.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))***Control Negative Effects (Section 112F(d))******Modifications Pursuant to Section 12***

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)***General Benefits***

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits***Control Negative Effects***

3.2.funding.9

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	PROJECT AND DISCRETIONARY EXPENDITURE

OUTPUT : MAYORAL PROJECTS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	40,266	10,657	1,417	2,660		55,000 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	40,266	10,657	1,417	2,660	-	55,000
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	2,047	542	72	(2,660)		- CapValGen
Total Modifications	-	2,047	542	72	(2,660)	-	-
Total Costs and Modifications	-	42,312	11,199	1,489	-	-	55,000

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	42,312	11,199	1,489	-	-	55,000
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	42,312	11,199	1,489	-	-	55,000

3.2.10

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	CAPITAL OUTPUTS

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
RENEWALS & REPLACEMENTS		
Miscellaneous	1,000	1,000
	-----	-----
	1,000	1,000
	=====	=====
ASSET IMPROVEMENTS		
Computer Software	2,000	2,000
	-----	-----
	2,000	2,000
	=====	=====
TOTAL CAPITAL OUTPUTS	3,000	3,000
	=====	=====

3.2.11

RESPONSIBLE COMMITTEE	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	CAPITAL OUTPUTS

FIXED ASSETS	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006	
RENEWALS & REPLACEMENTS						
Renew Miscellaneous	1,000	2,500	1,000	1,000	1,000	
Office Furniture						
Furniture - Civic Reception Area						
TOTAL RENEWALS & REPLACEMENTS	1,000	2,500	1,000	1,000	1,000	
ASSET IMPROVEMENTS						
Computer Software	2,000	2,000	2,000	10,000	2,000	
TOTAL ASSET IMPROVEMENTS	2,000	2,000	2,000	10,000	2,000	
TOTAL CAPITAL EXPENDITURE	3,000	4,500	3,000	11,000	3,000	
Annual Plan 2000/2001	\$3,000	\$3,000	\$4,500	\$3,000	\$11,000	\$3,000
	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10	
RENEWALS & REPLACEMENTS	1,000	1,000	1,500	1,500	1,500	
ASSET IMPROVEMENTS	1,000	2,000	2,000	2,000	2,000	
	2,000	3,000	3,500	3,500	3,500	
Annual Plan 2000/2001	\$2,000	\$3,000	\$3,500	\$3,500		

MONITORING COMMITTEE:		STRATEGY & RESOURCES COMMITTEE				
BUSINESS UNIT:		PUBLIC ACCOUNTABILITY				
ACTIVITY:		FEES SCHEDULE				
Fees Description	2000/2001 Proposed Charge	2000/2001 Projected Revenue From Proposed Charge	2001/2002 Proposed Charge	2001/2002 Projected Revenue From Proposed Charge	2001/2002 Projected Revenue as a percentage of Total Cost	Notes
ELECTIONS						
Canterbury Regional Council Contribution				\$75,000	11.54%	
Electoral Deposits Forfeited				\$500	0.08%	
District Health Board Contribution				\$20,000	3.08%	
TOTAL				\$95,500		
		\$0				

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	COMMUNITY MANAGER, HAGLEY/FERRYMEAD

HAGLEY/FERRYMEAD COMMUNITY BOARD**2001/02
BUDGET**

Discretionary Funds - Held for allocation during year

59,760

COMMUNITY RELATIONS

Community Development Fund	10,000
Graffiti Partnerships	3,000
Redcliffs, Woolston and Heathcote Volunteer Libraries (\$1,000 each)	3,000
Bromley Out of School Programme	28,000
Linwood North After School Programme	3,000
Te Roopu Tamahine	4,000
Linwood Out of School Programme	32,000
Youth Initiatives Facilitator	30,000
Linwood Avenue Union Church - Social Worker	10,000
Te Whare Roimata Trust (Community Garden Co-ordinator)	21,000
Linwood Resource Centre - House Co-ordinator salary	5,040
Woolston Development Project - Family Support Worker Project	15,000
Sumner Out of School Care	15,000
Sumner/Redcliffs/Mt Pleasant Youth Initiative	25,000
Heritage Awards	2,500

LEISURE

Linwood Youth Programmes	9,800
Leisure Activities for Older Adults	8,000
Linwood Avenue School Holiday Programme	20,000
Linwood Youth Festival (LYFE) (partnership with Linwood Liaison Group)	10,000
Phillipstown Community Centre/Linwood Art Centre Holiday Programmes	5,000
ROOST Holiday Programmes	9,800
Sumner Pool (Supervision Costs)	1,000

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	COMMUNITY MANAGER, HAGLEY/FERRYMEAD

**2001/02
BUDGET**

CITY STREETS

Linwood Avenue - Bulb planting in the median	5,000
Bealey Avenue - Bulb planting in the median	1,000

PARKS AND WATERWAYS

Barbadoes St Cemetery - Bulb Planting	1,000
Avon Loop - Daffodils	300
Linwood/Barbadoes St Cemeteries (Cemetery Subcommittee - funding for projects)	5,000
Arbor Day	2,000
Community Pride Garden Awards	800
Barnett Park (Interpretative Panel)	5,000
Strengthening Communities Action Plan (Scap)	40,000

Total Allocation - Hagley/Ferrymead Community Board

\$390,000
=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	COMMUNITY MANAGER, RICCARTON/WIGRAM

**2001/02
BUDGET**

RICCARTON/WIGRAM COMMUNITY BOARD

Discretionary Funds - Held for allocation during year 40,000

COMMUNITY RELATIONS

Hornby Youth Worker 2002/03	50,000
Riccarton Ward - Youth Worker salary support	20,000
Broomfield/Hei Hei - Community Development activities programme	5,000
Broomfield/Hei Hei - Community Development Project	5,000
Wharenui OSCAR - operating grant	10,000
Sockburn OSCAR - operating grant	10,000
Canterbury Fijian Social Services - Rental and Operating Grant	12,000
Maori Community Development Worker - programmes grant	5,000
Asian Youth Worker - Programme Costs	3,000
Youth Initiatives Projects	40,000
Community Funding Committee - top up	10,000
Community Initiatives Projects (SCAP)	40,000
Resident Group support	5,000
Community Board -Works and Traffic committee projects	30,000
Community Board -Environmental committee projects	50,000

LEISURE

Youth Recreation Programmes	5,000
Teenage Rage Camps	5,000
Children's - holiday programmes	10,000
Maori Youth - Recreation programmes	10,000
Adult Activities - programmes and services for local older adults	10,000
Riccarton/Wigram Wards - Community Events in the Wards	15,000

Allocation Riccarton/Wigram Community Board -----
\$390,000

=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	COMMUNITY MANAGER, FENDALTON/WAIMAIRI

**2001/02
BUDGET**

FENDALTON/WAIMAIRI COMMUNITY BOARD

Discretionary Funds - Held for allocation during year

60,000

CITY STREETS

Wairakei Road (between Ilam and Pitcairn) - Two pedestrian islands

12,000

Maidstone Road (at Ray Blank Park) - Pedestrian island

6,000

Landscaping of Council land at No. 19 Fendalton Road

3,500

Bishopdale Mall - Children's playground

4,000

Coloured Plantings - Continuation of programme at selected sites

5,000

Avonhead Road - New kerb and channel, vicinity of Commodore Hotel

6,000

COMMUNITY RELATIONS

Railway land re beautification/community gardens trial area

8,000

Community Funding Top Up

25,000

Christchurch North Citizens Advice Bureau - Grant towards Co-ordinator and administration expenses

10,000

Community Initiatives

81,000

Orana Park - Grant towards new footpaths

10,000

Canterbury Steam Preservation Society - Grant to enhance entrance and signage

3,500

Local Schools - Subsidy assistance to enhance front fences, landscaping and signage

5,000

Waimairi Lions Club - Grant towards upgrading former Burnside Park Nursery building

10,000

Community Workers

40,000

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	COMMUNITY MANAGER, SPREYDON/HEATHCOTE

PARKS AND WATERWAYS

Avonhead Park - continue to implement plan including perimeter path	10,000
Crosbie Park - full size basketball court	20,000
Jellie Park - Upgrade play equipment near skate park (staged)	10,000
Merivale Reserve - Resurface tennis court and other developments	10,000
Nepal Reserve - Concept plan	3,000
Drinking fountains at selected sites	3,000
Tree Planting - Various sites	5,000
Strengthening Community Action Plans (SCAP)	40,000

Total Allocation - Fendalton/Waimairi Community Board	\$390,000
	=====

SPREYDON/HEATHCOTE COMMUNITY BOARD

Discretionary Funds - Held for allocation during year	50,000
-------------------------------------------------------	--------

CITY STREETS

Speed check trailer	700
Selwyn Street near Ruskin Street - Pedestrian Island and Blips	15,000

PARKS AND WATERWAYS

Arbor Day	1,500
Garden Awards	2,000
Holliss Reserve - Extra play equipment and landscaping	10,000

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	COMMUNITY MANAGER, SPREYDON/HEATHCOTE

LEISURE

Holiday Programmes	20,000
Youth Recreation	15,000
Older Adults Recreation	5,000
Local Community Gathering Events	12,000
Rowley Transport Fund	2,000
Christchurch Polytechnic Recreation Programme	1,000

COMMUNITY RELATIONS

Newsletter and information sharing	9,000
Xmas Tree Lights - Johnny Martins, Spreydon Library and Addington	3,800
Xmas Banners - Lincoln Road/Addington business area	500
Hoon Hay Youth Centre	15,000
Rowley Resource Centre	8,500
Sydenham Needs Analysis Outcomes	10,000
Kingdom Resources	10,000
Community Networks/Consultation - Including Youth Council, Hoon Hay and Sydenham Network and annual community forum	7,000
Hoon Hay Needs Analysis	8,000
Rowley After School Programme	36,000
Out of School Programmes	34,000
Youth Worker Salaries	10,000
Strickland Street Community Gardens (Salary)	10,000
Family and Community Development Worker	37,000
Community Service and Youth Awards	2,000
Neighbourhood Week	5,000
Heritage Projects	10,000
Strengthen Community Action Plans (SCAP)	40,000

Total Allocation - Spreydon/Heathcote Community Board

\$390,000
=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	COMMUNITY MANAGER, BURWOOD/PEGASUS

**2001/02
BUDGET**

BURWOOD/PEGASUS COMMUNITY BOARD

Discretionary Funds - Held for allocation during year 34,950

COMMUNITY RELATIONS

Heritage Week	500
Community Car Watch	3,000
Aranui Primary School/Community Hall	10,000
Burwood Christian Centre - Youth Equipment	3,000
City East Centre - Youth Equipment	6,000
Youth Alive Trust (New Brighton) - Safer Streets Project	8,000
Agape Street Ministries (Aranui/Wainoni) - Self-esteem Programme	3,000
Te Ropu Tamahine/Te Ropu Tamaiti - After School Programme	6,000
Out of School Programmes (Dallington, North New Brighton, Burwood, Aranui and Parklands)	12,000
Waipuna/Hebron Trust (Shirley) - Social Worker	1,000
PEEEPS (New Brighton)	10,000
Otautahi Maori Wardens (Nga Hau e Wha)	3,000
Supergrans	8,000
Anglican Care - Community Cottages (St Ambrose, St Andrews and Dallington)	50,000
Youth Development Fund	2,500
Community Response Assistance Fund	7,000
Neighbourhood Week 2001	1,250
Burwood/Pegasus Community Directory	10,000
International Year of the Volunteer	2,000
Aranui Community Renewal Project	13,000
Te Kupenga O Aranui Wrap-around Worker	20,000
Community Centres Community Workers	30,000
Mature Employment Service Ltd (Aranui)	3,000
Community Residents' Association and Hall Management Support	3,000
Parklands Energisers Youth Programme	5,000

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	COMMUNITY MANAGER, BURWOOD/PEGASUS

**2001/02
BUDGET**

PROPERTY

North New Brighton Community Centre 25,000

CITY STREETS

Traffic Speed Board 700

PARKS AND WATERWAYS

Gigantic Beach Clean-up Project 500
Clean-up the World Project 500
Arbor Day Planting (Schools) (SCAP) 1,500
Community Pride Garden Awards 800
Basketball Half Court (Fairway Park, Aston Reserve, Cedarwood Park or Thomson Park) (SCAP) 15,000
Horseshoe Lake Plan Project 2,000
Pegasus Bay Walkway Drinking Fountain at Broad Park entrance 1,000
Southshore Spit Reserve 2,000
Cedarwood Park Playground Fencing (SCAP) 3,500
Wainoni Park Playground 15,000
New Brighton Foreshore Worker 2,500
Bexley Wetland - Interpretation Panel or Sign 2,000
Travis Wetland - Interpretation Panel or Sign 2,000

LEISURE

Carols in the Community 3,000
New Brighton Project 10,000
Family Fishing Day 1,300
Holiday Programme Staging Subsidy 20,000
Holiday Programme Volunteer Leaders Training Subsidy 2,000
Youth Programmes and Events 3,000
Burwood/Pegasus Beach Triathlon 1,500
Strengthening Communities Action Plans (SCAP) 20,000

Total Allocation Burwood/Pegasus Community Board

\$390,000
=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	COMMUNITY MANAGER, SHIRLEY/PAPANUI

**2001/02
BUDGET**

SHIRLEY/PAPANUI COMMUNITY BOARD

Discretionary Funds - Held for allocation during year

50,000

COMMUNITY RELATIONS

Belfast Community Co-ordinator - Towards costs of employing a Community Co-ordinator

15,000

Belfast Community Pool - Annual Grant

5,000

Ch.Ch. North Citizens Advice Bureau Inc - Half share of funding to part time co-ordinator

10,000

Community Directory -With local agencies, clubs, facilities and services in Shirley & Papanui

9,000

Neighbourhood Trust – To assist with the wages for a Community Worker to work with the Trust

10,000

Northcote After School Programme - Contract to ODC for provision of after school programme

38,000

Northlands Youth Facility - For fit-out and operational costs

35,000

OSCAR Quinns Rd - To assist in operating costs

10,000

Papanui Community Facility - Fees and other costs for the development of a concept plan

5,000

Shirley Community Trust - To assist in operating costs

10,000

Te Ropu Tamahine - Funding to enable the Girls Club at Birch Grove to operate

8,000

Youth Development Scheme - To assist young people in sport, the arts, cultural exchange

10,000

CITY STREETS

Kainga Rd - Bus Shelter opposite Riverlea Estate Drive

10,000

LEISURE

Community Events - Community events and projects in partnership with community groups

20,000

Kidsfun Recreation Programme - To provide a programme in the Belfast Area for 4 school terms

9,000

People with Disabilities - To assist people with disabilities to access recreation programmes.

3,000

Tweenager Recreation Programmes – To provide for the 10-13 year age bracket

15,000

Youth (14-18 years) Recreation Projects -Support and develop with youth and community groups.

22,000

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
ACTIVITY:	PUBLIC ACCOUNTABILITY
OUTPUT CLASS:	COMMUNITY MANAGER, SHIRLEY/PAPANUI

**2001/02
BUDGET**

PARKS AND WATERWAYS

Heaphy Reserve - Landscape enhancement	7,500
Macfarlane Park - Develop/complete cycleway in southern end of park. Pathways formation	10,000
Macfarlane Park - Skateboard Facility	25,000
Ouruhia Domain - Replacement of fence around tennis courts	6,000
Styx Mill Conservation Reserve – Barbecues & shelters in partnership with a Service Club	6,500
St Albans Stream - Replacement of a concrete abutment in the St Albans NIP area	5,000
Strengthening Communities Action Plan (SCAP)	36,000

Total Allocation Shirley/Papanui Community Board

\$390,000
=====

4.1.0

CORPORATE OFFICE

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - CITY MANAGER
ACTIVITY:	BUSINESS UNIT SUMMARY

Overall Objectives

To ensure that the Council and its community boards and committees are properly advised of the implications of proposed policies and of statutory responsibilities, and that the Council decision-making takes place within clear and effective frameworks. To provide leadership to the staff organisation in a manner which promotes change in its style of operation to reflect its culture statement 'Giving Value - Being Valued'. To ensure that Council – administratively and politically – maintains a strategic direction which reflects changing circumstances and opportunities.

Key Changes

Committed Costs (Operating)

- Nil.

Items Committed by Council during the year (Operating)

- Nil.

Increased Costs due to Increased Demand

- Nil.

New Operating Initiatives

- Nil.

Fee Changes

- Nil.

Efficiency Gains

- Savings of \$39,687

4.1.ii

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - CITY MANAGER
ACTIVITY:	BUSINESS UNIT SUMMARY

New Capital Initiatives

- Nil.

Capital Cost Increase > 2%

- Nil.

Capital Cost Increases > 2% Committed by Council during the year

- Nil.

Restructuring of Budgets

- Nil.

4.1.iii

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

Overall Objective

To advise the Council on financial policy issues, including its relationships with its trading enterprises and contribute to the corporate management of the Council.

Key Changes*Committed Costs (Operating)*

- Nil.

Items Committed by Council during the year (Operating)

- Nil.

Increased Costs due to Increased Demand

- Nil.

New Operating Initiatives

- Nil.

Fee Changes

- Increased charges to CCHL to reflect additional level of service to the Company.

Efficiency Gains

- Nil.

New Capital Initiatives

- Nil.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

Capital Cost Increase > 2%

- Nil.

Capital Cost Increases > 2% Committed by Council during the year

- Nil.

Restructuring of Budgets

- No significant Changes.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
ACTIVITY:	BUSINESS UNIT SUMMARY

Overall Objectives

To partner and support unit and team leaders and individuals colleagues to:

- achieve our organisational goals and deliver agreed outputs
- achieve our organisational culture, Giving Value – Being Valued
- deliver our HR Strategy
- meet our legal and contractual obligations as a ‘good employer’
- capitalise on change projects

by:

- providing effective advisory and consulting services
- enabling units and teams to manage their own recruitment, performance, health and safety, and learning
- developing and delivering corporate criteria, guidelines and policies, and flexible model processes, resources and systems

Key Changes

Committed Costs (Operating)

- No change.

Items Committed by Council during the year (Operating)

- Nil.

Increased Costs due to Increased Demand

- Nil.

New Operating Initiatives

- Nil.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
ACTIVITY:	BUSINESS UNIT SUMMARY

Fee Changes

- Not applicable.

Efficiency Gains

- \$40,000 has been provided for arising from the Change Proposal.

New Capital Initiatives

- Nil.

Capital Cost Increase > 2%

- Nil.

Capital Cost Increases > 2% Committed by Council during the year

- Nil.

Restructuring of Budgets

- Nil.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

Overall Objectives

- Leadership of key internal change processes, including Customer Services and Efficiency Projects.
- Ensuring effective co-ordination and communication between Units and between the Corporate Team and Units with regard to implementation issues.
- Ensuring the investigation and resolution of complaints and Ombudsman's enquiries concerning the way the Council conducts its business.
- Provide leadership and be accountable for Civil Defence and emergency planning.
- Provide independent assurance to the Corporate Office that there is compliance by Units with legalisation and Council policies.
- Reduce the possibility of losses to a minimum by ensuring that Units are practising effective risk management.

Key Changes

Committed Costs (Operating)

The communication and advertising/printing co-ordination functions have had 2 FTE's added to the existing resources. These were identified and provided for within the overall change proposal, and justified by a greater level of overall savings in the change proposal. **\$100,000**

Items Committed by Council during the year (Operating)

- Nil.

Increased Costs due to Increased Demand

- Nil.

New Operating Initiatives

- Nil.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

Fee Changes

- Nil.

Efficiency Gains

- Saving of \$50,000 in corporate assurances (audit) team, by reducing the size of the team by 1 as provided for in the change proposal.

New Capital Initiatives

- **Emergency Water Supply for the Civic Offices. **\$20,000****
 The Civic Offices is designated as the City's Civil Defence Engineering and Rescue Headquarters. It also acts as an Area Headquarters for the central city area. As such, it requires an emergency power supply and adequate water storage. The total existing water storage for the Civic Offices and Annex is 14m³. The guidelines given to calculate the storage volume for office buildings was 20 litres/staff member for an 8 hour day, i.e. 2.5 litres/person/hour. Assuming 200 staff are present during a Civil Defence emergency, 36m³ of water storage will be required to provide sufficient water supply for three days at 24 hours per day (at 2.5 litres/person/hour). City Design Unit have investigated this matter and recommended that a 25m³ cubic meter water tank be installed on the roof of the Civic Offices. The proposal is to divert the exist rising mains supply from the eastern tank to a new storage tank, which in turn feeds back into the existing eastern tank thus maintaining the existing water supply from this tank.

 Options of concrete, steel, plastic and fibreglass tanks have been considered. Concrete was rejected because of weight implications and difficulties in installation. Steel was rejected for similar reasons along with corrosion and maintenance implications. A plastic tank is feasible but would require a substantial steel structure to resist the seismic loading, as the walls would rupture without the support. The preferred solution is a purpose-designed and built fibreglass tank mounted on a concrete plinth. A single 25m³ tank gives the most economical solution in preference to several smaller tanks.
- **Engineering and Rescue Headquarters' Improvements **\$10,000****
 Following the storm in October 2000, several teams have been established to investigate how improvements can be made to the way the Emergency Response Room functions. It is likely that as a result of these investigations there will be a requirement for capital items to be purchased. Capital items could include:

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

- Establishment of a video link from the field through cellphones back to the Emergency Response Room.
- Electronic whiteboards or E-Beam. E-Beam automatically captures notes and drawings as they are written, digitises them and makes the information available to a connected computer. Once the information is captured it can be saved, edited, shared, printed and exported for standard applications such as word, spreadsheets etc.
- Split screen TV for the Emergency Response Room.
- Cost associated with the establishment of an Alternative Headquarters at Milton Street depot.

The Rescue Headquarters personnel have also identified the need for the following items for 2001/02:

- Cellphones.
- Development of computer-based system for recording messages and building evaluation.
- Safety jerkins, hard hats, spray cans, and first aid kits.
- Haversack type bags complete with kit for staff involved in the evaluation of building safety.

Capital Cost Increase > 2%

- Nil.

Capital Cost Increase > 2% Committed by Council during the year

- Nil.

Restructuring of Budgets

- The Communications team from CRU , promotions officer and 2 publications staff from EPPU are transferring to the Operations Directorate as per the Restructuring proposal.

The budget allows for the setting up of Customer Relations group consisting of a Customer Services Operation, Publishing & Design and Communications teams.

4.1.x

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

Transfer of Cost centres:

Communications:	2000/2001	2001/2002
Transfer from CRU	445,207	392,189

Promotions / Publishing

Transfer from EPPU - City design advice	61,000	
Transfer from EPPU – Share of EPPU cost centre	179,359	
Existing Publishing & Advertising Cost centre	91,000	16,013
New Publishing & Design cost centre		350,519
Sub total	331,359	366,532

Transfer of Outputs:

External Communications Media	143,488	35,809
External Communications Community information	431,439	761,040
Internal Communication	164,980	208,708
-Transferred from Corporate Office – Human Resources		
Health and Safety Services and Advice	139,651	136,844
Sub total	879,558	1,142,401

The costs of the Publishing & Design team are now recovered from the Output “External Communications Community Information” as previously they were recovered fully from a range of EPPU outputs.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

Overall Objectives

To ensure the Council and its standing committees are provided with quality policy advice and well scoped and prepared papers for consideration.

To maintain an overview of the general economic, social and environment concerns and provide early advice to the Council of possible areas of interest.

To liaise with and have effective working relationships with government, other local government, and non government organisations that have an influence on Council activity or which may contribute to the achievement of the Council's strategic objectives.

To take particular interest in economic and social and community issues which will contribute to the Council's strategic objectives.

To manage and plan the use, development, growth and protection of the natural and physical resources of the City in a sustainable way which:

- Meets the reasonably foreseeable needs of future generations.
- Protects and enhances the significant natural environmental qualities of the City.
- Provides effective opportunities for business and other economic activities.
- Provides for a diverse range of housing needs.
- Provides effectively for movement of people and goods around the City.
- Provides for a pattern of community, recreation and shopping facilities that effectively services the needs of the City.
- Maintains and enhances the amenity values of the City.
- Enhances the landscape, visual and heritage qualities of the City.
- Limits the adverse effects of activities on the environment.
- Co-ordinate developments with the provision of services.

To promote the environmental health of the City and the health, safety and well-being of its citizens.

To monitor the environmental, social and economic well-being of the City.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

Key Changes

Committed Costs (Operating)

- The Corporate Plan reflects the restructuring changes and the establishment of a city development policy team. This team partly draws on resources transferred from the former Environmental Policy and Planning Unit and in addition it includes 3.0 new FTEs. \$210,000

Items Committed by Council during the year (Operating)

- “Our City” Environment Centre – additional ongoing operating costs \$120,000 (To be offset by \$50,000 external revenue from Environment Canterbury) \$90,000

Increased Costs due to Increased Demand

- Nil.

New Operating Initiatives

Environment Committee

- Additional grant to Arts Centre to manage old GHS, Cranmer Square \$30,000
- Output Review Recommendations - additional staffing, research, support \$50,000

Community Services

- Disability/Barrier Free Incentive Fund** \$20,000
 - By July 2001 the Council will have adopted its People with Disabilities Access and Equity Policy. This policy arose out of an identification by Council (and approaches from the disability community) that Council should work to remove barriers to participation across Council activities.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

- By July 2001, Council Units will have set their budgets and would not have the opportunity to respond to the policy. Therefore in order to enhance the implementation of the policy we propose a disability policy incentive fund which will fund unit's to respond immediately.

The advantage of this approach is that in the first year Units can pilot initiatives. It will also allow a strategic approach to Council wide responses to the policy. The effectiveness of these can then be evaluated and if appropriate built into Unit budgets in subsequent years.

- **Mayor Taskforce on Poverty** \$10,000
Earlier this year the Council established a Mayor Taskforce on Poverty.
 - The Mayor Taskforce has identified two key initiatives
 - Enhancing positive response
 - Development of social assessment processes

The first initiative links strongly with the general Council aim of developing collaborative partnerships with central government and the community.

The second links strongly with the Council commitment to triple bottom line reporting under the sustainability umbrella. Through the Mayor Taskforce we are gaining the expertise from the University and input from community leaders.

Fee Changes

- Nil.

Efficiency Gains

- Nil.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

New Capital Initiatives

- Nil

Capital Cost Increase > 2%

- Nil

Capital Cost Increases > 2% Committed by Council during the year

- Environment Centre (“Our City”) fitout second year. \$50,000

Restructuring of Budgets

- As noted above this budget reflects the results of the recent restructuring and in particular the disestablishment of the Environmental Policy and Planning Unit. It also reflects the transfer of the Senior Research Adviser and community development policy advice output to the Information and Data Section.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

Overall Objective

Maximising the effectiveness of the Council's activities by maintaining and developing information resources to better meet the needs of the Council's customers, stakeholders and staff.

Key Changes

Committed Costs (Operating)

- 1.83 fte of project staffing for essential property and asset data capture and cleaning. \$95,000
(Note: \$60,000 of this is funded from the Council's restructuring fund.)

Items Committed by Council during the year (Operating)

- Nil.

Increased Costs due to Increased Demand

- Nil.

New Operating Initiatives

- e-Council project – Phase 1 (\$140,875 – 2001/02 and \$520,953 – 2002/03 \$140,875
- e-Council project – Phase 1 - Depreciation \$62,366

Fee Changes

- Nil.

Efficiency Gains

- Through implementation of the year 2000 Change Proposal, the Geodata Services Unit has achieved the targeted net operating savings for 2001/02 of \$250,000.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

New Capital Initiatives

- e-Council Project – Phase 1. \$574,500

Capital Cost Increase > 2%

- Nil.

Capital Cost Increases > 2% Committed by Council during the year

- Nil.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - BUSINESS PROJECTS SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

Overall Objectives

- Provide integrated leadership of the Council's response to and implementation of major change projects that have their origin outside of the Council organisation.
- Provide corporate leadership and support to those Council business units which must operate in a commercial or semi-commercial environment.
- Assist the City Manager in reviews of major elements of the City Council's structure.
- Advise the Council on and manage relationships with external commercial and 'quasi-commercial' service providers.
- Work with appropriate unit managers in the consideration of possible innovative service delivery arrangements that would involve working jointly with other Canterbury local bodies.
- Provide leadership to the resolution of issues and development of possibilities that require a more commercial approach than is traditionally associated with local body operations.

Provide leadership for the Professional Services Group to ensure 'Integrated Total Solutions' developed and delivered for Council and external projects.

Key Changes

Committed Costs (Operating)

- Nil.

Items Committed by Council during the year (Operating)

- Nil.

Increased Costs due to Increased Demand

- Nil.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - BUSINESS PROJECTS SECTION
ACTIVITY:	BUSINESS UNIT SUMMARY

New Operating Initiatives

- Nil.

Fee Changes

- Nil.

Efficiency Gains

- Saving in 1 FTE by the sharing of a Personal Assistant with the Director of Operations. (\$40,000)

New Capital Initiatives

- Nil.

Capital Cost Increase > 2%

- Nil.

Capital Cost Increases > 2% Committed by Council during the year

- Nil.

Restructuring of Budgets

- Nil.

4.1.0

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE
OUTPUT CLASS:	OUTPUT SUMMARY

For Output summary see page 4.1.1

4.1.1

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE
OUTPUT CLASS:	OUTPUT SUMMARY

	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
NET COST SUMMARY - CORPORATE OFFICE & CORPORATE FUNCTIONS		
LIAISON, ADVICE & MANAGEMENT SUPPORT		
Customer Services Operation	325,648	340,202
INFORMATION DEVELOPMENT		
Electronic Service Development	-	323,929
CITY MONITORING AND RESEARCH		
Community Research	137,735	89,802
City Monitoring	74,792	73,069
Information Collection and Analysis	246,357	231,406
COMMUNICATIONS		
External Communications Media Relations	143,488	40,561
External Communication Community Information	431,439	785,274
Internal Communication	164,980	239,722
PLANS & POLICY STATEMENTS		
City Plan	498,613	178,680
Regional and District Plans and Policies	74,792	44,670
Environmental Improvement Plans	472,723	619,670
Corporate Plans	294,723	519,670
CONSENTS & APPLICATIONS		
Summit Road Protection	26,465	22,934
Regional Plans Consents	49,861	44,670
City and District Plans Consents	149,584	44,670

4.1.2

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE
OUTPUT CLASS:	OUTPUT SUMMARY

	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
NET COST SUMMARY - CORPORATE OFFICE & CORPORATE FUNCTIONS		
POLICY ADVICE		
Environment Conservation and Open Space	298,170	116,593
City Development And Planning	151,888	929,761
City Planning	461,433	702,352
City Design Advice	206,459	224,934
City Heritage Advice and Grants	1,056,887	1,202,934
Transportation Planning	102,056	67,868
Environmental Health	193,828	170,647
FUNDS ADMINISTRATION		
Non Conforming Uses Fund Administration	12,465	13,934
Heritage Retention Fund Administration and Grants	577,465	583,934
MONITORING		
City Plan Monitoring	99,723	90,937
PROMOTIONS		
Environmental Promotion Programmes	296,653	331,434
 TOTAL NET COST	 <u>6,548,228</u>	 <u>8,034,260</u>
 COST OF CAPITAL EMPLOYED	 41,903	 262,695
 CAPITAL OUTPUTS	 2,947,400	 1,192,000

4.1.3

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE
OUTPUT CLASS:	OUTPUT SUMMARY

SUMMARY - CORPORATE OFFICE**OUTPUT CLASS EXPENDITURE****LIAISON, ADVICE & MANAGEMENT SUPPORT**

	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
Corporate Advice	684,429	551,807
Financial Advice	211,983	205,564
Trading Activities	280,025	304,029
General Management	320,406	402,491
Employee Relations	218,718	351,935
Strategy	342,917	257,490
Performance	109,668	280,100
Service Delivery - HR Advocacy	570,276	-
Internal Change/Management	320,886	385,620
Elected Members	139,769	317,663
Economic Development	34,115	33,929
POLICY		
Advice to Council and its Committees	361,140	405,209
INFORMATION DEVELOPMENT		
Information Development	244,452	181,133
TOTAL EXPENDITURE	3,838,784	3,676,969

4.1.4

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE
OUTPUT CLASS:	OUTPUT SUMMARY

SUMMARY - CORPORATE OFFICE

2000/2001
BUDGET

2001/2002
BUDGET

OUTPUT CLASS REVENUE & RECOVERIES

\$

\$

LIAISON, ADVICE & MANAGEMENT SUPPORT

Corporate Advice	684,429	551,807
Financial Advice	211,983	205,564
Trading Activities	280,025	304,029
General Management	320,406	402,491
Legal	218,718	351,935
Strategy	342,917	257,490
Performance	109,668	280,100
Service Delivery - HR Advocacy	570,276	-
Internal Change/Management	320,886	385,620
Elected Members	139,769	317,663
Economic Development	34,115	33,929

POLICY

Advice to Council and its Committees	361,140	405,209
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INFORMATION DEVELOPMENT

Information Development	244,452	181,133
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TOTAL REVENUE & RECOVERIES

3,838,784 3,676,969

NET COST OF OUTPUTS

- -

4.1.5

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE
OUTPUT CLASS:	OUTPUT SUMMARY

SUMMARY - CORPORATE OFFICE FUNCTIONS**OUTPUT CLASS EXPENDITURE**

	2000/2001	2001/2002
	BUDGET	BUDGET
	\$	\$

LIAISON, ADVICE & MANAGEMENT SUPPORT

Recruitment	98,702	126,341
Investigations Commissioner	101,995	118,638
Publication & Design Services	61,000	-
Customer Services Operation	325,648	340,202
Cash & Investment Management Advice	79,923	82,662
Loan Systems Management	52,729	54,122

INFORMATION DEVELOPMENT

Persons & Property Data	433,826	618,882
GIS Development	300,850	1,095,393
Geo Data Product Delivery	2,729,963	1,570,018
Core Business System Operations	2,541,651	2,577,697
Electronic Service Development	-	323,929

CITY MONITORING AND RESEARCH

Community Research	137,735	89,802
City Monitoring	74,792	73,069
Information Collection and Analysis	246,357	231,406

AUDIT SERVICES

Audit	123,442	119,485
Provision of Audit Advice	19,659	-
Health & Safety Audit	83,224	96,652
0	139,651	136,843
Insurance	107,287	109,738
Risk Management Advice	36,465	40,880

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE
OUTPUT CLASS:	OUTPUT SUMMARY

SUMMARY - CORPORATE OFFICE FUNCTIONS

	2000/2001	2001/2002
	BUDGET	BUDGET
OUTPUT CLASS EXPENDITURE (CONT'D)	\$	\$
EMERGENCY MANAGEMENT		
CRC Levy	560,000	588,000
Civil Defence	186,706	206,675
COMMUNICATIONS		
External Communications Media Relations	143,488	40,561
External Communication Community Information	516,439	850,274
Internal Communication	164,980	239,722
PLANS & POLICY STATEMENTS		
City Plan	498,613	178,680
Regional and District Plans and Policies	74,792	44,670
Environmental Improvement Plans	472,723	619,670
Corporate Plans	294,723	519,670
CONSENTS & APPLICATIONS		
Summit Road Protection	26,465	22,934
Regional Plans Consents	49,861	44,670
City and District Plans Consents	149,584	44,670
POLICY ADVICE		
Environment Conservation and Open Space	298,170	116,593
City Development And Planning	151,888	929,761
City Planning	461,433	702,352
City Design Advice	208,459	224,934
City Heritage Advice and Grants	1,059,887	1,202,934
Transportation Planning	102,056	67,868
Environmental Health	193,828	170,647

4.1.7

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE
OUTPUT CLASS:	OUTPUT SUMMARY

SUMMARY - CORPORATE OFFICE FUNCTIONS**OUTPUT CLASS EXPENDITURE (CONT'D)****FUNDS ADMINISTRATION**

Non Conforming Uses Fund Administration

12,465

13,934

Heritage Retention Fund Administration and Grants

577,465

583,934

MONITORING

City Plan Monitoring

99,723

90,937

PROMOTIONS

Environmental Promotion Programmes

296,653

411,434

TOTAL EXPENDITURE

14,295,302

15,721,285

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE
OUTPUT CLASS:	OUTPUT SUMMARY

SUMMARY - CORPORATE OFFICE FUNCTIONS

2000/2001 BUDGET	2001/2002 BUDGET
\$	\$

OUTPUT CLASS REVENUE & RECOVERIES**LIAISON, ADVICE & MANAGEMENT SUPPORT**

Recruitment	98,702	126,341
Investigations Commissioner	101,995	118,638
Publication & Design Services	61,000	-
Customer Services Operation	-	-
Cash & Investment Management Advice	79,923	82,662
Loan Systems Management	52,729	54,122

INFORMATION DEVELOPMENT

Persons & Property Data	433,826	618,882
GIS Development	300,850	1,095,393
Geo Data Product Delivery	2,729,963	1,570,018
Core Business System Operations	2,541,651	2,577,697
Electronic Service Development	-	-

CITY MONITORING AND RESEARCH

Community Research	-	-
City Monitoring	-	-
Information Collection and Analysis	-	-

AUDIT SERVICES

Audit	123,442	119,485
Provision of Audit Advice	19,659	-
Health & Safety Audit	83,224	96,652
Health and Safety Services and Advice	139,651	136,843
Insurance	107,287	109,738
Risk Management Advice	36,465	40,880

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE
OUTPUT CLASS:	OUTPUT SUMMARY

SUMMARY - CORPORATE OFFICE FUNCTIONS

2000/2001 BUDGET	2001/2002 BUDGET
\$	\$

OUTPUT CLASS REVENUE & RECOVERIES (CONT'D)**EMERGENCY MANAGEMENT**

CRC Levy	560,000	588,000
Civil Defence	186,706	206,675

COMMUNICATIONS

External Communications Media Relations	-	-
External Communication Community Information	85,000	65,000
Internal Communication	-	-

PLANS & POLICY STATEMENTS

- City Plan
- Regional and District Plans and Policies
- Environmental Improvement Plans
- Corporate Plans

CONSENTS & APPLICATIONS

- Summit Road Protection
- Regional Plans Consents
- City and District Plans Consents

POLICY ADVICE

Environment Conservation and Open Space	-	-
City Development And Planning	-	-
City Planning	-	-
City Design Advice	2,000	-
City Heritage Advice and Grants	3,000	-
Transportation Planning		
Environmental Health		

4.1.10

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE
OUTPUT CLASS:	OUTPUT SUMMARY

SUMMARY - CORPORATE OFFICE FUNCTIONS

2000/2001 BUDGET	2001/2002 BUDGET
\$	\$

OUTPUT CLASS REVENUE & RECOVERIES (CONT'D)**FUNDS ADMINISTRATION**

Non Conforming Uses Fund Administration

Heritage Retention Fund Administration and Grants

MONITORING

City Plan Monitoring

PROMOTIONS

Environmental Promotion Programmes

80,000

TOTAL REVENUE & RECOVERIES

7,747,074

7,687,025

NET COST OF OUTPUTS

6,548,228

8,034,260

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - CITY MANAGER
OUTPUT CLASS:	LIAISON & ADVICE

OUTPUT : CORPORATE ADVICE

Description & Objectives for 2001/02

- Providing leadership to the Corporate Team and Unit Managers in giving (on strategic issues) advice to elected members at meetings of the Council, its committees, sub-committees and working parties and to the Mayor, Deputy Mayor and Committee Chairpersons.
- Providing support to colleagues in developing major strands of policy advice, and review/quality control these as appropriate.
- Ensuring liaison with trading activities, other government agencies, citizens and the media, and provide leadership in implementing the community governance model.
- Ensure elected members are provided with appropriate and timely advice and support to enable them to make the decisions they consider appropriate to achievement of the Council's mission and strategic objectives.
- Maintain the neutrality of the Council administration during the Council election process.

Performance Indicators

1. A process undertaken which provides all Councillors the opportunity to comment constructively and critically on the standard of support provided.
2. Development of a framework of relationships, especially with central government agencies and departments, to facilitate liaison on policy and priority setting and implementation processes (community governance).

4.1.11

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - CITY MANAGER
OUTPUT CLASS:	LIAISON & ADVICE

		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
OUTPUT : CORPORATE ADVICE			
ALLOCATED COSTS			
Allocated Holding A/C	(50.00)% 50.00%	201,487	194,144
TOTAL COST CORPORATE ADVICE		----- 201,487	----- 194,144
REVENUE			
Public Accountability		201,487	194,144
TOTAL REVENUE CORPORATE ADVICE		----- 201,487	----- 194,144
NET COST CORPORATE ADVICE		----- 0	----- 0
		=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - CITY MANAGER
OUTPUT CLASS:	MANAGEMENT

OUTPUT : GENERAL MANAGEMENT

Description & Objectives for 2001/02

- Providing leadership to the staff organisation in the implementation of approved programmes and development of 2001/02 Corporate Plan.
- Providing leadership to the staff organisation in the progressive implementation of behaviours and practices summarised in 'Giving Value - Being Valued'.
- Providing leadership to the staff organisation in continually securing change and improvement and so efficiency and effectiveness gains, based on maximising learning opportunities and a programme of reviews, using a mix of internal and external resources.
- Arranging for the effective completion of corporate projects, including FAMIS Stage 2 (process changes), efficiency review projects and implementation of a consistent corporate strategy for information handling and use.
- Supporting and advising Unit Managers and Directors on the resolution of problems and achievement of objectives.
- Carry out good employer obligations and ensure negotiation of all employment contracts.

Performance Indicators

- 1.1 Maintain value planning for all Unit Managers, so that performance expectations are clear.
- 1.2 Complete a climate survey of the organisation with overall progress shown in achieving implementation of the corporate cultural values.
- 2.1 Renegotiate collective employment contracts and review individual employment contracts of service as they fall due for review in 2001/02.
- 2.2 Successfully investigate and resolve all complaints which are made by and against Council employees.

4.1.12

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - CITY MANAGER
OUTPUT CLASS:	MANAGEMENT

		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
OUTPUT : GENERAL MANAGEMENT			
ALLOCATED COSTS			
Allocated Holding A/C	(50.00)% 50.00%	201,487	194,144
TOTAL COST GENERAL MANAGEMENT		----- 201,487	----- 194,144
REVENUE			
Unit Recoveries		0	0
Corporate Overhead Recovery		201,487	194,144
TOTAL REVENUE GENERAL MANAGEMENT		----- 201,487	----- 194,144
NET COST GENERAL MANAGEMENT		----- 0	----- 0
		=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : CORPORATE ADVICE

Description

- Contribute to corporate management of the Council as a member of the Corporate Office.

Objectives for 2001/02

1. Contribute to Corporate Teams and specific projects as required by the City Manager.
2. Ensure elected members are provided with sufficient and timely advice to enable them to make the decisions they consider appropriate.
3. Provide liaison and support for Business Units of the Council as part of Corporate Office Team.

Performance Indicators

- 1-3. The City Manager is satisfied with the quality of leadership and contribution to the Corporate Office and Corporate Teams.
4. Unit Managers satisfied with the level of support received.

4.1.13

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
OUTPUT CLASS:	ADVICE

		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
OUTPUT : CORPORATE ADVICE			
ALLOCATED COSTS			
Transfer from Holding A/C	(18.07)%	14.50%	
		103,555	91,650
TOTAL COSTS		<u>103,555</u>	<u>91,650</u>
REVENUE			
Public Accountability Recovery		11,947	14,809
Corporate Overhead Recovery		91,608	76,841
TOTAL REVENUE		<u>103,555</u>	<u>91,650</u>

NET COST CORPORATE ADVICE		0	0
		=====	

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : FINANCIAL ADVICE

Description

- Ensure high professional standards of accounting and finance are maintained.
- Provide financial advice to the Council's various business units.
- Advise the Council on appropriate financial standards and financing.
- Lead the Treasury Management Review Team.

Objectives for 2001/02

1. Ensure elected members are provided with timely advice in respect of financial policy issues.
2. Maintain the Council's international credit rating level.

Performance Indicators

1. Mayor and Committee Chairpersons are satisfied with the timeliness and quality of financial advice.
- 2.1 Maintain the Council's credit rating at no less than 'AA'. (1999/00 Maintained.)
- 2.2 Council financial ratios are maintained inside prescribed limits. (1999/00: Maintained.)

4.1.14

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : FINANCIAL ADVICE		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Operating Costs		30,000	15,000
ALLOCATED COSTS			
Transfer from Holding A/C	(31.76)% 30.14%	181,983	190,564
TOTAL COSTS		<u>211,983</u>	<u>205,564</u>
REVENUE			
Public Accountability		13,645	16,924
Corporate Overhead Recovery		198,338	188,640
TOTAL REVENUE		<u>211,983</u>	<u>205,564</u>
NET COST FINANCIAL ADVICE		<u><u>0</u></u>	<u><u>0</u></u>

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : TRADING ACTIVITIES

Description

- Advise the Council and Christchurch City Holdings Limited on issues relating to the Council's trading activities.
- Manage Christchurch City Holdings Limited and provide co-ordination with the financial affairs of the Council.

Objectives for 2001/02

1. Regular monitoring of the financial results of trading enterprises.
2. Provision of advice to the Council and Christchurch City Holdings Limited on issues affecting the trading enterprises and relationships with them.

Performance Indicator

1. Mayor, Chairperson of Strategy and Resources Committee and the Directors of Christchurch City Holdings Limited satisfied with the quality and timeliness of reports and advice on trading enterprises.

4.1.15

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : TRADING ACTIVITIES		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
ALLOCATED COSTS			
Transfer from Holding A/C	(34.98)% 40.94%	200,424	258,791
TOTAL COSTS		<u>200,424</u>	<u>258,791</u>
REVENUE			
External Revenue		197,016	256,675
Corporate Overhead Recovery		3,408	2,116
TOTAL REVENUE		<u>200,424</u>	<u>258,791</u>
NET COST FINANCIAL ADVICE		<u>0</u>	<u>0</u>

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : CASH & INVESTMENT MANAGEMENT**Description**

- To ensure sufficient cash resources are available to meet the needs of the Council.
- To invest the Council's cash resources efficiently within prudential guidelines approved by the Council.

Objective for 2001/02

1. Provide an efficient cash flow management system which complies with the Investment Policy and the Treasury Review Team management guidelines.

Performance Indicators

- 1.1 Compliance with the procedures detailed in the Investment Policy.
- 1.2 Meet the 2001/02 benchmarks as determined by the Treasury Review Team.

4.1.16

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : CASH & INVESTMENT MANAGEMENT		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Info Scan & Investment Advice		31,600	31,600
ALLOCATED COSTS			
Transfer from Holding A/C	(8.43)% 8.08%	48,323	51,062
TOTAL COSTS		<u>79,923</u>	<u>82,662</u>
REVENUE			
External Recoveries		105,000	115,000
Corporate Overhead Recovery		-25,077	-32,338
TOTAL REVENUE		<u>79,923</u>	<u>82,662</u>
NET COST CASH & INVESTMENT MANAGEMENT		<u><u>0</u></u>	<u><u>0</u></u>

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : LOAN SYSTEMS MANAGEMENT

Description

- Arrange appropriate loan finance as approved by the Council.
- Service loans as they fall due.
- Maintain systems to record all loan indebtedness and sinking funds of the Council.

Objective for 2001/02

1. Arrange to borrow funds as required to the best advantage and comply with the Borrowing Management Policy and Treasury Review Team Guidelines.

Performance Indicators

- 1.1 Compliance with Section 4 of the Borrowing Management Policy.
- 1.2 Meet the 2001/02 benchmarks as determined by the Treasury Review Team.

4.1.17

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : LOAN SYSTEMS MANAGEMENT		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Loan Management Fees		14,000	14,000
ALLOCATED COSTS			
Transfer from Holding A/C	(6.76)% 6.35%	38,729	40,122
TOTAL COSTS		<u>52,729</u>	<u>54,122</u>
REVENUE			
External Recoveries		0	0
Corporate Overhead Recovery		52,729	54,122
TOTAL REVENUE		<u>52,729</u>	<u>54,122</u>
NET COST LOAN SYSTEMS MANAGEMENT		<u><u>0</u></u>	<u><u>0</u></u>

4.1.text.18.i

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	ADVICE & SUPPORT

OUTPUT : STRATEGY

For text see page 4.1.text.18.ii and 4.1.text.18.iii.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	ADVICE & SUPPORT

OUTPUT : STRATEGY

Description

- Providing strategic overview and co-ordination.
- Maintaining the leading edge of the HR Strategy and the criteria, guidelines and policies flowing from it.
- Supporting major change projects and ensuring their alignment with Giving Value – Being Valued.
- Identifying organisational development needs and creating appropriate initiatives and programmes.
- Monitoring and reporting on the organisational culture and climate.

Objectives for 2001/02	Performance Indicators
1. Culture/Organisational development: re-energise and renew “ <i>Giving Value-Being Valued</i> ” with <ul style="list-style-type: none"> • Revised Climate Survey providing more direct feedback • Updated HR Strategy: 2005-2010 • Talent and capability valued and nurtured 	<ul style="list-style-type: none"> • Survey results continue to improve
2. Change: <ul style="list-style-type: none"> • Support corporate change initiatives and ensure that they are aligned with our “good employer” obligations and our organisational culture 	<ul style="list-style-type: none"> • 90% of our people accept the changes and use the new processes.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	ADVICE & SUPPORT

OUTPUT : STRATEGY (CONT'D)

Objectives for 2001/02	Performance Indicators
<p>3. Information Technology:</p> <ul style="list-style-type: none"> • Champion the ongoing exploitation of the HR modules in FAMIS to maximise their benefits for empowerment/self-help and efficiency. • Improve e-literacy generally through more effective and creative use of the standard Office suite of software. 	<ul style="list-style-type: none"> • Individual colleagues are using relevant electronic HR processes and systems routinely. • Small upskilling and practicing projects are being taken up by teams and learning is being shared.

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	ADVICE & SUPPORT

OUTPUT : STRATEGY		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Administration Costs		35,000	40,000
ALLOCATED COSTS			
Allocated Overhead - FAMIS		198,249	98,984
Transfer From Allocated Holding A/C	(10.70)% 14.22%	109,668	118,507
		-----	-----
		342,917	257,490
RECOVERIES			
Public Accountability (EEO Programme)		17,750	50,000
Corporate Overhead Recovery		325,167	207,490
		-----	-----
		342,917	257,490
NET COST STRATEGY			
		-----	-----
		0	0
		=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	ADVICE & SUPPORT

OUTPUT : EMPLOYEE RELATIONS

Description

- Ensuring that the City Manager and the organisation meet their ‘good employer’ obligations.
- Providing expert advice and support to major structural reviews.
- Reviewing the ongoing development of collective and individual contracts.
- Building effective partnerships with unions.
- Leading and overseeing the development and implementation of unit-based remuneration and reward systems.
- Monitoring legislative changes and court decisions, and briefing/upskilling corporate, unit and team leaders accordingly.

Objectives for 2001/02	Performance Indicators
1. Collective and individual employment contracts <ul style="list-style-type: none"> • Review existing contracts for alignment with culture and workability. 	<ul style="list-style-type: none"> • Minimal industrial action. • Individual grievances represent less than 1% of those affected by our change projects.
2. Upskilling <ul style="list-style-type: none"> ▪ Provide further and continuing upskilling of Unit Managers/Team Leaders/HR Network/HR Administrators to encourage and facilitate devolution of much of the operational aspects of employee relations. 	<ul style="list-style-type: none"> • Areas of particular concern and interest identified by August 2001 • Training rolled out with the assistance of the HR Advocates to all groups by June 2002
3. Policies and Procedures Manual <ul style="list-style-type: none"> ▪ Review, update and align content of previous Policies Manual with changes in practice and legislation to be accessible on the Intranet. 	<ul style="list-style-type: none"> • All aspects of the Manual to be accessible on-line by June 2002

4.1.19

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	ADVICE & SUPPORT

OUTPUT : EMPLOYEE RELATIONS				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
DIRECT COSTS					
Administration Costs				81,650	43,500
ALLOCATED COSTS					
Transfer From Allocated Holding A/C	(13.37)%	37.01%		137,068	308,435
				-----	-----
				218,718	351,935
RECOVERIES					
Corporate Overhead Recovery				218,718	351,935
				-----	-----
				218,718	351,935
NET COST EMPLOYEE RELATIONS				-----	-----
				0	0
				=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	ADVICE & SUPPORT

OUTPUT : RECRUITMENT

Description

- Providing a resource of expert recruitment advice, coaching and support across the organisation.
- Developing transparent systems and practices which help units operate within corporate guidelines that epitomise "GV-BV".
- Identifying opportunities to apply technology to improve service to our customers.

Objectives for 2001/02	Performance Indicators
1. Design an HR Strategy for attracting, developing and retaining the talent we need to achieve the Council's outcomes now and in the future. The strategy will include networking and staying in touch with talented people who leave the organisation.	<ul style="list-style-type: none"> • We proactively anticipate our recruitment needs and move swiftly to ensure we position ourselves for our share of the talent pool. We are not left behind in the global race for skilled employees.
2. As part of the E-Council initiative, develop the CCC Intranet site to promote Christchurch as a lifestyle choice as part of a global recruitment drive	<ul style="list-style-type: none"> • The profile of Christchurch City Council is so excellent that we have enquiries coming in from talented people wanting to work here and enjoy the Christchurch lifestyle.
3. Move from our current advertising and recruiting practices to methods that exploit the opportunities technology has made possible.	<ul style="list-style-type: none"> • We move with purpose and speed to keep our people resources well matched to the business needs of the Council to maintain its reputation as a leading local authority.

4.1.20

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	ADVICE & SUPPORT

OUTPUT : RECRUITMENT				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
DIRECT COSTS					
Administration Costs					
ALLOCATED COSTS					
Transfer From Allocated Holding A/C	(9.63)%	15.16%		98,702	126,341
				-----	-----
				98,702	126,341
RECOVERIES					
Corporate Overhead Recovery					
				-----	-----
				98,702	126,341
				-----	-----
NET COST RECRUITMENT				0	0
				=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	ADVICE & SUPPORT

OUTPUT : PERFORMANCE

Description

- Providing expert performance advice, coaching and support to unit and team leaders.
- Increasing the implementation momentum of personal value planning throughout the organisation.
- Maintaining the leading edge of performance planning and management systems.
- Developing a strategic focus at corporate and unit level for all development and training initiatives.
- Selecting, commissioning and evaluating programme delivery.
- Identifying opportunities for applying technology to improve access and delivery of performance related initiatives.

Objectives for 2001/02	Performance Indicators
1. Design, test and implementation of Performance system in the HR SAP system	<ul style="list-style-type: none"> ▪ System developed and tested for organisational use ▪ Relevant staff trained in Business Units to administer the system ▪ Selected individuals trained to use the system ▪ System used by 4 Business Units and being rolled out to 4 other Units
2. Roll out of the Training & Development Module to the organisation	<ul style="list-style-type: none"> ▪ Link with the 'Yellow pages' (Qualifications module) and Performance module is understood, activated and maintained ▪ System administrators and individual users are trained to use system ▪ The system is used by 50% of all employees and being rolled out to another 25%

4.1.21

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	ADVICE & SUPPORT

OUTPUT : PERFORMANCE				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
DIRECT COSTS					
Administration Costs				0	0
ALLOCATED COSTS					
Transfer From Allocated Holding A/C	(10.70)%	33.61%		109,668	280,100
				-----	-----
				109,668	280,100
RECOVERIES					
Internal Recoveries				0	0
Corporate Overhead Recovery				109,668	280,100
				-----	-----
				109,668	280,100
				-----	-----
NET COST PERFORMANCE				0	0
				=====	=====

4.1.text.22

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	ADVICE & SUPPORT

OUTPUT : SERVICE DELIVERY – HR ADVOCACY

Description

- This Output has been discontinued for 2001/02

4.1.22

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	ADVICE & SUPPORT

OUTPUT : SERVICE DELIVERY - HR ADVOCACY				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
DIRECT COSTS					
ALLOCATED COSTS					
Transfer From Allocated Holding A/C	(55.62)%	0.00%		570,276	0

				570,276	0
RECOVERIES					
Corporate Overhead Recovery				570,276	0

				570,276	0

NET COST HUMAN RESOURCE INFORMATION SYSTEM				0	0
				=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	MANAGEMENT

OUTPUT : INTERNAL CHANGE/MANAGEMENT

Description

- Contribution to corporate management as a member of the Corporate Office.
- Leadership of key internal change processes including Customer Services.
- Efficiency projects.
- Leadership of the resolution of operational issues that lie between different units in the Council structure.
- Contribution to the management of relationships between the staff organisation and elected members.
- Undertake initiatives aimed at improving the effectiveness and efficiency of the organisation in delivering its services.

Objectives for 2001/02

1. Identify and implement opportunities for improvements and savings in the effectiveness and efficiency of the organisation.
2. Provide leadership and support to ensure that customers of the Council have their needs met smartly as result of implementing the Council's customer service strategy.

Performance Indicators

1. Improvements and savings identified, qualified and obtained. (New 2000/01).
2. Customer service objectives and performance indicators have been achieved. (New 2000/01).

4.1.23

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASSES:	MANAGEMENT

OUTPUT : INTERNAL CHANGE/MANAGEMENT			2000/2001	2001/2002
			BUDGET	BUDGET
			\$	\$
DIRECT COSTS				
ALLOCATED COSTS				
Tranfer from Allocated Holding A/C	(23.61)%	22.54%	320,886	385,620
			-----	-----
			320,886	385,620
REVENUE				
Public Accountability			64,177	77,124
Corporate Overhead Recovery			256,709	308,496
			-----	-----
TOTAL REVENUE			320,886	385,620
			-----	-----
NET COST INTERNAL CHANGE/MANAGEMENT			0	0
			=====	=====

4.1.text.24.i

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	MANAGEMENT

OUTPUT : INVESTIGATIONS COMMISSIONER

For text see page 4.1.text.24.ii and 4.1.text.24.iii.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	MANAGEMENT

OUTPUT : INVESTIGATIONS COMMISSIONER (CONTD)

Description

Recognising that formal complaints relating to the Council and the way it conducts its business are a real part of Council activity, proper and transparent conduct of investigations is vital in a customer focused organisation. The use of investigations as a learning mechanism enhancing the continuous improvement of processes is an important aspect of the way the Council operates.

Objectives for 2001/02

1. To undertake investigations on formal complaints from citizens referred directly, or via the Office of the Mayor, City Manager or the Council.
2. To liaise with the Office of the Ombudsman on matters affecting the Council.
3. To assist in service of elected members in their liaison and/or complaint with operational units of the Council, and facilitate access and support.
4. To facilitate process improvement within the organisation resulting from the outcome of investigations.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	MANAGEMENT

OUTPUT : INVESTIGATIONS COMMISSIONER (CONTD)

Performance Indicators

1. To identify, record, investigate and resolve formal complaints within a reasonable and agreed timeframe, preferably within 20 working days, but in any event not exceeding three months. (2000/2001 : Level of caseload approximately 90 complaints per year. 85% of complaints resolved within target timeframe.)
2. To respond to enquiry requests from the Office of the Ombudsman as they arise, within the 20 working days statutory requirement. (2000/2001 : 85% of enquiries responded to within 20 days, or within extensions by arrangement. Caseload averages 15 per annum with approximately 5 active enquiries at any one time).
3. To resolve elected member liaison issues on a case by case basis within seven days or 20 days in the instance of a full scale investigation. (2000/2001 : All enquiries responded to within 24 hours and action initiated where required.)
4. To initiate process reviews where complaint investigations indicate revision required. (2000/2001 : Major review of bylaw application processes. Approximately 20% of formal complaints resulting in some form of process variation.)

4.1.24

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASSES:	MANAGEMENT

OUTPUT : INVESTIGATIONS COMMISSIONER				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
DIRECT COSTS					
ALLOCATED COSTS					
Tranfer from Allocated Holding A/C	(7.50)%	6.93%		101,995	118,638
				-----	-----
				101,995	118,638
REVENUE					
Public Accountability				101,995	118,638
				-----	-----
TOTAL REVENUE				101,995	118,638
				-----	-----
NET COST INVESTIGATIONS COMMISSIONER				0	0
				=====	=====

4.1.text.25

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	MANAGEMENT

OUTPUT : PUBLICATION & DESIGN SERVICES

This Output has been discontinued for 2001/02.

4.1.25

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASSES:	MANAGEMENT

OUTPUT : PUBLICATION & DESIGN SERVICES				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
DIRECT COSTS					
ALLOCATED COSTS					
Tranfer from Allocated Holding A/C	(4.49)%	0.00%		61,000	0

				61,000	0
REVENUE					
Internal Recoveries				57,000	0
External Recoveries				4,000	0

TOTAL REVENUE				61,000	0

NET COST PUBLICATION & DESIGN SERVICES				0	0
				=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	MANAGEMENT

OUTPUT : CUSTOMER SERVICES OPERATION

Description

- To co-ordinate and ensure the delivery of the Council's Customer Service strategy based on the vision of "When we deal with customers we meet their needs smartly".

Objectives for 2001/02

1. Effectively manage the Council's network of customer centres and the after-hours answering services.
2. Ensure processes are in place to manage the currency and accuracy of the Council's customer information.
3. Measure and report on achievement against corporate customer service standards and continue their development.

Performance Indicators

- 1.1 Continue development of Council wide customer service standards and report monthly to the Director of Operations on progress made by the Customer Centre network and after hours service provider against those standards.
- 2.1 Robust processes are in place to ensure information is current and accurate.
- 3.1 The customer contact satisfaction measurement program results in measurable improvements in business processes.

4.1.26

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	MANAGEMENT

	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
OUTPUT : CUSTOMER SERVICES OPERATION		
DIRECT COSTS:		
Administration Costs	70,000	40,000
TOTAL DIRECT COSTS	----- 70,000	----- 40,000
ALLOCATED COSTS:		
Depreciation	0	12,600
Transfer from Allocated Holding A/C	255,648	287,602
TOTAL ALLOCATED COSTS	----- 255,648	----- 300,202
TOTAL COSTS	----- 325,648	----- 340,202
REVENUE		
Internal Recoveries		
External Recoveries		
TOTAL REVENUE	----- 0	----- 0
NET COST CUSTOMER SERVICES OPERATION	----- 325,648	----- 340,202
Cost of Capital Employed	=====	=====
	0	11,064

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	MANAGEMENT

OUTPUT: CUSTOMER SERVICES OPERATION

Description Coordinate and ensure the delivery of the Council's Customer Service strategy.

Benefits The Council response to customer services is enhanced by management of the Customer Centre Network and coordination of policy, systems and procedures for Council wide customer service delivery.

Strategic Objectives D1-5, G1-2, **CCC Policy**

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

Nature and Distribution of General Benefits

Direct Benefits (Section 112F(c))

Clients are the direct beneficiaries

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Recoveries cannot be made from the individual clients of the service.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

Direct Benefits

Direct benefits cannot be funded in full by clients. Any shortfall will be covered by transferring to Ratepayers by Capital Value rating.

Control Negative Effects

4.1.funding.26

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	MANAGEMENT

OUTPUT : CUSTOMER SERVICES OPERATION

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
0.00% General Benefits	-	-	-	-	-	-	-
100.00% Direct Benefits	340,202	-	-	-	-	-	340,202 TableC
0.00% Negative Effects	-	-	-	-	-	-	-
<i>Total Costs</i>	340,202	-	-	-	-	-	340,202
<i>Modifications</i>							
Transfer User Costs to Rating	(340,202)	249,062	65,918	8,766	16,455	-	- CapValAll
Non-Rateable	-	12,659	3,350	446	(16,455)	-	- CapValGen
<i>Total Modifications</i>	(340,202)	261,721	69,269	9,212	-	-	-
Total Costs and Modifications	-	261,721	69,269	9,212	-	-	340,202

Funded By

0.00% User Charges	-	-	-	-	-	-	-
0.00% Grants and Subsidies	-	-	-	-	-	-	-
0.00% Net Corporate Revenues	-	-	-	-	-	-	-
100.00% Capital Value Rating	-	261,721	69,269	9,212	-	-	340,202
0.00% Uniform Annual Charge	-	-	-	-	-	-	-
Total Funded By	-	261,721	69,269	9,212	-	-	340,202

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	AUDIT SERVICES

OUTPUT : AUDITS

Description

- The review and testing of systems and operations, as agreed by the Management Team. The purpose is to assist management at all levels, to have assurance that Council objectives are likely to be achieved (1) by verifying the existence of appropriate risk management and controls, (2) Reviewing and reporting on the achievement of performance against objectives.
- To carry out special investigations as requested by Managers.

Objectives for 2001/02

1. To complete a comprehensive internal audit programme approved by the Corporate team, on time and within budget.
2. Audits are conducted to the satisfaction of the Client.
3. To co-ordinate financial audit work with Audit New Zealand to reduce the fees charged by that office.
4. To complete special investigations within the time frame required by the requesting party.

Performance Indicators

1. Completion of the approved internal audit programme and special investigations requested by management in accordance with the standards of the Institute of Internal Auditors. (Programme 100% complete.)
2. No significant adverse responses from clients to audit effectiveness surveys. (1999/2000: None Actual.)
3. To achieve external audit fee savings of at least \$22,000 Actual. (1999/2000: \$22,000.)
4. All special investigations complete with in required time frames.

4.1.27

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	AUDIT SERVICES

OUTPUT : AUDITS		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Professional Fees		20,000	20,000
ALLOCATED COSTS			
Transfer From ESU		0	27,000
Transfer from Allocated Holding A/C	(7.61)% 4.24%	103,442	72,485
		-----	-----
		123,442	119,485
REVENUE			
Corporate Overhead Recovery		115,102	112,385
Internal Recoveries		8,340	7,100
		-----	-----
		123,442	119,485
NET COST AUDITS			
		0	0
		=====	=====

4.1.text.28

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – OPERATIONS SECTION
OUTPUT CLASS:	AUDIT SERVICES

OUTPUT : PROVISION OF AUDIT ADVICE

This Output has been discontinued for 2001/02.

4.1.28

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	AUDIT SERVICES

OUTPUT : PROVISION OF AUDIT ADVICE			2000/2001	2001/2002
			BUDGET	BUDGET
			\$	\$
ALLOCATED COSTS				
Transfer from Allocated Holding A/C	(1.45)%	0.00%	19,659	0
TOTAL COSTS			-----	-----
			19,659	0
REVENUE				
Corporate Overhead Recovery			19,659	0
NET COST PROVISION OF AUDIT ADVICE			-----	-----
			0	0
			=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	AUDIT SERVICES

OUTPUT : HEALTH & SAFETY AUDIT

Description

- To ensure that appropriate health and safety programmes and systems are in place and are being implemented on a day to day basis.

Objectives for 2001/02

1. To complete a comprehensive health and safety audit programme approved by the Corporate Team.
2. To reduce the likelihood of employment related accidents throughout the organisation through training, advice and reporting.
3. To inspect operational areas of both business units and contractors.
4. To ensure compliance with the required standards as set by the ACC Partnership program.

Performance Indicators

1. Agreed program of audits is completed during the 2001/02 year (1999/2000 8 audits performed).
- 2.1 Ensure the City Manager and Business Unit Managers are provided with three-monthly and annual Incidents and Accidents Reports and highlight trends (2000/2001 Achieved).
- 2.2 Ensure investigations of serious accidents are undertaken within 24 hours of notification (1999/2000 Achieved).
3. Ensure at least 70 inspections of both the Council's and contractors' operational activities are carried out during 2001/2002 to ensure compliance with the Health and Safety in Employment Act 1992 and associated legislation (1999/2000 100 inspections).
4. Council remains in the ACC Partnership program.

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	AUDIT SERVICES

OUTPUT : HEALTH & SAFETY AUDIT			2000/2001	2001/2002
			BUDGET	BUDGET
			\$	\$
ALLOCATED COSTS				
Transfer from Allocated Holding A/C	(6.12)%	5.65%	83,224	96,652
TOTAL COSTS			83,224	96,652
REVENUE				
Corporate Overhead Recovery			41,612	45,682
Internal Recoveries			41,612	50,970
			83,224	96,652
NET COST HEALTH & SAFETY AUDIT			0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	AUDIT SERVICES

OUTPUT : HEALTH AND SAFETY SERVICES AND ADVICE

Description

- To provide health and safety services and advice to ensure the safety of employees at work.

Objectives for 2001/02

1. To ensure that staff are offered rehabilitation to return to work as soon as possible following illness or injury.
2. To develop and implement stress management policies and procedures.
3. To provide an effective Staff Assistance Programme.

Performance Indicators

1. Rehabilitation guidelines and outcomes meet the requirements of the ACC Partnership Programme audit.
2. Stress management training and information package developed.
3. Current Staff Assistance Programme service and documentation will be reviewed, and identified needs provided for and new promotion material developed.

Comparison of Accident Statistics for 1998/99 and 1999/2000

Year	Total of Minor Accidents (i.e. no lost time)	Total of Lost Time Accidents	Total of Days Lost	Total No. of Accidents
1999/2000	359	96	514	455
1998/1999	466	130	596	588
% Difference between years	↓ 29.8%	↓ 35.4%	↓ 16.0%	↓ 29.2%

NB: Works Operations Unit statistics are not included in the 1999/2000 figures from 1 December 1999 (moved to City Care Ltd).

4.1.30

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	AUDIT SERVICES

OUTPUT : HEALTH AND SAFETY SERVICES AND ADVICE	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Administration Costs	73,850	73,600
ALLOCATED COSTS		
Transfer From Allocated Holding A/C (0.00)% 3.70%	0	63,243
Allocated O/Head Dir HR	65,801	0
	<hr/> 139,651	<hr/> 136,843
RECOVERIES		
Corporate Overhead Recovery	139,651	136,843
	<hr/> 139,651	<hr/> 136,843
NET COST HEALTH & SAFETY SERVICES & ADVICE	<hr/> <hr/> 0	<hr/> <hr/> 0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	AUDIT SERVICES

OUTPUT : INSURANCE

Description

- To provide insurance advice to all business units within the Council and to provide an insurance claims handling service to all business units.

Objectives for 2001/02

1. Arrange adequate insurance of the Council's assets and operations.
2. Key staff have access to information relating to the types of insurance cover in place.

Performance Indicators

1. That the Council's insurance requirements for 2001/02 are in place on 1 July 2001 or in place within the time frame set by the client for any new policy. (1999/2000: Insurance requirements in place on 1 July 1999.)
2. That an updated Insurance Manual is available for staff to access on the Council's Intranet within eight weeks of any policy change occurring. (1999/2000: Available 12 weeks after the annual renewals.)

4.1.31

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	AUDIT SERVICES

OUTPUT : INSURANCE			2000/2001	2001/2002
			BUDGET	BUDGET
			\$	\$
ALLOCATED COSTS				
Tranfer from Allocated Holding A/C	(7.89)%	6.41%	107,287	109,738
			-----	-----
			107,287	109,738
REVENUE				
Internal Recoveries			107,287	109,738
			-----	-----
			107,287	109,738
NET COST INSURANCE				
			=====	=====
			0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	AUDIT SERVICES

OUTPUT : RISK MANAGEMENT ADVICE

Description

- Reduce the possibility of losses to a minimum by ensuring that business units are practising effective risk management.

Objectives for 2001/02

1. To monitor accidents, incidents and losses to determine if remedial measures maybe required or improved.
2. The promotion of active business continuance planning.
3. Be an active participant on the Corporate Risk Management Team.
4. To carry out a Council wide risk assessment exercise to be used a basis for prioritising Risk management and audit effort.

Performance Indicators

1. Provide a two monthly reports to the Corporate Risk Management Team on accidents, incidents and reported losses. (Achieved 2000/2001)
2. Audit reviews will verify that Units' business continuance plan are accurate and up to date.
3. Advise the Corporate Risk Management Team on risk strategies in a timely manner. (New 1999/2000.)
4. Risk assessment is completed with in the year.

4.1.32

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	AUDIT SERVICES

OUTPUT : RISK MANAGEMENT ADVICE		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Professional Fees		20,000	20,000
ALLOCATED COSTS			
Transfer from Allocated Holding A/C	(1.21)% 1.22%	16,465	20,880
TOTAL COSTS		-----	-----
		36,465	40,880
REVENUE			
Corporate Overhead Recovery		36,465	40,880
NET COST RISK MANAGEMENT ADVICE		-----	-----
		0	0
		=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	EMERGENCY MANAGEMENT

OUTPUT : CRC LEVY

The City Council, along with Banks Peninsula, has a contract with the Environment Canterbury to provide the Civil Defence local function integrated with its required regional function. Environment Canterbury provide the Council with a Civil Defence Headquarters along with operating personnel and organise the required linkages into the community. The general public, prime first response agencies and welfare support for Christchurch are therefore focussed on the Environment Canterbury Civil Defence Headquarters. The City Council's only direct roles are Engineering Headquarters, Rescue Headquarters and a Central City Area Headquarters, and the development of resources to maintain the city's infrastructure. The budgeted sum is required to cover the contracted services.

4.1.33

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	EMERGENCY MANAGEMENT

	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
OUTPUT : CRC LEVY		
DIRECT COSTS		
CRC Civil Defence Levy	560,000	588,000

TOTAL COSTS	560,000	588,000
REVENUE		
Corporate Expenses Recovery	560,000	588,000

TOTAL REVENUE	560,000	588,000

NET COST - CRC LEVY	0	0
	=====	

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	EMERGENCY MANAGEMENT

OUTPUT : CIVIL DEFENCE

Description

- Deploying engineering and rescue resources in times of Civil Defence emergencies.
- Equipping and training Engineering, Rescue, and Central City Area Headquarters personnel and the Civil Defence Light Rescue Teams.

Objective for 2001/02

1. Participate as required in reviews of Emergency management.
2. Ensure the City Wide Recovery Plan is an active and living document.
3. Participate in exercises to test readiness.
4. To have a fully trained and active Light Rescue Team.

Performance Indicators

1. Comprehensive internal Civil Defence (Engineer and Rescue) plan updated yearly (March). (1999/2000 Achieved).
2. To review the City Wide Recovery Plan and ensure it is accurate and updated as necessary, review to be completed by March 2002. (New 2000/2001).
3. Active participation in Civil Defence exercises is maintained. (1999/2000 Achieved).
4. To have four Council Civil Defence Light Rescue teams fully trained and actively participating in in-house and regional exercises. (1999/2000 Achieved).

4.1.34

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	EMERGENCY MANAGEMENT

		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
OUTPUT : CIVIL DEFENCE			
DIRECT COSTS			
Operating Costs		84,000	87,000
ALLOCATED COSTS			
Building Rent		0	10,615
Depreciation		2,500	500
Debt Servicing		0	100
Tranfer from Allocated Holding A/C	(7.37)% 6.34%	100,206	108,460
TOTAL COSTS		----- 186,706	----- 206,675
REVENUE			
Corporate Expenses Recovery		186,706	206,675
NET COST - CIVIL DEFENCE		----- 0	----- 0
Cost of Capital Employed		=====	=====
		157	122

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT : EXTERNAL COMMUNICATIONS MEDIA RELATIONS

Description

- To ensure that Citizens / Ratepayers are well informed of Council activity through the media.
- To assist unit staff in handling and communicating with the media.
- Maintaining the value of the Council brand through positive portrayal & publicity

Objectives for 2001/2002

1. To process and complete all media enquiries within 24 hours.
2. To achieve and maintain 80% positive / neutral newspaper coverage by the end of the 2002 year.
3. To work with unit staff who are authorised to represent the organisation to the media to improve their interview skills.

Performance Indicators

1. All media enquiries responded to within 24 hours.
2. Newspaper monitoring to assess the proportion of positive / neutral coverage .- 80% attained.
3. Identify training needs within units and facilitate appropriate follow through.

4.1.35

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT : EXTERNAL COMMUNICATIONS MEDIA RELATIONS

		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
DIRECT COSTS			
Media Monitoring Service		5,000	6,000
Media Kit		2,700	3,500
		-----	-----
TOTAL DIRECT COSTS		7,700	9,500
		-----	-----
ALLOCATED COSTS			
Transfer from Allocated Holding A/C	(9.99)% 1.82%	135,788	31,061
		-----	-----
TOTAL ALLOCATED COSTS		135,788	31,061
		-----	-----
TOTAL COSTS		143,488	40,561
		-----	-----
NET COST EXTERNAL COMMUNICATIONS MEDIA RELATIONS		143,488	40,561
		=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT: EXTERNAL COMMUNICATIONS MEDIA RELATIONS

Description Monitoring and managing the Councils media relations strategy by ensuring the media are well informed of Council activities. To support and assist Council and its Business Units in dealing with the media.

Benefits The community as a whole benefit from being informed about Council Activities.

Strategic Objectives D1, D4, G1, G2 **CCC Policy**

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The community as a whole benefits from being informed about the Council's activities.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Direct benefits are services provided to client Units.

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

The costs of providing services for clients shall be recovered from those clients.

Control Negative Effects

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT : EXTERNAL COMMUNICATIONS MEDIA RELATIONS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	29,695	7,859	1,045	1,962		40,561 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	29,695	7,859	1,045	1,962	-	40,561
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	1,509	399	53	(1,962)		- CapValGen
Total Modifications	-	1,509	399	53	(1,962)	-	-
Total Costs and Modifications	-	31,204	8,259	1,098	-	-	40,561

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	31,204	8,259	1,098	-	-	40,561
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	31,204	8,259	1,098	-	-	40,561

4.1.text.36.i

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT : EXTERNAL COMMUNICATION COMMUNITY INFORMATION

For output text refer pages 4.1.text.36.ii and 4.1.text.36.iii.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT : EXTERNAL COMMUNICATION COMMUNITY INFORMATION

Description

- To advise on Council communication and general communication policy.
- To provide support to Council Units and Teams in providing information to ratepayers / citizens.
- To work with Units and Teams to communicate proactively and strategically.
- To ensure that the organisation's brand values are conveyed through communication .
- To assist units in cost-effectively producing advertising communications.
- To assist units in producing advertising communications that achieve set objectives.
- To ensure the council brand is accurately represented in advertising communications.
- To test the validity of proposed advertising / printing against the briefs supplied by the customer unit.
- To improve the overall quality of delivery of education and promotional programmes .
- To decrease the cost of delivery of education and promotional programmes .

Objectives for 2001/02

1. Work with units to ensure that information is appropriately conveyed to citizens / ratepayers through various delivery mechanisms.
2. Advise and assist units to influence the consistency and effectiveness of key messages.
3. Produce a regular newsletter to ratepayers to:
 - Instil an understanding of the integral role of the Council within the community.
 - Positively influence on key issues that the Council wants to change behaviour in regard to
 - Positively reflect value for money for rates
 - Give readers a sense of ownership as stakeholders and encourage them to become more involved by making the Council more accessible.
 - Portray the Council as a significant, achieving social and economic driver of a sustainable Christchurch.
 - Portray the values, outputs (benefits) and the integral role of the organisation within the community.
 - Present key issues and ideas, preferably before other media.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT : EXTERNAL COMMUNICATION COMMUNITY INFORMATION (CONTD)

4. To reduce the cost of advertising communication throughout the organisation while maintaining or improving the effectiveness of the communication.
5. To maintain synergy between unit advertising messages and the brand values of the organisation.
6. To assist in ensuring that all advertising expenditure is necessary and aligned with specific objectives.
7. To improve the quality of education and promotional programmes within budget perimeters.
8. To centralise agreements with key education and promotion-based suppliers.
9. To reduce duplication of resources in education and promotion programme delivery.

Performance Indicators

1. Assess customer satisfaction of Council communications through resident's survey and other surveys.
2. Assess the level of understanding in the community of key messages through resident's surveys and other surveys.
3. Ten newsletters distributed to residents 2000/01 that achieve the criteria described in 3 above.
4. Units advertising objectives are met within budget.
5. All advertising and printing messages tested against the organisation's brand values. (Brand values to be determined and set in the 2000/01 year).
6. Briefing system introduced and projects tested against the objectives stated in briefs.
7. Feedback from recipient groups and results generated from programmes.
8. Key agreements in place by the end of November 2001.
9. Co-ordination between unit education and promotion programmes is evident.

4.1.36

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT : EXTERNAL COMMUNICATION COMMUNITY INFORMATION

		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
DIRECT COSTS			
Annual Plan Promotion		15,000	15,450
Residents Newsletter (City Scene - (3) 5 issues)		240,000	277,500
A & P Show		35,000	36,000
Cell Phone Tower Investigation		35,000	20,000
		-----	-----
TOTAL DIRECT COSTS		325,000	348,950
		-----	-----
ALLOCATED COSTS			
Transfer from Allocated Holding A/C	(14.08)% 29.30%	191,439	501,324
		-----	-----
TOTAL ALLOCATED COSTS		191,439	501,324
		-----	-----
TOTAL COSTS		516,439	850,274
		=====	=====
REVENUE			
External Revenue		0	20,000
Internal Recoveries		60,000	45,000
Transfer from Public Accountability		25,000	0
		-----	-----
TOTAL REVENUE		85,000	65,000
		=====	=====
NET COST - EXTERNAL COMMUNICATION COMMUNITY INFORMATION		106,439	456,324
		=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT: EXTERNAL COMMUNICATION COMMUNITY INFORMATION

Description External publication programmes to ensure the Council's stakeholders are fully informed of Council activities and achievements. It covers the cost of promotion of the Annual Plan and the production of the "City Scene"

Benefits The community as a whole benefits from being informed about Council's activities.

Strategic Objectives *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The community as a whole benefits from being informed about the Council's activities.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Direct benefits are services provided to client Units.

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

The costs of providing services for clients shall be recovered from those clients.

Control Negative Effects

4.1.funding.36

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT : EXTERNAL COMMUNICATION COMMUNITY INFORMATION

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	622,486	164,751	21,910	41,127		850,274 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	622,486	164,751	21,910	41,127	-	850,274
<i>Modifications</i>							
Transfer User Costs to Rating	65,000	(47,587)	(12,595)	(1,675)	(3,144)		- CapValAll
Non-Rateable	-	29,221	7,734	1,028	(37,983)		- CapValGen
<i>Total Modifications</i>	65,000	(18,366)	(4,861)	(646)	(41,127)	-	-
Total Costs and Modifications	65,000	604,121	159,890	21,263	-	-	850,274

Funded By

7.64% User Charges	65,000						65,000
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
92.36% Capital Value Rating	-	604,121	159,890	21,263	-	-	785,274
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	65,000	604,121	159,890	21,263	-	-	850,274

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT : INTERNAL COMMUNICATION

Description

- Assess internal communication needs on a regular basis.
- Support the corporate culture through internal communication on key corporate projects.
- Maintain regular, effective internal communication.
- Provide advice to units and teams on internal communication.

Objectives for 2001/02

1. Distribute and publish information to staff on Council activities and on staff members activities.
2. Operate a newsletter/communication advisory and support service for all Council units.
3. Advise on internal communication related to the Corporate Culture.

Performance Indicators

1. Staff satisfaction with published internal communications.
2. 12 newsletters produced / Units are satisfied with internal communication support.
3. Units are satisfied with advice and support with internal communication issues.

4.1.37

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT : INTERNAL COMMUNICATION		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
CCC Handbook		15,000	15,000
Newsletter		30,000	20,000
Communications Network		2,000	2,000
		-----	-----
		47,000	37,000
		-----	-----
ALLOCATED COSTS			
Transfer from Allocated Holding A/C	(8.68)% 11.85%	117,980	202,722
		-----	-----
TOTAL ALLOCATED COSTS		117,980	202,722
		-----	-----
TOTAL COSTS		164,980	239,722
		=====	=====
NET COST INTERNAL COMMUNICATION		164,980	239,722
		=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT: INTERNAL COMMUNICATION

Description To maintain regular and effective in-house communication strategies. Production of internal newsletters and the "Council's Handbook".

Benefits A better informed internal organisation benefits the community generally.

Strategic Objectives **CCC Policy**

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

A better-informed internal organisation benefits the community generally.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.37

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASS:	COMMUNICATIONS

OUTPUT : INTERNAL COMMUNICATION

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	175,501	46,449	6,177	11,595		239,722 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	175,501	46,449	6,177	11,595	-	239,722
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	8,920	2,361	314	(11,595)		- CapValGen
Total Modifications	-	8,920	2,361	314	(11,595)	-	-
Total Costs and Modifications	-	184,421	48,810	6,491	-	-	239,722

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	184,421	48,810	6,491	-	-	239,722
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	184,421	48,810	6,491	-	-	239,722

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : CORPORATE ADVICE

Description

- Contributing to project teams involved with the development, implementation and review of corporate processes and ways of improving the way that the Council goes about its activities.
- Participation in and contribution to the Corporate Strategy team and other standing corporate teams.
- Interacting with Unit Teams in the development and integration of Unit policy and activity.

Objectives for 2001/02

1. To contribute to the quality of the Council's policy development processes.
2. Contribute to the review and further development of policy on Housing.
3. Collaborative and effective participation in rolling assessments of the Council's 5 year spending programme and its best fit with the 'vision' and priorities of a socially, environmentally and economically sustainable Christchurch.
4. Develop processes to improve the integration of all initiatives and alignment with the common vision of Sustainable Christchurch.
5. Manage the upgrading of the Council's asset management plans and stimulate new focus on strategic objectives.

Performance Indicators

1. Research projects, policy advice and other reports and tasks completed on time and to the satisfaction of the client.
2. The adoption by the Council of a policy providing for increased tenant participation in the development of housing services.
3. Complete initial assessments.
4. Processes developed, considered and becoming part of Council's way of working by 30th June 2002.
5. Asset Management Plans improved by 30th June 2002 with at least 3 of the 7 plans reflecting NZ Best Practice.

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : CORPORATE ADVICE				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
DIRECT COSTS					
Strategic Projects				25,000	25,000
ALLOCATED COSTS					
Transfer from Allocated Holding A/C's	(3.10)%	3.05%		85,000	69,816
TOTAL COSTS				----- 110,000	----- 94,816
RECOVERIES					
Corporate Overhead				110,000	94,816
TOTAL REVENUE				----- 110,000	----- 94,816
NET COST - CORPORATE ADVICE				----- 0	----- 0
				=====	=====

4.1.text.39.i

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY

OUTPUTS : ADVICE TO COUNCIL AND ITS COMMITTEES

For output text refer 4.1.text.39.ii and 4.1.text.39.iii.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY

OUTPUT : ADVICE TO COUNCIL AND ITS COMMITTEES

Description

- Providing policy advice to the Council and standing committees on issues, projects and options for delivering outputs to progress towards the achievement of the Council's objectives.
- Provision of policy advice on social, community and environmental issues that will contribute to the Council's strategic objectives.

Objectives for 2001/02

1. To play a major role in and bring a policy perspective to the significant issues being considered by the Council.
2. To provide support and advice to the Council to enable it to effectively represent the Council's concerns for the well-being of Christchurch residents.
3. To lead the Council's work aimed at achieving a sustainable Christchurch including implementation of triple bottom line reporting.
4. To provide support and advice to the Council to assist it to assess the social impact of various Council, central government and non government activities through more use of the community governance approach in Christchurch..
5. To provide advice on the co-ordination, quality control and evaluation of Council processes which contribute to social wellbeing.
6. To provide support and advice to the Council on ways to develop an effective relationship with the community sector which will enhance the achievement of common goals
7. To provide policy advice on social policy issues of concern to or affecting communities and citizens of Christchurch.
8. Examine the proposed Canterbury Natural Resource Regional Plan, prepare reports and associated Section 32 and incentive programmes and prepare submissions for approval by Council.
9. Prepare reports on the Public Health Strategy being examined jointly with Crown Public Health, The District Health Board, Ngai Tahu, School of Medicine, Ministry of Health and take part in the engagement process with Public Health providers and operatives.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY

OUTPUT : ADVICE TO COUNCIL AND ITS COMMITTEES (CONTD)

10. Provide policy advice and advocacy for the transportation needs and priorities of Christchurch, including contributing to the development of the City Plan and national and regional transportation policy documents (eg NZ Transport Strategy and the Regional Land Transportation Strategy).
11. Undertake a review of the Council's policy on street trading and prepare report for the Council to obtain approval of any changes suggested.
12. Manage the Council's involvement in the Central Plains Water Enhancement Steering Committee.
13. Introduce evaluation criteria for sustainability for project decisions across physical planning units of Council.

Performance Indicators

1. That Council decisions are made based on quality information and advice, and in accordance with the principles of good governance.
2. That the Council is provided with the necessary support and advice to effectively advocate its position.
3. That the 2002/03 Draft Annual Plan is prepared on a basis that allows the 2002/03 annual report to be a triple bottom line report.
4. That submissions prepared on the Council's behalf are timely and well represent its concerns.
5. That the Council is provided with the necessary support and advice to contribute to social wellbeing of Christchurch residents.
6. That decisions are made on the shape of working relationships with the community sector by March 2001.
7. That further formal relationship agreements are signed between the Council and various agencies and sector groups by 30 June 2002.
8. Reports and submissions completed within the Ecan timeframes.
9. Public Health Strategy signed off by Council by 30 June 2002.
- 10.1 Completion of the Metropolitan Transport Strategy by 30 June 2002.
- 10.2 Preparation on time of submissions for Council approval and participation in central Government transport policy initiatives.
11. Review completed for August 2001 round of Committee/Council meetings.
12. Council always well informed on progress and involved in decision making as required by the Steering Committee Constitution
13. Criteria established, reviewed, and accepted by 30 June 2002.

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY

OUTPUT : ADVICE TO COUNCIL AND ITS COMMITTEES				2000/2001 BUDGET	2001/2002 BUDGET		
				\$	\$		
DIRECT COSTS							
Output & Standards Review				0	0		
Policy Advice				75,000	75,000		
Mayor Taskforce on Poverty				0	10,000		
Disability/Barrier Free Fund				0	20,000		
				-----	-----		
				75,000	105,000		
ALLOCATED COSTS							
Transfer from Allocated Holding A/C's				(10.44)%	13.11%	286,140	300,209
				-----	-----		
				286,140	300,209		
				-----	-----		
TOTAL COSTS				361,140	405,209		
				-----	-----		
RECOVERIES							
Public Accountability				361,140	405,209		
				-----	-----		
TOTAL REVENUE				361,140	405,209		
				-----	-----		
NET COST - ADVICE TO COUNCIL AND ITS COMMITTEES				0	0		
				=====	=====		

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	MANAGEMENT/SUPPORT

OUTPUTS:**MANAGEMENT****SERVICING ELECTED MEMBERS****Description**

- Undertaking the function of principal advisers to designated standing committees.
- Providing advice on policy matters to Councillors and Community Board members.
- Acting as an initial contact for policy change or clarification.
- Providing a facility for Councillors to obtain information on policy and strategic objectives.

Objectives for 2001/ 02

1. That the principal advisers ensure the Chairpersons of the appropriate committee receive the matters to be considered by the committee and follow-up is undertaken.
2. Provide accurate information and advice to Councillors and Community Board members on Council policy and other matters. .

Performance Indicators

1. That matters considered by the committee are followed up and presented to the appropriate Council meeting or other action is taken within the time frame set down.
2. Ensure that Councillors and Community Board members are provided with up to date information on policy and professional matters. Respond to any enquiries within no longer than one week.

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	MANAGEMENT/SUPPORT

OUTPUT : MANAGEMENT				2000/2001 BUDGET	2001/2002 BUDGET
				\$	\$
DIRECT COSTS					
Consultants Fees				31,000	31,000
ALLOCATED COSTS					
Transfer from Allocated Holding A/C's				49,919	48,871
	(1.82)%	2.13%		-----	-----
TOTAL COSTS				80,919	79,871
RECOVERIES					
Corporate Overhead				80,919	79,871
TOTAL REVENUE				80,919	79,871
NET COST MANAGEMENT				0	0
				=====	=====
OUTPUT : SERVICING ELECTED MEMBERS					
ALLOCATED COSTS					
Transfer from Allocated Holding A/C's				139,769	317,663
	(5.10)%	13.87%		-----	-----
TOTAL COSTS				139,769	317,663
RECOVERIES					
Public Accountability				139,769	317,663
TOTAL REVENUE				139,769	317,663
NET COST SERVICING ELECTED MEMBERS				0	0
				=====	=====

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT : CITY PLAN**Description**

- Develop and review the objectives and policies of the City Plan.

Objectives for 2001/02

1. Prepare reports and attend hearings of appeals to the Council's decision on submissions to the City Plan, particularly as they relate to objectives and policies.
2. Undertake research, monitor and further develop the objectives and policies and rules of the City Plan as appropriate.

Performance Indicators

1. Reports completed for hearing within time frames set down by the City Plan appeal process.
2. Research development of objectives and policies within the time frames set down by the City Plan process.

4.1.41

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT : CITY PLAN				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
ALLOCATED COSTS					
City Solutions Charges				0	0
Transfer from Allocated Holding A/C's	(18.19)%	7.80%		498,613	178,680
NET COST CITY PLAN				-----	-----
				498,613	178,680
				=====	=====

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT: CITY PLAN

Description Develop the objectives and policies of the City Plan;
Assist with the development of rules for the City Plan.

Benefits City planned for the benefit of residents, communities and businesses

Strategic Objectives C1, C2, C3, C5, **CCC Policy** City Plan
G1

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)**General Benefits (Section 112F(b))**

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))**Modifications Pursuant to Section 12**

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)**General Benefits**

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits**Control Negative Effects**

4.1.funding.41

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT : CITY PLAN

Customer Residential Commercial Rural Institutions Grants Total Method

Costs and Modifications

Costs

100.00% General Benefits	-	130,812	34,622	4,604	8,643		178,680 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-

<i>Total Costs</i>	-	130,812	34,622	4,604	8,643	-	178,680
--------------------	---	---------	--------	-------	-------	---	---------

Modifications

Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	6,649	1,760	234	(8,643)		- CapValGen

<i>Total Modifications</i>	-	6,649	1,760	234	(8,643)	-	-
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Total Costs and Modifications	-	137,461	36,381	4,838	-	-	178,680
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Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	137,461	36,381	4,838	-	-	178,680
0.00% Uniform Annual Charge		-	-	-			-

Total Funded By	-	137,461	36,381	4,838	-	-	178,680
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RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT : REGIONAL AND DISTRICT PLANS AND POLICIES

Description

- Contribute towards the preparation of regional plans and policy statements and plans of adjoining districts, from the City's point of view.
- Consider the planning implications for the City, of national, regional and adjoining district plans and policy statements.

Objective for 2001/02

1. Make submissions, as appropriate, on Policy Statements and Plans prepared by Government, the Canterbury Regional Council and adjoining district councils.

Performance Indicator

1. Submissions made within timetables set by the other organisations.

4.1.42

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT : REGIONAL AND DISTRICT PLANS AND POLICIES				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
ALLOCATED COSTS					
City Solutions Charges				0	0
Transfer from Allocated Holding A/C's	(2.73)%	1.95%		74,792	44,670
NET COST REGIONAL AND DISTRICT PLANS & POLICIES				74,792	44,670
				=====	=====

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT: REGIONAL AND DISTRICT PLANS AND POLICIES

Description Contribute to the preparation of regional plans and policy statements and plans of adjoining districts; consider the implications for the City of such plans and policy statements.

Benefits Impacts on the City are identified and managed.

Strategic Objectives C1, C3, C5 **CCC Policy** City Plan

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)**General Benefits (Section 112F(b))**

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))**Modifications Pursuant to Section 12**

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)**General Benefits**

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits**Control Negative Effects**

4.1.funding.42

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT : REGIONAL AND DISTRICT PLANS AND POLICIES

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	32,703	8,655	1,151	2,161		44,670 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	32,703	8,655	1,151	2,161	-	44,670
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	1,662	440	59	(2,161)		- CapValGen
Total Modifications	-	1,662	440	59	(2,161)	-	-
Total Costs and Modifications	-	34,365	9,095	1,210	-	-	44,670
Funded By							
0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	34,365	9,095	1,210	-	-	44,670
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	34,365	9,095	1,210	-	-	44,670

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT : ENVIRONMENTAL IMPROVEMENT PLANS

Description

- Prepare plans and briefs and programmes for improving the environmental qualities of the Central City.
- Prepare plans, briefs and programmes for improving the environmental qualities of residential areas of the City.
- Prepare plans and briefs for improving the environmental qualities of suburban shopping centres and industrial areas.
- Prepare plans and briefs for guiding the redevelopment of urban sites.

Objectives for 2001/02

1. Identify opportunities and prepare plans, briefs and programmes for improvements to the Central City as required by the Council.
2. Ensure agreed urban renewal programmes City are carried out.
3. Identify opportunities and prepare plans, briefs and programmes for improvements to suburban shopping centres.
4. Ensure plans and briefs for guiding and co-ordinating development are in place at an early stage.

Performance Indicators

1. Complete special character area precinct upgrade project and other plans and briefs within agreed timeframes.
2. Complete a review of the urban renewal programme by 30 June 2002.
3. Complete to agreed timeframes.
4. Complete to agreed timeframes.

4.1.43

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT : ENVIRONMENTAL IMPROVEMENT PLANS				2000/2001 BUDGET	2001/2002 BUDGET
				\$	\$
DIRECT COSTS					
Urban Renewal Projects - Operational Component				373,000	250,000
Special Character Area Precinct Upgrade				0	200,000
ALLOCATED COSTS					
City Solutions Charges				0	125,000
Transfer from Allocated Holding A/C's		(3.64)%	1.95%	99,723	44,670
NET COST ENVIRONMENTAL IMPROVEMENT PLANS				472,723	619,670
				=====	=====

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT: ENVIRONMENTAL IMPROVEMENT PLANS

Description Prepare concept plans for improving the environmental qualities of the Central City, residential areas, suburban shopping centres and industrial areas..

Benefits Improvements to central city, residential, and suburban areas.

Strategic Objectives C2 **CCC Policy** City Plan, Undergrounding of overhead services, Urban Renewal Policy

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

The properties within the improvement area are assumed to benefit directly from this output.

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

We cannot identify the quantum of benefit to each nor are there any practical means of direct recovery, therefore the direct benefits are transferred to Capital Value rating.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.43

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT : ENVIRONMENTAL IMPROVEMENT PLANS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
75.00% General Benefits	-	340,246	90,051	11,976	22,480		464,753 CapValAll
25.00% Direct Benefits	-	113,415	30,017	3,992	7,493		154,918 CapValAll
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	453,661	120,069	15,967	29,973	-	619,670
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	23,059	6,103	812	(29,973)		- CapValGen
Total Modifications	-	23,059	6,103	812	(29,973)	-	-
Total Costs and Modifications	-	476,720	126,171	16,779	-	-	619,670

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	476,720	126,171	16,779	-	-	619,670
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	476,720	126,171	16,779	-	-	619,670

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT : CORPORATE PLANS

Description

- Contribute towards the development of the strategic objectives of the Council.
- Contribute towards feasibility studies and plans for major Council projects.

Objective for 2001/02

1. Respond to requests for assistance with feasibility studies and plans for major Council projects, as required, such as art gallery, housing, Central City, solid waste disposal, tourist planning, and central city car parking.

Performance Indicator

1. Complete studies within agreed time frames set by the Council.

4.1.44

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT : CORPORATE PLANS			2000/2001 BUDGET	2001/2002 BUDGET
			\$	\$
DIRECT COSTS				
Project Feasibility Studies			60,000	60,000
Central City Board - Running Costs			65,000	65,000
Central City Board - Development Projects Funding			70,000	70,000
Central City Project Team "Internal" & "External"			0	250,000
Triple Bottom Line Reporting			0	30,000
ALLOCATED COSTS				
City Solutions Charges			0	0
Transfer from Allocated Holding A/C's	(3.64)%	1.95%	99,723	44,670
NET COST CORPORATE PLANS			----- 294,723	----- 519,670
			=====	=====

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT: CORPORATE PLANS

Description Contribute to the development of the strategic objectives of the Council;
Contribute towards plans and feasibility studies for major Council projects.

Benefits Planning input into corporate projects.

Strategic Objectives *CCC Policy* City Plan

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.44

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PLANS AND POLICY STATEMENTS

OUTPUT : CORPORATE PLANS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	380,451	100,692	13,391	25,136		519,670 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	380,451	100,692	13,391	25,136	-	519,670
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	19,337	5,118	681	(25,136)		- CapValGen
Total Modifications	-	19,337	5,118	681	(25,136)	-	-
Total Costs and Modifications	-	399,788	105,810	14,071	-	-	519,670

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	399,788	105,810	14,071	-	-	519,670
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	399,788	105,810	14,071	-	-	519,670

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	CONSENTS AND APPLICATIONS

OUTPUT : SUMMIT ROAD PROTECTION

Description

- Provide planning, resource management and landscape advice to the Summit Road Protection Authority.

Objectives for 2001/02

1. Provide advice on applications to develop land and buildings within the area of the Act, as required.
2. Provide advice as required on general matters affecting the Port Hills.

Performance Indicators

1. Provide advice on applications within statutory time frames.
2. Complete within agreed time frame.

4.1.45

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	CONSENTS AND APPLICATIONS

OUTPUT : SUMMIT ROAD PROTECTION				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
DIRECT COSTS					
Administration Costs				14,000	14,000
ALLOCATED COSTS					
City Solutions Charges				0	0
Transfer from Allocated Holding A/C's	(0.45)%	0.39%		12,465	8,934
NET COST SUMMIT RD PROTECTION				-----	-----
				26,465	22,934
				=====	=====

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	CONSENTS AND APPLICATIONS

OUTPUT: SUMMIT ROAD PROTECTION

Description Provide planning, resource management and landscape advice to the Summit Road Protection Authority.

Benefits Protection of the natural values of the port hills for the benefit of the city.

Strategic Objectives C3 **CCC Policy** City Plan

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.45

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	CONSENTS AND APPLICATIONS

OUTPUT : SUMMIT ROAD PROTECTION

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	16,790	4,444	591	1,109		22,934 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	16,790	4,444	591	1,109	-	22,934
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	853	226	30	(1,109)		- CapValGen
<i>Total Modifications</i>	-	853	226	30	(1,109)	-	-
Total Costs and Modifications	-	17,643	4,670	621	-	-	22,934

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	17,643	4,670	621	-	-	22,934
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	17,643	4,670	621	-	-	22,934

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	CONSENTS AND APPLICATIONS

OUTPUT : REGIONAL PLANS CONSENTS

Description

- Assess resource consent applications for land use, water permits, discharge permits and coastal permits made to the Canterbury Regional Council, which affect the City.

Objective for 2001/02

1. Assess regional resource consent applications and lodge submissions as appropriate.

Performance Indicator

1. Response within time frames set by Regional Council.

4.1.46

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	CONSENTS AND APPLICATIONS

OUTPUT : REGIONAL PLANS CONSENTS		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
ALLOCATED COSTS			
City Solutions Charges		0	0
Transfer from Allocated Holding A/C's	(1.82)% 1.95%	49,861	44,670
NET COST REGIONAL PLANS CONSENTS		----- 49,861	----- 44,670
		=====	=====

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	CONSENTS AND APPLICATIONS

OUTPUT: REGIONAL PLANS CONSENTS

Description Assess implications for the City of applications for resource consents and plan changes made to the Canterbury Regional Council.

Benefits City input into regional consents

Strategic Objectives C1, C3, C5 **CCC Policy** City Plan, Regional Resource Consent Procedures

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.46

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	CONSENTS AND APPLICATIONS

OUTPUT : REGIONAL PLANS CONSENTS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	32,703	8,655	1,151	2,161		44,670 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	32,703	8,655	1,151	2,161	-	44,670
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	1,662	440	59	(2,161)		- CapValGen
Total Modifications	-	1,662	440	59	(2,161)	-	-
Total Costs and Modifications	-	34,365	9,095	1,210	-	-	44,670

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	34,365	9,095	1,210	-	-	44,670
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	34,365	9,095	1,210	-	-	44,670

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	CONSENTS AND APPLICATIONS

OUTPUT : CITY AND DISTRICT PLANS CONSENTS

Description

- Assess changes and resource consent applications to the City Plan for their implications for objectives and policies.
- Assess changes and resource consent applications to the District Plans of adjoining councils for their implications for the City.

Objective for 2001/02

1. Assess changes and resource consent applications to the City Plan and adjoining District Plans, as appropriate.

Performance Indicator

1. Response within time frames set by City and District Councils.

4.1.47

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	CONSENTS AND APPLICATIONS

OUTPUT : CITY AND DISTRICT PLANS CONSENTS				2000/2001 BUDGET	2001/2002 BUDGET
ALLOCATED COSTS					
City Solutions Charges				0	0
Transfer from Allocated Holding A/C's	(5.46)%	1.95%		149,584	44,670
NET COST CITY & DISTRICT PLANS CONSENTS				----- 149,584	----- 44,670
				=====	=====

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	CONSENTS AND APPLICATIONS

OUTPUT: CITY AND DISTRICT PLANS CONSENTS

Description Assess implications of applications for Plan changes and resource consents for the Plan's objectives and policies; assess implications in changes of district plans of neighbouring authorities for the City.

Benefits Policy input into consents.

Strategic Objectives C1, C2, C3, C5 **CCC Policy** City Plan

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)**General Benefits (Section 112F(b))**

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

The properties on which the consent is applied and the surrounding properties are assumed to benefit directly from this output.

Control Negative Effects (Section 112F(d))**Modifications Pursuant to Section 12**

We cannot identify the quantum of benefit to each nor are there any practical means of direct recovery, therefore the direct benefits are transferred to Capital Value rating.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)**General Benefits**

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits**Control Negative Effects**

4.1.funding.47

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	CONSENTS AND APPLICATIONS

OUTPUT : CITY AND DISTRICT PLANS CONSENTS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
50.00% General Benefits	-	16,352	4,328	576	1,080		22,335 CapValAll
50.00% Direct Benefits	-	16,352	4,328	576	1,080		22,335 CapValAll
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	32,703	8,655	1,151	2,161	-	44,670
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	1,662	440	59	(2,161)		- CapValGen
<i>Total Modifications</i>	-	1,662	440	59	(2,161)	-	-
Total Costs and Modifications	-	34,365	9,095	1,210	-	-	44,670
Funded By							
0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	34,365	9,095	1,210	-	-	44,670
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	34,365	9,095	1,210	-	-	44,670

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : ENVIRONMENT CONSERVATION AND OPEN SPACE

Description

- Develop and implement where appropriate, policies and strategies for managing and enhancing the natural resources and open spaces of the City.
- Develop and implement where appropriate, policies and strategies related to the retention and enhancement of significant landscapes.

Objectives for 2001/02

1. Develop policies and strategies to address the future strategic needs for open space in the City.
2. Continue to develop policies to protect outstanding natural landscapes and vegetation.

Performance Indicators

1. To complete the Strategic Open Space Strategy by 30 June 2002.
- 2.1 To complete a draft Natural Environment Strategy by 30 June 2002.
- 2.2 To complete a City-wide Planting Strategy by 30 June 2002.

4.1.48

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : ENVIRONMENT CONSERVATION AND OPEN SPACE	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Administration Costs	41,725	41,725
Notable Tree Mtce Grants	7,000	7,000
Strategic Open Space Studies	50,000	50,000
ALLOCATED COSTS		
Depreciation	0	0
City Solutions Charges	0	0
Transfer from Allocated Holding A/C's	199,445	17,868
NET COST ENVIRONMENT, CONSERVATION AND OPEN SPACE	298,170	116,593
Cost of Capital Employed	876	352

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT: ENVIRONMENT CONSERVATION AND OPEN SPACE

Description Develop and implement policies for managing and planning the natural environment and open spaces.

Benefits Policy advice to Council.

Strategic Objectives A3, C1, C2, C3, C5 *CCC Policy* City Plan

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.48

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : ENVIRONMENT CONSERVATION AND OPEN SPACE

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	85,358	22,591	3,004	5,640		116,593 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	85,358	22,591	3,004	5,640	-	116,593
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	4,339	1,148	153	(5,640)		- CapValGen
<i>Total Modifications</i>	-	4,339	1,148	153	(5,640)	-	-
Total Costs and Modifications	-	89,696	23,740	3,157	-	-	116,593

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	89,696	23,740	3,157	-	-	116,593
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	89,696	23,740	3,157	-	-	116,593

4.1.text.49.i

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUTS : CITY DEVELOPMENT AND PLANNING

For output text refer 4.1.text.49.ii and 4.1.text.49.iii.

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUTS : CITY DEVELOPMENT AND PLANNING

Description

This output describes work aimed at achieving the Council's goal of creating a socially, environmentally and economically sustainable city. The Policy Team will assist Councillors, develop their vision and statements of intent and provide advice on strategic priorities and plans to achieve this vision. This includes advice on optimising, the overall balance and spread of annual spending on terms of achieving Council's strategic policies.

A dual emphasis will be implemented, focussing on Council's own activities and also on implementing projects with the community, business and other stakeholders to move Christchurch towards social, environmental and economic sustainability.

The team will support the Council in its advocacy on behalf of Christchurch on issues related to sustainable development.

Objectives for 2001/02

1. Develop and keep the Council's 'vision' and goals for Christchurch as a socially, environmentally and economically sustainable city which is an excellent place in which to live, work and play.
2. Advice to the Council on the process for the determination of strategic priorities and plans to achieve this vision.
3. Advice to the Council on the overall balance and spread of its annual spending and whether this is optimised to achieve the Council's strategic priorities.
4. Developing and implementing projects with the community, business and other stakeholders in Christchurch to move Christchurch towards being a socially, environmentally and economically sustainable city.
5. To support the Council in its advocacy on behalf of Christchurch on issues related to the social, environmental and economical sustainable development of Christchurch.
6. To improve public awareness of Sustainable Christchurch initiatives and awareness of their ability to contribute.
7. To develop and implement a process to improve strategic planning in Christchurch with particular emphasis toward integrating physical planning and service delivery across all relevant units of Council.
8. Provide a framework for and input to variations to the City Plan which addresses issues of strategic significance to the City, such as the variation on financial contribution provisions.

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUTS : CITY DEVELOPMENT AND PLANNING (CONT'D)

Performance Indicators

1. A draft 'vision' and strategic objectives is prepared and approved for inclusion by Council in the 2002/03 Annual Plan.
2. Develop the strategic priorities for the development of Christchurch including urban form, open space, social, economic, transportation and communication technology areas in time for inclusion on 2002/03 Annual Plan.
3. Council has received preliminary advice during preparation of 2002/03 Annual Plan on implications of its vision and strategic objectives for funding distribution.
4. Develop a number of co-operative business, commercial and the community sector initiatives designed to move Christchurch closer to being a socially, environmentally and economically sustainable city.
5. Further develop 'how we do our business' initiatives within the Christchurch City organisation and to move it towards being a sustainable organisation.
6. Public awareness of sustainable Christchurch initiatives tested by survey in 2001/2002 for comparison with results in succeeding years.
7. Process developed, reviewed, accepted and implemented during the 2001/2002 financial year.
8. Variation approved for notification by the Council by 31 March 2002 realising Council objectives with respect to financial contributions associated with development and framework developed by 30 June 2002

MONITORING COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : CITY DEVELOPMENT AND PLANNING		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
DIRECT COSTS			
Professional Fees		95,000	95,000
Climate Change		0	50,000
Various Sustainable Christchurch Initiatives		0	60,000
Council Transport Initiative		0	65,000
		-----	-----
		95,000	270,000
ALLOCATED COSTS			
Allocated O/Head Professional Services		47,528	0
Transfer from Allocated Holding A/C's	(0.34)% 28.81%	9,360	659,761
		-----	-----
		56,888	659,761
		-----	-----
TOTAL COSTS		151,888	929,761
		-----	-----
RECOVERIES			
Public Accountability		0	0
		-----	-----
TOTAL REVENUE		0	0
		-----	-----
NET COST - CITY DEVELOPMENT AND PLANNING		151,888	929,761
		=====	=====

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT: CITY DEVELOPMENT AND PLANNING

Description Develop a strategic vision for the future direction of Christchurch and advise Council on its priorities for achieving this vision.

Benefits Quality advice to assist the democratic governance of the city through the support for decision making.

Strategic Objectives A1-5, B1-5, C1-5, **CCC Policy** To ensure that Christchurch is and remains an excellent place in which to live and work.
E1-3, G1-2

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)***General Benefits (Section 112F(b))***

Assuring that the Council leads Christchurch into the future in a direction that is of benefit to the community as a whole. The entire benefit is assessed as general.

Nature and Distribution of General Benefits

General benefits are considered to accrues in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))***Control Negative Effects (Section 112F(d))******Modifications Pursuant to Section 12***

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)***General Benefits***

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits***Control Negative Effects***

4.1.funding.49

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : CITY DEVELOPMENT AND PLANNING

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	680,679	180,153	23,958	44,972		929,761 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	680,679	180,153	23,958	44,972	-	929,761
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	34,597	9,157	1,218	(44,972)		- CapValGen
Total Modifications	-	34,597	9,157	1,218	(44,972)	-	-
Total Costs and Modifications	-	715,276	189,309	25,175	-	-	929,761

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	715,276	189,309	25,175	-	-	929,761
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	715,276	189,309	25,175	-	-	929,761

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : CITY PLANNING

Description

- Develop and implement where appropriate, policy for managing and planning the physical and built resources of the City and enhancing amenity values, including housing, community facilities, commerce, industry, tourism, recreation, rural activities and infrastructure.

Objectives for 2001/02

1. Respond to new initiatives for development within the City and consider their policy implications, as required.
2. Lead or assist in projects requiring a significant planning policy input, as required.
3. Continue to develop projects for achieving the objectives and policies of the City Plan other than by regulation.
4. Undertake detailed planning and urban design studies of parts of the City subject to significant land use change.
5. Continue studies on long term urban growth options for the City.

Performance Indicators

1. Complete reports within set time frames by events.
2. Contribute towards projects within set time frames set by project leaders.
4. Complete area plans and concept plans for identified areas within agreed timeframes.
5. Contribute towards studies within agreed timeframes.

4.1.50

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : CITY PLANNING		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
DIRECT COSTS			
Administration Costs		179,661	259,661
Long Term Urban Development Strategy / East Side Zoning		0	60,000
ALLOCATED COSTS			
Technical Advice (internal)		20,000	20,000
Depreciation		0	0
Geodata Charges		0	50,000
Transfer from Allocated Holding A/C's	(9.55)% 13.66%	261,772	312,691
NET COST CITY PLANNING		461,433	702,352
Cost of Capital Employed		52	21

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT: CITY PLANNING

Description Develop and implement policies for managing and planning the physical and built resources of the City and enhancing amenity values; Promoting the stability and enhancement of older residential areas.

Benefits Policy advice to Council.

Strategic Objectives B3, C1, C2, C4 **CCC Policy** City Plan

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.50

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : CITY PLANNING

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	514,192	136,089	18,098	33,972		702,352 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	514,192	136,089	18,098	33,972	-	702,352
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	26,135	6,917	920	(33,972)		- CapValGen
Total Modifications	-	26,135	6,917	920	(33,972)	-	-
Total Costs and Modifications	-	540,328	143,006	19,018	-	-	702,352

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	540,328	143,006	19,018	-	-	702,352
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	540,328	143,006	19,018	-	-	702,352

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : CITY DESIGN ADVICE

Description

- Develop and promote a high standard of urban design through the city.

Objectives for 2001/02

1. Provide urban design advice to Council staff and members, the public and business communities.
2. Prepare design guidelines for Living 4 zones.
3. Central City veranda study
4. Prepare Greenfield subdivision design guide
5. Prepare signage and information strategy.

Performance Indicators

1. As required.
2. Complete by 30 June 2002.
3. Complete by 30 June 2002.
4. Complete by 30 June 2002.
5. Make progress by 30 June 2002.

4.1.51

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
OUTPUT : CITY DESIGN ADVICE			
DIRECT COSTS			
Administration Costs		72,667	61,000
Verandah Clean Up Programme/Streetscape Enhancement		0	20,000
		-----	-----
		72,667	81,000
ALLOCATED COSTS			
Professional Services Charges		0	125,000
Transfer from Allocated Holding A/C's	(2.73)% 0.39%	74,792	8,934
Transfer from Director of Operations		57,000	0
Technical Advice (internal)		4,000	10,000
Depreciation		0	0
		-----	-----
TOTAL COST CITY DESIGN ADVICE		208,459	224,934
EXTERNAL REVENUE			
		2,000	0
NET COST CITY DESIGN ADVICE		-----	-----
		206,459	224,934
Cost of Capital Employed			
		0	100

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT: CITY DESIGN ADVICE

Description Develop and implement policies relating to urban design, urban form, and landscape of the City.

Benefits Policy advice to Council.

Strategic Objectives A3, C2 *CCC Policy* City Plan

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

There are some specific advice given to property developers which benefit those properties and in the vicinity.

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.51

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : CITY DESIGN ADVICE

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
90.00% General Benefits	-	148,207	39,225	5,216	9,792		202,441 CapValAll
10.00% Direct Benefits	-	16,467	4,358	580	1,088		22,493 CapValAll
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	164,674	43,584	5,796	10,880	-	224,934
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		- CapValAll
Non-Rateable	-	8,370	2,215	295	(10,880)		- CapValGen
Total Modifications	-	8,370	2,215	295	(10,880)	-	-
Total Costs and Modifications	-	173,044	45,799	6,091	-	-	224,934

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	173,044	45,799	6,091	-	-	224,934
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	173,044	45,799	6,091	-	-	224,934

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : CITY HERITAGE ADVICE AND GRANTS

Description

- Develop and implement where appropriate, policy relating to retention of buildings of historic, social, scenic and architectural value and archaeological sites and wahi tapu and wahi tapu sites.
- Monitor and contribute to the management of the Council's heritage assets.

Objectives for 2001/02

1. Respond to notices of intention to demolish heritage buildings, as appropriate.
2. Investigate new uses, development potential and costs of retention for heritage buildings at risk, as appropriate.
3. Response to public initiatives for heritage and to assist owners of heritage buildings with heritage conservation advice.
4. Support Heritage Week as a way of promoting heritage issues in the City.
5. To promote awareness of the city's cultural heritage through education and advocacy work.

Performance Indicators

1. Respond within statutory time frames.
4. On time and within budget.
5. Complete text to acceptable standard by 30 June 2002.

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
OUTPUT : CITY HERITAGE ADVICE AND GRANTS			
DIRECT COSTS			
Employee Remuneration & Overhead		30,000	30,000
Employee FTE'S	(1.00) 0.00		
Administration Costs		24,225	65,000
Ngaio Marsh House - Interest Grant		5,000	5,000
Arts Centre Trust - Grant		380,000	360,000
Cathedral Chapter -Grant		200,000	200,000
Archeological Sites within City		10,000	10,000
Music Centre - Grant		23,000	23,000
Heritage Development Projects		30,000	30,000
Heritage Week		50,000	50,000
		-----	-----
		752,225	773,000
ALLOCATED COSTS			
Transfer from Allocated Holding A/C's	(6.37)% 0.39%	174,515	8,934
Technical Advice (internal)		3,000	5,000
City Solutions Charges		0	290,000
Rent (Nurses Chapel)		51,300	37,200
Rent (Chokebore Lodge)		23,700	25,200
Rent (Saint Marys Chapel)		55,147	63,600
Depreciation		0	0
		-----	-----
TOTAL COST CITY HERITAGE ADVICE AND GRANTS		1,059,887	1,202,934
EXTERNAL REVENUE		3,000	0
NET COST CITY HERITAGE ADVICE AND GRANTS		-----	-----
		1,056,887	1,202,934
Cost of Capital Employed		238	0

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT: CITY HERITAGE ADVICE AND GRANTS

Description Develop and implement policies relating to retention of heritage trees and buildings; monitor the management of the Council's heritage assets.

Benefits Policy advice to Council.

Strategic Objectives C2, C3, D2 *CCC Policy* City Plan

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

All benefits are to the city as a whole.

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

The direct beneficiaries are recipients of grants and advice. There is no possible recovery.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.52

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : CITY HERITAGE ADVICE AND GRANTS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	880,669	233,083	30,997	58,185		1,202,934 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	880,669	233,083	30,997	58,185	-	1,202,934
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		- CapValAll
Non-Rateable	-	44,762	11,847	1,575	(58,185)		- CapValGen
Total Modifications	-	44,762	11,847	1,575	(58,185)	-	-
Total Costs and Modifications	-	925,432	244,930	32,572	-	-	1,202,934

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	925,432	244,930	32,572	-	-	1,202,934
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	925,432	244,930	32,572	-	-	1,202,934

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : TRANSPORTATION PLANNING

Description

- Develop and review policy relating to transportation within the City.

Objectives for 2001/02

1. Assess and prepare submissions on transportation aspects of national, regional and adjacent local authorities policies and strategies, as appropriate.
2. Complete the development of long term transportation strategies for the City.
3. Complete studies of major transport corridors including across the north of the city.

Performance Indicators

1. Lodge submissions within timetables set by the relevant authorities.
2. Complete by 30 June 2002.
3. Complete by 30 June 2002.

4.1.53

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : TRANSPORTATION PLANNING		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Administration Costs		0	50,000
TOTAL DIRECT COSTS		-----	-----
		0	50,000
ALLOCATED COSTS			
Transfer from Allocated Holding A/C's	(3.72)% 0.78%	102,056	17,868
Professional Services Services Charges		0	0
		-----	-----
		102,056	17,868
NET COST TRANSPORTATION PLANNING		-----	-----
		102,056	67,868
		=====	=====

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT: TRANSPORTATION PLANNING

Description Develop policy for transportation and public transport.

Benefits Policy advice to Council.

Strategic Objectives C2, C4, E2 **CCC Policy** City Plan, Public Transport, Traffic calming

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.53

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : TRANSPORTATION PLANNING

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	49,686	13,150	1,749	3,283		67,868 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	49,686	13,150	1,749	3,283	-	67,868
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	2,525	668	89	(3,283)		- CapValGen
Total Modifications	-	2,525	668	89	(3,283)	-	-
Total Costs and Modifications	-	52,212	13,819	1,838	-	-	67,868

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	52,212	13,819	1,838	-	-	67,868
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	52,212	13,819	1,838	-	-	67,868

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : ENVIRONMENTAL HEALTH

Description

- Develop and monitor policy relating to environmental health and pollution issues.
- Develop and monitor policy relating to animal control.
- Develop and monitor policy relating to general bylaws.

Objectives for 2001/02

1. Review policies as necessary, relating to environmental health, animal control, pest management, pollution control and general bylaws.
2. Provide advice on matters related to public and environmental health, including the Biosecurity Act and Hazardous Substances and New Organisms Act.
3. Prepare advice on legislative changes in the public health and environmental health field where such legislation affects the Council's operations.

Performance Indicators

1. Respond within the time for making submissions.
2. Written answers to requests within one month from request.
3. Provide advice within the corporate time frames.

4.1.54

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : ENVIRONMENTAL HEALTH	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Administration Costs	29,175	29,175
Air Pollution Research/Promotion	40,000	40,000
Joint Venture Partnership for Security Patrols with Police	0	30,000

TOTAL DIRECT COSTS	69,175	99,175
ALLOCATED COSTS		
Transfer from Allocated Holding A/C's (4.55)% 3.12%	124,653	71,472
City Solutions Charges	0	0
Depreciation		

	124,653	71,472

NET COST ENVIRONMENTAL HEALTH	193,828	170,647
	=====	
COST OF CAPITAL EMPLOYED	105	173

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT: ENVIRONMENTAL HEALTH

Description Develop and monitor policy relating to environmental health and pollution issues, animal control and general bylaws.

Benefits Policy advice to Council.

Strategic Objectives A3, C1, C2, C4 **CCC Policy** City Plan

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	POLICY ADVICE

OUTPUT : ENVIRONMENTAL HEALTH

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	124,931	33,065	4,397	8,254		170,647 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	124,931	33,065	4,397	8,254	-	170,647
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	6,350	1,681	223	(8,254)		- CapValGen
Total Modifications	-	6,350	1,681	223	(8,254)	-	-
Total Costs and Modifications	-	131,281	34,746	4,621	-	-	170,647

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	131,281	34,746	4,621	-	-	170,647
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	131,281	34,746	4,621	-	-	170,647

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	FUNDS ADMINISTRATION

OUTPUT : NON CONFORMING USES FUND ADMINISTRATION

Description

- Identify, purchase, clear and re-sell non conforming properties causing nuisances within residential areas and inhibiting redevelopment.

Objective for 2001/02

1. Investigate the purchase, clearance and disposal of, one non conforming property.

Performance Indicator

1. Complete by 30 June 2002.

OUTPUT : HERITAGE RETENTION FUND ADMINISTRATION AND GRANTS

Description

- Consider applications for grants to help retain listed historic buildings.

Objective for 2001/02

1. Continue to assess applications for grants as they are received.

Performance Indicator

1. Assistance to owners of 10 listed heritage buildings by 30 June 2002.

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	FUNDS ADMINISTRATION

OUTPUT : NON CONFORMING USES FUND ADMINISTRATION	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
ALLOCATED COSTS		
Transfer from Allocated Holding A/C's	12,465	8,934
City Solutions Charges	0	5,000
	-----	-----
NET COST NON CONFORMING USES FUND ADMINISTRATION	12,465	13,934
	=====	=====

OUTPUT : HERITAGE RETENTION FUND ADMINISTRATION AND GRANTS

DIRECT COSTS		
Historic Places - Maintenance Grants	45,000	45,000
Historic Building Retention Grants	320,000	320,000
Historic Building Emergency Retention Grants	200,000	200,000
	-----	-----
	565,000	565,000
ALLOCATED COSTS		
Transfer from Allocated Holding A/C's	12,465	8,934
City Solutions Charges	0	10,000
	-----	-----
NET COST HERITAGE RETENTION FUND ADMINISTRATION AND GRANTS	577,465	583,934
	=====	=====

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	FUNDS ADMINISTRATION

OUTPUT: NON CONFORMING USES FUND ADMINISTRATION

Description Identification, purchase, clearance and re-sale of non-conforming properties causing nuisances within residential areas and infill development.

Benefits Improvement of residential amenities

Strategic Objectives C2 *CCC Policy* City Plan

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.55

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	FUNDS ADMINISTRATION

OUTPUT : NON CONFORMING USES FUND ADMINISTRATION

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	10,201	2,700	359	674		13,934 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	10,201	2,700	359	674	-	13,934
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	518	137	18	(674)		- CapValGen
Total Modifications	-	518	137	18	(674)	-	-
Total Costs and Modifications	-	10,720	2,837	377	-	-	13,934

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	10,720	2,837	377	-	-	13,934
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	10,720	2,837	377	-	-	13,934

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	FUNDS ADMINISTRATION

OUTPUT: HERITAGE RETENTION FUND ADMINISTRATION AND GRANTS

Description Consider and process applications for grants to help retain listed privately owned historical buildings.

Benefits Retention of heritage

Strategic Objectives C3 *CCC Policy* City Plan

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

The properties which receive advice and grants receive a benefit.

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

The direct beneficiaries are recipients of grants and advice. There is no possible recovery.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.55

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	FUNDS ADMINISTRATION

OUTPUT : HERITAGE RETENTION FUND ADMINISTRATION AND GRANTS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
80.00% General Benefits	-	341,999	90,515	12,037	22,596		467,147 CapValAll
20.00% Direct Benefits	116,787	-	-	-	-		116,787 TableC
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	116,787	341,999	90,515	12,037	22,596	-	583,934
<i>Modifications</i>							
Transfer User Costs to Rating	(116,787)	85,500	22,629	3,009	5,649		- CapValAll
Non-Rateable	-	21,729	5,751	765	(28,244)		- CapValGen
<i>Total Modifications</i>	(116,787)	107,228	28,380	3,774	(22,596)	-	-
Total Costs and Modifications	-	449,227	118,895	15,811	-	-	583,934

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	449,227	118,895	15,811	-	-	583,934
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	449,227	118,895	15,811	-	-	583,934

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	MONITORING

OUTPUT : CITY PLAN MONITORING**Description**

- Monitor the effectiveness of the objectives and policies of the City Plan.

Objective for 2001/02

1. Continue the monitoring programme of data collection and analysis and indicator development, in line with the key indicators identified in the City Plan.

Performance Indicator

1. Ongoing.

4.1.56

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	MONITORING

		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
OUTPUT : CITY PLAN MONITORING			
ALLOCATED COSTS			
Transfer from Allocated Holding A/C's	(3.64)%	0.78%	99,723
City Solutions Charges			0
Allocated O/Head - Information Directorate			0
			73,069
NET COST CITY PLAN MONITORING		99,723	90,937

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	MONITORING

OUTPUT: CITY PLAN MONITORING

Description Monitor the effectiveness of the objectives and policies of the City Plan.

Benefits Understanding the achievement of City Plan Objectives

Strategic Objectives C1, C2, C3, C4, **CCC Policy** City Plan
C5,

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.56

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	MONITORING

OUTPUT : CITY PLAN MONITORING

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	66,575	17,620	2,343	4,399		90,937 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	66,575	17,620	2,343	4,399	-	90,937
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	3,384	896	119	(4,399)		- CapValGen
Total Modifications	-	3,384	896	119	(4,399)	-	-
Total Costs and Modifications	-	69,959	18,516	2,462	-	-	90,937

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	69,959	18,516	2,462	-	-	90,937
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	69,959	18,516	2,462	-	-	90,937

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE – POLICY SECTION
OUTPUT CLASS:	PROMOTIONS

OUTPUT : ENVIRONMENTAL PROMOTION PROGRAMMES

Description

- Assist with the promotion of the environmental and planning policies of the City.
- Liaise with community and environmental groups involved in the natural and built environment.

Objectives for 2001/02

1. Provide information for community and environmental groups on matters related to city planning, natural environment, heritage, and environmental health matters.
2. Provide support for the Keep Christchurch Beautiful Campaign, and monitor operations of the Campaign to ensure it continues to meet the agreed needs of the Council.
3. Provide assistance for displays or events related to environmental and development issues.

Performance Indicators

1. Undertake talks and provide information in a satisfactory manner.
2. Provide support to the satisfaction of the executive committee of Keep Christchurch Beautiful, and obtain quarterly reports from the KCB Co-ordinator and report annually on the Campaign's operations.
3. Assistance for displays and events meeting timetables required and within projected budgets.

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PROMOTIONS

OUTPUT : ENVIRONMENTAL PROMOTION PROGRAMMES	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Healthy Cities	2,000	0
Keep Christchurch Beautiful	24,000	24,000
Keep Christchurch Beautiful Education Programme (TFG)	19,000	19,000
Promotion/Education	7,000	9,000
Environmental Centre Grant and Operations	120,000	120,000
Environmental Centre Grant - Administration	0	15,000
Environmental Centre Grant - Rental	0	135,000
	-----	-----
TOTAL DIRECT COSTS	172,000	322,000
ALLOCATED COSTS		
Transfer from Allocated Holding A/C's (4.55)% 0.39%	124,653	8,934
Technical Advice (internal)	0	5,000
Promotion Charges	0	50,000
City Solutions	0	25,500
	-----	-----
TOTAL COST - ENVIRONMENTAL PROMOTION PROGRAMMES	296,653	411,434
	-----	-----
EXTERNAL REVENUE		
Environment Centre	0	30,000
Environment Centre - Contribution towards Capital Fitout	0	50,000
	-----	-----
	0	80,000
	-----	-----
NET COST - ENVIRONMENTAL PROMOTION PROGRAMMES	296,653	331,434
	=====	=====

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PROMOTIONS

OUTPUT: ENVIRONMENTAL PROMOTION PROGRAMMES

Description Provide wider awareness of environmental values and issues within the community.

Benefits Promotion of objectives other than by regulation.

Strategic Objectives C1, C2, C3, C4, **CCC Policy** City Plan
C5,

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.57

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	PROMOTIONS

OUTPUT : ENVIRONMENTAL PROMOTION PROGRAMMES

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	301,211	79,720	10,602	19,901		411,434 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	301,211	79,720	10,602	19,901	-	411,434
<i>Modifications</i>							
Transfer User Costs to Rating	80,000	(58,568)	(15,501)	(2,061)	(3,870)		- CapValAll
Non-Rateable	-	12,333	3,264	434	(16,031)		- CapValGen
<i>Total Modifications</i>	80,000	(46,235)	(12,237)	(1,627)	(19,901)	-	-
Total Costs and Modifications	80,000	254,976	67,484	8,974	-	-	411,434

Funded By

19.44% User Charges	80,000						80,000
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
80.56% Capital Value Rating	-	254,976	67,484	8,974	-	-	331,434
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	80,000	254,976	67,484	8,974	-	-	411,434

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : ADVICE

Description

- Advising Council Committees, especially by the Director of Information as Principal Adviser, Community Services Committee.
- Contributing to corporate management as part of the Corporate Office, providing advice to, and analysis for, the Corporate Team.
- Participating in the work of standing Corporate Teams.
- Providing ad-hoc strategic and business planning advice to business units.

Objectives for 2001/02

1. Effective advice to the Community Services Committee by the Principal Adviser.
2. The City Manager is satisfied with the quality of the contribution to the Corporate Office and Corporate Teams.

Performance Indicators

1. The Chairperson, Community Services Committee is satisfied with the quality of the Principal Adviser's contribution.
2. The City Manager is satisfied with the quality of the contribution to the Corporate Office and Corporate Teams.

4.1.58

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : ADVICE			2000/2001 BUDGET	2001/2002 BUDGET
			\$	\$
ALLOCATED COSTS				
Transfer from Allocated Holding A/C	(3.82)%	2.69%	155,670	114,651
TOTAL COST			-----	-----
			155,670	114,651
INTERNAL RECOVERY				
Corporate Overhead			70,052	45,284
Public Accountability			85,619	69,366
TOTAL RECOVERY			-----	-----
			155,670	114,651
NET COST ADVICE			-----	-----
			0	0
			=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT : INFORMATION DEVELOPMENT

Description

- Developing strategies and policies to improve the quality, accessibility and overall value of the Council's information resources and services.
- Project managing the development of new or improved information systems.
- Evaluating and promoting new information technologies and practices which enhance the efficiency and effectiveness of Council business processes.

Objectives for 2001/02

1. Commence implementation of "e-Council" programme (as outlined in the pink pages).
2. Complete a review of Council's technologies, resources and organisational arrangements for document management.

Performance Indicators

1. E-Council programme office established and first year projects implemented in accordance with approved strategy.
2. Review completed and a strategy for improvement supported by the Corporate Team and the Committee.

4.1.59

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT : INFORMATION DEVELOPMENT	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
E-Council Projects	85,000	0
ALLOCATED COSTS		
Transfer from Allocated Holding A/C	159,452	181,133
TOTAL COST	----- 244,452	----- 181,133
INTERNAL RECOVERY		
MIS Unit	61,113	45,283
Corporate Overhead	183,339	135,850
TOTAL RECOVERY	----- 244,452	----- 181,133
NET COST INFORMATION DEVELOPMENT	----- 0	----- 0
	=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT : ELECTRONIC SERVICE DEVELOPMENT**Description**

- Phase 1 of the “e-Council” project aimed at major upgrade to the information and services offered by Council using electronic mail and the internet.

Objectives for 2001/02

1. Implement year 1 of phase 1 e-Council programme, and in particular select and implement content management software and undertake necessary improvements to the security regime for Council’s Internet presence

Performance Indicators

1. Year 1 of phase 1 implemented to time and budget.

4.1.60

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT : ELECTRONIC SERVICE DEVELOPMENT	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Operating Costs	0	105,875
ALLOCATED COSTS		
Transfer from Allocated Holding A/C	0	155,688
Depreciation	0	62,366
TOTAL COST	----- 0	----- 323,929
INTERNAL RECOVERY		
EXTERNAL REVENUE		
TOTAL RECOVERY	----- 0	----- 0
NET COST INFORMATION DEVELOPMENT	----- 0	----- 323,929
	=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT: ELECTRONIC SERVICE DEVELOPMENT

Description Upgrading and extending the Council's website to improve its value as a source of information

Benefits The community as a whole benefits from access to information. The regulatory, accountability and governance roles of Council are enhanced by a wider effective dissemination of Council information.

Strategic Objectives A1,A2,A3,A5, D1 *CCC Policy*
- 5, F1 - 7, G1 - 3.

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The items funded here are in the main corporate wide and hence are General Benefits. The preferred allocation is by General Rate Capital Value over the whole city.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

4.1.funding.60

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT : ELECTRONIC SERVICE DEVELOPMENT

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	237,149	62,765	8,347	15,668		323,929 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	237,149	62,765	8,347	15,668	-	323,929
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	12,054	3,190	424	(15,668)		- CapValGen
Total Modifications	-	12,054	3,190	424	(15,668)	-	-
Total Costs and Modifications	-	249,203	65,955	8,771	-	-	323,929

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	249,203	65,955	8,771	-	-	323,929
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	249,203	65,955	8,771	-	-	323,929

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT : PERSONS AND PROPERTY DATA

Description

- Maintaining key information about people, companies and properties to which the Council delivers services.

Objective for 2001/02

1. Maintaining items of person and property data that is complete, correct and secure.

Performance Indicators

- 1.1 80% of Persons and People Team internal customers satisfied with service and data quality.
- 1.2 Improvements identified as a result of the implementation of the data cleaning project and the bringing in-house of maintenance of the Christchurch City section of the National Property Database.

4.1.61

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT : PERSONS AND PROPERTY DATA	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
ALLOCATED COSTS		
Transfer from Allocated Holding A/C	255,910	470,407
Transfer from Core Business Sytems (FAMIS)	177,916	148,475
TOTAL ALLOCATED COSTS	----- 433,826	----- 618,882
TOTAL COSTS	----- 433,826	----- 618,882
REVENUE		
External Revenue	146,000	146,000
Internal Recoveries	122,326	395,651
Overhead Recoveries	165,500	77,231
TOTAL REVENUE	----- 433,826	----- 618,882
NET COST - PERSONS AND PROPERTY DATA	----- 0	----- 0
	=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT : GIS DEVELOPMENT

Description

1. Developing, implementing, and supporting software and systems providing geographic information about the city and Council's assets.

Objective for 2001/02

1. To deliver technically sound solutions for both new and improved existing systems and processes

Performance Indicators

- 1.1 90% of Development Team internal customers satisfied with service and data quality.
- 1.2 Identify improvements that have resulted from the further rollout of Webmap (Corporate GIS system).

4.1.62

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT : GIS DEVELOPMENT	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Operating Costs	0	96,463
ALLOCATED COSTS		
Transfer from Allocated Holding A/C	300,850	962,228
Depreciation	0	36,702
	-----	-----
TOTAL COSTS	300,850	1,095,393
	-----	-----
REVENUE		
External Revenue		
Internal Recoveries	300,850	883,213
Overhead Recoveries	0	212,179
	-----	-----
TOTAL REVENUE	300,850	1,095,393
	-----	-----
NET COST - GIS DEVELOPMENT	0	0
	=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT: GEODATA PRODUCT DELIVERY

Description

1. Providing a responsive service for capturing and maintaining graphical and textual data describing the Council's infrastructural assets, and the base map that supports this.

Objective for 2001/02

1. Maintaining corporate asset and planning data that is completed, correct and secure.

Performance Indicator

- 1.1 90% of Product Delivery Team internal customers satisfied with service and data quantity.
- 1.2 Productivity measured by a comparison between unit rate pricing and allocated costs.
- 1.3 Identify improvements that have resulted from new technology for the electronic capture of field data.

4.1.63

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT : GEODATA PRODUCT DELIVERY	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
ALLOCATED COSTS		
Transfer from Allocated Holding A/C	2,729,963	1,570,018
	-----	-----
TOTAL ALLOCATED COSTS	2,729,963	1,570,018
	-----	-----
TOTAL COSTS	2,729,963	1,570,018
	-----	-----
REVENUE		
External Revenue		
Internal Recoveries	2,729,963	1,570,018
Overhead Recoveries		
	-----	-----
TOTAL REVENUE	2,729,963	1,570,018
	-----	-----
NET COST - GEODATA PRODUCT DELIVERY	0	0
	=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT : CORE BUSINESS SYSTEM OPERATIONS

Description

- Maintain and support improvement with the new SAP/GEMS software which is the Council's core business system.

Objectives for 2001/02

1. Operate the Council's core business system within budget.
2. Continue to implement the strategy of improving with SAP/GEMS, through changed processes, better information, reduced costs, better financial and management controls, new improved services and products.

Performance Indicators

1. Operation within budget.
2. Complete the implementation of SAP Payroll and Phase 1 of the Cost Planning project, and establish the SAP Business Information Warehouse.

4.1.64

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	INFORMATION DEVELOPMENT

OUTPUT : CORE BUSINESS SYSTEM OPERATIONS	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
DIRECT COSTS		
Operating Costs	964,940	965,000
ALLOCATED COSTS		
Depreciation	510,000	367,541
Debt Servicing	328	6,527
MIS Charges	596,119	688,425
Allocated O/Head - Financial Services	0	34,304
Transfer from Allocated Holding A/C	470,264	515,899
TOTAL COSTS	----- 2,541,651	----- 2,577,697
REVENUE		
Internal Recoveries	1,711,802	1,537,338
Overhead Recoveries	829,849	1,040,358
TOTAL REVENUE	----- 2,541,651	----- 2,577,697
NET COST - CORE BUSINESS SYSTEM OPERATIONS	----- 0	----- 0
 Cost of Capital Employed	 0	 244,290

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CITY MONITORING AND RESEARCH

OUTPUT : COMMUNITY RESEARCH

Description

- Providing information and advice to the Council to support the implementation of its strategic objectives, the Social Wellbeing Policy, and related community policies.
- Providing advice and support to staff involved in community research projects.

Objectives for 2001/02

1. To co-ordinate social indicators projects monitoring the state of wellbeing in Christchurch as it relates to the achievement of the Council's strategic objectives and policies.
2. To provide research advice and support to staff involved with implementing projects related to the Council's social and community objectives and policies.
3. To assist in the co-ordination, quality control and evaluation of community development research processes in the Council.

Performance Indicators

1. "Main Cities Quality of Live" indicators programme in full operation and 2001 / 02 year update reported to Council committees by 30 June 2002.
 - 2.1 Staff involved with community development research are satisfied with advice about relevant research issues.
 - 2.2 Projects, reports and other tasks are completed on time and to the satisfaction of the client.
 - 3.1 Social Research and Research Data Bases maintained and updated on a regular basis.
 - 3.2 Research guidelines maintained and updated.

4.1.65

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CITY MONITORING AND RESEARCH

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
OUTPUT : COMMUNITY RESEARCH		
DIRECT COSTS		
Community Development Research	25,400	35,000

TOTAL DIRECT COSTS	25,400	35,000
ALLOCATED COSTS		
Transfer from Allocated Holding A/C	0	54,802
Allocated O/Head - Dir Policy	112,335	0
Depreciation	0	0
Debt Servicing	0	0

TOTAL ALLOCATED COSTS	112,335	54,802

TOTAL COSTS	137,735	89,802
	=====	
REVENUE		
Internal Recoveries		
External Recoveries		

NET COST : COMMUNITY RESEARCH	137,735	89,802
	=====	

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CITY MONITORING AND RESEARCH

OUTPUT: COMMUNITY RESEARCH

Description Provide research, advice, and assistance in developing policies for the achievement of outcomes desired by Council.

Benefits Council and the community benefit from improved policies which deliver targeted outcomes.

Strategic Objectives D1-5, G1-2, **CCC Policy** Individual Output Policies, Seeking Community Views

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

There are no individually identifiable beneficiaries of this service. The community as a whole benefits.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

None necessary.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City, less any contributions that may be received.

Direct Benefits

Control Negative Effects

4.1.funding.65

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CITY MONITORING AND RESEARCH

OUTPUT : COMMUNITY RESEARCH

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	65,744	17,400	2,314	4,344		89,802 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	65,744	17,400	2,314	4,344	-	89,802
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	3,342	884	118	(4,344)		- CapValGen
Total Modifications	-	3,342	884	118	(4,344)	-	-
Total Costs and Modifications	-	69,086	18,285	2,432	-	-	89,802

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	69,086	18,285	2,432	-	-	89,802
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	69,086	18,285	2,432	-	-	89,802

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CITY MONITORING AND RESEARCH

OUTPUT : CITY MONITORING**Description**

- Monitor the environmental, economic and social issues of the City.

Objective for 2001/02

1. Prepare the Annual State of the Environment monitoring report and supplementary information.

Performance Indicator

1. Complete supplementary information for the Annual City Monitoring Report by 30 June 2002.

4.1.66

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CITY MONITORING AND RESEARCH

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
OUTPUT : CITY MONITORING		
DIRECT COSTS		
TOTAL DIRECT COSTS	----- 0	0
ALLOCATED COSTS		
Transfer from Allocated Holding A/C	0	73,069
Allocated O/Head - Professional & Planning Services	74,792	0
TOTAL ALLOCATED COSTS	----- 74,792	73,069
TOTAL COSTS	----- 74,792	73,069
REVENUE		
Internal Recoveries		
External Recoveries		
NET COST : CITY MONITORING	----- 74,792	73,069

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CITY MONITORING AND RESEARCH

OUTPUT: CITY MONITORING

Description Monitor the economic, social and environmental issues of the City.

Benefits Monitor the achievement of objectives.

Strategic Objectives B1, C1, C2, C3, *CCC Policy* City Plan
C4, C5,

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)***General Benefits (Section 112F(b))***

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))***Modifications Pursuant to Section 12***

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)***General Benefits***

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits***Control Negative Effects***

4.1.funding.66

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CITY MONITORING AND RESEARCH

OUTPUT : CITY MONITORING

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	53,494	14,158	1,883	3,534		73,069 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	53,494	14,158	1,883	3,534	-	73,069
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	2,719	720	96	(3,534)		- CapValGen
Total Modifications	-	2,719	720	96	(3,534)	-	-
Total Costs and Modifications	-	56,213	14,878	1,979	-	-	73,069

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	56,213	14,878	1,979	-	-	73,069
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	56,213	14,878	1,979	-	-	73,069

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CITY MONITORING AND RESEARCH

OUTPUT : INFORMATION COLLECTION AND ANALYSIS

Description

- Collect, analyse and supply information relating to the environmental, economic and social issues of the City.
- Undertake research to support the ongoing development of City Plan and planning policies.
- Provide advice on research, surveys and analysis.
- Contribute towards the development of GIS and other corporate projects.
- Develop information networks with university departments, government agencies, commerce and industry as appropriate.

Objectives for 2001/02

1. Continue programme of data collection, analysis and provision.
2. Undertake research necessary to support the on-going development of the City Plan, as requested.
3. Continue the supply of information to Councillors, Community Boards, other Council Units and to members of the public, community and business groups.

Performance Indicators

1. Supply 95% of information with agreed specifications and time frames.
2. Complete agreed tasks within required time frame.
3. Supply information within agreed specifications and time frames.

4.1.67

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CITY MONITORING AND RESEARCH

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
OUTPUT : INFORMATION COLLECTION AND ANALYSIS		
DIRECT COSTS		
Operating Costs	11,912	0
Purchase of data	15,000	37,000
Land Information - GIS	20,000	30,000
	-----	-----
TOTAL DIRECT COSTS	46,912	67,000
ALLOCATED COSTS		
Transfer from Allocated Holding A/C	0	164,406
Allocated O/Head - Professional & Planning Services	199,445	0
	-----	-----
TOTAL ALLOCATED COSTS	199,445	164,406
	-----	-----
TOTAL COSTS	246,357	231,406
	=====	=====
REVENUE		
	-----	-----
NET COST : INFORMATION COLLECTION AND ANALYSIS	246,357	231,406
	=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CITY MONITORING AND RESEARCH

OUTPUT: INFORMATION COLLECTION AND ANALYSIS

Description Collect, analyse and supply information related to the economic, social and environmental issues of the City; assist with surveys and techniques; liaise with university departments, etc.

Benefits Better information for the benefit of the city

Strategic Objectives B1, C1, C2, C3, *CCC Policy* City Plan
C4, C5, E2

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)**General Benefits (Section 112F(b))**

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

N/A

Direct Benefits (Section 112F(c))

None

Control Negative Effects (Section 112F(d))**Modifications Pursuant to Section 12**

None necessary

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)**General Benefits**

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits**Control Negative Effects**

4.1.funding.67

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CITY MONITORING AND RESEARCH

OUTPUT : INFORMATION COLLECTION AND ANALYSIS

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	169,413	44,838	5,963	11,193		231,406 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	169,413	44,838	5,963	11,193	-	231,406
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	8,611	2,279	303	(11,193)		- CapValGen
Total Modifications	-	8,611	2,279	303	(11,193)	-	-
Total Costs and Modifications	-	178,024	47,117	6,266	-	-	231,406

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	178,024	47,117	6,266	-	-	231,406
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	178,024	47,117	6,266	-	-	231,406

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - BUSINESS PROJECTS SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : TRADING ACTIVITIES LIAISON

Description

- Manage and enhance the relationships with external commercial and ‘quasi-commercial’ service providers and wholly owned subsidiary companies outside the CCHL group.

Objective for 2001/02

1. Ensure the organisations have the reporting and resources in place to keep the Council informed, to operate successfully and to meet broad Council objectives.

Performance Indicators

- 1.1 Mayor, Chairperson of Strategy and Resources Committee and City Manager satisfied with the quality and timeliness of reports and advice.
- 1.2 Businesses operating successfully and achieving Council objectives.

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - BUSINESS PROJECTS SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : TRADING ACTIVITIES LIAISON		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS:			
TOTAL DIRECT COSTS		0	0
ALLOCATED COSTS:			
Transfer fom Suspense Account	(29.99)% 17.12%	79,601	45,238
TOTAL ALLOCATED COSTS		79,601	45,238
TOTAL COSTS		79,601	45,238
REVENUE			
Internal Recoveries		79,601	45,238
TOTAL REVENUE		79,601	45,238
NET COST TRADING ACTIVITIES LIAISON		0	0
Cost of Capital Employed		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - BUSINESS PROJECTS SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : CORPORATE ADVICE

Description

- Provision of support and advice to business units operating in a commercial or semi-commercial environment.
- Participation in and contribution to Strategy Team and other Corporate Teams.
- Provision of policy advice as Principal Advisor to the Projects and Property Committee.

Objectives for 2001/02

1. Contribute to the ongoing Corporate review of Council operations and lead externally driven change projects.
2. Ensure elected members are provided with timely and sufficient advice to make informed decisions.

Performance Indicators

- 1.1 City Manager satisfied with the quality of the contribution and the outcome of the externally driven projects.
- 1.2 Business units satisfied with the quality and timeliness of advice.
2. The Chairperson, Projects and Property Committee is satisfied with the timeliness and quality of the Principal Advisor's contribution.

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - BUSINESS PROJECTS SECTION
OUTPUT CLASS:	ADVICE

		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
OUTPUT : CORPORATE ADVICE			
DIRECT COSTS:			
TOTAL DIRECT COSTS		-----	-----
		0	0
ALLOCATED COSTS:			
Transfer fom Suspense Account	(42.84)% 21.40%	113,716	56,548
TOTAL ALLOCATED COSTS		-----	-----
		113,716	56,548
TOTAL COSTS			
		-----	-----
		113,716	56,548
REVENUE			
Internal Recoveries		45,486	22,619
Corporate Overhead Recovery		68,230	33,929
TOTAL REVENUE		-----	-----
		113,716	56,548
NET COST CORPORATE ADVICE			
		-----	-----
		0	0
Cost of Capital Employed			
		=====	=====
		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - BUSINESS PROJECTS SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : PROFESSIONAL SERVICES**Description**

- Provide leadership to the Professional Services Group to ensure the effective integration of planning and implementation of projects across Council and for external customers to ensure innovative total solutions are delivered.

Objective for 2001/02

1. .Ensure total solutions are being delivered within the criteria agreed with stakeholders and customers.

Performance Indicator

1. Customers and stakeholders satisfied with the outcomes of capital projects completed.

4.1.70

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - BUSINESS PROJECTS SECTION
OUTPUT CLASS:	ADVICE

		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
OUTPUT : PROFESSIONAL SERVICES			
DIRECT COSTS:			
TOTAL DIRECT COSTS		-----	-----
		0	0
ALLOCATED COSTS:			
Transfer fom Suspense Account	(14.32)% 48.63%	38,000	128,476
TOTAL ALLOCATED COSTS		-----	-----
		38,000	128,476
TOTAL COSTS			
		-----	-----
		38,000	128,476
REVENUE			
Internal Recoveries		38,000	128,476
TOTAL REVENUE		-----	-----
		38,000	128,476
NET COST PROFESSIONAL SERVICES			
		-----	-----
		0	0
Cost of Capital Employed			
		=====	=====
		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - BUSINESS PROJECTS SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : ECONOMIC DEVELOPMENT

Description

- Overview and monitor the relationships with organisations partially or fully funded by the Christchurch City Council to implement agreed economic development initiatives. Provide input and advice to Council on Economic Development initiatives.

Objective for 2001/02

1. Work with the organisations to ensure Council economic development objectives are met.

Performance Indicator

1. Mayor, Chairperson of Strategy and Resources Committee satisfied with the quality of information and that the organisations are meeting the broad economic development objectives of the Council.

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - BUSINESS PROJECTS SECTION
OUTPUT CLASS:	ADVICE

OUTPUT : ECONOMIC DEVELOPMENT		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS:			
TOTAL DIRECT COSTS		-----	-----
		0	0
ALLOCATED COSTS:			
Transfer fom Suspense Account	(12.85)% 12.84%	34,115	33,929
TOTAL ALLOCATED COSTS		-----	-----
		34,115	33,929
TOTAL COSTS			
		-----	-----
		34,115	33,929
REVENUE			
Internal Recoveries		34,115	33,929
TOTAL REVENUE		-----	-----
		34,115	33,929
NET COST ECONOMIC DEVELOPMENT			
		-----	-----
		0	0
Cost of Capital Employed			
		=====	=====
		0	0

4.1.72

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - CITY MANAGER
OUTPUT CLASS:	CAPITAL OUTPUTS

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
OUTPUT : RENEWALS & REPLACEMENTS		
Office Equipment & Refurbishment	3,000	3,000
OUTPUT : NEW ASSETS		
Computer Equipment	0	0
NET COST - CAPITAL OUTPUTS	----- 3,000	----- 3,000
	=====	=====

4.1.73

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
OUTPUT CLASS:	CAPITAL OUTPUTS

CAPITAL OUTPUTS	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
REPLACEMENT & RENEWALS		
Office Furniture & Equipment	2,000	2,000
Computer Equipment & Software	0	0
NEW ASSETS		
Financial Management Information Systems (FMIS)	0	0
NET COST CAPITAL OUTPUTS	----- 2,000	----- 2,000
	=====	=====

4.1.74

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	CAPITAL OUTPUTS

	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
CAPITAL OUTPUTS		
RENEWALS & REPLACEMENTS		
Office Furniture & Equipment	9,000	10,000
	-----	-----
TOTAL RENEWALS & REPLACEMENTS	9,000	10,000
ASSET IMPROVEMENTS		
NEW ASSETS		
	-----	-----
TOTAL NEW ASSETS	0	0
	-----	-----
TOTAL CAPITAL OUTPUTS	9,000	10,000
	=====	=====

4.1.75

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - OPERATIONS SECTION
OUTPUT CLASSES:	CAPITAL OUTPUTS

CAPITAL OUTPUTS	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
RENEWALS AND REPLACEMENTS		
Computer Equipment / Furniture	10,400	15,500
ASSET IMPROVEMENTS		
Office Equipment	0	0
Engineering & Rescue Headquarters' Improvements	0	10,000
	-----	-----
	0	10,000
NEW ASSETS		
Customer Information & Interaction System	0	0
Symposium Call Centre Software	0	0
Office Equipment	2,000	2,000
Emergency Water Supply for Civic Offices	0	20,000
	-----	-----
	2,000	22,000
	-----	-----
TOTAL COST CAPITAL OUTPUTS	12,400	47,500
	=====	=====

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	CAPITAL OUTPUTS

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
CAPITAL OUTPUTS		
OUTPUT : RENEWALS & REPLACEMENTS		
Office Equipment	8,000	4,500
Computer equipment	8,000	5,500
	-----	-----
	16,000	10,000
OUTPUT : ASSET IMPROVEMENTS		
Environment Centre Fitout	150,000	50,000
	-----	-----
	150,000	50,000
OUTPUT : NEW ASSETS		
Non Conforming Uses	150,000	150,000
Urban Renewal Projects	327,000	250,000
Central City Board - Capital Investment	2,000,000	0
Heritage Building Purchase	300,000	300,000
Canterbury Highway 2000	200,000	0
	-----	-----
	2,977,000	700,000
TOTAL COST OF CAPITAL OUTPUTS	-----	-----
	3,143,000	760,000
Sales NonConforming Uses	150,000	150,000
Sales Heritage Buildings	200,000	200,000
	-----	-----
NET COST - CAPITAL OUTPUTS	2,793,000	410,000
	=====	=====

4.1.77

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CAPITAL OUTPUTS

	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
OUTPUT : RENEWALS & REPLACEMENTS		
Office Furniture	3,000	5,000
Monitoring & Research		
GIS Software	0	5,000
Geo Data		
Digitising Equipment	40,000	0
GPS Data Loggers	20,000	0
GIS Software	59,000	131,000
	122,000	141,000
OUTPUT : NEW ASSETS		
Business		
Office Equipment	3,500	1,500
E-Council Hardware & Software	0	574,500
	3,500	576,000
NET COST - CAPITAL OUTPUTS	125,500	717,000

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - BUSINESS PROJECTS SECTION
OUTPUT CLASS:	CAPITAL OUTPUTS

	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
CAPITAL OUTPUTS		
RENEWALS & REPLACEMENTS		
Office Furniture & Equipment	2,500	2,500
	-----	-----
TOTAL RENEWALS & REPLACEMENTS	2,500	2,500
ASSET IMPROVEMENTS		
	-----	-----
TOTAL ASSET IMPROVEMENTS	0	0
NEW ASSETS		
	-----	-----
TOTAL NEW ASSETS	0	0
	-----	-----
TOTAL CAPITAL OUTPUTS	2,500	2,500
	=====	=====

4.1.79

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - CITY MANAGER
OUTPUT CLASS::	CAPITAL OUTPUTS

Description	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
RENEWALS & REPLACEMENTS					
Office Equipment	3,000	3,000	8,000	5,000	3,000
Furniture				3,000	
TOTAL RENEWALS & REPLACEMENTS	\$3,000	\$3,000	\$8,000	\$8,000	\$3,000
NEW ASSETS					
Computer Equipment					
TOTAL NEW ASSETS	\$0	\$0	\$0	\$0	\$0
TOTAL CAPITAL EXPENDITURE	\$3,000	\$3,000	\$8,000	\$8,000	\$3,000
Annual Plan 2000/01	\$3,000				
	\$3,000	\$8,000	\$8,000	\$8,000	\$3,000
	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
RENEWALS & REPLACEMENTS					
City Managers Office	8,000	5,000	5,000	10,000	3,000
	\$8,000	\$5,000	\$5,000	\$10,000	\$3,000
Annual Plan 2000/01					
	\$8,000	\$5,000	\$5,000	\$10,000	

4.1.80

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - FINANCE SECTION
OUTPUT CLASS:	CAPITAL OUTPUTS

		2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
RENEWALS & REPLACEMENTS						
Office Furniture & Equipment		2,000	2,000	2,000	2,000	2,000
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		2,000	2,000	2,000	2,000	2,000
NEW ASSETS						
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		0	0	0	0	0
TOTAL		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		2,000	2,000	2,000	2,000	2,000
Annual Plan 2000/2001	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
RENEWALS & REPLACEMENTS						
		YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
Unspecified		2,000	2,000	2,000	2,000	2,000
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		2,000	2,000	2,000	2,000	2,000
Annual Plan 2000/2001		\$2,000	\$2,000	\$2,000	\$2,000	

4.1.81

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - HUMAN RESOURCES TEAM
OUTPUT CLASS:	CAPITAL OUTPUTS

DESCRIPTION	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
RENEWALS & REPLACEMENTS					
Office Furniture & Equipment	10,000	7,500	7,500	7,500	10,000
	10,000	7,500	7,500	7,500	10,000
NEW ASSETS					
Training Equipment					
TOTAL NEW ASSETS	0	0	0	0	0
TOTAL CAPITAL EXPENDITURE	\$10,000	\$7,500	\$7,500	\$7,500	\$10,000
Annual Plan 2000/2001	\$9,000	\$10,000	\$7,500	\$7,500	\$10,000
	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
RENEWALS & REPLACEMENTS	10,000	10,000	7,500	10,000	10,000
ASSET IMPROVEMENTS					
NEW ASSETS	10,000	10,000	7,500	10,000	10,000
Annual Plan 2000/2001	\$10,000	\$10,000	\$7,500	\$10,000	

4.1.82

MONITORING COMMITTEE		STRATEGY & RESOURCES COMMITTEE				
BUSINESS UNIT:		CORPORATE OFFICE - OPERATIONS SECTION				
OUTPUT CLASS:		CAPITAL OUTPUTS				
Description		2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
RENEWALS & REPLACEMENTS						
Furniture/Software		15,500	11,000	11,000	13,000	13,000
Media Monitoring - TV/Video						2,500
TOTAL RENEWALS & REPLACEMENTS		15,500	11,000	11,000	13,000	15,500
ASSET IMPROVEMENTS						
Office Equipment		2,000	2,000	2,000	2,000	2,000
Engineering & Rescue Headquarters' Improvements		20,000	0	0	0	0
TOTAL ASSET IMPROVEMENTS		22,000	2,000	2,000	2,000	2,000
NEW ASSETS						
Customer Information & Interaction System						
Symposium Call Centre Software						
Emergency Water Supply for Civic Offices		10,000	0	0	0	0
		10,000	0	0	0	0
TOTAL CAPITAL		\$47,500	\$13,000	\$13,000	\$15,000	\$17,500
Annual Plan 2000/2001	\$12,400	\$17,500	\$13,000	\$13,000	\$15,000	\$17,500
		YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
RENEWALS & REPLACEMENTS		13,000	13,000	18,000	18,000	18,000
ASSET IMPROVEMENTS		2,000	2,000	2,000	2,000	2,000
		\$15,000	\$15,000	\$20,000	\$20,000	\$20,000
Annual Plan 2000/2001		\$15,000	\$15,000	\$20,000	\$20,000	

4.1.83

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	CAPITAL OUTPUTS

Description	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
RENEWALS & REPLACEMENTS					
Computer Software	3,500	3,500	3,500	3,500	3,500
Office Furniture & Equipment	5,500	5,500	4,500	5,500	5,500
Furniture & Office Equipment	1,000	1,000	1,000	1,000	1,000
GIS Workstation		0			
TOTAL RENEWALS & REPLACEMENTS	10,000	10,000	9,000	10,000	10,000
ASSET IMPROVEMENTS					
Environment Centre Fitout	50,000				
TOTAL ASSET IMPROVEMENTS	50,000	0	0	0	0

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE				
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION				
OUTPUT CLASS:	CAPITAL OUTPUTS				
Description	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
NEW ASSETS					
Urban Renewal Projects	250,000	250,000	250,000	250,000	250,000
Central City Board - Capital Investment Canterbury Highway 2000					
Non-Conforming Uses purchase	150,000	180,000	180,000	180,000	180,000
Heritage Building Purchase	300,000	300,000			
TOTAL NEW ASSETS	700,000	730,000	430,000	430,000	430,000
TOTAL CAPITAL EXPENDITURE	760,000	740,000	439,000	440,000	440,000
SALES : NON-CONFORMING PROPERTIES	150,000	150,000	150,000	150,000	150,000
SALES : HERITAGE BUILDINGS	200,000	200,000			
NET CAPITAL EXPENDITURE	410,000	390,000	289,000	290,000	290,000
Annual Plan 2000/2001	\$2,793,000	\$360,000	\$390,000	\$289,000	\$290,000

RESPONSIBLE COMMITTEE:	ENVIRONMENT COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - POLICY SECTION
OUTPUT CLASS:	CAPITAL OUTPUTS

	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
RENEWALS & REPLACEMENTS					
Computer Software	3,000	3,000	3,000	3,000	3,000
Office Furniture & Equipment	6,000	6,000	6,000	6,000	6,000
Furniture & Office Equipment	1,000	1,000	2,000	3,000	3,000
GIS Workstation					
ex City Design					
TOTAL RENEWALS & REPLACEMENTS	10,000	10,000	11,000	12,000	12,000
NEW ASSETS					
Urban Renewal Projects	250,000	250,000	250,000	250,000	250,000
Non-Conforming Uses purchase	180,000	180,000	180,000	180,000	180,000
TOTAL NEW ASSETS	430,000	430,000	430,000	430,000	430,000
TOTAL CAPITAL EXPENDITURE	440,000	440,000	441,000	442,000	442,000
SALES : NON-CONFORMING PROPERTIES	150,000	150,000	150,000	150,000	150,000
	290,000	290,000	291,000	292,000	292,000
Annual Plan 2000/2001	\$290,000	\$290,000	\$291,000	\$292,000	

4.1.86

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CAPITAL OUTPUTS

Description	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
RENEWALS & REPLACEMENTS					
Furniture	5,000	6,000	5,000	5,000	3,000
Monitoring & Research					
GIS Software	5,000	5,000	5,000	5,000	5,000
Geo Data					
GIS Workstation		45,000			
GIS Software	131,000	72,000	64,000	34,000	86,700
TOTAL RENEWALS & REPLACEMENTS	141,000	128,000	74,000	44,000	94,700
NEW ASSETS					
E-Council Hardware & Software	574,500	734,629			
Geo Data					
Office Equipment	1,500	1,500	6,500	3,500	1,500
TOTAL NEW ASSETS	576,000	736,129	6,500	3,500	1,500
TOTAL CAPITAL	\$717,000	\$864,129	\$80,500	\$47,500	\$96,200
Annual Plan 2000/2001	\$125,500	\$142,500	\$129,500	\$80,500	\$96,200

4.1.87

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - INFORMATION SECTION
OUTPUT CLASS:	CAPITAL OUTPUTS

	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
RENEWALS & REPLACEMENTS					
Furniture	2,000	7,000	5,000	7,000	7,000
Monitoring & Research					
GIS Software	5,000	5,000	5,000	5,000	5,000
TOTAL RENEWALS & REPLACEMENTS	<hr/> 7,000	<hr/> 12,000	<hr/> 10,000	<hr/> 12,000	<hr/> 12,000
NEW ASSETS					
Geo Data					
Office Equipment	3,500	1,500	1,500	1,500	1,500
TOTAL NEW ASSETS	<hr/> 3,500	<hr/> 1,500	<hr/> 1,500	<hr/> 1,500	<hr/> 1,500
TOTAL CAPITAL	<hr/> \$10,500	<hr/> \$13,500	<hr/> \$11,500	<hr/> \$13,500	<hr/> \$13,500
Annual Plan 2000/2001	\$10,500	\$13,500	\$11,500	\$13,500	

4.1.88

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE OFFICE - BUSINESS PROJECTS SECTION
OUTPUT CLASS:	CAPITAL OUTPUTS

DESCRIPTION	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
RENEWALS & REPLACEMENTS					
Office Furniture & Equipment	2,500	2,500	2,500	2,500	2,500
	2,500	2,500	2,500	2,500	2,500
ASSET IMPROVEMENTS					
	0	0	0	0	0
NEW ASSETS					
Office Furniture & Equipment					
TOTAL NEW ASSETS	0	0	0	0	0
TOTAL CAPITAL EXPENDITURE	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Annual Plan 2000/2001	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
RENEWALS & REPLACEMENTS	2,500	2,500	2,500	2,500	2,500
ASSET IMPROVEMENTS					
NEW ASSETS					
	2,500	2,500	2,500	2,500	2,500
Annual Plan 2000/2001	\$2,500	\$2,500	\$2,500	\$2,500	

4.1.89

MONITORING COMMITTEE:		STRATEGY & RESOURCES COMMITTEE				
BUSINESS UNIT:		CORPORATE OFFICE - FINANCE SECTION				
ACTIVITY:		FEES SCHEDULE				
Fees Description	2000/2001 Present Charge	2000/2001 Revenue from Present Charge	2001/2002 Proposed Charge	2001/2002 Projected Revenue From Proposed Charge	2001/2002 Projected Revenue as a percentage of Total Cost	Notes
Christchurch City Holdings Ltd. Professional Services & Management Fee	\$197,016 per annum	\$197,016		\$256,675	100.00%	
Commission on General Investments		\$105,000		\$115,000	100.00%	
Loan System Management		\$0		\$0	100.00%	
TOTAL		\$302,016		\$371,675		

MONITORING COMMITTEE:		STRATEGY & RESOURCES COMMITTEE				
BUSINESS UNIT:		CORPORATE OFFICE - OPERATIONS SECTION				
ACTIVITY:		FEES SCHEDULE				
Fees Description	2000/2001 Present Charge	2000/2001 Revenue from Present Charge	2001/2002 Proposed Charge	2001/2002 Projected Revenue From Proposed Charge	2001/2002 Projected Revenue as a percentage of Total Cost	Notes
Miscellaneous publications	Various	\$4,000	Various			
Cell Phone Site Investigation Cell Phone Tower Investigation (On Council Land)			\$2,000 per application + Cost	\$20,000		
TOTAL		----- \$4,000 =====		----- \$20,000 =====		

4.1.91

RESPONSIBLE COMMITTEE:		ENVIRONMENT COMMITTEE				
BUSINESS UNIT:		CORPORATE OFFICE - POLICY SECTION				
ACTIVITY:		FEES SCHEDULE				
Fees Description	2000/2001 Present Charge	2000/2001 Revenue from Present Charge	2001/2002 Proposed Charge	2001/2002 Projected Revenue From Proposed Charge	2001/2002 Projected Revenue as a percentage of Total Cost	Notes
Graphics	Various	\$2,000	Various			
Canterbury Provincial Chambers Hires - Stone/ Wooden Chamber	Various	\$3,000	Various			
Environment Canterbury Rental				\$30,000		
Environment Centre - Contribution towards Capital Fitout				\$50,000		
TOTAL		\$5,000		\$80,000		

MONITORING COMMITTEE:		STRATEGY & RESOURCES COMMITTEE				
BUSINESS UNIT:		CORPORATE OFFICE - INFORMATION SECTION				
ACTIVITY:		FEES SCHEDULE				
Fees Description	2000/2001 Present Charge	2000/2001 Revenue from Present Charge	2001/2002 Proposed Charge	2001/2002 Projected Revenue From Proposed Charge	2001/2002 Projected Revenue as a percentage of Total Cost	Notes
Core Persons & Property Data Sale of Property Information		\$146,000		\$146,000	4.8%	
TOTAL		----- \$146,000 =====		----- \$146,000 =====		

4.3.0

LEGAL SERVICES

4.3.i

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
OUTPUTS:	LEGAL SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

Overall Objectives

To provide a high quality, cost effective in-house legal consultancy service.

Key Changes*Committed Costs (Operating)*

- Nil

Increased Costs due to Increased Demand

- Nil

Items Committed by Council during the Year (Operating)

- Appointment of a Legal Executive to assist and relieve the Solicitors of routine duties which will enable them to undertake more work for Council Business Units and limit the need for the use of external Solicitors. \$45,000

New Operating Initiatives

- Nil

Fee Changes

- Nil

Efficiency Gains

- Nil

New Capital Initiatives

- Nil

4.3.ii

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
OUTPUTS:	LEGAL SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

Capital Cost Increase > 2%

- Nil

Capital Cost Increases > 2% Committed by Council during the year

- Nil

Restructuring of Budgets

- Following a review of the service delivery from the Legal Services Unit this budget has been prepared to reflect changes and the actual operating costs.

4.3.1

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	LEGAL SERVICES
OUTPUTS:	OUTPUT SUMMARY

OUTPUT CLASS EXPENDITURE		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
LEGAL SERVICES			
Legal Advice	Page 4.3.2	414,711	528,113
Corporate Advice	Page 4.3.3	147,524	176,038
		-----	-----
		562,235	704,150
 OUTPUT CLASS REVENUE & RECOVERIES			
LEGAL SERVICES			
Legal Advice	Page 4.3.2	414,711	528,113
Corporate Advice	Page 4.3.3	147,524	176,038
		-----	-----
		562,235	704,150
TOTAL NET COST LEGAL SERVICES		-----	-----
		0	0
COST OF CAPITAL EMPLOYED		=====	=====
		337	191
CAPITAL OUTPUTS	Page 4.3.4	2,500	2,500

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	LEGAL SERVICES
ACTIVITY:	LEGAL SERVICES

OUTPUTS

- **LEGAL ADVICE (BUSINESS UNITS & COUNCIL)**
- **CORPORATE ADVICE**

Description

- To provide in-house legal advice to the Business Units, Council, Standing Committees and Community Boards, and to co-ordinate the use of external practitioners where required.

Objectives for 2000/01

1. To provide timely legal advice services, including legal opinions, and the accurate interpretation of statutes, district plans, bylaws and matters of law.
2. To ensure that the Council is not involved in unnecessary litigation by maintaining liaison with relevant Unit Managers.

Performance Indicators

1. Client unit satisfaction with legal opinions and other information provided based on timeliness and perception of quality is a real measure of performance.
2. Objective is to achieve at least a 75% client unit satisfaction rating. This is measured by an annual client survey conducted at the end of each financial year.

4.3.2

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	LEGAL SERVICES
OUTPUT CLASSES:	LEGAL SERVICES

			2000/2001	2001/2002
			BUDGET	BUDGET
			\$	\$
OUTPUT : LEGAL ADVICE (BUSINESS UNITS & COUNCIL)				
ALLOCATED COSTS				
Transfer from Legal Services Cost Centre	(79.41)%	75.00%	414,711	528,113
TOTAL COST - LEGAL ADVICE			----- 414,711	----- 528,113
REVENUE				
External Revenue			55,000	37,842
Internal Recoveries			359,711	490,271
TOTAL REVENUE			----- 414,711	----- 528,113
NET COST LEGAL ADVICE			----- 0	----- 0
			=====	=====

4.3.text.3

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	LEGAL SERVICES
ACTIVITY:	LEGAL SERVICES

OUTPUTS: CORPORATE ADVICE (CONTD)

For text see page 4.3.text.2

4.3.3

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	LEGAL SERVICES
OUTPUT CLASSES:	LEGAL SERVICES

			2000/2001 BUDGET	2001/2002 BUDGET
			\$	\$
OUTPUT : CORPORATE ADVICE				
DIRECT COSTS				
Legal Compliance Programme			40,000	0
ALLOCATED COSTS				
Transfer from Legal Services Cost Centre	(20.59)%	25.00%	107,524	176,038
TOTAL COST - CORPORATE ADVICE			----- 147,524	----- 176,038
REVENUE				
External Recoveries			10,000	0
Internal Recoveries			137,524	176,038
TOTAL REVENUE			----- 147,524	----- 176,038
NET COST CORPORATE ADVICE			----- 0	----- 0
			=====	=====

4.3.4

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	LEGAL SERVICES
OUTPUT CLASS:	CAPITAL OUTPUTS

OUTPUT : CAPITAL OUTPUTS	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
RENEWALS AND REPLACEMENTS		
Office Equipment	2,500	2,500
NEW ASSETS		
TOTAL CAPITAL OUTPUTS	2,500	2,500

4.3.6

MONITORING COMMITTEE:		STRATEGY & RESOURCES COMMITTEE				
BUSINESS UNIT:		LEGAL SERVICES				
ACTIVITY:		FEES SCHEDULE				
Fees Description	2000/2001 Present Charge	2000/2001 Revenue from Present Charge	2001/2002 Proposed Charge	2001/2002 Projected Revenue From Proposed Charge	2001/2002 Projected Revenue as a percentage of Total Cost	Notes
Legal Advice	Various	\$55,000	Various	\$37,842	100.00%	
Legal Compliance Programme		\$10,000		\$0		
TOTAL		----- \$65,000 =====		----- \$37,842 =====		

5.1.0

FINANCIAL SERVICES

5.1.i

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

Overall Objectives

To provide corporate accounting services including accurate and timely financial reports and advice on financial and administrative matters.

To meet the external financial accountability requirements of the Council, Christchurch City Holdings Limited and the smaller subsidiary companies.

To provide financial analysis of projects and advice to the Council on accounting issues.

To efficiently manage accounting resources.

To co-ordinate the Financial Plan and Programme and Corporate Plan procedures for the Council.

To update and maintain the Long Term Financial Plan and the Funding Policy.

To administer the Council's rate and debt collection systems in an equitable and cost effective manner.

To provide accounting services to the business units of the Council.

To provide accurate and timely financial reports for internal monitoring purposes.

To provide counter and mail services for the collection and recording of inwards payments.

To provide for an efficient and cost effective payments system (ie payroll and accounts payable systems).

To provide a prompt and courteous customer service operation on the ground floor of the Civic Offices (this includes enquiries from walk-in customers, cash receipting and telephone calls and graffiti hotline calls).

Key Changes***Committed Costs (Operating)***

- *Revaluation of Land and Buildings* \$42,105

The Council is required by statute (Section 223E(3) of the Local Government Act) to revalue on a cyclical basis its land and buildings for balance sheet purposes. This is done every three years by external valuers. The next revaluation is due to take place in 2001/02 and the above provision is in recognition of this requirement.

- *After Hours Answering Service* \$18,108

During 2000/01 the Council changed its after hours service provider. The service which is now provided by Orion is at a higher level than was previously provided. Orion has the same system as the CCC and this has enabled them to access the same information as the CCC Customer Centres. Orion's experience in dealing with emergency responses has been a further positive feature of the new arrangement. The cost of this increased level of service is \$18,108.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

Items Committed by Council during the year (Operating)

- Nil.

Increased Costs due to Increased Demand

- *Rates postage* \$8,500

There are now 137,136 rate assessments. This represents an increase of 3,238 assessments since 1999/00. While the Council has been able to obtain very significant discounts for postage, this increase and the increased work being done in the rate arrears area (arrears records can vary between 10,000 to 13,000) has highlighted the need to increase the rates postage provision by \$8,500.

- *Bank Fees* \$16,000

Bank fees are made up of activity fees (electronic transactions and cheques) clearance fees, cash handling fees, direct credits and direct debits. An under provision in previous years together with a steady increase in electronic transactions (direct debits in August 2000 – 24,749, September 2000 – 19,421 and October 2000 – 16,206) have all contributed to this increase.

New Operating Initiatives

- Nil.

Fee Changes

- *Riccarton Bush Trust Board* (\$12,500)

Included in the 2001/02 budget is a fee for the provision of accounting services for the Trust Board. This covers the processing of transactions, quarterly reporting to the Trust Board, the preparation of the Trust's GST returns, the preparation of the Annual Accounts and the operating costs of the MYOB Accounting package. In the past the accounting support costs relating to the Riccarton Bush Trust were absorbed by the Council.

5.1.iii

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

Efficiency Gains

- *AS400 Operating Costs* (\$166,000)

The 2000/01 budget included “overlap” operating costs of \$150,000 to maintain the AS400 computer from 1 July 2000 to 31 December 2000. This provision which was to enable the Cash Receipting System, Water Billing System and Dog Registration System to operate during the transition from the old and new systems is not required in 2001/02. Also included in the total savings figure are software licence fees of \$16,000.

- *FAMIS Operating Costs* (\$131,514)

For 2000/01 the FAMIS operating costs were allocated on a “best estimate” basis with a commitment to fine tune this allocation for 2001/02. In the period since the original allocation usage, statistics have been collected and they now form the basis of the allocation. In addition there have been more modules implemented and the overall outcome has been a \$131,514 reduction in those FAMIS costs allocated to the Financial Services Unit.

It should be noted that while this is a savings for Financial Services, from a corporate point of view it represents a more accurate reallocation of the FAMIS operating costs.

- *Payroll Bureau Costs* (\$20,000)

The proposed implementation of an inhouse SAP payroll system in 2001 has enabled Financial Services to reduce the bureau payment it makes to Datacom. The remainder of the provision (\$60,000) will be deleted in 2002/03 as by this stage the SAP Payroll will be fully operational.

- *Audit Fees* (\$10,000)

The 2000/01 Audit New Zealand fee included a component to cover the additional systems work required to document and evaluate the new SAP/GEMS accounting system. This was a one off cost which is not required in 2001/02.

- *Stationery* (\$13,000)

The implementation of the new SAP/GEMS system has enabled savings to be achieved in the Water Billing and Accounts Receivable areas through the use of the same stationery. Savings will also result from using a different type of A4 laser pay advice form in 2001/02. [This saving is the Financial Services Unit contribution to the publishing and design costs identified in the Council’s Change Proposal Report.]

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

- *Draft Community Plan* (\$5,000)

Each year the Financial Services Unit produces the draft Community Plan. Printing efficiencies together with the leverage obtained from using the Council's preferred supplier have enabled a savings of \$5,000 to be factored into the 2001/02 budget provision.

[It should be noted that the final versions of the Community Plan are the responsibility of the Community Advocates Team. The budget for this is in the Community Relations Unit.]

- *Corporate Plan* (\$3,000)

Publishing costs for the four volume Corporate Plan have been reduced by \$3,000. This has been achieved by placing the full document on the Intranet, reducing the number of hard copies and printing sections of the document rather than complete four volume sets.

New Capital Initiatives

- Nil.

Capital Cost Increase > 2%

- Nil.

Capital Cost Increases > 2% Committed by Council during the year

- Nil.

Restructuring of Budgets

While no new outputs have been created, "Financial Planning Advice", "Corporate Advice" and "Financial Management Advice" have all been merged into a single output now called "Financial Advice". The separate advice outputs are a legacy from the days when there were three separate Financial Business Units. The Management Budgets Output has also been merged with the Management Accounting Output as the Management Budgets form the basis of Management Accounting reporting.

Another significant change relates to the allocation of staff time. For budget purposes an allocation spreadsheet was developed to enable Units to more accurately allocate costs from Cost Centres to outputs. The variations between the Financial Services Unit's 2000/01 allocations and the 2001/02 allocations can in most instances be directly attributable to a more precise allocation method.

5.1.0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

For summary figures see pages 5.1.1 to 5.1.4.

5.1.1

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	OUTPUT SUMMARY

OUTPUT CLASS EXPENDITURE		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
RATING SERVICES			
Valuation Information	Page 5.1.5	1,852,757	1,542,475
Rates Administration	Page 5.1.6	2,572,872	2,612,050
Water Billing	Page 5.1.7	302,139	355,812
PLANS			
Corporate Plan	Page 5.1.8	72,909	52,124
Annual Plan and Community Plans	Page 5.1.9	128,054	171,339
Strategic Plan	Page 5.1.9	25,848	27,055
ADVICE			
Financial Advice	Page 5.1.10	222,715	233,133

5.1.2

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	OUTPUT SUMMARY

		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
OUTPUT CLASS EXPENDITURE (continued)			
ACCOUNTING SERVICES			
Payroll	Page 5.1.11	503,028	445,823
Accounts Payable	Page 5.1.12	599,180	556,065
Accounts Receivable	Page 5.1.13	493,013	466,684
Bank Reconciliation	Page 5.1.14	120,639	139,746
Taxation	Page 5.1.15	99,251	51,389
Asset Register	Page 5.1.16	154,319	108,984
Management Accounting	Page 5.1.17	509,918	324,685
CUSTOMER SERVICES			
Telephone & Counter Services	Page 5.1.18	319,742	346,931
Cashiering	Page 5.1.19	279,531	317,332
Mail	Page 5.1.20	50,826	56,596
FINANCIAL REPORTING			
Annual Report	Page 5.1.21	330,844	379,610
SYSTEMS SUPPORT			
Financial Systems Support	Page 5.1.22	907,626	503,801
TOTAL EXPENDITURE		----- 9,545,212	8,691,634

5.1.3

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	OUTPUT SUMMARY

OUTPUT CLASS REVENUE & RECOVERIES		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
RATING SERVICES			
Valuation Information	Page 5.1.5	1,852,757	1,542,475
Rates Administration	Page 5.1.6	2,572,872	2,612,050
Water Billing	Page 5.1.7	302,139	355,812
PLANS			
Corporate Plan	Page 5.1.8	72,909	52,124
Annual Plan and Community Plans	Page 5.1.9	128,054	171,339
Strategic Plan	Page 5.1.9	25,848	27,055
ADVICE			
Financial Advice	Page 5.1.10	222,715	233,133
ACCOUNTING SERVICES			
Payroll	Page 5.1.11	503,028	445,823
Accounts Payable	Page 5.1.12	599,180	556,065
Accounts Receivable	Page 5.1.13	493,013	466,684
Bank Reconciliation	Page 5.1.14	120,639	139,746
Taxation	Page 5.1.15	99,251	51,389
Asset Register	Page 5.1.16	154,319	108,984
Management Accounting	Page 5.1.17	509,918	324,685

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	OUTPUT SUMMARY

OUTPUT CLASS REVENUE & RECOVERIES (continued)		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
CUSTOMER SERVICES			
Telephone & Counter Services	Page 5.1.18	276,897	300,442
Cashiering	Page 5.1.19	77,000	78,000
Mail	Page 5.1.20	50,826	56,596
FINANCIAL REPORTING			
Annual Report	Page 5.1.21	330,844	379,610
SYSTEMS SUPPORT			
Financial Systems Support	Page 5.1.22	907,626	503,801
TOTAL REVENUE		<u>9,299,836</u>	<u>8,405,813</u>
NET COST OF OUTPUTS		<u>245,376</u>	<u>285,821</u>
COST OF CAPITAL EMPLOYED		1,284	871
CAPITAL OUTPUTS	Page 5.1.23	15,000	14,000

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	RATING SERVICES

OUTPUT : VALUATION INFORMATION

Description

- Record the property information necessary to levy and collect rates, water charges, and to meet other Council needs.
- Provide information to the Council and the public from the database.

Objectives for 2001/02

1. Maintain the database as changes are made to properties, their owners, and occupiers.
2. Provide to Quotable Value New Zealand Limited listings of all significant improvements as known to the Council from the Building Consent process.

Performance Indicators

1. Ensure that all maintenance on the property database is actioned within four working days of receipt.
2. Complete a full transfer of building consents to Quotable Value New Zealand Limited by 30 June 2000. (1996/97 and 1997/98: 30 June target for each year met.)

5.1.5

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	RATING SERVICES

OUTPUT : VALUATION INFORMATION		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
DIRECT COSTS			
Valuation Fees - Valuation Roll Maintenance		1,198,500	1,198,500
Programming Costs		30,000	13,000
TOTAL DIRECT COSTS		<u>1,228,500</u>	<u>1,211,500</u>
ALLOCATED COSTS			
Allocated Holding Account	(6.21)% 7.02%	199,475	245,955
Alloc O/head - FAMIS		302,457	51,038
Alloc O/head - Core Person & Property Data		122,326	33,982
TOTAL ALLOCATED COSTS		<u>624,257</u>	<u>330,975</u>
TOTAL COSTS		<u>1,852,757</u>	<u>1,542,475</u>
REVENUE			
Internal Recoveries			
Environmental Services		2,080	0
Transfer to Rates Administration		1,508,665	1,228,201
Transfer to Water Billing		149,209	121,470
		<u>1,659,953</u>	<u>1,349,671</u>
External Revenue - CRC Share of Valuation Fees		192,804	192,804
TOTAL REVENUE		<u>1,852,757</u>	<u>1,542,475</u>
NET COST VALUATION INFORMATION		<u>0</u>	<u>0</u>

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	RATING SERVICES

OUTPUT : RATES ADMINISTRATION

Description

- Advise the Council on and administer the rating system so that:
 - (a) It complies with statutory requirements and Council policies.
 - (b) It is generally acceptable to ratepayers as a fair and just system.
 - (c) It is efficient and cost effective.
 - (d) Maintain a mutually acceptable rating system for the Canterbury Regional Council.

Objectives for 2001/02

1. Maintain an efficient rates information and collection system.
2. Collect 97.5% of current rates within the year.
3. Increase the number of ratepayers using direct debiting.

Performance Indicators

1. Ensure the gross cost per assessment is less than \$19.00 per assessment. (1996/97: Cost per assessment \$19.30; 1997/98: Cost per assessment \$16.57 1998/99: Cost per assessment \$18.17; 1999/00 : cost per assessment \$17.20).
2. Rate arrears from current rates are no more than 2.5% at year end. (1996/97: 3.04% at year end; 1997/98: 3.0% at year end, 1998/99: 2.18%.)
3. Increase the number of ratepayers using Direct debiting by 30 June 2001 to 27,000. (1996/97: 21,532; 1997/98: 24,015. 1998/99: 25,529.)

5.1.6

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	RATING SERVICES

		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
OUTPUT : RATES ADMINISTRATION			
DIRECT COSTS			
Postage, Stationery etc		320,050	321,050
ALLOCATED COSTS			
Corporate Services - Document Distribution (Mail)		0	40,851
Allocated Ovehead - Bank Fees		80,430	90,484
Allocated Overhead - Cashiering Ex Service C's		74,900	76,600
Alloc O/head - FAMIS		0	148,475
Alloc O/head - Core Person & Property Data		0	98,856
Allocated Overhead - Mail		24,000	30,000
Alloc O/head - Batching of Rates		50,000	55,000
Alloc O/head - Financial Systems Support		80,416	44,637
Allocated Holding Account	(13.53)% 13.65%	434,411	477,896
Transfer from Valuation Information		1,508,665	1,228,201
TOTAL ALLOCATED COSTS		2,252,822	2,291,000
TOTAL COSTS		2,572,872	2,612,050
REVENUE			
Commission for rate collection C R C		455,000	455,000
Misc./rate inquiry charges		0	1,000
Corporate Financing Recoveries		2,117,872	2,156,050
TOTAL REVENUE		2,572,872	2,612,050
NET COST RATES ADMINISTRATION		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	RATING SERVICES

OUTPUT : WATER BILLING

Description

- To administer the water billing system for the Council.
- To ensure outstanding accounts are collected promptly and fairly.

Objectives for 2001/02

1. To ensure all outstanding accounts are collected within a reasonable period without recourse to 'rate' collection powers.
2. To minimise the arrears balances.

Performance Indicators

1. Collect (by value) invoiced charges on the following basis:
 - Achieved collection of 95% of current charges within the 1999/00 year.
2. To minimise the arrears balance as at 30 June 1999 - Target figure \$250,000. (1996/97: Actual \$250,000; 1997/98: Actual \$257,433.)

5.1.7

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	RATING SERVICES

		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
OUTPUT : WATER BILLING			
DIRECT COSTS			
Administration Costs		36,000	15,500
TOTAL DIRECT COSTS		36,000	15,500
ALLOCATED COSTS			
Allocated Holding Account	(3.01)% 2.99%	96,781	104,868
Allocated Ovehead - Bank Fees		0	2,311
Alloc O/head - FAMIS		0	60,318
Alloc O/head - Core Person & Property Data		0	40,160
Alloc O/head - Valuation Information		149,209	121,470
Alloc O/head - Financial Systems Support		20,149	11,184
TOTAL ALLOCATED COSTS		266,139	340,312
TOTAL COSTS		302,139	355,812
REVENUE			
Internal Recoveries		302,139	355,812
Corporate Expenses			
TOTAL REVENUE		302,139	355,812
NET COST WATER BILLING		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	PLANS

OUTPUT : CORPORATE PLAN

Description

- The Corporate Plan focuses on outputs. These outputs represent the goods and services which the Council is buying on behalf of the community. The Corporate Plan also includes the Council's Funding Policy.

Objective for 2001/02

1. Publish the Corporate Plan as per approved timetable.

Performance Indicators

- 1.1 Have the draft Corporate Plan available in electronic format no later than 3 May 2002.
- 1.2 Have the final version of the Corporate Plan available in electronic form no later than Thursday, 23 August 2002.

5.1.8

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	PLANS

OUTPUT : CORPORATE PLAN				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
DIRECT COSTS					
Publication Costs				16,000	13,000
ALLOCATED COSTS					
Allocated Holding Account	(1.77)%	1.12%		56,909	39,124
TOTAL COSTS				72,909	52,124
REVENUE					
Public Accountability				32,080	22,935
Transfer to Corporate Overhead				40,829	29,190
NET COST CORPORATE PLAN				0	0
				=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	PLANS

OUTPUTS

- **ANNUAL PLAN AND COMMUNITY PLANS**
- **STRATEGIC PLAN**

Description

- The Council is required under S223D of the Local Government Act to produce a report(s) which outline(s) its plans for the future. The Annual Plan details the short term future and the Strategic Plan focuses on the long term.

Objectives for 2001/02

1. Complete all Annual Planning procedures within the approved timetable.
2. Produce a Community based Plan.

Performance Indicators

- 1.1 Ensure that the Annual Planning procedures meet the approved timetable dates. (1998/99: Timetable not met - process delayed; 1999/00: Approved timetable dates met)
- 1.2 Have the published version of the final Christchurch City Council Plan available within 20 days of it being adopted. (1997/98 and 1998/99, 1999/00: Target met.)
2. Ensure that the Draft Community Plan is available on the same day as the Draft Annual Plan. (1998/99 and 1999/00: Target met.)

5.1.9

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	PLANS

OUTPUT : ANNUAL PLAN AND COMMUNITY PLANS				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
DIRECT COSTS					
Publication Costs - Annual Plan				42,000	42,000
Publication Costs - Community Plans				34,998	30,000
ALLOCATED COSTS					
Allocated Holding Account	(1.59)%	2.84%		51,056	99,339
TOTAL COSTS				128,054	171,339
REVENUE					
Public Accountability				128,054	171,339
TOTAL REVENUE				128,054	171,339
NET COST ANNUAL PLAN AND COMMUNITY PLANS				0	0
OUTPUT : STRATEGIC PLAN					
DIRECT COSTS					
Production publications				14,500	16,800
ALLOCATED COSTS					
Allocated Holding Account	(0.35)%	0.29%		11,348	10,255
TOTAL COSTS				25,848	27,055
REVENUE					
Corporate Overhead				0	0
Public Accountability				25,848	27,055
NET COST STRATEGIC PLAN				0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ADVICE

OUTPUT : FINANCIAL ADVICE

Description

- The provision of financial advice to Business Units, Unit Managers, Council Staff, Corporate Office, Council and Elected Members.

Objectives for 2001/02

1. Prepare comprehensive Guidance Notes for the 2001/02 Annual Plan process.
2. Ensure that staff are aware of the planning requirements.
3. To respond to Council requests.

Performance Indicators

1. To have the 2001/02 CCC Financial Plan Guidance Notes available for distribution no later than 30 September 2001. (1999/00 : Available 23 September 1999; 2000/01 : Available 21 September 2000).
2. Run at least two courses in September 2001 on the 2002/03 planning requirements and brief the Management Group.
3. Complete reports on time.
(1997/98: Completed on time, 1998/99 : Completed on time; 1999/00 : completed on time).

5.1.10

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ADVICE

OUTPUT : FINANCIAL ADVICE			2000/2001	2001/2002
			BUDGET	BUDGET
			\$	\$
ALLOCATED COSTS				
Allocated Holding Account	(6.94)%	6.66%	222,715	233,133
REVENUE				
Internal Revenue			4,000	0
Corporate Overhead Recovery			218,715	233,133
NET COST FINANCIAL ADVICE			-----	-----
			0	0
			=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

OUTPUT : PAYROLL

Description

- Pay all Council staff accurately, on time and according to duly authorised procedures and appropriate controls.
- Ensure all pay expenditure is correctly coded to appropriate ledger accounts.
- Evaluate and implement all appropriate payroll enhancements.

Objective for 2001/02

1. The cost to pay each employee be no greater than \$189.50 for the year. (This assumes a total payroll of 2,300 permanent full-time and part-time employees.) (This includes wages and salary costings, superannuation and payment of all deductions.) Also paid are approximately 400 casual and temporary employees. A new version of the payroll system will be operational with the objective of providing better and more timely management and cost information to units.

Performance Indicator

1. That the cost to pay each permanent full-time and part-time employee be no greater than \$195.00 for the year. (1996/97 - \$177.55; 1997/98 - \$176.39; 1998/99 - \$189.97; 1999/00 - \$173.56).

5.1.11

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

OUTPUT : PAYROLL		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Bureau Costs		80,000	60,000
Administration Costs		23,702	17,702
TOTAL DIRECT COSTS		103,702	77,702
ALLOCATED COSTS			
Alloc O/head - FAMIS		132,166	98,984
Allocated Holding Account	(8.32)% 7.69%	267,161	269,137
TOTAL ALLOCATED COSTS		399,326	368,121
TOTAL COSTS		503,028	445,823
REVENUE			
External Revenue		4,000	2,500
Internal Recoveries		0	0
Corporate Overhead Recovery		499,028	443,323
TOTAL REVENUE		503,028	445,823
NET COST PAYROLL		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

OUTPUT : ACCOUNTS PAYABLE

Description

- Make all creditors payments of the Council and ensure that they are properly authorised, recorded and paid by the due date.
- Monitor spending of business units to ensure they stay within policy and procedures as set down by Management.

Objective for 2001/02

1. That the cost to pay each external invoice code be not greater than \$3.55. (This is based on a total of 125,000 invoice lines being processed during the year. In addition the cost to process inter business unit invoices and transfers is estimated to be \$52,000.)

Performance Indicator

1. That the cost to process and pay each external invoice be no greater than \$3.55. (1996/97 - \$3.08; 1997/98 - \$3.30. 1998/99 - \$3.51; 1999/00 - \$3.98).

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

OUTPUT : ACCOUNTS PAYABLE		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Administration Costs		22,884	16,081
TOTAL DIRECT COSTS		22,884	16,081
ALLOCATED COSTS			
Allocated Overhead Cashiers & Mailroom		7,289	8,200
Allocated Overhead Financial Systems Support		164,643	91,389
Allocated Holding Account	(12.60)% 12.58%	404,364	440,394
TOTAL ALLOCATED COSTS		576,296	539,984
TOTAL COSTS		599,180	556,065
REVENUE			
External Revenue		0	0
Internal Recoveries		0	0
Corporate Overhead Recovery		599,180	556,065
TOTAL REVENUE		599,180	556,065
NET COST ACCOUNTS PAYABLE		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

OUTPUT : ACCOUNTS RECEIVABLE

Description

- To arrange for the effective collection of all outstanding debts due to the Council.

Objective for 2001/02

1. To continue to collect debts promptly and minimise the necessity of write-off of bad debts.

Performance Indicators

- 1.1 Collect (by value) Council invoiced debts on the following basis:

By the end of the month following invoicing	75%	(1996/97: 78%. 1997/98: 75%. 1998/99: 79%). 1999/00: 98%
Within two months of invoicing	90%	(1998/99: 93%). 1999/00: 85%
Within three months of invoicing	95%	(1996/97: 96%. 1997/98: 95%. 1998/99: 96%). 1999/00: 95%
Outstanding over 12 months no more than \$600,000.		(1996/97: \$348,909. 1997/98: \$444,889. 1998/99: \$684,911. 1999/00: \$678,514)

- 1.2 Unpaid invoice reports in the hands of Unit Manager or designated person within four working days of the end of the month.
(1998/99: Within four working days; 1999:00 Reports generated and sent out up until March 2000.)

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

			2000/2001 BUDGET	2001/2002 BUDGET
			\$	\$
OUTPUT : ACCOUNTS RECEIVABLE				
DIRECT COSTS				
Postage, Stationery etc			60,350	56,000
ALLOCATED COSTS				
Allocated Ovehead - Bank Fees			27,658	31,115
Alloc O/head - Financial Systems Support			128,338	71,237
Allocated Holding Account	(8.62)%	8.81%	276,667	308,331
			-----	-----
			493,013	466,684
REVENUE				
Internal Recoveries			6,277	6,550
External Revenue			0	0
Corporate Overhead Recovery			486,736	460,134
			-----	-----
TOTAL REVENUE			493,013	466,684
			-----	-----
NET COST ACCOUNTS RECEIVABLE			0	0
			=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

OUTPUT : BANK RECONCILIATION

Description

- Reconciliation of the Council's bank accounts to the accounting system.
- Record all revenue financial transactions.

Objective for 2001/02

1. Reconcile the bank accounts to the ledgers each month.

Performance Indicator

1. Reconcile the bank account to the ledgers at the end of each month. (1996/97 - Achieved; 1997/98 - Achieved. 1998/99 - Not achieved. Bankings reconciled daily to receipting system but overall reconciliation has still to be completed; 1999/00 – Achieved).

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
OUTPUT : BANK RECONCILIATION			
DIRECT COSTS			
TOTAL DIRECT COSTS		0	0
ALLOCATED COSTS			
Alloc O/head - Financial Systems Support		20,149	11,184
Alloc O/head - FAMIS		0	18,559
Allocated Holding Account	(3.13)% 3.14%	100,490	110,003
TOTAL ALLOCATED COSTS		120,639	139,746
TOTAL COSTS		120,639	139,746
REVENUE			
External Revenue			0
Internal Recoveries		0	0
Corporate Overhead Recovery		120,639	139,746
TOTAL REVENUE		120,639	139,746
NET COST BANK RECONCILIATION		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

OUTPUT : TAXATION**Description**

- Complete all taxation and ACC Levies obligations of the Council.

Objective for 2001/02

1. To ensure that all taxation and ACC Levies obligations of the Council are properly discharged at minimal levels.

Performance Indicator

1. Prepare Income Taxation Returns and other Taxation Returns and pay by due dates. (1996/97 Achieved - no penalties incurred; 1997/98 Achieved - no significant penalties incurred, 1998/99 Achieved - no penalties incurred; 1999/00 Achieved - no penalties incurred).

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

OUTPUT : TAXATION		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Administration Costs		52,500	23,170
ALLOCATED COSTS			
Allocated Holding Account	(1.46)% 0.81%	46,751	28,219
TOTAL COSTS		99,251	51,389
REVENUE			
Internal Recoveries (Service Level Agreements)		0	0
Corporate Overhead Recovery		99,251	51,389
NET COST TAXATION		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

OUTPUT : ASSET REGISTER

Description

- Maintain appropriate records of the Council's fixed assets and ensure that these are all properly accounted for through the recording of new and deleted items, calculation of depreciation and regular verification of the existence of the assets.

Objectives for 2001/02

1. To ensure the Fixed Assets Register is maintained accurately and regularly in accordance with generally accepted accounting practice.
2. To ensure infrastructural assets are recorded in total according to generally accepted accounting practice.

Performance Indicator

- 1&2. Ensure the Fixed Assets Register is maintained during the year and is balanced with the General Ledger within two months of the end of the financial year. (1996/97 - Achieved; 1997/98 - Achieved. 1998/99 - One day later than target; 1999/00 – Achieved).

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

OUTPUT : ASSET REGISTER		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
TOTAL DIRECT COSTS		0	0
ALLOCATED COSTS			
Allocated Overhead Financial Systems Support		70,613	39,196
Allocated Holding Account	(2.61)% 1.99%	83,705	69,789
TOTAL ALLOCATED COSTS		154,319	108,984
TOTAL COSTS		154,319	108,984
REVENUE			
Internal Recoveries (Service Level Agreements)		0	0
Corporate Overhead Recovery		154,319	108,984
		154,319	108,984
NET COST ASSETS REGISTER		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

OUTPUT : MANAGEMENT ACCOUNTING

Description

- Provide financial management and accounting assistance to business unit managers with particular reference to budgeting and analysis of accounting information.
- Provide assistance to business unit managers in monitoring their monthly results, in particular the Suspense Accounts and the setting of charge out rates.
- Provide accurate, timely and well presented financial reports to the Council, its Committees and business units which will assist in the management of the Council's resources.
- Prepare monthly financial reports for business unit managers which will enable them to monitor financial results against budget.
- Provide on screen data as up to date as possible to enable constant monitoring of all revenue and expenditure.

Objective for 2001/02

1. Produce monthly financial reports for Unit Managers.
2. Complete all work on the Management Budgets as per the Annual Plan timetable.

Performance Indicator

1. Produce monthly financial reports within 10 working days at the end of each month except for December and June (1998/99 – Achieved; 1999/00 – Not achieved due to SAP go live).
2. Ensure that the Management Budgets are available for loading into the Ledger by 1 August 2001 (1998/99 : Available for loading in on 29 June 1999. 1999/00 : not achieved – late finalisation of budgets).

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	ACCOUNTING SERVICES

OUTPUT : MANAGEMENT ACCOUNTING			2000/2001	2001/2002
			BUDGET	BUDGET
			\$	\$
DIRECT COSTS				
Publication Costs			2,500	2,700
ALLOCATED COSTS				
Allocated Holding Account	(4.03)%	3.20%	129,483	112,202
Allocated O/Head Financial Systems Support			377,935	209,783
TOTAL COSTS			509,918	324,685
REVENUE				
Internal Recoveries			4,500	0
External Recoveries			0	0
Corporate Overhead Recovery			505,418	324,685
NET COST MANAGEMENT ACCOUNTING			0	0
			=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	CUSTOMER SERVICES

OUTPUT : TELEPHONE & COUNTER SERVICES

Description

Provision of a single point of contact for all external requests for information and service for the Financial Services Units.

Objective for 2001/02

1. Increase current resolution rates for requests for information and service to meet corporate standards by maximising the scope and depth of requests handled by the Customer Centre.
2. Align levels of service and hours of operation to better meet customer needs.
3. Strengthen relationships between centre staff, unit specialists and our customers and streamline the processes.

Performance Indicator

- 1.1 Customer Services Representatives resolve 80% of requests for information and service at first point of contact. (New measure.)
- 1.2 External emails are resolved within one business day of receipt. (New measure.)
2. The Centre undertakes a 6 monthly customer research programme to determine customer needs and satisfaction with the service and implements customer driven changes to the service within current resources. (New measure.)
- 3.1 95% of calls to the Centre are answered. (New measure.)
- 3.2 80% of all calls are answered within 20 seconds. (New measure.)
- 3.3 Provision of Service Level Agreements for all major customers in place by 31 July 2001 are met. (New measure.)

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	CUSTOMER SERVICES

OUTPUT : TELEPHONE & COUNTER SERVICES		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Administration Costs		75,892	73,150
TOTAL DIRECT COSTS		75,892	73,150
ALLOCATED COSTS			
Allocated Overhead - Rent		6,000	6,000
Allocated Holding Account	(7.41)% 7.65%	237,850	267,781
TOTAL ALLOCATED COSTS		243,850	273,781
TOTAL COSTS		319,742	346,931
REVENUE			
Internal Recoveries		276,897	300,442
TOTAL REVENUE		276,897	300,442
NET COST TELEPHONE & COUNTER SERVICES		42,845	46,489
Cost of Capital Employed		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	CUSTOMER SERVICES

OUTPUT: TELEPHONE & COUNTER SERVICES

Description Provide a single point of contact for all external requests for information and service for the Financial Services Unit and corporate wide Customer Services on the ground floor of Civic Offices.

Benefits The Council has an efficient phone enquiry and counter service at Civic Offices.

Strategic Objectives D1-5, F1-7,G1-2, **CCC Policy**

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

Nature and Distribution of General Benefits

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Recoveries cannot be made from the individual clients of the service.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

Direct Benefits

Direct benefits cannot be funded in full by clients. Any shortfall will be covered by transferring to Ratepayers by Capital Value rating.

Control Negative Effects

5.1.funding.18

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	CUSTOMER SERVICES

OUTPUT : TELEPHONE & COUNTER SERVICES

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
0.00% General Benefits	-	-	-	-	-	-	-
100.00% Direct Benefits	346,931	-	-	-	-	-	346,931 TableC
0.00% Negative Effects	-	-	-	-	-	-	-
Total Costs	346,931	-	-	-	-	-	346,931
<i>Modifications</i>							
Transfer User Costs to Rating	(46,489)	34,034	9,008	1,198	2,249	-	- CapValAll
Non-Rateable	-	1,730	458	61	(2,249)	-	- CapValGen
Total Modifications	(46,489)	35,764	9,466	1,259	-	-	-
Total Costs and Modifications	300,442	35,764	9,466	1,259	-	-	346,931

Funded By

86.60% User Charges	300,442						300,442
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
13.40% Capital Value Rating	-	35,764	9,466	1,259	-	-	46,489
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	300,442	35,764	9,466	1,259	-	-	346,931

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	CUSTOMER SERVICES

OUTPUT : CASHIERING

Description

- Provide a prompt, friendly and efficient service to all customers wishing to pay accounts at the Civic Offices and ensuring that the monies received are properly controlled and banked into the correct bank account.

Objective for 2001/02

1. To continue to provide a prompt, friendly and efficient service to all customers making payments at the Civic Offices.
 - 1.1 Cash receipted is balanced against the Daily Balance Reports each day (new measure).
 - 1.2 A customer wait time of less than 5 minutes in the counter queue (new measure).

Performance Indicator

1. No complaints on the level of service, promptness and helpfulness of staff. (1996/97 - One received; 1997/98 - Two received; 1998/99 – no complaints received; 1999/00 – one complaint received and registered.)

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	CUSTOMER SERVICES

OUTPUT : CASHIERING		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Administration Costs		36,556	32,555
TOTAL DIRECT COSTS		36,556	32,555
ALLOCATED COSTS			
Allocated Holding Account	(7.57)% 8.13%	242,975	284,777
TOTAL ALLOCATED COSTS		242,975	284,777
TOTAL COSTS		279,531	317,332
REVENUE			
External Revenue		27,000	23,000
Internal Recoveries		50,000	55,000
Internal Unit Recoveries			
TOTAL REVENUE		77,000	78,000
NET COST CASHIERING		202,531	239,332
Cost of Capital Employed		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	CUSTOMER SERVICES

OUTPUT: CASHIERING

Description Provide cost effective and efficient service for all customers who pay accounts at Civic Offices or pay by mail and ensure best practice in handling the proceeds.

Benefits The Council has an efficient cashiering and counter service at Civic Offices.

Strategic Objectives D1-5, F1-7,G1-2, **CCC Policy**

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

Nature and Distribution of General Benefits

Direct Benefits (Section 112F(c))

Clients are the direct beneficiaries

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Recoveries cannot be made from the individual clients of the service.

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

Direct Benefits

Direct benefits cannot be funded in full by clients. Any shortfall will be covered by transferring to Ratepayers by Capital Value rating.

Control Negative Effects

5.1.funding.19

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	CUSTOMER SERVICES

OUTPUT : CASHIERING

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
0.00% General Benefits	-	-	-	-	-	-	-
100.00% Direct Benefits	317,332	-	-	-	-	-	317,332 TableC
0.00% Negative Effects	-	-	-	-	-	-	-
<i>Total Costs</i>	317,332	-	-	-	-	-	317,332
<i>Modifications</i>							
Transfer User Costs to Rating	(239,332)	175,215	46,374	6,167	11,576	-	0 CapValAll
Non-Rateable	-	8,906	2,357	313	(11,576)	-	- CapValGen
<i>Total Modifications</i>	(239,332)	184,121	48,731	6,480	-	-	0
Total Costs and Modifications	78,000	184,121	48,731	6,480	-	-	317,332

Funded By

24.58% User Charges	78,000						78,000
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
75.42% Capital Value Rating	-	184,121	48,731	6,480	-	-	239,332
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	78,000	184,121	48,731	6,480	-	-	317,332

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	CUSTOMER SERVICES

OUTPUT : MAIL**Description**

- Provide an efficient mail room function which contributes to the prompt distribution of inwards and outwards mail of Financial Services Unit.

Objective for 2001/02

1. Ensure all inwards and outwards mail and internal correspondence is distributed promptly.

Performance Indicator

- 1.1 Collect all outwards mail by 3.30pm and process by close of daily business (new measure).
- 1.2 Financial Services Unit teams are satisfied with the timeliness of distribution of mail and internal correspondence (new measure).
- 1.3 All inwards mail processed by 1.00pm (new measure).

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	CUSTOMER SERVICES

		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
OUTPUT : MAIL			
DIRECT COSTS			
Administration Costs		1,000	500
TOTAL DIRECT COSTS		----- 1,000	----- 500
ALLOCATED COSTS			
Allocated Holding Account	(1.55)% 1.60%	49,826	56,096
TOTAL ALLOCATED COSTS		----- 49,826	----- 56,096
TOTAL COSTS		----- 50,826	----- 56,596
REVENUE			
External Revenue			
Internal Recoveries		24,000	30,000
Corporate Overhead Recovery		26,826	26,596
TOTAL REVENUE		----- 50,826	----- 56,596
NET COST MAIL		----- 0	----- 0
		=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	FINANCIAL REPORTING

OUTPUT : ANNUAL REPORT

Description

- Prepare and publish on a timely basis, audited financial statements for the Council and LATEs, in an accurate and well presented format which meet the external reporting requirements of the Local Government Act, the appropriate standards of the Institute of Chartered Accountants and the perceived needs of the public and other interested parties.
- Maintain accounting records for all Christchurch City Council Local Authority Trading Enterprises, including Christchurch City Holdings Limited.

Objective for 2001/02

1. To prepare and publish on a timely basis, audited financial statements in an accurate and well presented format which meet the external reporting requirements of the Local Government Act, the appropriate standards of the Institute of Chartered Accountants and the perceived needs of the public and other interested parties.

Performance Indicators

- 1.1 Prepare for audit before 30 September 2001, financial statements for the 2000/01 year for Christchurch City Holdings Limited and other Christchurch City Council LATEs. (1996/97 - Achieved; 1997/98 - Achieved. 1998/99 – Achieved; 1999/00 – Achieved.)
- 1.2 Prepare for adoption before 30 November 2001, audited financial statements of the Christchurch City Council for the year ended 30 June 2000. (1996/97 - Achieved; 1997/98 - Achieved. 1998/99 – Achieved; 1999/00 – Achieved.)
- 1.3 Complete financial statistics and other financially related data by due dates. (1996/97 - Achieved; 1997/98 - Achieved. 1998/99 - Achieved; 1999/00 – Achieved.)

5.1.21

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	FINANCIAL REPORTING

OUTPUT : ANNUAL REPORT		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Valuation Fees - Fixed Assets		0	42,105
Publication of Annual Report		14,000	14,420
Audit Fees		173,450	163,450
TOTAL DIRECT COSTS		187,450	219,975
ALLOCATED COSTS			
Allocated Holding Account	(3.05)% 3.84%	98,013	134,445
Allocated Overhead Financial Systems		45,381	25,190
TOTAL ALLOCATED COSTS		143,394	159,635
TOTAL COSTS		330,844	379,610
REVENUE			
External Revenue		41,000	51,500
Internal Recoveries		289,844	328,110
Corporate Overhead Recovery		0	0
TOTAL REVENUE		330,844	379,610
NET COST ANNUAL REPORT		0	0

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	SYSTEMS SUPPORT

OUTPUT : FINANCIAL SYSTEMS SUPPORT

Description

- Maintain the integrity of the financial database so that it can be relied upon by users.
- Co-ordinate the operation of existing financial computer applications by ensuring that data is processed, and reports are produced, in a timely and accurate fashion to meet the reasonable demands of users.
- Carry out a continuous efficiency review of data processing procedures.
- Develop and monitor control procedures to ensure reconciliation of ledgers, validity of input, accuracy of reports and reconciliation of integrated applications.

Objective for 2001/02

1. Maintain a reconciled financial database.

Performance Indicator

1. Reconciliation of the database every working day. (1996/97 - Achieved; 1997/98 - Achieved. 1998/99 – Achieved; 1999/00 – Achieved.)

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	SYSTEMS SUPPORT

OUTPUT : FINANCIAL SYSTEMS SUPPORT				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
DIRECT COSTS					
Administration Costs				0	0
Contract Software Support				22,500	30,000
Software Licences & MIS Charges				271,741	0
TOTAL DIRECT COSTS				294,241	30,000
ALLOCATED COSTS					
Allocated Holding Account	(6.24)%	5.99%		200,366	209,845
Alloc O/head - FAMIS				413,018	263,956
TOTAL ALLOCATED COSTS				613,385	473,801
TOTAL COSTS				907,626	503,801
REVENUE					
Internal Recoveries				0	0
Internal Overhead Recoveries				907,626	503,801
TOTAL REVENUE				907,626	503,801
NET COST FINANCIAL SYSTEMS SUPPORT				0	0
Cost of Capital Employed				0	0

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	CAPITAL OUTPUTS

CAPITAL OUTPUTS	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
REPLACEMENT & RENEWALS		
Office Furniture & Equipment	15,000	14,000
Software	0	0
Office Furniture & Equipment	0	0
	-----	-----
	15,000	14,000
ASSET IMPROVEMENTS		
Software - Long Term Financial Model	0	0
	-----	-----
NET COST CAPITAL OUTPUTS	15,000	14,000
	=====	=====

5.1.24

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	FINANCIAL SERVICES
OUTPUT CLASS:	CAPITAL OUTPUTS

		2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
RENEWALS & REPLACEMENTS						
Office Furniture & Equipment		14,000	16,259	25,480	27,530	29,611
TOTAL RENEWAL & REPLACEMENTS		14,000	16,259	25,480	27,530	29,611
ASSET IMPROVEMENTS						
TOTAL ASSET IMPROVEMENTS		0	0	0	0	0
TOTAL		14,000	16,259	25,480	27,530	29,611
Annual Plan 2000/2001	\$15,000	\$13,658	\$16,259	\$25,480	\$27,530	\$29,611
		YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
RENEWALS & REPLACEMENTS		25,970	27,010	27,010	28,000	28,000
		25,970	27,010	27,010	28,000	28,000
Annual Plan 2000/2001		\$25,970	\$27,010	\$27,010	\$28,000	

5.1.25

MONITORING COMMITTEE:		STRATEGY & RESOURCES COMMITTEE				
BUSINESS UNIT:		FINANCIAL SERVICES				
ACTIVITY:		FEES SCHEDULE				
Fees Description	2000/2001 Present Charge	2000/2001 Revenue from Present Charge	2001/2002 Proposed Charge	2001/2002 Projected Revenue From Proposed Charge	2001/2002 Projected Revenue as a percentage of Total Cost	Notes
Valuation Roll Charge		\$0	\$6 per Printed Assessment	\$1,000	FCR	1
Investigation & Research Fee for Rates Information	\$50.00 per hour		\$50.00 per hour			
Investigation & Research Fee for Accounts Receivable Information	\$50.00 per hour		\$50.00 per hour			
Canterbury Regional Council Commission on Rates	2 % of rates	\$455,000	2 % of rates	\$455,000	FCR	2
Commission on Insurance Deductions	2.50%	\$2,500	2.50%	\$2,500		
Payroll Service Charge (Other than Council Staff)	\$2 per person per week	\$1,500	\$2 per person per week			
Accounting Services provided to CCC LATES		\$41,000		\$51,500		
Sale of Stock		\$27,000		\$23,000		
TOTAL		\$527,000		\$533,000		
(1) Prepared on a marginal cost basis. (2) FCR = Full Cost Recovery						

6.2.0

*CORPORATE
SERVICES*

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

Overall Objectives

- (a) To provide a range of effective internal services supporting the core business of other Council business Units. These are outlined in more detail under the Internal Support Services Output.
- (b) To provide policy advice and administrative support to the Council's Clean Air and Energy Efficiency Programme and the Energy Advisory Service.

Key Changes

Committed Costs (Operating)

- Nil.

Items Committed by Council during the year (Operating)

- Clean Air Programme 437,950
The administration of grants to householders who replace open fires and coal burners with cleaner forms of heating and who have insulation installed by suppliers registered with the programme.

Increased Costs due to Increased Demand

Meeting Rooms

- Corporate Services has taken over responsibility for meeting rooms and the meeting room equipment.
- The usage of data-show machines, electronic whiteboards and audio-visual equipment (not only by the Council Staff but the public as well) has highlighted the need to have some rooms permanently set up with this equipment.
- Set up times would be substantially reduced.
- Meeting Room furniture is old and a programmed upgrade of furniture needs to be initiated.
- This is a new responsibility for Corporate Services Unit and it has not been the clear responsibility of anyone before this. No provision has been made for these items in the past.
- Depreciation on meeting room capital expenditure \$5000 p.a.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

New Operating Initiatives

- Nil.

Fee Changes

- Nil.

Efficiency Gains

Advertising and Printing Savings

As a result of the Change Proposal

5,400

Right-fax project

A central fax in the Document Distribution Centre will receive faxes which will be forwarded to staff electronically as messages are received. This will reduce the number of fax machines and dedicated lines required. The initial annual savings are expected to be approximately \$15,900 (a reduction of 25 fax machines and dedicated phone lines). Further savings are still expected when the Right-Fax project is operating and demonstrating benefits.

Car Pool

A central car pool (excluding specialised vehicles) arising from the Change Proposal will ensure more efficient and effective usage of vehicles. Savings of \$210,000, identified in the Change Proposal, will be distributed to Units by way of reduced plant hire rates in 2002/03.

PC Installations

The installation of new PCs will be carried out by Corporate Services Unit and MIS Unit with expected annual savings of \$40,000.

Pipe-yard Relocation

Better utilisation of staffing and leased space will lead to lower overall costs of Stores Operations. Annual savings of \$14,400 are expected.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

New Capital Initiatives

- \$5,000 to purchase cycles and scooters (Sustainable Christchurch initiative).

Capital Cost Increase > 2%

- Nil.

Capital Cost Increases > 2% Committed by Council during the year

- Nil.

Restructuring of Budgets

The management of the Civic Offices Car Pool (following the implementation of the Council Change Proposal) will be undertaken by Corporate Services. Fleet Management previously handled by Plant and Building Services will be taken over by Corporate Services . One staff member will transfer from Plant and Building Services to Corporate Services Unit.

PC Installation

Corporate Services and MIS Services have taken on the installation of new PCs previously carried out by Unisys on behalf of Dell.

Meeting Room Management

Corporate Services has taken on the responsibility for Meeting Room Management.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	OUTPUT SUMMARY

OUTPUT EXPENDITURE		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
INTERNAL SUPPORT SERVICES			
Internal Support Services	Page 6.2.2	6,986,785	6,636,034
Document Management	Page 6.2.5	698,547	850,055
Plant Hire Services	Page 6.2.6	2,894,423	2,376,387
ENERGY PROGRAMMES			
Clean Air and Energy Efficiency Programmes	Page 6.2.7	860,623	814,498
Energy Advisory Service	Page 6.2.8	55,460	46,411
TOTAL EXPENDITURE		11,495,839	10,723,385
OUTPUT REVENUE & RECOVERIES			
INTERNAL SUPPORT SERVICES			
Internal Support Services	Page 6.2.2	6,986,785	6,636,034
Document Management	Page 6.2.5	578,547	730,055
Plant Hire Services	Page 6.2.6	3,474,423	2,933,387
ENERGY PROGRAMMES			
Clean Air Project & Energy Efficiency	Page 6.2.7	0	0
Energy Advisory Service	Page 6.2.8	0	0
TOTAL REVENUE & RECOVERIES		11,039,756	10,299,476
TOTAL NET COST		456,083	423,908
COST OF CAPITAL EMPLOYED		316,459	302,308
PLANT PURCHASES (NET)	Page 6.2.9	1,396,448	1,060,714
MISCELLANEOUS FIXED ASSETS	Page 6.2.10	42,000	14,000

6.2.text.2.i

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT:

- **INTERNAL SUPPORT SERVICES**
- **DOCUMENT MANAGEMENT**
- **PLANT HIRE SERVICES**

For text refer page 6.2.text.2.ii and 6.2.text.2.iii.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT:

- **INTERNAL SUPPORT SERVICES**
- **DOCUMENT MANAGEMENT**
- **PLANT HIRE SERVICES**

Description

This output includes a wide range of internal support services supporting the core business of other council business units. In some cases these services are also made available to other local authorities and CCHL subsidiary companies for which a fee is recovered.

Services include purchasing policy and systems support, contracts and purchasing support, management of inventory, storage of customer goods, disposal of non-property assets, provision of information and document strategies and services, copier, printer and imaging provision and management, management of security contracts, servicing of tea nooks, Committee and meeting room management, catering, transport services, building evacuation planning, energy management, energy strategy development, co-ordination of Civic Offices accommodation matters, white fleet and car pool.

Objective for 2001/02

1. Conduct surveys to monitor and provide feedback on the standards of services being provided to council units.
2. Report on the major contracts entered into by the Purchasing section during 2001/2002.
3. Implement initiatives and cost saving measures of the Council's Energy Management programme for 2001/2002.
4. To review policies for vehicle and mobile plant to ensure they are aligned with Sustainable Christchurch initiatives.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT:

- **INTERNAL SUPPORT SERVICES**
- **DOCUMENT MANAGEMENT**
- **PLANT HIRE SERVICES**

Performance Indicators

1. Report annually on the outcomes of customer surveys and the development of user groups.
2. Report to the Annual Monitoring Meeting of Strategy and Resources Committee on the major contacts entered into during the year by the Purchasing section.
3. Report to the Annual Monitoring Meeting of Strategy and Resources Committee on the main energy management initiatives carried out during the year.
4. To review vehicle and plant purchase policies and to prepare an implementation plan in order to align them more closely with Sustainable Christchurch initiatives.

6.2.2

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT : INTERNAL SUPPORT SERVICES	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
COSTS		
- Corporate Support	24,214	5,438
- Tenants Representative	18,848	19,382
- Purchasing policy and Strategy	388,882	24,498
- Contracts and purchasing Support	323,257	295,147
- Purchasing Systems Support	0	554,860
- Stock Management	4,044,677	3,108,740
- Storage	40,840	47,833
- Disposals	44,784	64,581
- Pc Installation & Disposals	0	50,983
- Copying And Printing Services	1,548,574	1,133,990
- Cleaning Services	0	291,572
- Fundraising Coordination	0	9,983
- Car Pool Management	0	39,846
- Security	0	14,762
- Secretarial Services	165,800	277,371
- Tea Nook Services	108,661	107,966
- Meeting Room And Catering	147,260	433,180
- Building Evacuation Services	40,910	42,138
- Corporate Energy Management	42,048	45,480
- Energy Advice	48,031	68,284

TOTAL COSTS	6,986,785	6,636,034

6.2.3

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT : INTERNAL SUPPORT SERVICES	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
REVENUE		
- Corporate Support	0	0
- Tenants Representative	18,848	19,382
- Purchasing policy and Strategy	17,010	0
- Contracts and purchasing Support	128,412	155,240
- Purchasing Systems Support	0	1,500
- Stock Management	4,044,677	3,108,740
- Storage	40,840	47,833
- Disposals	2,113	2,090
- Pc Installation & Disposals	0	50,983
- Copying And Printing Services	1,548,574	1,133,990
- Cleaning Services	0	291,572
- Fundraising Coordination	0	0
- Car Pool Management	0	39,846
- Security	0	0
- Secretarial Services	165,800	277,371
- Tea Nook Services	108,661	107,966
- Meeting Room And Catering	147,260	428,180
- Building Evacuation Services	40,910	42,138
- Corporate Energy Management	42,048	45,480
- Energy Advice	48,031	68,284

TOTAL REVENUE	6,353,183	5,820,595

6.2.4

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT : INTERNAL SUPPORT SERVICES	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
CORPORATE OVERHEAD RECOVERY		
Corporate Support	24,214	5,438
Purchasing Policy & Strategy	371,872	24,498
Contracts & Purchasing Support	194,845	139,907
Purchasing Systems Support	0	553,360
Disposals	42,671	62,491
Fundraising Coordination	0	9,983
Security	0	14,762
Meeting Room And Catering - Data Show Projectors In Meeting Rooms	0	5,000
Building Evacuation Services	0	0
Corporate Energy Management	0	0
Energy Advice	0	0
	-----	-----
TOTAL CORPORATE OVERHEAD RECOVERY	633,602	815,439
	-----	-----
NET COST INTERNAL SUPPORT SERVICES	0	0
	=====	=====

6.2.text.5

RESPONSIBLE COMMITTEE:	STRATEGY AND RESOURCES
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT : DOCUMENT MANAGEMENT

For text refer pages 6.2.text.2.ii and 6.2.text.2.iii.

6.2.5

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT : DOCUMENT MANAGEMENT		2000/2001	2001/2002
		BUDGET	BUDGET
		\$	\$
DIRECT COSTS			
Operating Costs		162,200	252,200
TOTAL DIRECT COSTS		----- 162,200	----- 252,200
ALLOCATED COSTS			
Allocated O/Head - Rent		17,977	24,212
Management Suspense Holding A/C	(26.50)% 22.70%	437,555	538,447
Depreciation		80,815	35,196
TOTAL COST		----- 698,547	----- 850,055
REVENUE			
Internal Recoveries		84,002	325,800
Corporate Overhead Recoveries		494,545	404,255
TOTAL REVENUE		----- 578,547	----- 730,055
NET COST DOCUMENT MANAGEMENT		----- 120,000	----- 120,000
		=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT: DOCUMENT MANAGEMENT

Description Provision of support services to Council including document management, Civic Offices accommodation, purchasing and inventory.

Benefits Efficient provision of core services

Strategic Objectives F1-7 *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

Nature and Distribution of General Benefits

Direct Benefits (Section 112F(c))

Direct benefits are services provided to client Units.

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

Direct Benefits

Direct benefits shall be funded by clients, including an allowance for return on cost of capital.

Control Negative Effects

Corporate Services

6.2.funding.5

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT : DOCUMENT MANAGEMENT

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
0.00% General Benefits	-	-	-	-	-	-	-
100.00% Direct Benefits	850,055	-	-	-	-	-	850,055 TableC
0.00% Negative Effects	-	-	-	-	-	-	-
<i>Total Costs</i>	850,055	-	-	-	-	-	850,055
<i>Modifications</i>							
Transfer User Costs to Rating	(120,000)	87,852	23,251	3,092	5,804		0 CapValAll
Non-Rateable	-	4,465	1,182	157	(5,804)		- CapValGen
<i>Total Modifications</i>	(120,000)	92,317	24,433	3,249	-	-	0
Total Costs and Modifications	730,055	92,317	24,433	3,249	-	-	850,055

Funded By

85.88% User Charges	730,055						730,055
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
14.12% Capital Value Rating	-	92,317	24,433	3,249	-	-	120,000
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	730,055	92,317	24,433	3,249	-	-	850,055

6.2.text.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT : PLANT HIRE SERVICES

For text refer pages 6.2.text.2.ii and 6.2.text.2.iii.

6.2.6

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
OUTPUT : PLANT HIRE SERVICES			
DIRECT COSTS			
Operating Costs		1,499,000	1,420,759
TOTAL DIRECT COSTS		----- 1,499,000	----- 1,420,759
ALLOCATED COSTS			
Unit Overhead	(0.00)% 0.00%	0	113,809
Unit Overhead - Plant & Building Services		233,256	0
Rent		0	0
Debt Servicing		2,167	6,043
Depreciation		1,160,000	835,776
TOTAL ALLOCATED COSTS		----- 1,395,423	----- 955,628
TOTAL COSTS		----- 2,894,423	----- 2,376,387
REVENUE			
External Revenue		700	700
Internal Hire & Sundry Recoveries		3,473,723	2,932,687
		----- 3,474,423	----- 2,933,387
NET COST - PLANT HIRE SERVICES		----- (580,000)	----- (557,000)
Cost of Capital		===== 295,881	===== 283,937

6.2.funding.text.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT: PLANT HIRE SERVICES

Description Provision of mobile plant, generally the white car fleet, and fleet management for Council plant which is then 'hired' to the user Units.

Benefits Council owned plant is managed to best advantage to both minimise the capital cost whilst meeting the client needs particularly availability.

Strategic Objectives F1 to 7 *CCC Policy*

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

Nature and Distribution of General Benefits

Direct Benefits (Section 112F(c))

The user clients are the direct beneficiaries

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

Direct Benefits

Costs shall be recovered from user charges, including provision for a return on capital.

Control Negative Effects

6.2.funding.6

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	INTERNAL SUPPORT SERVICES

OUTPUT : PLANT HIRE SERVICES

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
0.00% General Benefits	-	-	-	-	-	-	-
100.00% Direct Benefits	2,376,387	-	-	-	-	-	2,376,387 TableC
0.00% Negative Effects	-	-	-	-	-	-	-
<i>Total Costs</i>	2,376,387	-	-	-	-	-	2,376,387
<i>Modifications</i>							
Transfer User Costs to Rating	557,000	(407,780)	(107,926)	(14,353)	(26,942)		(0) CapValAll
Non-Rateable	-	(20,727)	(5,486)	(730)	26,942		- CapValGen
<i>Total Modifications</i>	557,000	(428,507)	(113,411)	(15,082)	-	-	(0)
Total Costs and Modifications	2,933,387	(428,507)	(113,411)	(15,082)	-	-	2,376,387
Funded By							
123.44% User Charges	2,933,387						2,933,387
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
-23.44% Capital Value Rating	-	(428,507)	(113,411)	(15,082)	-	-	(557,000)
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	2,933,387	(428,507)	(113,411)	(15,082)	-	-	2,376,387

RESPONSIBLE COMMITTEE:	STRATEGY AND RESOURCES
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	ENERGY PROGRAMMES

OUTPUTS:

- **CLEAN AIR & ENERGY EFFICIENCY PROGRAMMES**
- **ENERGY ADVISORY SERVICE**

Description

- **Energy Advisory Service** - The provision of independent energy advice services to householders and the operating of an energy efficiency show home.
- **Clean Air and Energy Efficiency Incentive Programmes** - The administration of grants to householders who replace open fires and coal burners with approved cleaner forms of heating and who have insulation installed by suppliers registered with the programme.

Objectives for 2001/02

1. To reduce the winter smog problem in Christchurch by implementing the Clean Air and Energy Efficiency Programmes for both the general public and low income households.
2. To maintain an energy efficiency show home and provide energy advice services to the people of Christchurch.

Performance Indicators

1. Report regularly to the Strategy and Resources Committee on the programmes progress and uptake rates.
2. Report to Strategy and Resources Committee on the operation of the show home and energy advisory service.

6.2.7

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	ENERGY PROGRAMMES

				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
OUTPUT : CLEAN AIR AND ENERGY EFFICIENCY PROGRAMME					
DIRECT COSTS					
Energy Efficiency Grants				150,000	50,000
Clean Air Grants				641,828	697,950
Wind Energy				0	12,000
TOTAL DIRECT COSTS				791,828	759,950
ALLOCATED COSTS					
Management Suspense Holding A/C		(4.17)%	2.30%	68,795	54,548
TOTAL COST				860,623	814,498
EXTERNAL RECOVERIES					
EECA Revenue				0	0
NET COST CLEAN AIR AND ENERGY EFFICIENCY PROGRAMM				860,623	814,498

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	ENERGY PROGRAMMES

OUTPUT: CLEAN AIR AND ENERGY EFFICIENCY PROGRAMMES

Description The administration of grants to householders who replace open fires and coal burners with approved cleaner forms of heating and who have insulation installed by suppliers registered with the program.

Benefits Reduction in wintertime air pollution in Christchurch.

Strategic Objectives A3, C1 - C4 **CCC Policy** City Plan - Part 3 Energy - Public awareness, energy efficiency

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

Corporate Services

6.2.funding.7

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	ENERGY PROGRAMMES

OUTPUT : CLEAN AIR AND ENERGY EFFICIENCY PROGRAMMES

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	596,295	157,819	20,988	39,397		814,498 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
<i>Total Costs</i>	-	596,295	157,819	20,988	39,397	-	814,498
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	30,308	8,022	1,067	(39,397)		- CapValGen
<i>Total Modifications</i>	-	30,308	8,022	1,067	(39,397)	-	-
Total Costs and Modifications	-	626,603	165,840	22,054	-	-	814,498

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	626,603	165,840	22,054	-	-	814,498
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	626,603	165,840	22,054	-	-	814,498

6.2.text.8

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	ENERGY PROGRAMMES

OUTPUT : ENERGY ADVISORY SERVICE

For text see page 6.2.text.7.

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	ENERGY PROGRAMMES

		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
OUTPUT : ENERGY ADVISORY SERVICE			
DIRECT COSTS			
Staff Costs			
Employee FTE'S			
Administration Costs			
Energy Advice Service		10,000	0

TOTAL DIRECT COSTS		10,000	0
ALLOCATED COSTS			
Allocated O/Head - Rent		15,300	14,400
Management Suspense Holding A/C	(1.83)% 1.35%	30,160	32,011

TOTAL COST		55,460	46,411
EXTERNAL RECOVERIES			

NET COST ENERGY ADVISORY SERVICE		55,460	46,411
		=====	

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	ENERGY PROGRAMMES

OUTPUT: ENERGY ADVISORY SERVICE

Description The provision of independent energy advice services to householders and the operation of an energy efficient show home.

Benefits Reduction in wintertime air pollution in Christchurch.

Strategic Objectives A3, C1 - C4 *CCC Policy* City Plan - Part 3 Energy - Public awareness, energy efficiency

Allocation of Costs of Benefits Pursuant to Section 122E(1)(a)

General Benefits (Section 112F(b))

The output benefits the whole community and therefore Capital Values are used as a proxy for the distribution of benefits.

Nature and Distribution of General Benefits

General benefits are considered to accrue in the same proportion as stakeholders' interests in the City.

Direct Benefits (Section 112F(c))

Control Negative Effects (Section 112F(d))

Modifications Pursuant to Section 12

Funding of Expenditure Needs Pursuant to Section 122E(1)(c)

General Benefits

General benefits shall be funded by capital value rating on properties liable for general rates, as capital value best represents stakeholder interest in the City.

Direct Benefits

Control Negative Effects

Corporate Services

6.2.funding.8

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	ENERGY PROGRAMMES

OUTPUT : ENERGY ADVISORY SERVICE

	<i>Customer</i>	<i>Residential</i>	<i>Commercial</i>	<i>Rural</i>	<i>Institutions</i>	<i>Grants</i>	<i>Total Method</i>
Costs and Modifications							
<i>Costs</i>							
100.00% General Benefits	-	33,977	8,993	1,196	2,245		46,411 CapValAll
0.00% Direct Benefits	-	-	-	-	-		-
0.00% Negative Effects	-	-	-	-	-		-
Total Costs	-	33,977	8,993	1,196	2,245	-	46,411
<i>Modifications</i>							
Transfer User Costs to Rating	-	-	-	-	-		-
Non-Rateable	-	1,727	457	61	(2,245)		- CapValGen
Total Modifications	-	1,727	457	61	(2,245)	-	-
Total Costs and Modifications	-	35,704	9,450	1,257	-	-	46,411

Funded By

0.00% User Charges	-						-
0.00% Grants and Subsidies		-	-	-	-		-
0.00% Net Corporate Revenues		-	-	-	-		-
100.00% Capital Value Rating	-	35,704	9,450	1,257	-	-	46,411
0.00% Uniform Annual Charge		-	-	-			-
Total Funded By	-	35,704	9,450	1,257	-	-	46,411

6.2.9

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
ACTIVITY:	CAPITAL OUTPUTS

PLANT FIXED ASSETS	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
REPLACEMENT & RENEWALS		
Light Vehicles	1,232,540	952,366
Trucks & Trailers	153,750	37,000
Small Plant	38,530	33,090
Medium Plant	28,900	85,280
Heavy Plant	153,000	153,000
Specialist Plant	70,000	70,000
	-----	-----
	1,676,720	1,330,736
ASSET IMPROVEMENTS		
	-----	-----
	0	0
NEW ASSETS		
	-----	-----
	0	0
TOTAL COST - PLANT PURCHASES	-----	-----
	1,676,720	1,330,736
PLANT SALES	280,272	270,022
	-----	-----
NET COST PLANT FIXED ASSETS	-----	-----
	1,396,448	1,060,714
	=====	=====

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
ACTIVITY:	CAPITAL OUTPUTS

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
MISCELLANEOUS FIXED ASSETS		
REPLACEMENT & RENEWALS		
Office Equipment	15,000	14,000
Miscellaneous W/shop equipment - Tools	5,000	0
	-----	-----
	20,000	14,000
ASSET IMPROVEMENTS		
Bar Coding Equipment	20,000	0
Tea Nook Upgrades	0	0
	-----	-----
	20,000	0
NEW ASSETS		
Computer Equipment	2,000	0
	-----	-----
	2,000	0
	-----	-----
NET COST CAPITAL OUTPUTS	42,000	14,000
	=====	=====

6.2.11

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	CAPITAL OUTPUTS

	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
RENEWALS & REPLACEMENTS					
Light Vehicles	952,366	1,085,725	889,725	800,966	1,009,725
Trucks & Trailers	37,000	116,000	33,000	139,000	41,000
Small Plant	33,090	65,600	47,090	50,800	37,290
Medium Plant	85,280	30,900	18,400	128,900	6,780
Heavy Plant	153,000	35,000	68,000	120,000	68,000
Specialist Plant	70,000	70,000	70,000	70,000	70,000
	1,330,736	1,403,225	1,126,215	1,309,666	1,232,795
Miscellaneous Workshop Equipment	0	0	0	0	0
Office Furniture & Equipment	14,000	8,000	41,500	37,000	34,500
TOTAL RENEWALS & REPLACEMENTS	\$1,344,736	\$1,411,225	\$1,167,715	\$1,346,666	\$1,267,295
ASSET IMPROVEMENTS					
Equipment			2,000	2,000	5,500
TOTAL ASSET IMPROVEMENTS	\$0	\$0	\$2,000	\$2,000	\$5,500
NEW ASSETS					
TOTAL NEW ASSET	\$0	\$0	\$0	\$0	\$0
TOTAL CAPITAL EXPENDITURE	\$1,344,736	\$1,411,225	\$1,169,715	\$1,348,666	\$1,272,795
SALE OF ASSETS	(\$270,022)	(\$279,264)	(\$226,430)	(\$238,944)	(\$258,704)
TOTAL CAPITAL EXPENDITURE	\$1,074,714	\$1,131,961	\$943,284	\$1,109,722	\$1,014,091
Annual Plan 2000/2001	\$1,438,448	\$1,435,244	\$1,313,546	\$1,521,012	\$1,223,360

6.2.12

RESPONSIBLE COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	CORPORATE SERVICES
OUTPUT CLASS:	CAPITAL OUTPUTS

	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
RENEWALS & REPLACEMENTS	34,500	34,500	34,500	34,500	34,500
Renewals & Replacements - Plant Hire	1,271,725	1,210,256	1,388,625	1,260,715	1,468,005
ASSET IMPROVEMENTS	5,500	5,500	5,500	5,500	5,500
	<u>\$1,311,725</u>	<u>\$1,250,256</u>	<u>\$1,428,625</u>	<u>\$1,300,715</u>	<u>\$1,508,005</u>
Sale of Plant	(\$260,206)	(\$229,048)	(\$291,480)	(\$252,864)	(\$271,774)
	<u>\$1,051,518</u>	<u>\$1,021,208</u>	<u>\$1,137,145</u>	<u>\$1,047,851</u>	<u>\$1,236,230</u>
Annual Plan 2000/2001	1,654,898	1,475,984	1,662,000	1,594,452	

RESPONSIBLE COMMITTEE:		STRATEGY & RESOURCES COMMITTEE				
BUSINESS UNIT:		CORPORATE SERVICES				
ACTIVITY:		FEES SCHEDULE				
Fees Description	2000/2001 Present Charge	2000/2001 Revenue from Present Charge	2001/2002 Proposed Charge	2001/2002 Projected Revenue From Proposed Charge	2001/2002 Projected Revenue as a percentage of Total Cost	Notes
Storage Rental						
Storage Rental per m2	\$0.25	\$0	\$0.25	\$0	100%	
Stock Management Recoveries				\$721,000		
Document Management				\$4,000		
Tender Documents (excluding postage/courier costs)						
Up to 50 A4 Sides	\$10.00		\$10.00			
50 to 100 A4 Sides	\$20.00	\$4,600	\$20.00	\$4,600	100.0%	
Over 100 A4 Sides	\$30.00		\$30.00			
Other Documents for Sale of Goods	None		None			
Brokerage Fees & Rebates	Various	\$232,079	Various	\$241,564	46.5%	
EECA Grant		\$0		\$0		
Plant Hire Services						
Warranty/Repairs	Full Cost Recovery		Full Cost Recovery		100.0%	
Misc receipts	Full Cost	\$300	Full Cost	\$300		
Petrol Duty Refund	Recovery	\$400	Recovery	\$400		
Other Income	% of costs incurred	\$0	% of costs incurred			
TOTAL		\$237,379		\$971,864		

7.4.0

*MANAGEMENT
INFORMATION SERVICES*

7.4.i

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

Overall Objectives

To be the preferred supplier of Information Services which meet the needs of management and elected members to make well informed decisions, and to properly manage the City's assets and the provision of services to the people of Christchurch.

Key Changes

We are budgeting for an increase of 9% in our operating costs.

This is primarily (7% - \$418,000) made up of a step **increase** we need to make to our **network capacities** after some eight years, to cater for current and future growth in major business applications, especially those giving access to electronic documents, maps and images. This includes a major increase in capacity at Service Centres to ensure ease of decentralised access.

Committed Costs (Operating)

- *Change Proposal – ICT Advisor* \$70,000

Items Committed by Council during the year (Operating)

- Nil.

Increased Costs due to Increased Demand

- Significant new investment in the capacity of our network (as above). \$418,000
Note: the full annual cost of this (including depreciation) will be \$518,000, requiring a further \$100,000 next year.
- Microsoft 'Select' Software \$100,000

New Operating Initiatives

- Nil.

7.4.ii

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
ACTIVITY:	BUSINESS UNIT SUMMARY

Fee Changes

We have simplified our support charges from:

Support Category	Cost Per User	to:	Support Category	Cost Per User
Core	\$188		Standard	\$1,031
Extended	\$1,014		Specialised	\$2,450
Expert	\$6,390			

Efficiency Gains

- Annual cost saving due to the planned decommissioning of the AS/400 system. \$150,000
- Change Proposal – Reduction in 2 FTE salaries \$120,000

New Capital Initiatives

- Nil.

Capital Cost Increase > 2%

- The capital budgeted for 2001/02 has been increased from \$705,000 to \$1,274,800 for the substantial upgrade needed now to be made to network capacities after 8 years. The capital in the following year has been reduced from \$990,000 to \$700,000, resulting in a net increase of \$280,000 over 2 years.

Capital Cost Increases > 2% Committed by Council during the year

- Nil.

Restructuring of Budgets

- The Customer Services Cost Centre has been split into Customer Services Systems and Customer Services Support Cost Centres to reflect the change to the Unit structure.

7.4.1

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	OUTPUT SUMMARY

OUTPUT CLASS EXPENDITURE		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
BUSINESS SUPPORT			
DESKTOP SERVICES			
Desktop Support	Page 7.4.4	672,002	1,195,374
Software Licensing	Page 7.4.5	450,000	550,000
NETWORK SERVICES			
Network Connection	Page 7.4.6	760,515	1,231,550
File/Print/E-Mail Services	Page 7.4.7	991,770	763,841
Internet	Page 7.4.8	191,681	164,560
BUSINESS SYSTEMS			
FAMIS	Page 7.4.9	596,119	688,425
Other Business Systems	Page 7.4.10	283,363	181,867
AS/400 Systems	Page 7.4.12	150,000	0
TELECOMMUNICATIONS			
	Page 7.4.13	780,599	714,578
BUSINESS DEVELOPMENT			
BUSINESS CONSULTING			
Business Consulting	Page 7.4.14	266,697	228,370
SOFTWARE DEVELOPMENT			
Systems Analysis & Design	Page 7.4.15	172,715	113,496
Computer Programming	Page 7.4.15	189,164	124,306
TOTAL EXPENDITURE		----- 5,504,627	----- 5,956,368 -----

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	OUTPUT SUMMARY

OUTPUT CLASS REVENUE & RECOVERIES		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
BUSINESS SUPPORT			
DESKTOP SERVICES			
Desktop Support	Page 7.4.4	672,002	1,195,374
Software Licensing	Page 7.4.5	450,000	550,000
NETWORK SERVICES			
Network Connection	Page 7.4.6	760,515	1,231,550
File/Print/E-Mail Services	Page 7.4.7	991,770	763,841
Internet	Page 7.4.8	191,681	164,560
BUSINESS SYSTEMS			
FAMIS	Page 7.4.9	596,119	688,425
Other Business Systems	Page 7.4.10	283,363	181,867
AS/400 Systems	Page 7.4.12	150,000	0
TELECOMMUNICATIONS	Page 7.4.13	780,599	714,578

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	OUTPUT SUMMARY

OUTPUT CLASS REVENUE & RECOVERIES		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
BUSINESS DEVELOPMENT			
BUSINESS CONSULTING			
Business Consulting	Page 7.4.14	266,697	228,370
SOFTWARE DEVELOPMENT			
Systems Analysis & Design	Page 7.4.15	172,715	113,496
Computer Programming	Page 7.4.15	189,164	124,306
TOTAL REVENUE & RECOVERIES		5,504,627	5,956,368
NET COST OF OUTPUTS		0	0
COST OF CAPITAL EMPLOYED		98,111	121,733
CAPITAL OUTPUTS	Page 7.4.16	709,000	1,274,800

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS SUPPORT

OUTPUT : DESKTOP SERVICES

DESKTOP SUPPORT

Support of desktop computers including software support, installation and upgrades; purchasing and installation; desktop administration; hardware fault diagnosis.

Desktop computers are categorised into one of two types for the purposes of charging and service provision:

Standard Support applies to desktop machines conforming to corporate standards. Typically, these machines are less than three years old, purchased and configured by the Council's approved supplier, and running the currently approved versions of core Council software used on every machine.

Specialised Support applies to the small number of machines, which are used for highly specialised work, and/or experimental software, where the user wishes to have full discretion over the software and hardware installed on the machine. This also applies to PC's or Notebooks which are over 4 years old or are not of a standard configuration.

SOFTWARE LICENSING

Minimise Council expenditure on software through volume licensing of commonly-used software where feasible.

Objectives for 2001/02

1. To provide support services to levels defined in the Service Level Agreement.
2. To deliver desktop computing services to the satisfaction of customers.
3. To further improve Help Desk call handling.
4. To provide online access to the Help Desk system to allow customers to monitor their calls.

7.4.4

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	BUSINESS SUPPORT

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
OUTPUT : DESKTOP SERVICES		
Suboutput : Desktop Support		
DIRECT COSTS		
Hardware/Training/Cabling	23,000	23,000
TOTAL DIRECT COSTS	----- 23,000	----- 23,000
ALLOCATED COSTS		
Transferred from Customer Services Systems Cost Ce (0.00)% 0.00%	609,237	0
Transferred from Customer Services Support Cost Ce (0.00)% 0.00%	0	1,166,584
Depreciation	39,765	5,790
TOTAL ALLOCATED COSTS	----- 649,002	----- 1,172,374
TOTAL COST	----- 672,002	----- 1,195,374
REVENUE		
Internal Recoveries	672,002	1,195,374
TOTAL REVENUE	----- 672,002	----- 1,195,374
TOTAL NET COST - DESKTOP SERVICES	----- 0	----- 0
COST OF CAPITAL EMPLOYED	=====	=====
	1,219	658

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS SUPPORT

OUTPUT : DESKTOP SERVICES (CONTINUED)

Performance Indicators

1. To provide support services to the levels below, as defined in the Service Level Agreement.

Problem type	Time to respond	Time to resolve
Critical ¹	Within half an hour for 90% of calls	Within one hour for 90% of calls
Urgent ¹	Within two hours for 90% of calls	Within one day for 80% of calls
Routine	Within one day for 80% of calls	Within three days for 80% of calls
Long-term	Within one week for 80% of calls	Within 90 days for 80% of calls

2. To achieve customer satisfaction levels of 90% with desktop computing services.

<i>Past performance:</i>	<i>1996/97</i>	<i>1997/98</i>	<i>1998/99</i>	<i>1999/00</i>
	76%	86%	94%	97%

3. To Convert the Helpdesk Telephone System to Automatic Call Distribution (ACD) by Dec 2001
4. To deploy Intranet web access for Infracorp to allow customers to monitor helpdesk calls by June 2002

¹ Applies to 'standard' support, but not to 'specialised' support.

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	BUSINESS SUPPORT

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
OUTPUT : DESKTOP SERVICES		
Suboutput : Software Licensing		
DIRECT COSTS		
Microsoft Select Agreement	450,000	550,000
TOTAL COST	----- 450,000	----- 550,000
REVENUE		
Internal Recoveries	450,000	550,000
TOTAL REVENUE	----- 450,000	----- 550,000
TOTAL NET COST - SOFTWARE LICENSING	----- 0	----- 0
COST OF CAPITAL EMPLOYED	=====	=====
	0	0

7.4.text.6.i

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS SUPPORT

OUTPUT : NETWORK SERVICES

For text see page 7.4.text.6.ii and 7.4.text.6.iii.

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS SUPPORT

OUTPUT : NETWORK SERVICES

NETWORK CONNECTIONS

Network connection services provide the basic level of connection to the Council computer network for desktop computers and other devices. It includes the costs of developing, managing, and operating the Council's local area network (inside the Civic Offices) and wide-area network (connecting Council locations around the city).

Network connections are regarded as acute services during normal working hours. Selected network connections (including those to the Central Library and the Shirley and Papanui Library/Service Centres) are regarded as extended services.

FILE, PRINT, E-MAIL, INTRANET AND INTERNET SERVICES

Basic network-based computing services including file storage, file backup and restore, printing and printer management, electronic mail, use of the Council's Intranet, and access to the Internet.

Services are regarded as acute services during normal working hours for users in the Civic offices and as primary services during normal working hours for all other locations.

Objectives for 2001/02

1. To respond to faults in network services to levels defined in the Service Level Agreement.
2. To expand network reach ,capacity and performance to meet demand across all Council locations.
3. To provide file, e-mail, and print services to the satisfaction of customers.
4. To continue integration of Windows 2000 Server.
5. To implement network management software for performance monitoring and early alerts to failure

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS SUPPORT

OUTPUT : NETWORK SERVICES (CONTINUED)

Performance Indicators

- To maintain network services availability to the levels below, as defined in the Service Level Agreement.

Problem type	Time to respond	Time to resolve
Critical	Within half an hour for 90% of calls	Within one hour for 90% of calls
Urgent	Within two hours for 90% of calls	Within one day for 80% of calls
Routine	Within one day for 80% of calls	Within three days for 80% of calls
Long-term	Within one week for 80% of calls	Within 90 days for 80% of calls

- Accommodate whatever increase in network connections is required.

<i>Past performance:</i>	1991/92	1992/93	1993/94	1994/95	1995/96	1996/97	1997/98	1998/99	1999/00
<i>Users</i>	379	472	572	681	851	950	1049	1060	1075

- To implement 100Mb network links to nominated users within the Civic Offices by June 2002

- To implement high speed ATM links to Service Centres by June 2002

- To achieve customer satisfaction of 90% with file, e-mail, and print services.

<i>Past performance:</i>	1996/97	1997/98	1998/99	1999/00
	48%	92%	92%	92%

- To complete deployment of Windows 2000 on nominated servers by June 2002.

- Successful implementation of Network Monitoring Software by June 2002.

7.4.6

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	BUSINESS SUPPORT

			2000/2001 BUDGET \$	2001/2002 BUDGET \$
OUTPUT : NETWORK SERVICES				
Suboutput : Network Connections				
DIRECT COSTS				
Network & Communications equipment			265,000	570,000
TOTAL DIRECT COSTS			265,000	570,000
ALLOCATED COSTS				
Transfer from Telecommunications			65,000	60,000
Transferred from Customer Services Cost Centre	(0.00)%	0.00%	293,336	272,800
Depreciation			137,178	328,750
TOTAL ALLOCATED COSTS			495,515	661,550
TOTAL COST			760,515	1,231,550
REVENUE				
Internal Recoveries			760,515	1,231,550
TOTAL REVENUE			760,515	1,231,550
TOTAL NET COST - NETWORK CONNECTIONS			0	0
COST OF CAPITAL EMPLOYED			10,682	16,723

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	BUSINESS SUPPORT

OUTPUT : NETWORK SERVICES			2000/2001	2001/2002
			BUDGET	BUDGET
			\$	\$
Suboutput : File/Print/E-mail Services				
ALLOCATED COSTS				
Transfer from NT Services Cost Centre	(0.00)%	0.00%	991,770	0
Transfer from Customer Services Systems Cost Centr	(0.00)%	0.00%	0	763,841
TOTAL ALLOCATED COSTS			991,770	763,841
TOTAL COST			991,770	763,841
REVENUE				
Internal Recoveries			991,770	763,841
TOTAL REVENUE			991,770	763,841
TOTAL NET COST - FILE/PRINT/E-MAIL SERVICES			0	0
COST OF CAPITAL EMPLOYED			0	0

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	BUSINESS SUPPORT

OUTPUT : NETWORK SERVICES				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
Suboutput : Internet Services					
DIRECT COSTS					
Internet Charges				50,000	110,000
TOTAL DIRECT COSTS				50,000	110,000
ALLOCATED COSTS					
Transfer from NT Services Cost Centre (0.00)% 0.00%				141,681	0
Transfer from Customer Services Systems Cost Centr (0.00)% 0.00%				0	54,560
TOTAL ALLOCATED COSTS				141,681	54,560
TOTAL COST				191,681	164,560
REVENUE					
Internal Recoveries				191,681	164,560
TOTAL REVENUE				191,681	164,560
TOTAL NET COST - INTERNET SERVICES				0	0
COST OF CAPITAL EMPLOYED				0	0

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS SUPPORT

OUTPUT : BUSINESS SYSTEMS

The operation, management, support, and administration of key computer applications. Systems which operate on NT servers may be classified as acute, primary, or secondary, depending on the perceived impact on the organisation if the system is unavailable.

Acute systems are those whose failure impacts directly on critical Council operations (eg sewage) or directly affect Council customers. These systems are deployed on highly fault-tolerant computer systems within the Civic Offices.

Primary systems are all other systems in active use.

Extended systems are primary systems which are required to be available outside normal working hours.

Secondary systems are low-importance systems or systems being developed and tested. These systems can be deployed on low-cost hardware.

Objectives for 2001/02

1. To maintain respond to faults affecting business systems to levels defined in the Service Level Agreement.
2. To provide business systems which satisfy the needs of customers.
3. To implement successful upgrade to SAP 4.6 with no impact on user community

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS SUPPORT

OUTPUT : BUSINESS SYSTEMS (CONTINUED)

Performance Indicators

- To maintain business system availability to the levels below, as defined in the Service Level Agreement.

For acute systems:

Problem type	Time to respond	Time to resolve
Critical	Within half an hour for 90% of calls	Within one hour for 90% of calls
Urgent	Within two hours for 90% of calls	Within one day for 80% of calls
Routine	Within one day for 80% of calls	Within three days for 80% of calls
Long-term	Within one week for 80% of calls	Within 90 days for 80% of calls

For primary and extended systems:

Problem type	Time to respond	Time to resolve
Urgent	Within two hours for 90% of calls	Within one day for 80% of calls
Routine	Within one day for 80% of calls	Within three days for 80% of calls
Long-term	Within one week for 80% of calls	Within 90 days for 80% of calls

For secondary systems:

Problem type	Time to respond	Time to resolve
Routine	Within one day for 80% of calls	Within three days for 80% of calls
Long-term	Within one week for 80% of calls	Within 90 days for 80% of calls

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS SUPPORT

OUTPUT : BUSINESS SYSTEMS (CONTINUED)

Performance Indicators

2. Achieve 80% customer satisfaction with business systems.

Past performance:

<i>1996/97¹</i>	<i>1997/98</i>	<i>1998/99</i>	<i>1999/00</i>
<i>34%</i>	<i>75%</i>	<i>78%</i>	<i>70%</i>

3. SAP 4.6 rollout completed successfully by December 2001.

¹ Using the previous 'Systems Management' as an approximation of Business Systems

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	BUSINESS SUPPORT

		2000/2001 BUDGET	2001/2002 BUDGET
		\$	\$
OUTPUT : BUSINESS SYSTEMS			
Suboutput : FAMIS			
DIRECT COSTS			
Hardware Maintenance		25,000	35,000
		-----	-----
TOTAL DIRECT COSTS		25,000	35,000
ALLOCATED COSTS			
Transfer from Customer Services Systems Cost Centr	(0.00)% 0.00%	451,287	545,601
Transfer from Customer Services Support Cost Centre	(0.00)% 0.00%	0	79,540
Depreciation		119,833	28,285
		-----	-----
TOTAL ALLOCATED COSTS		596,119	688,425
		-----	-----
TOTAL COST		596,119	688,425
REVENUE			
Internal Recoveries		596,119	688,425
		-----	-----
TOTAL REVENUE		596,119	688,425
		-----	-----
TOTAL NET COST - OTHER BUSINESS SYSTEMS		0	0
		=====	=====
COST OF CAPITAL EMPLOYED		0	894

7.4.text.10

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS SUPPORT

OUTPUT : BUSINESS SYSTEMS (CONTD)

For text see pages 7.4.text.9.i, 7.4.text.9.ii and 7.4.text.9.iii.

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	BUSINESS SUPPORT

OUTPUT : BUSINESS SYSTEMS	2000/2001	2001/2002
	BUDGET	BUDGET
	\$	\$
Suboutput : Other Business Systems		
DIRECT COSTS		
TOTAL DIRECT COSTS	----- 0	0
ALLOCATED COSTS		
Transfer from NT Services Cost Centre (0.00)% 0.00%	283,363	0
Transfer from Customer Services Systems Cost Centr (0.00)% 0.00%	0	181,867
TOTAL ALLOCATED COSTS	----- 283,363	181,867
TOTAL COST	----- 283,363	181,867
REVENUE		
Internal Recoveries	283,363	181,867
TOTAL REVENUE	----- 283,363	181,867
TOTAL NET COST - OTHER BUSINESS SYSTEMS	----- 0	0
COST OF CAPITAL EMPLOYED	=====	=====
	0	0

7.4.11

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	BUSINESS SUPPORT

OUTPUT : BUSINESS SYSTEMS	2000/2001 BUDGET	2001/2002 BUDGET
	\$	\$
Suboutput : Vax Systems		
COST OF CAPITAL EMPLOYED	1,801	685

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	BUSINESS SUPPORT

OUTPUT : BUSINESS SYSTEMS				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
Suboutput : AS/400 Systems					
DIRECT COSTS					
Hardware/Software/Equipment Maintenance				133,000	0
TOTAL DIRECT COSTS				----- 133,000	0
ALLOCATED COSTS					
Transferred from Customer Services Cost Centre (0.00)% 0.00%				0	0
Depreciation				17,000	0
TOTAL ALLOCATED COSTS				----- 17,000	0
TOTAL COST				----- 150,000	0
REVENUE					
Internal Recoveries				150,000	0
TOTAL REVENUE				----- 150,000	0
TOTAL NET COST - AS/400 SYSTEMS				----- 0	0
COST OF CAPITAL EMPLOYED				=====	=====
				327	110

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS SUPPORT

OUTPUT : TELECOMMUNICATIONS

- The planning and provision of corporate telecommunications systems (including telephone, radio and data).
- The day-to-day maintenance and ongoing development of the telecommunications systems.

Objectives for 2001/02

1. Plan, deliver, maintain and develop telecommunications systems to the satisfaction of users.
2. Manage communications system costs within budget.
3. Recover all communication system costs from system users.

Performance Indicators

1. To achieve an 85% level of satisfaction with the planning, provision, maintenance and ongoing development of telecommunications systems as measured by a survey of users.

<i>Past performance:</i>	<i>1996/97</i>	<i>1997/98</i>	<i>1998/99</i>	<i>1999/00</i>
	<i>31%</i>	<i>82%</i>	<i>92%</i>	<i>90%</i>

2. Expenditure to be no more than Budget.
3. Proportion of costs recovered from users to be 100%.

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	BUSINESS SUPPORT

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
OUTPUT : TELECOMMUNICATIONS		
DIRECT COSTS		
Administration Costs	408,000	402,400
Communication Consultant	6,500	9,600
TOTAL DIRECT COSTS	----- 414,500	----- 412,000
ALLOCATED COSTS		
Transfer from Telecommunications Systems Cost Cen (15.25)% #DIV/0!	216,099	165,944
Depreciation	150,000	136,634
TOTAL ALLOCATED COSTS	----- 366,099	----- 302,578
TOTAL COSTS - COMMUNICATIONS SYSTEMS	----- 780,599	----- 714,578
REVENUE		
External Revenue	0	0
Internal Recoveries	715,599	654,578
Overhead Recoveries	65,000	60,000
TOTAL REVENUE	----- 780,599	----- 714,578
NET COST - TELECOMMUNICATION SYSTEMS	----- 0	----- 0
COST OF CAPITAL EMPLOYED	=====	=====
	31,243	26,278

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS DEVELOPMENT

OUTPUT : BUSINESS CONSULTING

- Provide Business Analysis services to identify in close consultation with Customers, the information needs of the business. To analyse those needs, design or specify new systems where appropriate to meet those needs, and to evaluate package and custom software solutions. This can include new or revised corporate wide systems, or Unit specific systems.
- Carry out account management functions to effectively manage the relationships between MIS and its Customers. This includes maintaining an awareness of the Customer's business functions, the Customer's plans, short and long term, and to assist with the development of the information system components of those; to keep the Customer informed of MIS's services and IT developments; to represent the Customer's interests to MIS and pursue issues on the Customer's behalf; to encourage innovative approaches to meeting Customer's business needs.
- Perform Project Leadership and co-ordination functions for significant projects involving various MIS teams as well as other Council Units.

Objective for 2001/02

1. To provide consultancy services to the satisfaction of client Business Units.

Performance Indicator

1. Achieve an 85% level of satisfaction with Business Consultancy services as measured by a survey of users.

<i>Past performance:</i>	<i>1997/98</i>	<i>1998/99</i>	<i>1999/00</i>
	88%	79%	92%

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	BUSINESS DEVELOPMENT

OUTPUT : BUSINESS CONSULTING				2000/2001	2001/2002
				BUDGET	BUDGET
				\$	\$
DIRECT COSTS					
Administration Costs				6,000	6,000
TOTAL DIRECT COSTS				6,000	6,000
ALLOCATED COSTS					
Depreciation				0	1,875
Transfer from Customer Services Cost Centre	(0.00)%	0.00%		0	0
Transfer From Business Consulting Cost Centre				260,697	220,495
TOTAL ALLOCATED COSTS				260,697	222,370
TOTAL COSTS - BUSINESS & GIS CONSULTING				266,697	228,370
REVENUE					
Internal Revenue				0	20,000
Corporate Overhead Recovery				266,697	208,370
GIS Overhead Recovery				0	0
TOTAL REVENUE				266,697	228,370
NET COST - BUSINESS & GIS CONSULTING				0	0
COST OF CAPITAL EMPLOYED				18,067	534

7.4.text.15.i

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS DEVELOPMENT

OUTPUT : SOFTWARE DEVELOPMENT

For text see page 7.4.text.15.ii. and 7.4.text.15.iii.

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS DEVELOPMENT

OUTPUT : SOFTWARE DEVELOPMENT

- Undertake Systems Analysis and Design studies in close consultation with client Business Units to assess the feasibility of new systems and to specify the functions required of software packages or custom written programs. In the case of custom programs, the specifications also include estimates of the time and cost to develop the system, and are subject to the approval of the client Unit.
- Where appropriate, write computer programs, or contract out the writing of programs, to meet the functional specifications of Business Units. All programming costs are recovered directly from the client Business Units for whom those programs are written.
- Undertake alterations to existing software programs in accordance with client Business Unit needs to meet changing requirements and work practices and to provide interfaces to purchased packaged software.
- The Administration of corporate Databases, ie their creation, the building and maintaining of structures and relationships within them to provide for new application systems, and ongoing monitoring and tuning to ensure optimum performance.

Objectives for 2001/02

1. To design and develop new systems and enhance existing systems as required by Clients.
2. To develop software to the satisfaction of Clients.
3. To achieve the revenue budget for Software Development.

MONITORING COMMITTEE:	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT:	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS:	BUSINESS DEVELOPMENT

OUTPUT : SOFTWARE DEVELOPMENT (CONTINUED)

Performance Indicators

1. Proportion of systems implemented in accordance with the agreed development schedule, to be at least 80%.

<i>Past performance:</i>	<i>1993/94</i>	<i>1994/95</i>	<i>1995/96</i>	<i>1996/97</i>	<i>1997/98</i>	<i>1998/99</i>	<i>1999/00</i>
	60%	68%	73%	84%	84%	91%	83%

2. Achieve an 80% level of satisfaction with software developed internally during the year, as measured by a survey of users.

<i>Past performance:</i>	<i>1996/97</i>	<i>1997/98</i>	<i>1998/99</i>	<i>1999/00</i>
	73%	78%	85%	83%

3. Revenue earned to be at least 100% of Budget.

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	BUSINESS DEVELOPMENT

OUTPUT : SOFTWARE DEVELOPMENT**Suboutput : Systems Analysis and Design**

**2000/2001
BUDGET**
\$

**2001/2002
BUDGET**
\$

ALLOCATED COSTS

Transfer from Software Development Cost Centre (42.00)% 42.00%

172,715

113,496

TOTAL COSTS

172,715

113,496

REVENUE

Internal Revenue

0

20,000

Corporate Overhead Recovery

172,715

93,496

172,715

113,496

NET COST SYSTEMS ANALYSIS & DESIGN

0

0

Suboutput : Computer Programming

ALLOCATED COSTS

Transfer from Software Development Cost Centre (46.00)% 46.00%

189,164

124,306

REVENUE

Internal Recoveries

160,000

70,000

Corporate Overhead Recovery

29,164

54,306

189,164

124,306

NET COST COMPUTER PROGRAMMING

0

0

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	CAPITAL OUPUTS

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
OUTPUT : RENEWALS & REPLACEMENTS		
MANAGEMENT		
PC & Notebook Replacement	0	0
SUPPORT		
PC Hardware	0	0
DEVELOPMENT		
PC Hardware & Monitor	0	0
SYSTEM MANAGEMENT		
Modem Replacements	0	0
PCs Hardware	0	0
Bridge Replacements	0	0
Terminals & Printers	0	0
CUSTOMER SERVICES		
Vax Systems	0	0
Development Software		
NT Systems	38,000	0
Networks Services		
Modem Replacements	0	0
Bridge Replacements	0	0
Desktop		
PC Replacements	0	0
PC Software Licensing	2,000	0
Laser Printer Replacements	0	0
	-----	-----
Sub - Total Renewals & Replacements	40,000	0

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	CAPITAL OUPUTS

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
OUTPUT : ASSET IMPROVEMENTS (continued)		
CUSTOMER SERVICES		
Customer Services Support		
InfraHelp Licenses	0	23,500
Training Material	0	14,300
Vax Systems		
Disk Upgrades	0	0
AS/400 Systems		
Disk Upgrades	0	0
NT Systems		
Servers	120,000	209,000
Disk, Tape, Memory upgrades	150,000	0
Software	20,000	0
Network Services		
LAN Upgrade	0	638,000
WAN Upgrade	0	219,000
Controllers	0	0
Bridges, Routers & FDDI	60,000	0
Hubs	30,000	0
Modems	20,000	0
Desktop		
Client PC upgrades	0	0
SUB - TOTAL ASSET IMPROVEMENTS	----- 400,000	----- 1,103,800

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	CAPITAL OUPUTS

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
OUTPUT : NEW ASSETS (continued)		
CUSTOMER SERVICES		
Office Furniture & Equipment	0	0
Network Services		
ATM	10,000	0
NT Systems		
Servers	50,000	0
Disk & Tape	50,000	0
Software	10,000	0
CD Rom	0	0
Printers	0	0
Development software	0	0
Other Software (e.g. Replication)	0	0
Desktop		
PC Hardware	0	0
PC Software	0	0
	-----	-----
	120,000	0
	-----	-----
SUB TOTAL - SYSTEMS	560,000	1,103,800
	=====	=====

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	CAPITAL OUPUTS

	2000/2001 BUDGET \$	2001/2002 BUDGET \$
COMMUNICATIONS		
OUTPUT : RENEWALS & REPLACEMENTS		
Milton PABX		
Replacement PABX	0	0
Replacement System Phones	0	12,000
Pages Road PABX replacement	0	55,000
Pioneer PABX replacement	0	9,000
Central Library PABX Replacement	75,000	0
Art Gallery PABX Replacement	0	0
Unspecified	15,000	0
	-----	-----
SUB - TOTAL RENEWALS & REPLACEMENTS	90,000	76,000
OUTPUT : ASSET IMPROVEMENTS		
Civic Offices PABX		
Extension Cards for new users	0	12,000
PABX Upgrade for Call Centres	0	6,000
IP Voice equipment	0	22,000
Call Centre Upgrades	0	25,000
PABX Installation	0	0
Spread Spectrum Links	0	0
Upgrade for additional system phones	9,000	0

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	CAPITAL OUPUTS

COMMUNICATIONS	2000/2001 BUDGET	2001/2002 BUDGET
OUTPUT : ASSET IMPROVEMENTS (continued)	\$	\$
Fendalton PABX		
PABX Replacement	0	19,000
Spread Spectrum Link	0	0
Art Gallery PABX		
PABX Replacement	0	3,000
Spread Spectrum Link	0	0
	-----	-----
SUB - TOTAL ASSET IMPROVEMENTS	9,000	87,000
NEW ASSETS		
TELEPHONES		
Civic Offices - PABX		
Cable Tester	0	8,000
Computer Telephony Integration	50,000	0
Community Libraries		
Upgrades to integrate with Central	0	0
Radio Telephones		
DECT Cordless Phone Interface	0	0
	-----	-----
SUB - TOTAL NEW ASSETS	50,000	8,000
	-----	-----
SUB - TOTAL COMMUNICATIONS	149,000	171,000
	-----	-----
NET COST CAPITAL OUTPUTS	709,000	1,274,800
	=====	=====

7.4.21

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	CAPITAL OUPUTS

COMPUTER HARDWARE & SOFTWARE	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
RENEWALS & REPLACEMENTS					
Management					
PC & Notebook Replacement					
Accommodation					
Software Development					5,000
PC Monitor & Machine Replacements					
Development Tools					
Customer Services					150,000
NT SYSTEMS			40,000	40,000	
Sub - Total	0	0	40,000	40,000	155,000

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	CAPITAL OUPUTS

COMPUTER HARDWARE & SOFTWARE	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
RENEWALS & REPLACEMENTS					
Telecommunications				100,000	50,000
CIVIC OFFICES					
Replacement PABX					
Upgrades			15,000		
Replacement System Phones	12,000				
GARDENS					
PABX replacemnt			25,000		
PAGES ROAD					
PABX replacement	55,000				
CENTRAL LIBRARY					
PABX replacement					
WESTMINSTER ST					
PABX replacement		20,000			
Pioneer PABX Replacement	9,000				
Unspecified					
Sub - Total Telecommunications	76,000	20,000	40,000	100,000	50,000
TOTAL RENEWALS & REPLACEMENTS	76,000	20,000	80,000	140,000	205,000

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	CAPITAL OUPUTS

COMPUTER HARDWARE & SOFTWARE	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
ASSET IMPROVEMENTS					
Software Development					
Development Tools					
PC Disk & Memory upgrades					
Customer Services Support					
InfraHelp Licenses	23,500				
Training Material	14,300				
Customer Services Systems					520,000
NT SYSTEMS					
Servers	209,000	200,000	120,000	120,000	
Disk, Tape, Memory upgrades		65,000	150,000	150,000	
Software		20,000	20,000	20,000	
NETWORK SERVICES					
LAN Upgrade	638,000				
WAN Upgrade	219,000				
Controllers					
Bridges, Routers & FDDI		60,000	60,000	60,000	
Hubs		20,000	30,000	30,000	
Modems		15,000	20,000	20,000	
DESKTOP					
Client PC upgrades					
Sub - Total	1,103,800	380,000	400,000	400,000	520,000

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	CAPITAL OUPUTS

ASSET IMPROVEMENTS	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
Telecommunications				100,000	20,000
CIVIC OFFICES PABX					
Extension cards for new users	12,000	15,000			
Trunk Radio interface					
Call Accounting Systems					
Upgrade for additional system phones					
PABX Upgrade			50,000		
'A' S.C. - PABX Software Upgrades		55,000			
Expansion Cabinets		40,000			
PABX Upgrade for Call Centres	6,000				
IP Voice equipment	22,000				
Call Centre Upgrades	25,000				
Fendalton PABX Upgrade	19,000				
Art Gallery PABX Upgrade	3,000				
Sub - Total Telecommunications	87,000	110,000	50,000	100,000	20,000
TOTAL ASSET IMPROVEMENTS	1,190,800	490,000	450,000	500,000	540,000

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE				
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES				
OUTPUT CLASS	CAPITAL OUPUTS				
COMPUTER HARDWARE & SOFTWARE	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006
NEW ASSETS					
Software Development					15,000
Database Administration Software					
Development Tools					
PC Software					
Customer Services					140,000
Office Furniture & Equipment					
NETWORK SERVICES					
ATM		20,000	10,000	10,000	
NT SYSTEMS					
Servers		60,000	50,000	50,000	
Disk & Tape		50,000	50,000	50,000	
Software		10,000	10,000	10,000	
Sub - Total		0	140,000	120,000	155,000

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	CAPITAL OUPUTS

NEW ASSETS	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006	
Telecommunications				100,000	30,000	
CIVIC OFFICES PABX						
Upgrades			25,000			
Voice Mail						
Call Centre Equipment		40,000	30,000			
Computer Telephony Integration		10,000	20,000			
Voice Mail Fax on Demand						
Cable Tester	8,000					
Sub - Total Telecommunications	8,000	50,000	75,000	100,000	30,000	
TOTAL NEW ASSETS	8,000	190,000	195,000	220,000	185,000	
TOTAL CAPITAL EXPENDITURE-MIS	1,274,800	700,000	725,000	860,000	930,000	
Annual Plan 2000/2001	\$709,000	\$705,000	\$990,000	\$725,000	\$860,000	\$930,000
SUMMARY						
Renewals & Replacements		76,000	20,000	80,000	140,000	205,000
Asset Improvements		1,190,800	490,000	450,000	500,000	540,000
New Assets		8,000	190,000	195,000	220,000	185,000
		1,274,800	700,000	725,000	860,000	930,000

MONITORING COMMITTEE	STRATEGY & RESOURCES COMMITTEE
BUSINESS UNIT	MANAGEMENT INFORMATION SERVICES
OUTPUT CLASS	CAPITAL OUPUTS

	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
RENEWALS & REPLACEMENTS					
Management					
Software Development	5,000	5,000	5,000	5,000	5,000
Customer Services	40,000	40,000	150,000	40,000	40,000
Telecommunications	50,000	50,000	50,000	50,000	50,000
	<u>95,000</u>	<u>95,000</u>	<u>205,000</u>	<u>95,000</u>	<u>95,000</u>
ASSET IMPROVEMENTS					
Software Development					
Customer Services	400,000	400,000	520,000	400,000	420,000
Telecommunications	20,000	20,000	20,000	20,000	20,000
	<u>420,000</u>	<u>420,000</u>	<u>540,000</u>	<u>420,000</u>	<u>440,000</u>
NEW ASSETS					
Software Development	15,000	15,000	15,000	15,000	15,000
Customer Services	120,000	120,000	140,000	120,000	120,000
Telecommunications	30,000	30,000	30,000	30,000	30,000
	<u>165,000</u>	<u>165,000</u>	<u>185,000</u>	<u>165,000</u>	<u>165,000</u>
TOTAL MIS	<u>680,000</u>	<u>680,000</u>	<u>930,000</u>	<u>680,000</u>	<u>700,000</u>
Annual Plan 2000/2001	\$680,000	\$680,000	\$930,000	\$680,000	