



Christchurch City Council

HAGLEY/FERRYMEAD COMMUNITY BOARD AGENDA

ALLOCATION OF PROJECT FUNDING

FRIDAY 1 APRIL 2005

AT 10.30 AM

**IN THE BOARDROOM, LINWOOD SERVICE CENTRE
180 SMITH STREET**

Community Board: Bob Todd (Chairperson), David Cox, Anna Crighton, John Freeman,
Yani Johanson, Brenda Lowe-Johnson and Brendan Smith

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1. APOLOGIES

2. 2005/06 PROJECT FUND ALLOCATION

General Manager responsible:	General Manager Regulation & Democracy Services
Officer responsible:	Community Board Principal Adviser
Author:	Emma Davison, DDI 941-6615

PURPOSE OF REPORT

1. The purpose of this report is to outline the process for allocation of the Board's Project and Discretionary Fund for the 2005/06 year and to seek the Board's consideration and approval of the funding applications contained in the attached matrix document.

EXECUTIVE SUMMARY

2. A recent review has been undertaken on how all the community boards allocate funding. This has resulted in the attached matrix document which allows staff to evaluate applications and provide the Board with streamlined information to enable efficient and effective decision making. Staff evaluation is based on standard criteria and then entered into the matrix for comparative purposes with other applications. All relevant staff then meet to agree to priority ratings for the applications which guide the final staff recommendations to the Board. The matrix contains the following information for each application for funding.

Group	Name of the unit or group responsible for the project or service.
Project/Service	A brief description of the project or service.
Amount	The amount of funding requested by the group/unit .
Board Outcomes	Board outcomes to which the project/service can be linked.
Wellbeing	Whether the project/service will have a positive or negative affect on social, economic, environmental or cultural wellbeing.
Policy/Strategy	The policy or strategy to which the project/service can be linked.
Need and/or Community Support	Any relevant research or other evidence that identifies a need for the project/service.
Viable and Sustainable	Assessment of the project's/service's viability and sustainability eg unlikely to be viable as there are insufficient funds available to complete the project.
Capable	This section reports on an assessment of the unit's/group's ability to complete the project or supply the service.
Funding History	Outlines whether the unit/group has received funding from the Board before or other Council funding; and whether accountability reports are on file.
Staff Recommendation	Describes the precise decisions that staff are recommending.
Priority	<p>Staff met on 15 March 2005 to determine a staff priority rating for each request.</p> <p>The following grading criteria has been used by staff:</p> <ol style="list-style-type: none"> 1. Urgent, cease to exist if no funding, aligns with Council policy and Board objectives, high social need in the area. 2. Reduction or no allocation of funding would result in a reduced level of service. 3. The group/unit could apply for more appropriate funding elsewhere, funding no longer required. 0. Does not meet any of the above criteria, could be funded from another scheme eg metropolitan fund. Does not meet Council policy or Board objectives.

Projects on the matrix have come from community groups, Board members and staff. The full applications will be available at the meeting if members require them.

The 2005/06 Board Objectives and Performance Measures and other policy documents referred to in the matrix will be available at the meeting.

FINANCIAL AND LEGAL CONSIDERATIONS

3. The Board has funding of \$390,000 for 2005/06

- \$60,000 discretionary funding to be allocated at monthly meetings during the year
- \$40,000 strengthening communities funding (SCAP)
- \$290,000 project funding

Thirty two project proposals were received. Staff recommendations for project funds total \$345,820. This would leave \$44,180 in the discretionary fund.

This year the Board will be funding projects for one year only.

Accountability reporting of the current year's funding allocation is being prepared and will be brought to the Board for consideration in April 2005.

If you require further information on individual applications detailed in the matrix please contact Clare Sullivan or myself.

STAFF RECOMMENDATION

That the Board consider the attached matrix of requests and staff recommendations for funding and confirm allocation of its 2005/06 project and discretionary fund.

