

13. REPORT OF THE COMMUNITY POLICY AND FINANCE WORKING PARTY – 20 AUGUST 2003

Officer responsible Community Advocate	Author Marie Byrne, Community Advocacy Assistant, DDI 941 6660
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The purpose of this report is to submit the following report and recommendations for the Board's consideration.

Report of the Community, Policy and Finance Working Party meeting held on Wednesday, 20 August 2003 at 9.00am in the Boardroom, Linwood Service Centre.

Present: Linda Rutland (Chair), Bob Todd, Yani Johanson.

Apologies were received from Rod Cameron, David Cox and John Freeman.

13.1 FRIENDS OF EDMONDS GARDENS INC – REQUEST FOR FUNDING

The Working Party considered the following application from the Friends of Edmonds Factory Garden Inc for funding towards an irrigation system:

The contractor has revisited the quoted costs for the irrigation and has managed to bring the price back to what was originally quoted, being \$45,000. We have managed to raise another \$7,000 through a trust and this leaves a deficit of \$4,900. Therefore we would like to ask the Board to consider the possibility of funding the deficit out of the Discretionary Funding account.

The Parks and Waterways Area Advocate comments: The total cost for this project is \$45,000 of which the Parks and Waterways Unit has \$20,985 allocated in the Capital Works Budget 2003/04. The Friends of Edmonds Factory Garden Inc has had the task of raising the remaining \$24,015, which is slightly over half of the total cost. To date they have raised \$19,115 which is an extremely good effort, considering all the voluntary work they contribute to the garden. If the Board agrees to fund the deficit of \$4,900 it would mean that slightly over half the total cost of the project would be funded from the Council.

Working Party

Recommendation: That the Board fund \$2,500 to the Friends of Edmonds Factory Garden Inc from discretionary funding towards irrigation costs.

Chairperson's

Recommendation: That the recommendation be adopted.

13.2 COMMUNITY EVENTS AND SPECIAL DAYS FUND

Officer responsible Leisure Manager	Authors Diana Saxton, Community Recreation Adviser, DDI 941 6628 Jude Pani, Community Advocate, DDI 941 6601
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The purpose of this report is to enable the Board to consider and recommend a process for administration of the community events and special days fund and also consider recommending to the Board a schedule of proposed events and funding allocations in Hagley and Ferrymead for 2003/2004.

BACKGROUND

At its meeting on 28 February 2003, the Board allocated \$15,000 from its 2003/04 project fund to a community events and special days fund. This fund, first established at the 23 August 2001 Board meeting, enables community groups to initiate, plan and deliver local community events that contribute to community well being, by bringing together members of a local community and encouraging them to feel good about the community in which they live. These events are also a good mechanism for promoting the existence of local services and activities to residents and providing employment and exposure to local residents, artists, performers etc.

Community events assist in achieving the following Board objectives:

Outcome: An active community

Output: Encourage participation, taking into account people with disabilities, by promoting and supporting community and recreation activities

Performance Support at least 5 Community Days attempting to target areas identified as

Measures: needs in poverty and hardship review.

Community events also contribute to the outcomes of the Council's Festival and Events Policy, namely:

1. increase the well being of residents;
2. meet the needs of residents and visitors for enjoyment, sport, recreation, art and culture;
3. promote healthy lifestyles of residents through participation in events;
4. provide a great place to live where residents are provided with both free and paid entertainment of a standard that meets or exceeds their expectations;
5. provide employment opportunities for technical, artistic and sport related residents.

The Community Recreation Adviser provides advisory assistance and input to ensure these events are safe and well promoted. The fund also enables other members of the Hagley/Ferrymead Engagement Team to identify events to meet Board and Council objectives.

PROCESS

History – Community Policy and Finance Committee

At its 27 February 2002 meeting, the Board gave the Community Policy and Finance Committee delegated authority to allocate the community events and special days fund. As a consequence of the Board changing the status of the Community Policy and Finance Committee to a working party at its May 2003 meeting, the Council Secretary has confirmed that the delegation to the disestablished Committee ceased. Therefore, this report seeks a recommendation from the Working Party to the Board for approval of the schedule of proposed events and funding allocations in Hagley and Ferrymead for 2003/2004. The report sets out a process for allocation of the fund and a proposed schedule of events.

Suggested allocation process

It is suggested that allocation of the fund be approved in the following two stages:

1. The allocations identified in the proposed schedule of events set out below, totalling \$13,950, be approved subject to the groups meeting the application information requirements and satisfying the Community Recreation Adviser that the level of funding requested is appropriate.
2. The Community Recreation Adviser report back to the Board for approval of allocation of any unallocated or unspent funds, including allocation of any funds outlined in the proposed schedule that are not uplifted.

In identifying the proposed schedule of events, the well established events that historically have provided an ongoing benefit for sustaining community vitality and celebrating diversity in Hagley and Ferrymead have been taken into consideration. The proposed schedule of events has been identified through consultation with community groups that have staged events on a regular basis in the past.

When groups apply for funding, a copy of the attached letter is sent to them. The letter sets out the information required prior to funds being released.

Reporting and Accountability

It is proposed that the Community Recreation Adviser would report back to the Board at six monthly intervals on the events and special days that have been held. Each group that received community events and special days funding would be expected to complete the attached accountability form, and a summary of the information provided by the groups would be included in the Community Recreation Adviser's six monthly report to the Board, for the Board's information.

PROPOSED SCHEDULE OF EVENTS JULY 2003-JUNE 2004

	2002/2003	2003/2004
Woolston Development Project Family Recreation Days and Children's Day Event	750	
Linwood Resource Centre - Neighbourhood promotion	300	
Our Youth, Our Community Trust – We Can Art Exhibition	1,000	
Avebury House - Open Day Event - Heritage Week		750
Phillipstown Community Centre - Alive in Phillipstown		1,000
Fiji Cultural Education Social and Sports Association - Family Sports Day, Linwood Park	500	
Blue Light Ventures	300	300
Friends of Beverley Park Heritage Rose Garden - Garden Party	500	
Avon Loop - Christmas Family Day		300
Friends of Edmonds Factory Garden - Musical Afternoon	50	200
Ferrymead/Brookhaven Community Event	80	
Friends of Edmonds Factory Garden - Carols		200
Linwood Community Arts Centre - Christmas Puppet Show	100	100
Shoreline Ministers Association – Carols, Barnett Park	200	200
Richmond Neighbourhood Cottage – Christmas/community event	415	500
Friends of Edmonds Factory Garden – Garden Party		200
Cutler Park Playground Opening		200
Bromley Community Residents Association – Bromley Carnival	1,000	1,000
Linwood Community Arts Centre – Multicultural Festival	1,500	1,500
CCC Leisure – Movie in the Park	2,500	3,000
CCC Leisure – Over 50s Leisure for Life Expo	2,000	2,000
CCC Parks and Waterways – Gigantic beach clean up, World Wetland and World Environment day	300	500
CCC Parks and Waterways – Arbor Day plantings	2,000	2,000
Total allocated		\$13,950
Unspent funds to be reported back to the Board for allocation		\$1,050

Staff

- Recommendation:**
1. That the Board approve the Community Events and Special Days funding allocations outlined in the proposed schedule of events for July 2003 - June 2004 and that the Community Recreation Adviser provide a six and 12 monthly accountability report to the Board for its information.
 2. That the Community Recreation Adviser report back to the Board for approval of allocation of any unallocated or unspent funds (including allocation of any funds outlined above in the proposed schedule that have not been uplifted).

Working Party

Recommendation: That the recommendations be adopted.

Chairperson's

Recommendation: That the recommendations be adopted.

13.3 OUR YOUTH, OUR COMMUNITY CHARITABLE TRUST – APPLICATION FOR FUNDING

The Working Party considered a request from Our Youth, Our Community Charitable Trust (the *Trust*) that the Trust's application for funding considered by the Board at the 6 August 2003 Board meeting be reconsidered for discretionary funding.

The following application letter from Cor van Eyk, Administrator of the Trust was included in the 6 August Board meeting agenda:

Our Youth Our Community Charitable Trust Inc wish to thank the Hagley/Ferrymead Community Board for the opportunity to apply for funding under discretionary funding.

We wish to apply for the amount of \$7,000, to be used for a camp \$2,400 and towards administration \$4,600.

We would like to organise a High Altitude Camp in March 2004. This camp is all about building up self-esteem and learning to work as a team.

The area in our financial budget we desperately need funding for is administration. Most organisations do not want to finance this area but it is very important part of the overall budget. Unfortunately we do have to pay our accountant/auditor and we do have to pay for insurances, hall hire, stationery/printing, postage, copying, etc on our investments to cover our overhead expenses. I was told it was okay to apply for funding towards administration and it would be really great if we could reduce our shortfall in that area.

Thank you for taking the time in reading this application.

In the 6 August Board meeting agenda the Community Advocate commented as follows:

At the project funding meeting on 28 February 2003, the Board allocated \$7500 towards implementing Linwood North research. Some members of the Board indicated a desire to receive an application for funding from Our Youth, Our Community Charitable Trust. The Our Youth, Our Community Charitable Trust runs programmes from the Linwood Baptist Community Church on the corner of Linwood Avenue and Worcester street which are designed to "create a safe, positive and caring environment where children, youth and families are empowered to reach their full potential" (quoted from the Trust's Mission Statement)

The Our Youth, Our Community Charitable Trust has received \$13,800 of Council funding from the Leisure Unit, Community Development Funding and the community events and special days fund within the past year. The money from the Leisure Unit is comprised of \$3000 for an annual family camp; \$4000 towards the running of weekly community youth programmes and \$1000 towards an art workshop for youth. The Community Development Funding Committee allocated \$4,300 towards volunteer expenses and training and \$500 for the replacement of board games. At the 4 June 2003 meeting, the Board allocated \$1000 towards the "We Can 2003" Art Exhibition.

The Board may wish to consider granting funding towards Our Youth, Our Community Charitable Trust from the money that was set aside for the implementation of the Linwood North research.

At the 6 August Board meeting the Board resolved:

1. That a process be established to consider funding the recommendations from the North Linwood Research Community Study from the \$7,500 of project funding set aside by the Board for that purpose.
2. That the Trust be advised of the process and considered for funding through the process.

The Trust now requests that the Board consider funding the Trust from the Board's discretionary funds, rather than from the project funding set aside to fund the recommendations from the North Linwood Research Community Study.

Working Party

Recommendation: That the Board grant \$1000 to Our Youth, Our Community Charitable Trust towards administration costs.

Chairperson's

Recommendation: That the recommendation be adopted.

13.4 COMMUNITY BOARD MEETING ARRANGEMENTS

At the 6 August 2003 Board meeting, the Board requested a report on the changes, if any, that other Community Boards made to their meeting structures as a result of the meeting payment review undertaken by Community Boards in 2003.

The attached report was adopted by the Strategy and Finance Committee at its 16 June 2003 meeting and later by Council at its 26 June 2003 meeting.

Working Party

Recommendation: That the Board rescind its decision of 22 June 2003 to change the status of its Committees to Working Parties, resulting in the reestablishment of the Community Policy and Finance Committee and the Environment and Traffic Committee together with the membership, process, delegations and terms of reference adopted for those Committees in 2002/03.

Chairperson's

Recommendation: For discussion.

13.5 **MONCKS BAY ESPLANADE RESERVE - LANDSCAPING**

Officer Responsible Community Advocate	Author Marie Byrne, Community Advocacy Assistant, DDI 941 6660
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The purpose of this report is to provide the Board with a further opportunity to discuss the consultation process and landscaping plan for the Moncks Bay Esplanade Reserve.

At the 6 August 2003 Board meeting, the Board received a report from the Parks and Waterways Area Advocate on landscaping of the Moncks Bay Esplanade Reserve. The Board requested a plan be presented showing the areas from Ferrymead Bridge to Sumner that are to be landscaped/developed, and the areas that have already been landscaped/developed, to better inform the Board in relation to Moncks Bay and proposed landscaping in the area. Dennis Preston and Warwick Scadden will table a plan at the meeting for the area from the Ferrymead Bridge to Sumner.

Given the sensitivity in the community relating to the process to date the Board may wish to consider how the consultation of the Esplanade Reserve might be progressed.

Working Party

Recommendation:

1. That the existing Phoenix Palm be removed from its present location at the Moncks Bay Esplanade Reserve and be planted in a temporary location at Peacocks Gallop where there are similar palms.
2. That the consultation process for landscaping in the area be commenced.

Chairperson's

Recommendation: That the recommendations be adopted.