

5. COMMUNITY BOARD MEETING SCHEDULE FOR 2004

Officer responsible Community Advocate	Author Roger Cave, Community Secretary, DDI 941 6502
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The purpose of this report is to submit, for the Board's approval, the meetings schedule for 2004.

The Long Term Council Community Plan and the Annual Plan obligations make February, March and June 2004 very intensive in respect of Councillor meeting commitments.

Two meetings for the Board are compromised by the Council's 2004 meeting schedule:

- Friday 20 February 2004, the first meeting of the Transport and Roading Committee for 2004

It is most probable that there will be matters of business for the committee to consider at that meeting. The Annual Plan Subcommittee is scheduled to meet on February 19, 20, 23, 24, 25 and 27, all day.

It is suggested that the committee meet on the morning of **Tuesday 17 February 2004**. (Note: the Environment Committee meets at 4.00 pm this day: Ken Cummings and Mike Mora are the only members on both committees.)

- Wednesday 2 June 2004, the 'normal' meeting date for the Community Board (ie the first meeting of the month.)

The Annual Plan Subcommittee is scheduled to meet each day from Tuesday 2 June 2004 to Friday 18 June 2004.

It is suggested that the Community Board move its June 2004 meeting back two days to **Monday 31 May 2004**.

- The Board may also wish to review the commencement times for the Community Board and the committees.

The Finance and Policy Committee meets irregularly during the year, mainly for Annual Plan deliberations. These will be called at the appropriate times.

Because 2004 is an election year, the following schedule covers the period February – September only.

Meeting	Day	February	March	April	May	June	July	August	September
Environment, 4.00 pm	Tuesday	17	16	20	18	22	20	17	14
Community Services, 8.30 am	Wednesday	18	17	21	14	23	21	18	15
Transport/Roading 8.30 am	Friday	17 Tues	19	23	21	25	23	20	17
Community Board 5.00 pm	Wednesday	4	3, 31	-	5, 31	-	7	4	1, 29

Recommendation: 1 That the Community Board consider the draft 2004 meeting schedule above for adoption.

2 That the Community Board consider the commencement times for their meetings, and those of the committee meetings.

Chairman's

Recommendation: That the Officer's recommendation be adopted.