

16. FIXING OF DATE, TIME AND VENUE OF ORDINARY MEETINGS OF THE BOARD FOR 2004

Officer responsible Community Advocate	Author Peter Dow, DDI 941-6728
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The purpose of this report is to have the Board adopt its schedule of ordinary meetings for next year through until August 2004 prior to the October elections.

In anticipation of the Board wanting to continue its present meeting arrangements, the following dates are submitted for adoption with meetings being held in the Board Room, CCC Fendalton on a Tuesday at 4.00 pm as follows:

3 February	8 June (5.00 pm)*
2 March	6 July
30 March	3 August
4 May,	31 August.

*to accommodate Councillor Board members involvement on the Annual Plan Subcommittee.

Meeting dates for the Board's Standing Committees covering the same period will be separately decided on by each Committee.

Staff

Recommendation: That the above dates for ordinary meetings of the Board from February to August 2004 commencing at 4.00 pm, and 5.00 pm for June, in the Board Room, CCC Fendalton be adopted.

Chairman's

Recommendation: That the above recommendation be adopted.