

## 7. LOCAL GOVERNMENT ACT 2002: STANDING ORDERS

<b>Officer responsible</b> Director of Legal and Secretariat Services	<b>Author</b> Max Robertson, DDI 941-8533
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The purpose of this report is to seek approval for some further minor modifications to the Council's current Standing Orders, to reflect the provisions of the Local Government Act 2002.

Tabled in conjunction with this report is a copy of the Council's current Standing Orders, incorporating some amendments previously approved by the Council at its June meeting.

It has since been ascertained that the two further amendments set out below are required, to reflect the Act's new provisions relating to extraordinary meetings, which replace the former provisions referring to special and emergency meetings. Additions proposed are underlined, with deletions being lined through.

### **Clause 2.7.1: Time Limit at Meetings**

Unless pursuant to a resolution of the local authority to other effect, no meeting shall sit for more than six hours nor beyond 10.30 p.m. Any business on the order paper not dealt with shall be listed for attention at the next ordinary meeting or ~~special~~ extraordinary meeting.

### **Clause 3.2.3: Public Notification about ~~Special~~ Extraordinary Meetings**

Where any ~~special~~ extraordinary meeting of a local authority is called and notice of that meeting cannot be given in the manner required or permitted by order 3.2.1-3.2.2 as appropriate, the local authority shall cause that meeting and the general nature of business to be transacted at that meeting to be publicly notified or otherwise advertised as soon as practicable before the day on which the meeting is to be held.

Otherwise, there are no other substantive changes to the updated Standing Orders.

The Standards Association has convened a project team to look at any further substantive changes that may be necessary to the Standing Orders in light of the new Act and as a consequence of the work done by that project team there may be a need for the Council to look at further updating the Standing Orders at some point in the future.

#### **Staff**

**Recommendation:** That for the purposes of clause 27 of Schedule 7 of the Local Government Act 2002 the Council adopt the tabled revised July 1997 edition of the Standing Orders for the conduct of its meetings and those of its committees, communities and subcommittees, incorporating the two further amendments described in this report.

#### **Deputy Chairman's**

**Recommendation:** That the above recommendation be adopted.