

## 23. COMMUNITY EVENTS AND SPECIAL DAYS FUND 2003 - 2004

<b>Officer responsible</b> Leisure Manager	<b>Author</b> Diana Saxton, Community Recreation Advisor, DDI 941 6628 Jude Pani, Community Advocate, DDI 941 6601
---	--

The purpose of this report is to enable the Board to consider a process for administration of the community events and special days fund and also consider approving a schedule of proposed events and funding allocations in Hagley and Ferrymead for 2003/2004.

In light of the Community Policy and Finance Committee's change of status to a working party and the consequent removal of delegations to the Committee, the Board is also requested to consider formally rescinding delegations to the Committee.

### BACKGROUND

At its meeting on 28 February 2003, the Board allocated \$15,000 from its 2003/04 project fund to a community events and special days fund. This fund, first established at the 23 August 2001 Board meeting, enables community groups to initiate, plan and deliver local community events that contribute to community well being, by bringing together members of a local community and encouraging them to feel good about the community in which they live. These events are also a good mechanism for promoting the existence of local services and activities to residents and providing employment and exposure to local residents, artists, performers etc.

Community events assist in achieving the following Board objectives:

*Outcome: An active community*  
*Output: Encourage participation, taking into account people with disabilities, by promoting and supporting community and recreation activities*  
*Performance Measures: Support at least 5 Community Days attempting to target areas identified as needs in poverty and hardship review.*

Community events also contribute to the outcomes of the Council's Festival and Events Policy, namely:

1. increase the well being of residents;
2. meet the needs of residents and visitors for enjoyment, sport, recreation, art and culture;
3. promote healthy lifestyles of residents through participation in events;
4. provide a great place to live where residents are provided with both free and paid entertainment of a standard that meets or exceeds their expectations;
5. provide employment opportunities for technical, artistic and sport related residents.

The Community Recreation Advisor provides advisory assistance and input to ensure these events are safe and well promoted. The fund also enables other members of the Hagley/Ferrymead Engagement Team to identify events to meet Board and Council objectives.

### PROCESS

#### History – Community Policy and Finance Committee

At its 27 February 2002 meeting, the Board gave the Community Policy and Finance Committee delegated authority to allocate the community events and special days fund. As a consequence of the Board changing the status of the Community Policy and Finance Committee to a working party at its May 2003 meeting, the method of allocating this fund needs to be reconsidered. It would be appropriate therefore, for the Board to formally rescind the delegated authority to the Committee which is no longer in place and consider an alternative allocation process. This report sets out a process for allocation of the fund and a proposed schedule of events.

#### Suggested allocation process

It is suggested that allocation of the fund be approved in the following two stages:

1. The allocations identified in the proposed schedule of events set out below, totalling \$13,950, be approved subject to the groups meeting the application information requirements and satisfying the Community Recreation Adviser that the level of funding requested is appropriate.

2. The Community Recreation Adviser report back to the Board for approval of allocation of any unallocated or unspent funds, including allocation of any funds outlined in the proposed schedule that are not uplifted.

In identifying the proposed schedule of events, the well established events that historically have provided an ongoing benefit for sustaining community vitality and celebrating diversity in Hagley and Ferrymead have been taken into consideration. The proposed schedule of events has been identified through consultation with community groups that have staged events on a regular basis in the past.

When groups apply for funding, a copy of the attached letter is sent to them. The letter sets out the information required prior to funds being released.

### Reporting and Accountability

It is proposed that the Community Recreation Adviser would report back to the Board at six monthly intervals on the events and special days that have been held. Each group that received community events and special days funding would be expected to complete the attached accountability form, and a summary of the information provided by the groups would be included in the Community Recreation Adviser's six monthly report to the Board, for the Board's information.

### PROPOSED SCHEDULE OF EVENTS JULY 2003-JUNE 2004

	2002/2003	2003/2004
Woolston Development Project Family Recreation Days and Children's Day Event	750	
Linwood Resource Centre - Neighbourhood promotion	300	
Our Youth, Our Community Trust – We Can Art Exhibition	1,000	
Avebury House - Open Day Event - Heritage Week		750
Phillipstown Community Centre - Alive in Phillipstown		1,000
Fiji Cultural Education Social and Sports Association - Family Sports Day, Linwood Park	500	
Blue Light Ventures	300	300
Friends of Beverley Park Heritage Rose Garden - Garden Party	500	
Avon Loop - Christmas Family Day		300
Friends of Edmonds Factory Garden - Musical Afternoon	50	200
Ferrymead/Brookhaven Community Event	80	
Friends of Edmonds Factory Garden - Carols		200
Linwood Community Arts Centre - Christmas Puppet Show	100	100
Shoreline Ministers Association – Carols, Barnett Park	200	200
Richmond Neighbourhood Cottage – Christmas/community event	415	500
Friends of Edmonds Factory Garden – Garden Party		200
Cutler Park Playground Opening		200
Bromley Community Residents Association – Bromley Carnival	1,000	1,000
Linwood Community Arts Centre – Multicultural Festival	1,500	1,500
CCC Leisure – Movie in Linwood Park	2,500	3,000
CCC Leisure – Over 50s Leisure for Life Expo	2,000	2,000
CCC Parks and Waterways – Gigantic beach clean up, World Wetland and World Environment day	300	500
CCC Parks and Waterways – Arbor Day plantings	2,000	2,000
<b>Total allocated</b>		\$13,950
Unspent funds to be reported back to the Board for allocation		\$1,050

**Staff**

- Recommendation:**
1. That the Board rescind the delegated authority to the Community Policy and Finance Committee to allocate the community events and special days fund.
  2. That the Board approve the funding allocations outlined in the proposed schedule of events for July 2003 - June 2004 and that the Community Recreation Adviser provide a six and 12 monthly accountability report to the Board for its information.
  3. That the Community Recreation Adviser report back to the Board for approval of allocation of any unallocated or unspent funds (including allocation of any funds outlined above in the proposed schedule that have not been uplifted).

**Chairperson's**

**Recommendation:** That the recommendations be adopted.