

17. BOARD OBJECTIVES AND PLANNING STATEMENT 2004/05

Officer responsible Community Advocate	Author Adrian Carpinter - Community Secretary, DDI 941-5305
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The purpose of this report is to seek the consideration and adoption of the Board's Objectives and Planning Statement for 2004/05.

BACKGROUND

The Board is preparing a statement of its Objectives for the 2004/05 financial year and a Planning Statement. The Planning Statement comprises the Key Issues the Board has identified for the upcoming year(s) and the Project Proposals to be submitted to Business Units for possible inclusion in the Council's next draft Financial Plan for the 2004/05 or the following financial years. The documents are required to be finalised by 28 August 2003.

PREPARATION OF DRAFT STATEMENTS

Initial drafts of the Objectives and Key Issues prepared by the Advocacy Team were discussed at the Board seminar on 23 July 2003. A revised draft of the document incorporating both the Objectives and the Key Issues is attached. The Board may wish to reduce the number of Key Issues listed to comply with the Council's resolution that Boards "identify (and prioritise) the key issues facing their community, with the aim being to focus on five to ten key issues".

For the Project Proposals, input was sought from the community on possible Council projects for 2004/05, at a public meeting held on 5 August 2003. An opportunity was also provided for written submissions.

A draft schedule of the Project Proposals has been circulated separately to Board members. The draft schedule lists include projects suggested by the public, Board members and staff. Proposals submitted by the Board in previous years or considered by the Board over the past year are identified as originating from the Board.

The Board is reminded that the Council has indicated that for 2004/05 expenditure will be limited within the current forecasts. This requires any new projects or programmes to be funded by substitution from existing commitments or from the Board's own funds.

The Board is required to prioritise the projects before forwarding them to the appropriate Business Units for possible inclusion in the draft Financial Plan. The following categorisation is suggested:

- C On current budget
- 1 Urgent priority (2004/05)
- 2 High priority (2005/06, 2006/07)
- 3 Important (2007/08, 2008/09 and beyond)
- Not supported.

Staff

- Recommendations:**
1. That the Board adopt the Board's Planning Statement and Strategic Objectives for 2004/05.
 2. That the Board's Planning Statement be referred to the appropriate Business Units, to the Standing Committees at their monitoring meetings, and to the Annual Plan Subcommittee, for consideration in the preparation of the draft Financial Plan for 2004/05.
 3. That the Board refer any maintenance items identified in the schedule of Project Proposals to the appropriate Business Units for action.

Chairperson's

- Recommendations:**
1. That the Chairperson's additions to the Key Issues in the draft Planning Statement, shown in bold italics, be accepted.
 2. That the abovementioned recommendations be adopted.