

15. 2003/2004 YOUTH DEVELOPMENT FUND – ASSESSMENT OF APPLICATIONS

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The purpose of this report is for the Board to decide on the process for managing the 2003/2004 Youth Development Fund. The Board has provided \$5,000 from Project Funds.

Attached for approval is a draft application form. This has been based on the application form used by groups and organisation to apply for other types of Board funding.

As well as adopting an application form, the Board also needs to consider setting criteria and guidelines for handling applications.

This report meets the Board's Outcome – "Effort and excellence acknowledged in the community", through celebrating excellence.

SUGGESTED CRITERIA FOR ASSESSING APPLICATIONS

- All applicants complete the approved application form
- Applications be received at any time during the year
- Applications be referred to the Finance and Policy Committee for recommendation back to the Board
- The fund be promoted through the Board's quarterly Newsletter; community newspapers and local community noticeboards
- Only applications from residents/families living in the Spreydon/Heathcote wards be considered
- Successful applicants be encouraged to report back to the Board following expenditure of their grant
- Applicants must be between the ages of 12 and 25 years
- Individuals or groups/teams may apply
- Need for assistance must be proven
- Projects should have an obvious benefit for the young person and, if possible, the wider community
- Details of course/project; cost; current fundraising; letters of support/references to be included in the application form or attached to it
- Maximum grant established

RECOMMENDATION

It is recommended that the Board consider the application form and criteria above. The Board may wish to consider whether the information sought on the application form needs to be as detailed as that proposed.

Staff

Recommendation: That the application form and criteria be adopted, subject to any changes considered necessary.

Chairperson's

Recommendation: For consideration.