

10. NOVEMBER 2002 BOARD MEETING

Officer responsible Community Advocate	Author Tony Gemmill, DDI 941-6701
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The purpose of this report is to recommend the option for a change of date for the November Board meeting.

Members will note, from the previously agreed schedule, that the remaining meetings for 2002 are as follows:-

Tuesday 3 September
Tuesday 1 October
Tuesday 29 October
Tuesday 19 November

Members will also note that the first meeting in 2003 may not be until late January/early February. (This year it was 29 January.)

Over recent years Board meetings have generally been held on a monthly basis. In reality this means at 4 weekly (or, sometimes, 5 weekly) intervals. It will however be noted that there is only a 3 week gap leading up to the presently scheduled November meeting which is the final formal Board meeting of the year.

The timing of 19 November also impacts on the timing of the Committee meetings to be held in November and December.

In light of all the above it would seem a good reason to hold the November Board meeting later, but not too late to impact on the reporting of the Board's outcomes to the 12 December meeting of Council. The opportunity to use Tuesday 26 November does not appear to clash with any particular Council meeting activity.

Staff

- Recommendations:**
1. That the November Board meeting be changed from 19 November to 4.00 pm on Tuesday 26 November 2002.
 2. That the Community Services, and Works, Traffic and Environment Committees consider options for any related changes in dates for their November and December meetings.

Chairman's

Recommendation: That the foregoing recommendations be adopted.