

5. SHIRLEY COMMUNITY TRUST – COMMUNITY DIRECTORY

Officer responsible Community Advocate	Author Sharon Ogden, DDI 354 1705
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The purpose of this report is to advise the Board of a request received from the Shirley Community Trust.

The Trust have just completed the 2003/04 Community Resource Directory for Community Workers in the Shirley area (copies have been provided to Board members).

Board members may recall providing \$2,200 from 2001/02 Discretionary Funds to the Trust for production of the Directory.

The Trust have experienced a cost over-run with the Printer in the production of the Directory. This was due to the fact that new groups were added at late notice and the format was changed to make the document more user friendly. Shirley Community Trust were unaware of the financial implications of reorganising the resource as they did, and have since been in discussion with the Printers in order to reduce the amount of the final bill. The Printer has agreed to reduce the original amount by \$1100.

Summary of costs

<i>Preparing the update (staff)</i>	2,465.00	+ voluntary hours
<i>Printer costs (with discount)</i>	4,351.14	
<i>Envelopes and postage</i>	225.00	
	<u>\$7,041.14</u>	

The Board have provided \$2,200 towards this amount, and the Trust have also applied to COGS for top up funding. If successful COGS may provide \$2,215.00 to put towards staffing costs. This leaves a shortfall of \$2,626.14.

The Shirley Trust have asked that the Board consider funding this shortfall. They are embarrassed about the cost over-run and have advised that the Directory will not need another major revamp in future given the recent re-organisation of it. They also advise that they have received some very good feed-back about the resource from the community.

Staff

Recommendation: That the Board approve a grant of \$2626.14 from 2002/03 SCAP funds to the Shirley Community Trust for the shortfall in funding for production of the Shirley Community Resource.

Chairperson's

Recommendation:

1. That the officer's recommendation be adopted and that the Trust be congratulated on their Directory.
2. That the Trust consider having the Directory on CD for sale.
3. That staff investigate the possibility of having the Directory linked to the Council website.