

20. COMMUNITY SECRETARY'S REPORT



Officer responsible Community Advocate	Author Sharon Ogden, DDI 941-5405
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REVIEW OF MEETING STRUCTURE FOR 2003 YEAR

The Board may recall at their January 2002 meeting, resolving to hold one ordinary monthly meeting and one paid monthly seminar meeting and/or committee meeting as and when required. This arrangement was to be reviewed after three months.

From a staff point of view, it appears that this arrangement has been working well over the past year. Smaller committee meetings take place as and when required, and items requiring further discussion are directed to the Seminar meeting. On occasion however, there is a conflict for time at the Seminar meeting with deputations, Police reports and Board discussions on Policy/Strategies, Reviews and other items.

If Board members also feel that there is some conflict at their Seminar meetings it is suggested that they consider allocating one more time per month, which could be used (if necessary) for deputations only or Board discussion only, or a mixture of the two.

For Discussion.

COMMUNITY BOARD CONFERENCE 2003

Board members need to decide the number of attendees and members to attend the 2003 Community Board Conference to be held in New Plymouth in June.

Staff

Recommendation: That the information be received.

Chairperson's

- Recommendation:**
1. That the current meeting arrangement continue but that a Deputation meeting take place every three months.
 2. That one Councillor and up to four Board members attend the conference in New Plymouth.