

15. MEETING SCHEDULE 2003

Officer responsible Community Advocate, Spreydon/Heathcote	Author Elaine Greaves, Community Secretary, DDI 941-5105
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The purpose of this report is to ask the Board to set some tentative dates for meetings to be held during early 2003.

It is intended that the Board hold its first meeting in January, and set aside two dates in February 2003 on which to consider allocation of its Project Fund for the 2003/04 financial year.

It should be noted that the Strategy and Resources Committee is due to discuss committee structures and meeting schedules, and will be making recommendations to the Council regarding both matters (which may, in turn, impact on the regularity of the Board's meetings.)

Staff

Recommendation: That the Board hold meetings on the following dates, subject to the Council's standing committee meeting schedule being set:

- (a) Board meeting to consider general business to be held on Tuesday 28 January 2003 at 4.30pm.
- (b) Special Board meetings to consider allocation of the Board's 2003/04 Project Fund to be held at 4.30pm on Tuesday 4 February and Tuesday 25 February 2003.

Chairman's

Recommendation: That the officer's recommendation be adopted to allow timely Project Fund planning for 2003/04.