

14. COMMUNITY ADVOCATE'S UPDATE

14.1 For members' information attached are schedules of funds distributed in 2002/03 for the Discretionary Funds (following the allocation meeting on 20 February 2002) and the Community Response Assistance Fund.

14.2 For members' information a list of all Board Committees, Subcommittees and Working Parties is attached.

14.3 ENVIRONMENT CANTERBURY - LOOKING AHEAD 2002-2011

Environment Canterbury has responded to the Board's submission on Environment Canterbury's Draft Annual Plan: Looking Ahead 2002-2011. A copy is attached.

14.4 DALLINGTON COMMUNITY COTTAGE

Anglican Care has provided an update on progress on addressing resource consent and Building Act requirements and clarifying lease provisions for the rental property at 118 McBratneys Road:

- The landlords have agreed with the revised plans draw up by the Architectural Designer with City Solutions.
- A revised lease is being drawn up, which will be for three years with right of renewal. The amendments identified by the Property Unit will be included.
- A resource consent application for 118 McBratneys Road is now being processed.
- Quotes are being obtained from a builder for building a ramp and alterations to the toilet area.

14.5 PROJECT AND DISCRETIONARY FUNDING END OF YEAR ADJUSTMENTS

At the Board meeting on 13 May 2002 the Chairperson and Deputy Chairperson were jointly authorised to identify Project items from the 2002/03 allocation list for reallocation to the residual Discretionary funds and other surplus funding for 2001/02. The following changes were approved.

The payment of \$10,000 towards the Parklands Baptist Community Church pottery room has been deferred to the 2002/03 financial year (\$5,000 from Discretionary fund and \$5,000 from the Community Development Initiatives Fund). Unallocated Discretionary funding and a further \$2,000 of 'surplus' 2001/02 Discretionary funding (Clean Up the World, \$500; Youth Development Fund, \$1,000; and Cricket Club Nets, \$500) has been allocated to the payment of Project grants to the following organisations brought forward from 2002/03:

New Brighton Project	\$10,000 (further \$5,000 to be paid in 2002/03)
Te Ropu Tamariki	\$5,000
Project Early	\$5,000 (further \$5,000 to be paid in 2002/03)
Agape Street Ministries - Aranui	\$2,000.

The net effect of these adjustments is to increase the available Discretionary funds for 2002/03 to \$49,500.

14.6 BOARD ACCOMMODATION

At the Board meeting on 1 July 2002, a resident, Janet Begg, made the suggestion that the Board hold its meetings at the Civic Offices until dedicated, integrated accommodation is arranged for the Board and staff. The Board decided to consider this suggestion further at this meeting. Board members indicated that they would informally seek the views of residents' groups on the option.

The matter was raised at the Annual Plan Subcommittee and this option was supported.

The availability of a suitable meeting room at Civic Offices has been checked. A room is available for the Board meetings and seminars for the remainder of this year. Administrative matters such as parking and after hours access would need to be arranged if the Board wishes to pursue this option.

Another temporary option outside of the Board's boundaries would be to meet at the Linwood Service Centre. The boardroom is available at the times required for the remainder of this year except for three seminar meetings.

Councillor Gail Sheriff also raised the possibility again of setting up a boardroom at QEII. The room suggested is too small for the Board's purposes. QEII does have an adequate meeting room available for almost all of the Board's scheduled meetings, but it would not be left set up as a boardroom.

14.7 ENVIRONMENT CANTERBURY PROPOSED CANTERBURY NATURAL RESOURCES REGIONAL PLAN

Environment Canterbury has released a proposed Canterbury Natural Resources Regional Plan for public submissions. The Plan is being prepared in stages and the first three chapters are available:

- Overview.
- Ngai Tahu and the management of natural resources.
- Air quality.

The invitation to make submissions has been circulated separately to Board members. Submissions close on Friday 30 August 2002.

The three western Community Boards have arranged a joint session to receive a presentation from Environment Canterbury on the proposed plan. A similar approach may be possible for the eastern Boards, with any formal submissions to be prepared subsequently by individual Boards. A joint presentation in either the week starting 22 July 2002 or 29 July 2002 is proposed.

Staff

Recommendation: That the Board participate in a joint session for eastern Community Boards on the proposed Canterbury Natural Resources Regional Plan and consider a process for drafting the Board's submission.

14.8 ST ANDREWS HOUSE COMMUNITY TRUST

The Trust held its first Annual General Meeting on 26 June 2002. Trust members were elected and Jane Manson was welcomed as the new Community Development worker.

14.9 2003/04 COUNCIL PLAN: BOARD PLANNING STATEMENT AND PROJECT PROPOSALS

It is intended that Community Boards follow the process introduced last year to produce Board planning statements and project proposal lists for the 2003/04 financial year. The planning statement identifies the key strategic issues for the year (including Business Unit standards, practices and levels of commitment). Last year the Board held three public meetings to seek views from the community before considering a draft planning statement and project proposals list at a special meeting in August.

Upon completion, the planning statements and project lists are referred to Business Units for consideration. Their comments are referred back to the Board. Where there is disagreement on priorities there is an opportunity for further discussion with the Business Units. The planning statements and projects are referred to the appropriate Standing Committees for consideration with Business Unit proposals. Finally, the Annual Plan Subcommittee draws together a draft Annual Plan.

The Council's focus continues to be on limiting future growth in expenditure and rate increases. Any new projects or programmes may require the identification of substitutions.

The Board may wish to consider its consultation process for identifying project proposals, through public meetings and written proposals. Last year's public meetings were not well attended, although there was short notice given of the meetings and the Council's commitment to limiting rate increases was emphasised. The meetings were divided into sectors: sports and recreation groups; youth, schools, pre-school and childcare; residents' and other community groups.

One option to increase participation may be to seek proposals for projects to be funded from the Board's 2003/04 Project funds as part of this process. Last year the term 'project proposals' was used rather than capital works projects and some of the projects suggested were subsequently considered at the Board's Project funding round. Groups could be explicitly invited to submit proposals of either a capital works or Board Project bid nature. This would allow more time for the Project bids to be investigated before the February funding round and result in a more open and transparent process. The Board would need to be prepared to deal with increased pressure on Board Project funds.

Linking in the development of the Board's objectives could be beneficial in drawing together the identification of strategic issues, the setting of objectives and the prioritisation of project proposals. Scheduling any public meetings for early in August may allow sufficient time for this to occur, particularly if work could begin this month on a draft of the planning statement and of the Board's objectives. The Board has previously agreed to consider the Board's 2003/04 objectives in the three upcoming seminar sessions. However, the work would need to be done prior to the Special Meeting set for Wednesday 28 August 2002 for the objectives and the project proposals to be aligned. This may require the convening of a committee or working party. Work being done on the Burwood/Pegasus Leisure, Parks and Waterways Plan could also feed into this process.

Staff

- Recommendations:**
1. That the Board consider its public consultation process for identifying project proposals, including proposals for the Board's 2003/04 Project funds.
 2. That the Board convene a committee or working party to develop a draft 2003/04 Planning Statement, draft Strategic Objectives and draft project proposals list for consideration at the Special Meeting on 28 August 2002.

Chairperson's

Recommendation: For discussion