

4. CYCLE STEERING GROUP REPORT

Officer responsible City Streets Manager	Author Alix Newman - Transport Planning , DDI 3711472
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The purpose of this report is to update the Committee on the latest Cycle Steering Group meeting, and to seek approval of the Group's terms of reference and membership.

TERMS OF REFERENCE

The Cycle Steering Group held its initial meeting on Tuesday 12 March 2002. The meeting agreed that the group's terms of reference, as detailed below, were still applicable. The group recommends they be confirmed by the Committee.

- To develop, and monitor the implementation of the cycle strategy
- To comment on cycle aspects of Council projects
- To make recommendations where the council makes cycle policy decisions

GROUP MEMBERSHIP

The Cycle Steering Group membership list is as follows:

Cr Erin Baker - Chair	Stephen Burgham - Advocate
Cr Chrissie Williams	Steve van Dorsser - Advocate
Cr Pat Harrow	Richard Hayman - SPOKES
Tim Hughes - LTSA rep	Dave Kelly - Advocate
Tom McBrearty - AA rep	

Supporting Staff

Lorraine Wilmshurst - Council officer
Alix Newman - Council officer
Victoria Lawson - Council officer
Brent Ferigo - Council officer

The Steering Group members would also like to increase their membership by one - a younger teacher who can add a (junior) school perspective.

The Cycle Steering Group recommends the group membership be approved by the Committee.

MEETING ALLOWANCE

All members of the Steering Group are eligible for meeting allowance. The LTSA and AA representatives have declined the allowance as meeting attendance is covered through appropriate work arrangements.

GROUP MEETING PROGRAMME AND AGENDA ITEMS

The group has decided that it will not work to a fixed meeting timetable - rather the group will be called together to discuss issues when discussion topics arise. There are not likely to be more than 6 meetings per year - 4 is most probable.

The next meeting is to be held late April/early May, and will look at a revision to the cycle network plan - it is the network plan that will provide the basis for the cycle infrastructure capital plan.

One significant issue the group will be working on over the course of the next few meetings is the philosophy and thinking that underpins cycle infrastructure design. The question arises as to whether the balance between cycle pathways, cycle lanes and quiet cycle streets is appropriate, or whether concerted efforts should be made to favour one particular facility style over another.

In all cases, group recommendations will be brought before the Sustainable Transport and Utilities Committee.

- Recommendation:**
1. That the Cycle Steering Group terms of reference be approved.
 2. That the group membership (including the new member) be approved.

**Chairman's
Recommendation:** That the above recommendation be adopted.