

# Cut out this form and cut out the hassle

Once completed—**Detach the form and send to:**  
Rates Easy pay, Christchurch City Council, P O Box 525, Christchurch

**Please note that the form must be lodged with the Council first, not with your bank.** The Council will lodge it with your bank. Following the acceptance by your bank, the Council will advise you of your Direct Debit amounts and due dates—that is why there is no amount on the form.

Statement for the Purpose of Principle 3 of the Privacy Act 1993:

*Intended recipient of personal information contained in the Rates Easy pay application form:*

*Funds Unit of Financial Services Group, Christchurch City Council, 163 Tuam Street, P O Box 525, Christchurch*

- (i) All information received will be used solely for the purpose of direct debiting your rates payments.
- (ii) You are entitled to request that the Council correct any personal information it holds about you.
- (iii) The Council will inform you of what steps it has taken in response to any request you make to correct your personal information.

NB. These conditions are a requirement of our bank and are designed to protect your interests.

#### Conditions of this Authority to accept Direct Debits.

##### 1. The Initiator (Christchurch City Council):

- (a) Undertakes to give written notice to the Acceptor of the commencement date, frequency and amount at least 10 calendar days before the first Direct Debit is drawn (but not more than 2 calendar months). In the event of any subsequent change to the frequency or the amount of the Direct Debits, the Initiator has agreed to give written advance notice at least 30 days before the change comes into effect.
- (b) May, upon the relationship which gave rise to this authority being terminated, give notice to the Bank that no further Direct Debits are to be initiated under the Authority. Upon receipt of such notice the Bank may terminate this Authority as to future payments by notice in writing to me/us.

##### 2. The Customer may:

- (a) At any time, terminate this Authority as to future payments by giving written notice of termination to the Bank and to the Initiator.
- (b) Stop payment of any Direct Debit to be initiated under this Authority by the Initiator by giving written notice to the Bank prior to the Direct Debit being paid by the Bank.
- (c) Where a variation to the amount agreed between the Initiator and the Customer from time to time to be direct debited has been made without notice being given in terms of Clause 1(a) above, request the Bank to reverse or alter any such Direct Debit initiated by the Initiator by debiting the amount of the reversal or alteration of a Direct Debit back to the Initiator through the Initiator's bank. PROVIDED such request is made not more than 120 days from the date when the Direct Debit was debited to my/our account.

##### 3. The Customer acknowledges that:

- (a) This Authority will remain in full force and effect in respect of all Direct Debits passed to my/our account in good faith notwithstanding my/our death, bankruptcy, or other revocation of this Authority until actual notice of such event is received by the Bank.

- (b) In any event this authority is subject to any arrangement now or hereafter existing between me/us and the Bank in relation to my/our account.

- (c) Any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the Direct Debit has not been paid in accordance with this Authority. Any other dispute lies between me/us and the Initiator.

- (d) Where the Bank has used reasonable care and skill in acting in accordance with this authority, the Bank accepts no responsibility or liability in respect of:
  - the accuracy of information about Direct Debits on Bank statements
  - any variations between notices given by the Initiator and the amounts of Direct Debits

- (e) The Bank is not responsible for, or under any liability in respect of the Initiator's failure to give written advance notice correctly nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the Initiator.

- (f) Notice given by the Initiator in terms of Clause 1(a) to the debtor responsible for the payment shall be effective. Any communication necessary because the debtor responsible for payment is a person other than me/us is a matter between me/us and the Debtor concerned.

##### 4. The Bank may:

- (a) In its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other authority, cheque or draft properly executed by me/us and the given to or drawn on the bank.
- (b) At any time terminate this Authority as to future payments by notice in writing to me/us.
- (c) Charge its current fees for this service in force from time-to-time.

