

## A SECTION BY SECTION GUIDE

### Financial Overview

These pages (pages 11 to 15) explain how the long term financial strategy ensures that large infrastructural costs and the funds borrowed to pay for these costs are manageable in the context of the day to day running of the Council's operations. The Council uses a strict set of well-established financial guidelines to maintain this strategy. These are outlined here, along with a summary of future financial projections into the next century.

Also included within this section is information about changes to the Council's funding policy and information on the rating system (see pages 16 to 19).

### Service Level & Programme Changes

This section (pages 20 to 25) summarises the differences between this Draft Plan and the 1998 Edition of the Plan. The individual items have been listed in bullet point form under the following headings:

- committed costs
- cost increases due to growth
- new operating initiatives
- new capital initiatives
- efficiency gains

Also included in this section are those capital projects which have been deleted from the 5 year programme. These projects were included in the 1998 Plan and have, for reasons noted alongside each project, been deleted.

### Strategic Elements

This section (pages 26 and 27) sets out the Council's vision, goals and strategic objectives. It outlines where the Council is headed both in the short and long term. This section provides the context in which the detailed programmes and list of projects for 1999/00 have been prioritised.

### Plans for Customer Service Activities, Corporate Service Providers, Other Organisations and Trading Activities

This section (pages 29 to 67) outlines and provides a budget for each of the Council's services. Included are the infrastructural services, such as city streets, parks, sewerage and waterways; cultural, community and recreational services such as the art gallery, museum, libraries and Council housing; and the Council's trading enterprises such as the Orion Group, the Lyttelton Port Company and the Christchurch International Airport Company. For each activity or organisation, all new services are described.

For the Council activities the budgets have been summarised on an output class basis. Output classes are best described as groups of related or similar goods or services. Any revenue relating to an output class is matched against the expenditure.

The performance indicators include a mix of measures in terms of quantity, quality, timeliness, etc. Each indicator is related back to a specific objective and indicates whether the objective or specified progress towards it has been achieved. For Objective 1 Performance Indicators 1.1, 1.2 etc are relevant, Objective 2 Performance Indicators 2.1, 2.2 and so forth.

The capital expenditure which relates to each activity is summarised separately below the Cost of Service Statement.

The categories used to classify capital expenditure are:

- Renewals and Replacements - Maintaining existing assets. Necessary to sustain agreed levels of service.
- Asset Improvements - Capital expenditure that improves or adds to the level of service of existing assets.
- New Assets - Works or purchases creating wholly new assets.
- Capital Funding - Reflects a capital contribution - eg For the new Art Gallery.

### Forward Capital Programme

This section (pages 68 to 87) itemises what capital improvements are scheduled throughout the city for the next five years, and how much is budgeted for each. It includes infrastructural renewals and replacements such as to streets, parks and water services; as well as developments to improve sports, leisure, recreation, community, economic and environmental services.

### Community Board Funded Projects

This section (pages 88 to 91) itemises Community Board funded projects. These projects, which relate to each Community Board area, include new operating initiatives as well as capital expenditure on neighbourhood parks and suburban streets.

### Supporting Information

This section (pages 92 to 112) contains the budgeted financial statements, a list of proposed fee changes for various Council services, the Equal Employment Opportunity Programme for 1999/00, a list of elected members and senior staff and a glossary of terms. A directory of Council Service Centres can also be found on the inside back cover.

For those who would like to make a submission on this draft Plan, there is a tear out form (see page 111).