



SUMMIT ROAD PROTECTION AUTHORITY

TE MANA TIAKI I TE ARA AKITU

Chief Executive Officer
Christchurch City Council.

Annual Plan and Budget 2005/2006

Further to my note of the 23 February, I enclose a copy of the Authority's proposed Annual Plan and Budget for the coming year. It is proposed that the annual levy be set at \$17,762 compared to the current figure of \$17,500.

If you have any comments on the proposed Plan I would be pleased to receive them by 1 June 2005.

J.G. Dryden
Executive Secretary

21. 4. 05

Chairman: Cr W E Woods

Contact: John Dryden
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Beckenham Service Centre
66 Colombo Street
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CHRISTCHURCH 8002



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DRAFT

ANNUAL PLAN AND BUDGET
2005/2006

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MEMBERSHIP

Summit Road Protection Authority

Christchurch City Council	Cr David Cox	(Chairman)
Banks Peninsula District Council	Cr Jeremy Agar	
Selwyn District Council	Cr Warren Harwick	

Summit Road Advisory Committee

Christchurch City Council	Cr David Cox	
Banks Peninsula District Council	Cr Jeremy Agar	
Selwyn District Council	Cr Warren Hardwick?	X
Landowner nominees	P Juriss	
	P J Graham	
Minister of Conservation nominee	Ms C Dann	
Summit Road Society Inc nominee	P Loughton	
Te Papatipu Runanga o Rapaki/ Te Runanga o Ngai Tahu nominee	D W Te R Couch	
Environment Canterbury nominee	Cr W E Woods	
Contributory councils' nominee having a knowledge of open space and park management	K McMillan	
Executive Secretary	J G Dryden	
Secretary	T E Ewins	

1. INTRODUCTION

The Summit Road Protection Authority's Annual Plan and Budget for 2005/2006 describes the work to be undertaken during the year, shows how much it will cost, and sets out the objectives in each area of significant activity. The Annual Plan relates to the period 1 July 2005 - 30 June 2006, the financial year for the Authority.

The function of the Authority is to carry out its responsibilities under the Summit Road (Canterbury) Protection Act 2001. The purposes of this Act are as follows:

- To provide for the preservation and protection of the scenic amenity associated with the Summit Road and other roads, walkways, paths and public open spaces within the protected land;
- To provide for the preservation and protection of natural amenities of land within the protected area.
- To provide for the improvement of facilities for the public enjoyment of the scenic amenity and the natural amenities.

Scenic amenity includes the extensive views from the Summit Road and other roads, paths and parks within the protected land, to the Port Hills, Christchurch, the Plains and the Harbour. Natural amenities means the natural or physical qualities of an area that contribute to people's appreciation of its pleasantness, coherence and cultural and recreation attributes.

The area protected by the Act is shown in Appendix 1 and is generally the land above a line running about 30 m below the Summit Road.

In carrying out its functions, the Authority has identified four areas of significant activity:

- regulation
- advice and advocacy
- provision of interpretative facilities
- general administration.

In each area of activity, major performance measures and outputs provide the basis by which the Authority will measure its performance throughout the year.

The Draft Annual Plan was approved for circulation on 15 April 2005 and comments from the contributory local bodies and interested persons sought by 1 June 2005.

2. DESCRIPTION OF SIGNIFICANT ACTIVITIES

The business of the Authority is limited to those activities that are necessary to achieve the purposes of the Summit Road (Canterbury) Protection Act 2001.

(i) Regulation

Implementation of the regulatory provisions of the Act is the primary responsibility of the Authority. The Act requires that applications for specified activities on protected land must be made to the Authority. (This marks a change from the situation under the previous Act where only applications that were not otherwise declined by territorial councils were referred to the Authority.) The Act also provides for applications for the amendment or removal of land from the protected area.

The hearing and determination of applications for consent to carry out activities on protected land (except those determined under Section 17 of the Act) is delegated to the Advisory Committee. However, applications for the amendment or removal of land from the protected area are determined by the Authority. It is important that all applications are adequately investigated and reported on with the minimum delay.

The Authority also provides comments and makes submissions on district plan reviews, variations and plan changes. The purpose of doing this is to promote greater harmonisation between the requirements of the Summit Road Act and provisions in district plans, where these affect the control of structures and other activities within the protected area, and to avoid unnecessary duplication of regulatory processes.

(ii) Advice and advocacy

The second important function of the Authority is to provide for the improvement of facilities for the public enjoyment of scenic and natural amenities. As part of the exercise of this function, the Authority has carried out a number of studies in the past aimed at identifying the needs of the public and methods by which these can be met in a manner consistent with the other purposes of the Act.

During 2002 the Authority undertook a review (see Appendix 2) of facilities and formulated a strategy to meet the needs of visitors and recreational users of the Summit Road.

While the implementation of this strategy is primarily the responsibility of the constituent local bodies, the Authority can perform a useful function in promoting the adoption of the proposals by these bodies, for example by submissions on annual plans, and by making financial contributions within the constraints of its limited budget, towards the provision and/or maintenance of facilities.

In addition, the Authority has from time to time provided information or participated in programmes led by other organisations aimed at promoting public awareness of issues relating to the Port Hills. The Authority should continue to do this where programmes are consistent with the purposes of the Act.

(iii) Provision of Interpretation Facilities

The Authority considers that, in particular through its Advisory Committee, it could make a useful contribution to the detailed planning and design of additional public facilities along the Summit Road. In addition, within its limited budget, it could help with some of the costs associated with this work.

(iv) General administration

General administration is the main item for the Authority and includes all activities associated with servicing the Authority, including meetings and members allowances, the preparation of agendas, the Annual Plan and Budget and Annual Report, budget, revenue and expenditure reports, together with correspondence, servicing member, media and public enquiries and maintenance of files and information base. The Authority meets four to six times a year at the Beckenham Service Centre, Colombo Street, Christchurch.

Administrative services are provided under contract to Christchurch City Council that acts as the principal council (responsible for administration and servicing of the Authority).

3. **WORK PROGRAMME 2005/2006**

The following projects comprise the Authority's proposed work programme for 2005/2006.

(i) Exercise of regulatory functions

The likely level of expenditure by the Authority in processing applications cannot be forecast with accuracy because it is dependent on the nature and timing of applications over the next 12 months. Moreover, in certain circumstances, part of the cost is recoverable from applicants. Nevertheless, the Authority must bear the cost of overall administration of the process including determination of whether or not the approval of the Authority is required, the adequacy of information provided with the application and the nature of investigations required, and assessment and reporting on applications (up to a prescribed limit), together with monitoring compliance with any conditions imposed by the Authority. To enable this work to be carried out, it is proposed that the Authority make budget provision for an expenditure of \$2,000 against this item. The cost of public notification (if required), staff time above the prescribed limit and meeting costs (if a separate meeting is required) is met by the applicant.

The amount of work arising from participation in the district planning process is similarly uncertain. While the programme for district plan preparation and hearings is known in advance, the number and type of matters which the Authority may need to be involved in cannot be forecast with any certainty. Nevertheless, on the basis of the anticipated workload, provision has been made for the expenditure of \$1,000 on district plans. The estimated expenditure on district plans provides for the preparation and presentation of evidence in support of submissions on Proposed District Plans; together with the examination of Variations and Changes to District Plans.

(ii) Advice and advocacy

There is a need to update display material and brochures in the light of the new Act and there will arise from time to time, opportunities to participate in programmes aimed at promoting awareness of issues relating to the Port Hills. For this work a sum of \$1,000 is set aside. In addition, support and where appropriate sponsorship, from Council and other agencies will be sought.

(iii) Provision and maintenance of interpretative facilities

As part of the strategic review undertaken during 2002, the Authority identified several areas where the Advisory Committee could make a useful contribution towards detailed planning of facilities for recreation users and other visitors along the Summit Road. These included:

- design of interpretative facilities at the Sign of the Bellbird;
- review and update of the Christchurch City Council strategy for entrance and road signage;

- investigation and planning/design of a parking area at Rapaki Rock/Te Ahi a Tamatea;
- investigation and planning/design of a parking area at Cass Peak/Orongomai;
- investigation and planning/design of a parking area at Coopers Knob/Omawete.

The Authority is committed to building up a modest capital fund in order that it can make a contribution towards establishing and maintaining such key facilities. To this end, the Authority proposes to allocate a further \$3,000 towards this fund.

(iv) General administration

General administration will continue to be the major item of expenditure for the Authority, covering the costs of the meetings of the Authority and the Advisory Committee, the preparation of agendas and actioning of decisions, dealing with public enquiries and maintaining administrative records and support. For 2005/2006 the sum of \$10,762 is set aside for this purpose.

A summary of the proposed programme of work for the year 2005/2006, together with performance measures, follows.

WORK PROGRAMME 2005/2006

Project	Objective	Performance Measure	Public Consultation	Output	Completion Date
Regulation Applications	Process and determine all applications in a timely and cost effective manner	Decisions made and communicated to the applicant and other affected parties within specified time limits	Applications publicly notified except where exempt under the Act	Decision on applications with reasons	Ongoing
Regulation District Plans	Ensure harmonisation and avoid duplication between provisions of the Summit Road Act and district plans	Submissions made within the time limits specified in the plan	Consultation with interest groups as appropriate	Preparation of submissions, presentation of evidence in support of submissions	Ongoing in accordance with district plan timetables
Advice and advocacy	Public enjoy - ment of scenic and natural amenities	Good quality display material	As required	Updated promotional material	2005/2006
Summit Road facilities	Improvement of facilities for the public enjoy - ment of scenic and natural amenities	Provision and maintenance of interpretative facilities	As required	Rebuild capital fund (\$3,000)	Ongoing
General Administration	Provide timely advice to the Authority and service to the public	Forward meeting agendas, reports 10 working days prior to meetings. Attend to correspondence, member and public enquiries within 5 days	Consultation with TLAs, DOC, landowners and other interest groups as appropriate	Meeting agendas and reports, Annual Report, Annual Plan and Budget, financial reports, correspondence, service member and public enquiries	Ongoing

PROPOSED EXPENDITURE AND FUNDING 2005/2006¹

Project	Expenditure \$
Regulation <ul style="list-style-type: none">• Applications• District Plans	2,000 1,000
Advice and advocacy	1,000
Interpretative facilities (capital fund)	3,000
General administration	10,762
Total	17,762

¹ Excluding GST

4. BUDGET 2004/2005

It is proposed that the Authority levy for 2005/2006 be set at \$17,762, the increase 1.5% over the current year.

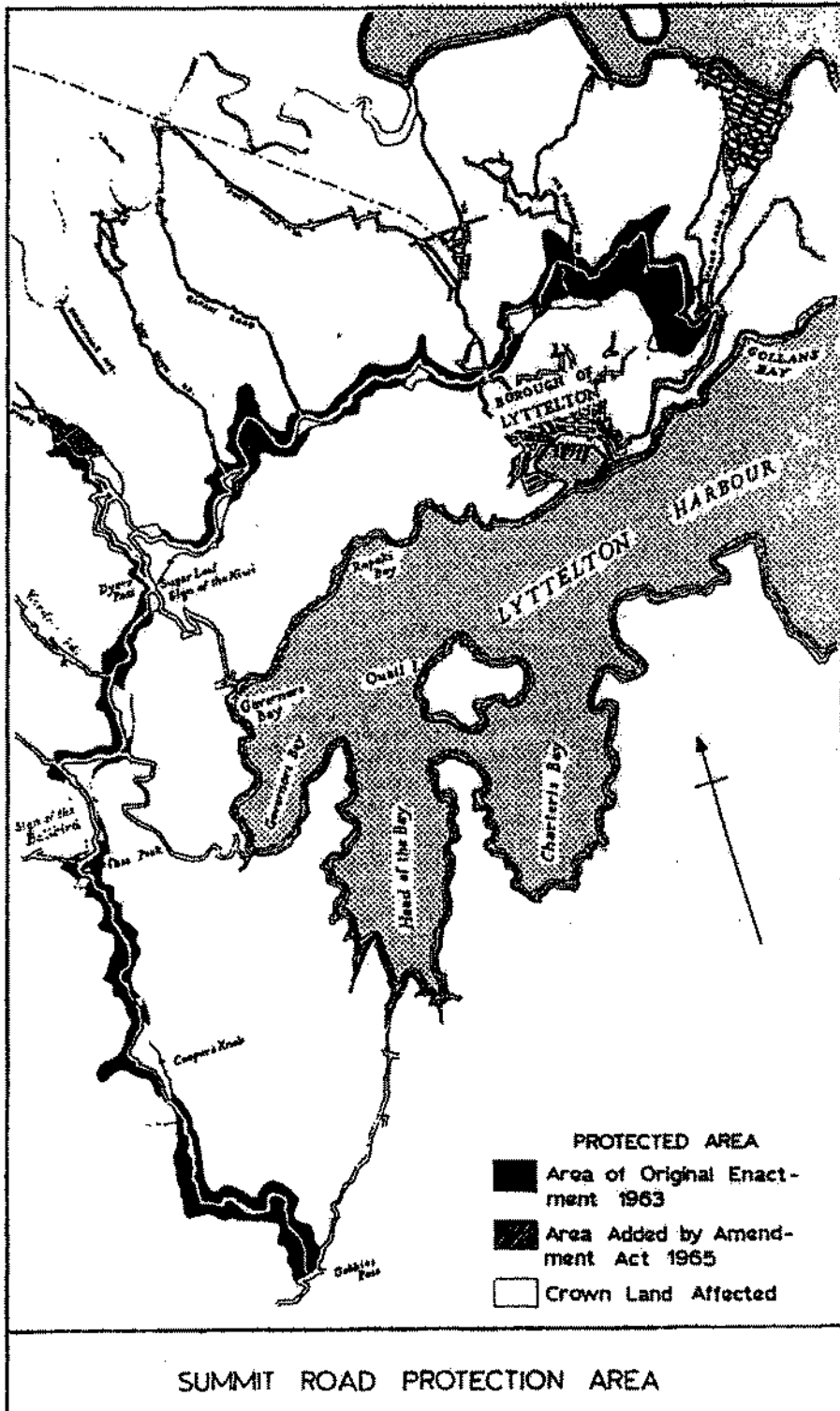
The levy will be made on the contributory local bodies in accordance with section 25 of the Summit Road (Canterbury) Protection Act 2001, the apportionment being made on the adjusted rateable capital values.

J G Dryden
Executive Secretary

March 2005

APPENDIX 1

PLAN 1



SUMMIT ROAD FACILITIES STRATEGY
(Revised strategy 4 NOVEMBER 2002)

Strategy		Programme	
<i>Category</i>	<i>Project</i>	<i>Location</i>	
Interpretative facilities and signage	Interpretation centre	Victoria Park	Continue to concentrate at Victoria Park
	Interpretative panels	John Britten Reserve) CCC to review and) update Interpretative) Strategy
		Bridle Path	
		Head of Hoon Hay Valley	
		Sign of Bellbird	Underway
	Entrance signage(P)	Evans Pass)
)
		Mt Pleasant Road) CCC to review and) update Interpretative) Strategy
		Dyers Pass Road (North, South)	
		Gebbies Pass	
Road signage	see Signage Strategy report 2000	CCC to review and update Interpretative Strategy	
Parking areas, turning areas, lookouts		John Britten Reserve	Existing roadside
		Summit Road/ Bridle Path	2004/05
		Te Tihi o Kahukura/ Castle Rock	-
		Mt Vernon	Completed
		Head of Bowenvale Valley	2004/05
		Te Ahi a Tamatea/ Rapaki Rock	Investigate 2004/05
		Head of Hoon Hay Valley	Establish 2002/03
		Sign of Bellbird	Completed
		Orongomai/Cass Peak	-
		Omawete/Coopers Knob	-
Toilet facilities		Te Tihi o Kahukura/ Castle Rock	Completed
		Sign of Bellbird	Completed

Note: Subject to ongoing development as a part of CCC investigation.

EXPENDITURE BY ACTIVITY

~~2003/2004~~¹

Activity	Budget 2003/2004 \$	Expenditure 2003/2004 \$
Regulation Applications (SR Act)	1,500	1,806.00
District Plans	1,000	-
		-
Advice and Advocacy ²	0	-
Interpretative facilities	3,000	2,943.78
General administration	12,000	12,750.21
Total	\$17,500	\$17,499.99

¹ Excluding GST² Included in general administration

APPENDIX 4

Receipts and Payments Account

01/07/2004 to 31/06/2005

Opening Balance as at 01/07/2004	\$5,557.13 credit
Receipts	
<i>Levies PRJ 906/105/2</i>	
Total Receipts	
Payments	
<i>General Expenses</i>	
Total Payments	
Closing Balance as at 31/06/2005	\$